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**Esau, Rebecca Calendar**  
Monday, June 1, 2020 – Sunday, June 7, 2020

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**June 2020**  
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**June 2020**

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▲ **Mon, Jun 1**

- 11:30 AM – 12:00 PM Bureau of Development Services/Office of Mayor Wheeler - Weekly Check-in
- 2:00 PM – 3:30 PM Senior Managers Meeting via Zoom
- 3:45 PM – 4:45 PM Elshad Hajiyev (Deputy Director) one on one

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▲ **Tue, Jun 2**

- 9:00 AM – 10:00 AM Kim Tallant (Principal Planner) one on one
- 10:00 AM – 10:30 AM Protec 17 Issues
- 1:00 PM – 2:00 PM Inspections Bi-weekly Tactical Meeting
- 3:00 PM – 3:30 PM Daily Disaster Policy Briefing (Mayor's Office)
- 4:00 PM – 4:15 PM City Bureau Directors Check-in

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▲ **Wed, Jun 3**

- 10:00 AM – 11:00 AM Priscilla Lim (Technology & Continuous Improvement Services Manager) one on one
- 11:00 AM – 12:00 PM June 25th bureau wide meeting planning
- 1:00 PM – 1:30 PM Daily Disaster Policy Briefing (Mayor's Office)
- 4:00 PM – 5:00 PM Business Process Improvement for Commercial Permits for new construction - New direction
- 5:00 PM – 5:30 PM Elshad Hajiyev (Deputy Director) Check in

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▲ **Thu, Jun 4**

- 8:00 AM – 9:00 AM Special Senior Managers Work Session
  - 9:00 AM – 10:00 AM Bureau of Development Services Management Team re: Flex Schedules & Work Share
  - 10:00 AM – 10:30 AM HR Issue
  - 11:00 AM – 11:20 AM Jeff Baer (Chief Technology Officer) re: Portland Online Permitting System Check in
  - 1:00 PM – 1:30 PM Building Official Meeting
  - 2:00 PM – 2:30 PM Leanne Torgerson (Director's Executive Assistant), Colleen Poole (Customer Services & Outreach Coordinator) meeting
  - 3:00 PM – 3:30 PM Daily Disaster Policy Briefing (Mayor's Office)
  - 4:00 PM – 4:30 PM Phone call with Leesha Posey (Empowered Communities Program staff)
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▲ **Fri, Jun 5**

- 11:00 AM – 11:30 AM Leesha Posey (Empowered Communities Program staff) check-in
  - 2:30 PM – 3:00 PM Directors: community/econ. development (skype)
  - 3:00 PM – 4:30 PM Disaster Policy Council
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