



## **Errol Heights Park**

### **Community Advisory Committee**

Wednesday, May 23, 2018, 7:00pm – 9:00pm  
SMILE Station, 8210 SE 13th Avenue, Portland, Oregon 97202

#### **Meeting Outcomes/Goals:**

This was the first meeting of the Errol Heights Park Community Advisory Committee. The focus of the meeting was to set the stage for group process, understand the role of PP&R community advisors, and discuss the project scope and schedule.

### **MEETING SUMMARY**

#### **Committee members in attendance:**

Brett Bolstad, Paul Ciri, Joshua Freeman, Anne Hettick, Pamela Hodge, Karl Lee, Adrienne Moat, Gillian Murr, Michael Riley, Jennon Rugg, Fon Zhang.

**Absent:** Caryn Corwin, Erich Pacheco

**Staff present:** Barbara Hart, George Lozovoy, Sabrina Neal

A welcome, and review of the meeting agenda was provided by Barbara Hart of PP&R. After brief introductions from everyone present, the CAC was asked to share responses to ‘What connects you to Errol Heights Park?’.

**Public Comment** – members of the Errol Heights Community Garden and Friends of Portland Community Gardens were in attendance. Several expressed their concerns about the planned relocation of the garden within the park, and asked to be informed and involved throughout this project. They spoke to their investment in and commitment to the garden, and urged the Community Advisory Committee to keep this in mind as they design the park improvements.

Barbara provided an overview of the project goals, and roles of the CAC. She then presented the group process and agreements used as a framework for advisory committees at PP&R. This included the consensus process the group will use to provide guidance and develop recommendations. Sabrina Neal introduced a Pair and Share activity to discuss ground rules and agreements. The group then discussed additions to the draft provided by PP&R.

#### **Administration**

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Amanda Fritz, Commissioner  
Kia Selley, Interim Director



The following Ground Rules and Agreements were discussed and agreed (additions in bold):

- Listen carefully and speak honestly
- Respect the views and opinions of others
- Keep an open mind
- Allow everyone the opportunity to speak once before speaking twice.
- Use discussion to clarify information, not to advocate for your position.
- Consider the needs and concerns of the local community and the larger city.
- **Respect the time**
- **Timely minutes/meeting notes (1 week in advance of next meeting)**
- **Empathy for different viewpoints and feelings**
- **Let people speak without interruptions**
- **Build community, promote relationships, get to know each other, and**
- **Be transparent**

A project history and overview was provided by George Lozovoy. He shared an orientation to the park property, project goals, schedule. A discussion addressed questions about project scope details, the timing of key steps, and rough cost estimates. The group also discussed issues and opportunities they wanted to address as part of the later focus on design concepts and priorities.

### **Next Steps**

- The group agreed the next meeting will be on Wednesday, June 20, 6:30-9:30pm. The location will be determined by staff. The focus of Meeting #2 will be to discuss Master Plan updates to reflect neighborhood changes and priorities, and to discuss design concepts and priorities to guide the Mayer/Reed design team to develop design alternatives.
- CAC members were encouraged to review the 2005 Master Plan before the June 20 meeting.
- The group agreed that site visits to familiarize themselves with current conditions of the park property would be helpful. Staff agreed to offer two guided tours before the next meeting to allow those interested to visit the site.
- The group asked for neighborhood demographic information to better understand the community served by the park. Barbara will send information used to develop the Public Involvement Plan - a combination of US Census data and Portland Public School enrollment data.
- A project budget with rough cost estimates will be provided to clarify the project scope elements discussed in the project overview.

- An update on discussions with the PP&R Native American Community Advisory Committee, and the Portland Tribal Liaison will be given at the next meeting.
- A reminder about the Errol Heights Volunteer Day will be shared with the CAC.

A group participated in a meeting evaluation to provide PP&R staff with feedback on what worked well and what changes are needed for the next meeting.

The following + Δ were discussed.

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- Hearing relationship to the park & future interests
- Intro to the group
- Public comment
- Well organized & the agenda review
- Hearing from gardeners
- Introductions & involvement of neighbors
- Maps & visuals
- Food
- Facilitation
- Time keeping

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- PP&R outreach and public invitations to meetings
- On time arrival
- More public comment
- Data on park features and garden users
- More than 5 months for process
- Numbers
- Tasks outlined for each meeting
- Chinook people + native American history of the site
- Need more demographic info about neighborhood

The meeting was closed at 9:15pm.