

COVID-19 RESPONSE

CITY OF PORTLAND
EMERGENCY COORDINATION CENTER



City of Portland Situation Status Report

INCIDENT NAME: COVID-19
REPORT #23 (05.28.20 0001)

CITYWIDE READINESS STATUS	Full Activation
ECC GENERAL PHONE	503-823-2323
OERS #	2020-0528
PREPARED BY	Lisa Osterberg, Situation Unit Lead
REPORTING PERIOD	05/26/20 1700 – 5/28/20 1700

What's new? Look for **bold** text, headers or [NEW] or [UPDATED] preceding text. Next situation status report will be out on Tuesday, June 2.

Have something to add/update? **Bureaus and agencies should send inputs by 10 AM Tuesday, June 2 to ECCsitstat@portlandoregon.gov with subject line: COVID Situation Update – [Bureau Name].** Reminder that this report will be publicly available [online](#).

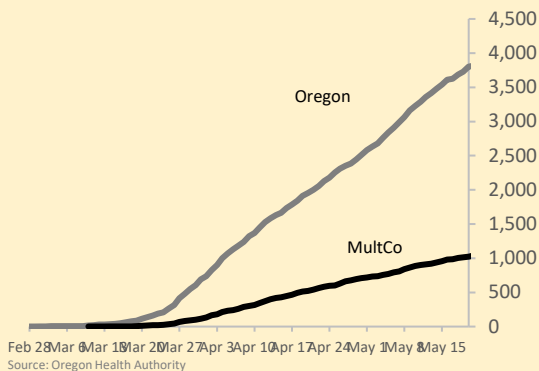
A. SITUATION SUMMARY

Total COVID-19 Cases

Oregon **4,038***

Multnomah County **1,093**

Source: [OHA](#) and Multnomah County [Data Dashboard](#)



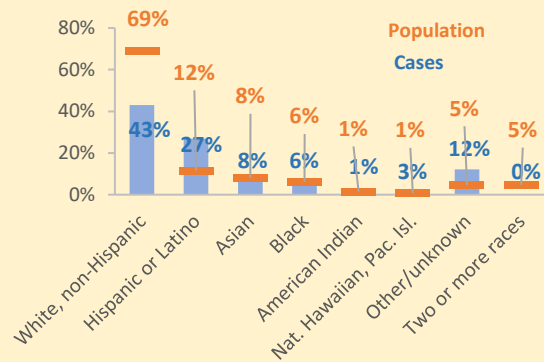
*Includes presumed cases as of 5/27

Deaths: Oregon - **148** MultCo - **59**

May 27. More case statistics: [CDC](#)

Race and Ethnicity of COVID-19 cases in MultCo, Increase to Prior Report

Source: Multnomah County [Data Dashboard](#)



Updated 5/27/2020

For comparison: [Portland's demographics](#)

OVERVIEW

New in this report

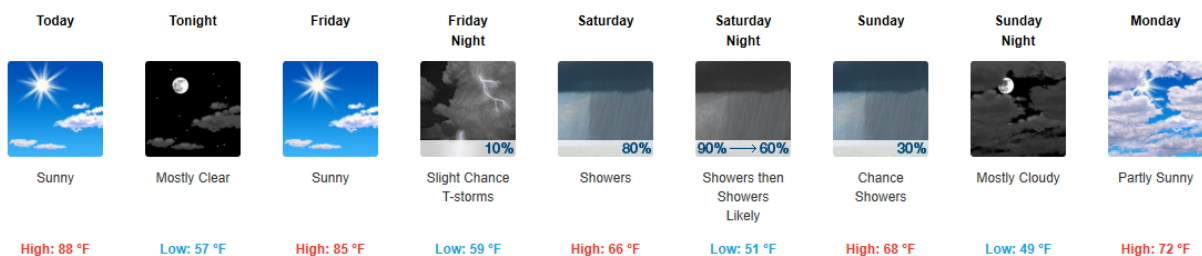
- As of May 27, there are 55 current confirmed Coronavirus hospitalizations in Oregon. OHA releases these numbers daily.
- On May 27, the death toll from the coronavirus in the U.S. [hit the 100,000 mark](#). While the U.S. holds only 5% of the world's population, it accounts for nearly one-third of all the known lives lost worldwide to the pandemic.
- On May 26, two additional churches [filed a lawsuit](#) against Governor Kate Brown's restriction that limits religious gatherings to no more than 25 people at a time. The new lawsuit follows a similar one currently before the state supreme court and claims the restrictions violate constitutional rights.
- According to Oregon Health Authority's [weekly reporting](#), positive tests for COVID-19 dropped 26% from the previous week, despite more widespread testing.
- On May 27, the Oregon Employment Department [disclosed that](#) about 200,000 jobless claims have yet to be paid.
- On May 27, Trimet [announced that it expects to lose](#) an estimated \$63 million in revenue through June 2020 and an additional \$135.4 million in the next fiscal year. Federal CARES Act funding will help offset most of these losses, but service reductions will remain in place and the agency will take a "conservative approach" in returning to pre-pandemic service levels.
- The number of coronavirus cases associated with an [outbreak at a Vancouver fruit processing plant](#) continues to rise as close contacts of the plant's employees test positive for the virus. Clark County's public health department had identified 119 cases as of May 28.
- On May 27, Multnomah County announced that the county [plans to submit its Phase 1 reopening plan](#) to the governor on June 5. If the plan is approved, Multnomah County will begin entering [Phase 1](#) on June 12, which would ease some restrictions on local gatherings and allow restaurants, salons and gyms to open if they meet the state's [safety guidelines](#).
- Despite recent cost-saving furloughs, Portland Public Schools still faces a [\\$12 million funding shortfall](#) due to drops in revenue from several key funding sources.
- Portland Fire & Rescue provided the updated information related to calls received:
 - PF&R responded to approximately 900 fewer calls (3% decrease in overall call volume) compared to this time last year (Jan-Apr 2019).
 - While overall call volume has decreased, PF&R alternatively experienced a slight increase in fire (6%) and service (3%) calls for the month of April (compared to 2019).
 - Of the 500+ calls PF&R responded to in which the patient/individual presented with COVID-like symptoms; PF&R confirmed that 5% of those cases tested positive for COVID (since March 24, 2020).

From previous reports

- The World Health Organization [halted clinical trials](#) of the drug hydroxychloroquine as a COVID-19 treatment, citing published concerns about the drug’s harmful effects.
- On May 22, Governor Kate Brown approved [Clackamas County’s application](#) to begin Phase 1 reopening, effective May 22. Phase 1 eases restrictions on local gatherings and allows restaurants, salons and gyms to open with [safety guidelines](#) in place.
- The Oregon Liquor Control Commission is [streamlining applications](#) for the sale of alcohol on sidewalks, streets, and nearby parking lots. This action expands options for Oregon bars and restaurants to comply with physical distancing requirements as counties move into Phase 1 reopening.
- On May 24, the Oregon State Fire Marshal reinstated the state’s ban on [self-service at Oregon gas stations](#). The ban had temporarily been lifted since March to address potential worker shortages and reduce contact between customers and employees.
- [A Coronavirus spike](#) in central Oregon has been tied to family gatherings.
- On Friday May 22, [Clark County planned to move to Phase 2](#). That action was halted when [84 Firestone Pacific Food employees](#) in Vancouver, Washington tested positive for coronavirus over the last week.
- On May 26, the Baker County Circuit Court judge [declined to vacate his ruling](#) in favor of a group of churches that sued Governor Brown arguing that she had exceeded her authority in issuing stay-home orders. The Oregon Supreme Court intervened, halting the injunction, and will now hear briefs filed from each of the parties before making a final ruling.
- The Oregon Parks and Recreation Department [will reopen overnight camping](#) on a limited basis starting on June 9. The U.S. Forest Service is [easing some access restrictions](#) in a few recreation areas including Gifford Pinchot and Deschutes National Forests. The Columbia River Gorge National Scenic Recreation Area and Mt. Hood National Forest remain restricted.
- On May 26, the [Oregon Employment Department announced](#) launching of Project Focus 100—a new strategy which seeks to process 100% of the 38,000 back-logged claims filed by Oregonians.

WEATHER

May 28 to June 1 Forecast by [National Weather Service](#):



Long-term forecasts for the region indicate that the upcoming summer will be drier than the last. [Fire agencies are forecasting increased fire danger](#) for the season as compared with last summer.

B. CITY ACTIONS

City of Portland [COVID-19 information website](#).

NEW IN THIS REPORT

- On May 28, the Portland Bureau of Transportation (PBOT) launched the [Safe Streets | Healthy Businesses](#) program. This program provides a free and streamlined permit application process for businesses that want to use space on public sidewalks or streets to provide additional space to allow for physical distancing for customers and staff. Some neighborhoods [in Portland and beyond](#) are starting to plan for changes to how businesses can use adjacent public rights-of-way.
- Healthy Businesses is part of PBOT's [Safe Streets Initiative](#) and the bureau now provides key information, including frequently asked questions, in nine different languages.
- PBOT will provide two short-term funding opportunities of \$50,000 each to ensure the safety and travel needs of frontline populations are met and provide free rides for critical trips. PBOT's Equity and Inclusion program identified this opportunity by [engaging in key partnerships](#) to learn how to best support community groups on specific transportation issues during the pandemic.
- A [CARES Act City Council Work Session was held on Tuesday, May 26 at 9:30 a.m.](#)
 - In response to the State's decision to withhold emergency funds from counties and cities in the metropolitan area, Council indicated its intention to direct some funding to regional partners. This will include Multnomah County as it expands testing and contact tracing to meet reopening criteria, as well as neighboring cities like Gresham. Multnomah County estimates that it will need approximately \$75 million in additional funding.
 - The Office of Equity and Human Rights created an Equity Toolkit to help ensure the City's recovery response is equitable and considerate of disparities within communities of color.
 - In addition to funding the City's direct emergency response, Council is considering using CARES Act funding to address broad community needs like food security, household stabilization, homelessness services, and economic stability. The committee to allocate the funding includes the directors from the following bureaus: Equity & Human Rights, Portland Police Bureau, Bureau of Transportation, Portland Prosper, Planning & Sustainability, Portland Office of Emergency Management, and Portland Housing Bureau.
 - Funds will likely be released in July to ensure they are spent by December 31, 2020.
- On May 26, the City of Portland and Multnomah County Joint Office of Homeless Services [presented options to Portland City Council](#) about how to manage future shelter environments. Options discussed include converting existing vacant properties to shelters and/or purchasing motel properties that are currently being used as temporary isolated shelter space. No decisions have been made yet.

FROM PREVIOUS REPORTS

- Portland City Council hosted a work session on the federal CARES Act on May 26 at 9:30 a.m. to update Council and the community on the latest financial guidance, provide an overview of the many needs in the community, and discuss a framework for allocating the resources. Council work sessions can be [viewed online](#). Council appointed a task force of city leadership to guide spending priorities. Additional details regarding taskforce membership, goals, and timelines will be available in the May 28 Situation Status Report.
- In conjunction with the Sunshine Division, Portland Police Bureau (PPB) has delivered 7,547 food boxes to community members' homes since the pandemic began. This equates to roughly 1,100 food boxes delivered each week. PPB and Sunshine Division have also provided about 900 food boxes weekly through pick-up at the two Sunshine Division locations and delivered 500 food boxes to partner agencies each week. This equates to about 2,500 food boxes and 67,000 meals provided each week by PPB and the Sunshine Division.
- On May 20, Mayor Wheeler introduced a [resolution](#) on Wednesday, May 20 detailing the City of Portland's values and priorities during the COVID-19 emergency. [During this City Council meeting](#), Portland Bureau of Emergency Management Director Mike Myers spoke about the City's collaborative approach to the largest and longest emergency the City has faced. Directors Dr. Markisha Smith, Office of Equity and Human Rights, and Andrea Durbin, Planning and Sustainability, also discussed how the response needs to keep equity and community resilience at the forefront of initiatives. The resolution included the adoption of [City-wide equity toolkit](#) for COVID-19 relief and recovery.
- City Council hosted a work session on May 21 to receive a briefing on Multnomah County's reopening plans.
- The City has [posted multiple open, continuous positions](#) at the Emergency Coordination Center for City of Portland Regular, Limited Duration, Seasonal and Casual employees whose work assignments are not available or may be reduced due to the current state of emergency and wish to work to support the COVID-19 response.

C. ECC ACTIONS

COORDINATION SECTION

Food Security

- **Coordinating with ECC Finance section to discuss next steps, approvals and contracting requirements for ECC Response funding for food security projects including food security cards, food boxes, and culturally specific foods.**
- **Supported Portland Parks and Recreation's summer Lunch + Play program by coordinating with:**
 - **Portland Parks and Recreation's staff on funding and seasonal staffing, and scheduling for the Lunch + Play program.**
 - **Portland Public Schools on dates, times and locations.**

- Portland Bureau of Transportation on traffic control plans for the sites.
- The JVIC and Food Security teams are partnering to refine a list of community-based organizations to partner with during collection of applications for Food Security Card program.
- Scheduled food box deliveries for to Beyond Black, Human Solutions, Impact NW, Pacific Islander Community, Nepali Bhutanese Community, Reach CDC and Rose Community CDC.

JVIC

- Case managers are collecting community needs requests and are working with Community Liaisons to request resources on behalf of community-based organizations from Multnomah County for non-food supplies including hygiene products, toilet paper and other basic needs. The team is also working with the Diaper Bank on how to source diapers.
- Working with the Logistics and Finance sections as well as the Office of Equity and Human Rights to develop a system to prioritize and request ongoing non-food items identified by community-based organizations.
- JVIC Community Liaisons continue to work with community-based organizations and PBOT and to assess community demand for a ride share/taxi discount coupon program.

Aging and Disability

- Completed work to support the caregiving outreach including updating processes for packing and distribution of supplies in coordination with NET volunteers and the City of Portland Printing and Distribution.
- Submitted PDF accessibility feedback to the Office of Equity and Human Rights for its Equity toolkit.
- Worked with JIC to use audio descriptions in videos produced by the City and for the upcoming launch of the Window into Portland social connections project.

Sheltering

- Acquiring canopy tents to provide additional shade during hot weather expected later this week and into the summer months; coordinating with Commissioner Eudaly's office.
- Working on replacing several tents that were damaged during high winds earlier this month.
- As of May 27, only 24 of 43 open spots available across the three temporary Outdoor Emergency Shelters remain. Shelter managers reopened the intake process last week and received 57 new applications. Intake will remain open until all remaining spaces are filled. Applications are now available on-site at the shelters as well.

ECC FINANCE SECTION

- Collaborating with ECC Coordination section on the Food Security Initiative to discuss future funding and procurement requirements.

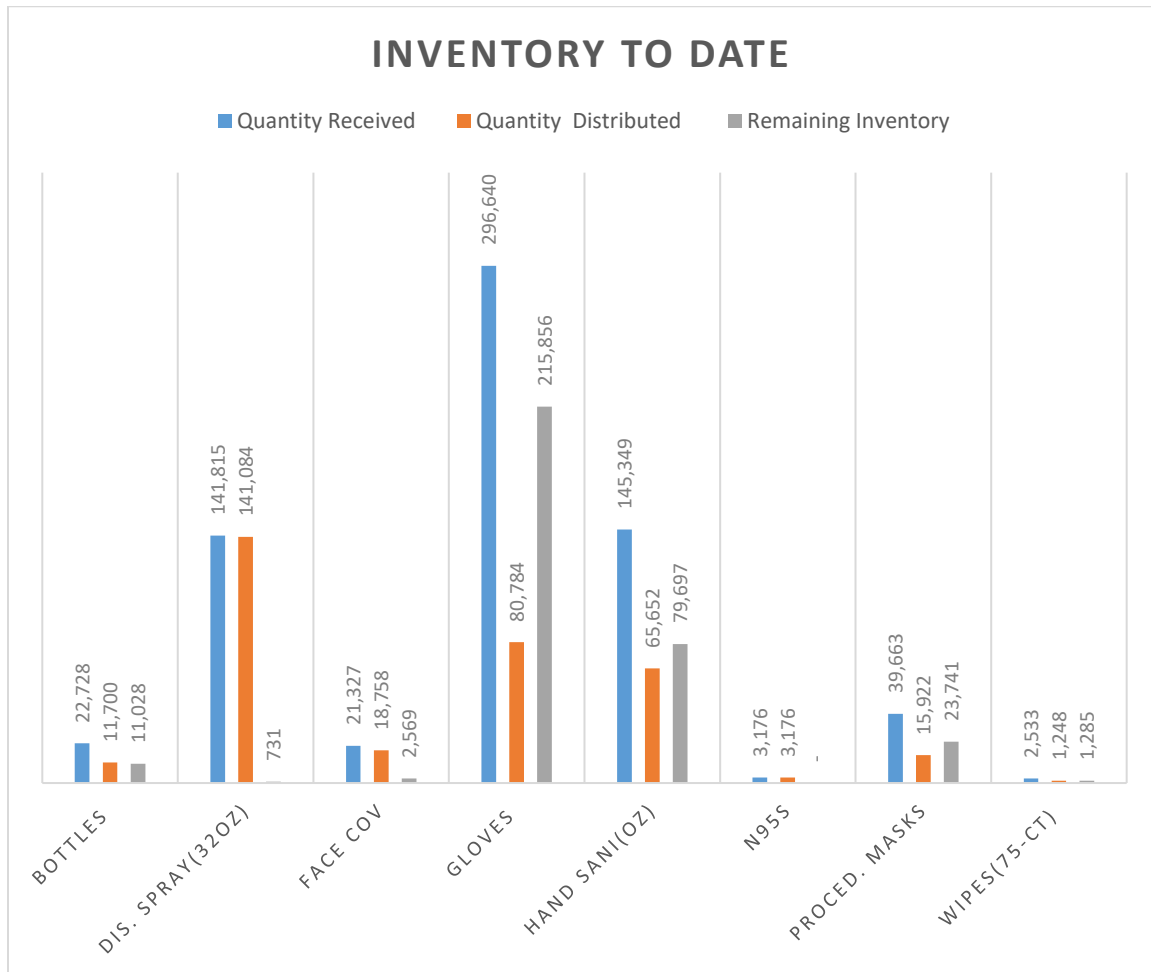
- **The first major delivery of food boxes is scheduled for May 28 to the following organizations:**

Organization	Boxes	Organization's Mission
Beyond Black	100	Beyond Black CDC is an African American/ Black Community Development Corporation that aims to strengthen the African American/Black community in Rockwood by providing resources in economic advancement, political action, community safety and educational opportunities.
Human Solutions	150	Counters the forces that keep people and communities in poverty by building relationships and assets that create opportunity - today and for future generations. Here's how: We partner with people and communities impacted by poverty so they can achieve long-term housing and economic security.
Impact NW	50	To prevent homelessness by partnering with people as they navigate their journey to stability and opportunity.
Pacific Islander Community	30	Ensures that its services reflect our local Asian and Pacific Islander (API) cultures. AFC's mission is to provide and promote culturally relevant services to API families and to contribute rich cultural values and unique experiences that enhance the overall quality of community life.
Nepali Bhutanese Community	12	Helps refugees, immigrants and asylum seekers rebuild their lives in a new country
Reach CDC	100	Creating quality, affordable housing and opportunities for individuals, families and communities to thrive.
Rose Community Development	20	Connects our community to build good homes, healthy families and neighborhood opportunities in outer southeast Portland.

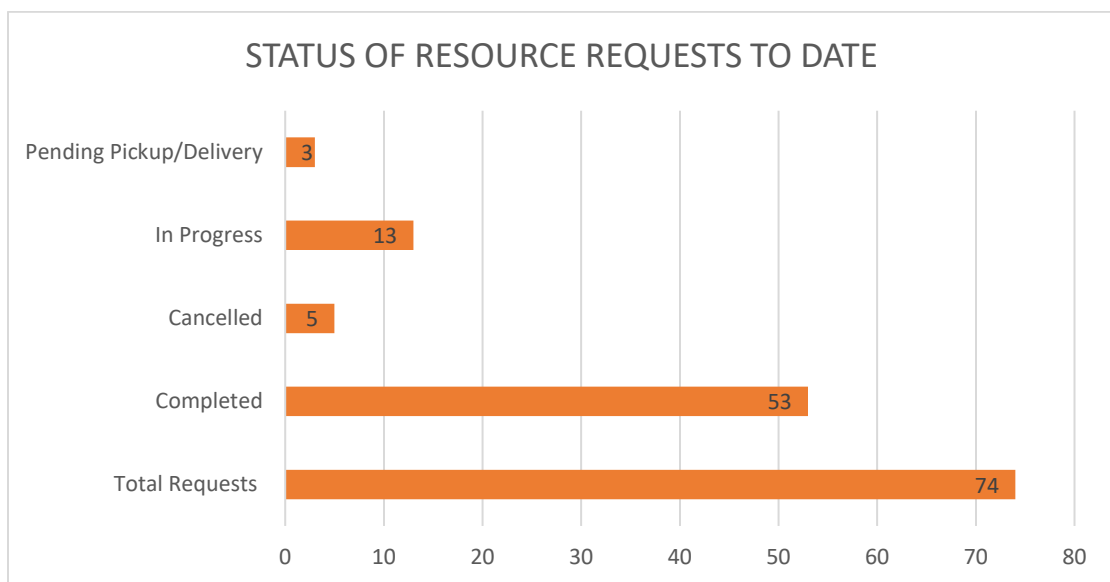
LOGISTICS SECTION

- The Supply Unit is responsible for purchasing and distributing supplies relating to COVID-19 to City of Portland Bureaus and affiliates.
- **The Supply Unit placed an order of 50 tents requested by the Mayor's Office for the temporary Outdoor Emergency Shelters.**

Inventory Management:



Resource Requests

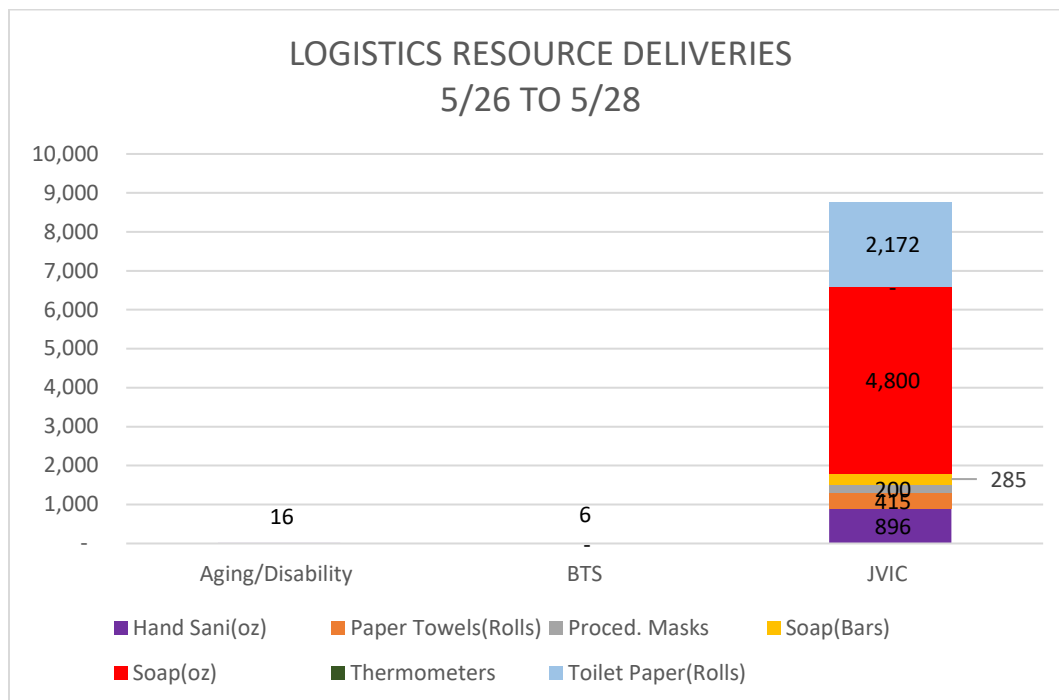


Resources Delivered (by Bureau):

○ A: Total Resources Delivered To-Date

Distributed to Date	Dis. Spray (32oz)	Face Cov	Gloves	Hand Sani (oz)	N95	Proced. Mask	Wipes (75 ct)
Aerial Tram	-	17	-	400	-	580	5
Aging/Disability	8	-	9,600	1,664	-	1,000	131
BDS	-	650	-	1,500	-	-	-
BES	16	430	-	160	60	200	6
BFPDR	-	51	-	-	-	-	-
BOEC	(2)	450	6,100	1,152	-	1,050	63
BPS	-	-	-	-	-	-	-
BRFS	-	-	50	-	-	-	-
BTS	3	288	-	176	-	-	-
Fleet	81	325	-	708	-	-	-
JVIC	-	-	1,000	-	-	200	-
MultCo	-	-	-	1,602	-	-	-
NET	-	6	200	56	-	-	-
OMF	-	350	200	1,288	200	210	1
Other	2	400	324	1,012	108	-	2
Outdoor Shelters	4	-	3,000	136	100	486	10
PBEM/ECC	6	119	430	391	48	142	6
PBOT	112,759	2,448	9,100	23,772	300	4,082	124
PF&R	-	-	30	12,096	160	10	198
PHB	-	-	200	16	-	20	2
PP&R	28,160	4,077	40,100	16,083	100	5,730	295
PPB	7	7,152	-	400	2,000	-	303
Prosper	2	162	100	80	-	-	-
PWB	39	1,833	10,350	2,960	100	2,212	103
Total	141,084	18,758	80,784	65,652	3,176	15,922	1,248

○ B: Total Resources Delivered from last Sitstat report 5/26 to 5/28.



Accomplishments:

- **Facilities Unit:** There have been 6,751 meal deliveries for temporary Outdoor Emergency Shelters to-date.

JOINT INFORMATION CENTER (JIC)

Significant Events

- Created Facebook ads in Spanish for the C19Oregon website. An initial analysis indicated a high response rate and the JIC is now considering translating into other languages.
- Drafted a memo for face covering guidance for City of Portland employees. Once finalized, the Chief Administration Officer will release this information with directions and guidance for employees to wear face coverings in City facilities.
- Finalized a decision tree for Illness in the Workplace.
- Added multilingual information to the [COVID-19's services page](#).
- PBOT, Water, and BES will have community-focused relief initiatives coming soon. PBOT announced [short and long term community partnerships](#) on their website.
- The ECC and JIC remain focused on equity and accessibility. The ECC equity toolkit is currently being reviewed for screen reader accessibility.
- The JIC is coordinating with Multnomah County on messaging for the expected Phase 1 reopening application to the State on June 5.

News Coverage Analysis

- Multnomah County will apply for Phase 1 reopening on June 5, 2020.
- City commissioners consider buying motels to house homeless residents.
- Face coverings are working.

COMMAND'S EMPHASIS FOR OPERATIONAL PERIOD (5/22/20 – 5/29/20):

1. Directly protect human life and public health, including the safety and health of City employees, and incident responders.
2. Proactively identify issues that could pose financial, legal or other risks to the City and our staff. Develop policies that reduce risk to the City and our workers, including reducing the risk of virus transmission. Ensure that response actions do not introduce new risk to the City, staff or volunteers.
3. Support the delivery of emergency services that the City and public depends on.
4. Create and maintain an ECC workforce that is oriented towards sustainability for a long-term incident requiring remote work and promoting ECC staff health and safety.
5. Minimize non-essential efforts and make wise use of resources in anticipation of a long-duration incident.
6. Uphold confidence in City government and demonstrate a unified City effort in response. Use established chains of command and agreed-upon processes for decision-making and communication.

7. Maintain unity of effort for strategic response and recovery planning for economic assistance to affected communities; maintain frequent and open communication between the ECC and City leadership, Prosper Portland, the Mayor's office, and state and federal agencies working on economic recovery efforts.
8. Use the ECC Effective Communications Guide in all external communications to help ensure ADA compliance and further our equity goals.
9. Address the immediate food security, safety and sheltering needs of Portlanders experiencing financial hardships and barriers to access by providing resources and maintaining trusted relationships with community partners.

ECC OBJECTIVES (5/22/20 – 5/29/20)

1. ECC-Administration:

- a. Facilitate ECC staff's ability to work virtually, with ECC staff that is about 25% in-person and 75% virtual.
- b. Plan for variable scenarios for post-peak services, supplies, and needs through relaxing of Stay Home Save Lives. Consider scenarios that anticipate future instances of Stay Home, Save Lives or similar social distancing requirements and consider how to respond when there are concurrent incidents.
- c. Pilot a project tracking tool for all ECC projects, beginning with the Coordination Section.
- d. Improve Resource Unit processes by implementing a new scheduling software and begin testing the software by mid-June. Continue use of interim solution until software is deployed.
- e. Develop position Task Book Training Program of qualifications for specific ECC positions for future deployment. Task books should identify the competencies, skillsets, and responsibilities that personnel should demonstrate to become qualified for a defined ECC position.
- f. Expand use of the City's recently adopted Equity Toolkit for COVID-19 Community Response and Recovery Efforts (Equity Toolkit) and the Results-Based Accountability framework across all ECC objectives, projects and priorities.

2. Coordination

- a. Provide assistance to the operations at temporary Outdoor Emergency Shelters for intake, sanitation and food security for the shelter tenants until the end of the City of Portland Emergency Declaration.
- b. Support bureau COOP planners with initiating planning for reopening based on framework provided by OMF's Reentry Task Force. Provide a twice monthly venue for Task Force to present updates and solicit input from bureau COOP managers, safety managers and emergency managers.
- c. Coordinate volunteers and respond to offers and requests for assistance through the Joint City-County Volunteer Information Center (JVIC).
- d. Coordinate with the ECC Finance Section, Logistics Section, and Command to establish a decision-making process for review and approval of JVIC resource requests, using best practices including the Equity Toolkit.

- e. Provide resources to the aging and disabled populations to address the needs associated with social isolation, food security and caregiving.
 - f. Address food security needs for the most vulnerable communities in Portland: communities of color/immigrant communities, elders at risk, and people with disabilities. Use this work to support locally owned restaurants and culturally identified businesses during this economic crisis.
 - g. Coordinate with ECC Finance to finalize intake, review and distribution process for delivery of preloaded Visa cards to individuals and families for the purpose of purchasing fresh foods and groceries.
 - h. Expand project team to help with the coordination, planning and implementation of expanded Portland Parks & Recreation (PP&R) summer Lunch & Play program in parks with a planned start date of June 22 to start serving meals.
 - i. Follow County guidance for delivering accessible COVID-19 information and continue to amplify County public health messaging to multilingual speakers and people with disabilities.
 - j. Arrange for remaining Somalian and Swahili Do Your Park flyers to be distributed to housing communities in East Portland that house large numbers of Ethiopian and Somalian Community members. Provide French Do Your Part posters to Africa House for community distribution.
 - k. Print and deliver Do Your Part posters in Russian, Spanish and Mandarin to community food banks for distribution with food boxes in East Portland.
3. Finance:
- a. Prepare for May 26 City Council work session on the federal CARES Act priority setting.
 - b. Provide financial guidance and support to the City's food security needs for the most vulnerable communities in Portland: communities of color/immigrant communities, elders at risk, and people with disabilities.
 - c. Provide financial and procurement support for the coordination, planning and implementation of expanded PP&R summer Lunch & Play program in parks with a planned start date of June 22 to start serving meals.
 - d. Provide financial guidance and support to the temporary Outdoor Emergency Shelters until the end of the City of Portland Emergency Declaration.
 - e. Develop an incident budget for the City with cost projections through December 2020.
4. Joint Information Center (JIC):
- a. Produce first draft of ECC Overview video.
 - b. Coordinate with the ECC Safety Officer to develop a simplified visual version of the Illness in the Workplace Guidelines by May 29. The intent is to have a one-page quick reference document for both employees and supervisors.
5. Logistics:
- a. Assist our local City and County partners with logistics for ongoing physical distancing shelters.

- b. Maintain a rapid response capability for setting up temporary structures for COVID-19 testing, prescreening, medical care or other temporary structures and the associated equipment as needed and requested.
 - c. Work with City bureaus to assess logistical and resource needs for ongoing restrictions and anticipated needs for City's reentry.
 - d. Reinforce supply chains for disinfectant bottles and communicate bottle recovery request through Printing & Distribution.
 - e. Support JVIC in researching and providing resources for community members.
6. Planning:
- a. Determine follow up work for the ECC from the recently adopted Equity Toolkit.
 - b. Begin preparing agenda and materials for next Disaster Policy Council meeting (anticipated June 5), in coordination with ECC Manager and City leadership.
 - c. Review updates to the State's draft Reopening Oregon Framework. With partners, determine the County and City response approach, including development of ECC roles and responsibilities with the City, County, and State for the relaxing and recovery framework. Share knowledge and materials related to the State's Framework with ECC sections.
 - d. Support bureau initiatives related to the use of public spaces during response and recovery by assisting with coordination of financial resources, consulting with subject matter experts, and procurement as identified.
 - e. Plan for pandemic resurgence and concurrent emergencies including ECC management and staffing in coordination with the Coordination Section COOP Unit and PBEM leadership.
 - f. Refine content and structure for the weekly (Monday) Forward Planning digest to inform ECC leadership and bureau directors of best practices and lessons learned from other cities, both nationally and internationally.
 - g. Work with the Resource Unity to recruit Demobilization and Forward Planning staff to start at the ECC the first week of June.
7. Safety:
- a. Coordinate with JIC to develop a simplified visual version of the Illness in the Workplace Guidelines by May 29. The intent is to have a one-page quick reference document for both employees and supervisors.
 - b. Finalize guidelines for safe vehicle use, to include occupancy, safety precautions, and cleaning by May 29.

D. BUREAUS' STATUS FOR CONTINUITY OF OPERATIONS PLAN (COOP) ACTIVATION AND ESSENTIAL FUNCTIONS

Bureaus with impaired Essential Functions or a COOP status other than “Active” are displayed in the table below. All other bureaus not displayed in this table have COOPs in Active status and no essential functions impacted.

Bureau/Office	COOP/Incident Command Post Status	Essential Function* Status
Community and Civic Life (OCCL)	Active	One Tier 3 function impacted: Cannabis Licensure & Enforcement
Development Services (BDS)	Active	All permits being accepted electronically. Plan Review and Land Use Service divisions receiving fewer applications; review times extended due to remote technology challenges.
Emergency Communications / 911 (BOEC)	Partially Active	No Essential functions impacted
Fire & Rescue (PF&R)	Inactive	One Tier 3 essential function suspended: public education office.
Housing	Active	HOME rental inspections delayed
OMF Technology Services	Active	BTS has paused any non-essential projects and has previously set bureau expectations for project delays.
Parks & Recreation (PP&R)	Active, BICP Active	Previously suspended Park essential functions remain so.
Police (PPB)	Active, BICP active	One Tier 1 impairment; 16 Tier 2 and 3 impacted
Water (PWB)	Active, EOC Partially Active	No Essential functions impacted

**Bureau level essential functions are categorized in four tiers based on the targeted duration of time and a service level within which a function must be restored after a disruption to avoid unacceptable consequences. Tier 1: 0-12 hours; Tier 2: 12-72 hours; Tier 3: 72 hours – 10 days; Tier 4: 10-30 days*

E. BUREAU DETAILS

- Development Services
 - BDS is accepting all permit types (Tier 1-7) at this point.
 - BDS publishes [Service Level Updates](#) every Monday.
 - For projects being submitted electronically using ProjectDox software, BDS is accepting two projects per day.
 - Payments for Residential and Commercial Permits can be made online via a private link that will be sent to customers by BDS staff.
- Environmental Services
 - BES will receive an allocation of cloth face coverings from FEMA and the EPA

designated for water and wastewater utilities in Oregon. The distribution is being coordinated through the Oregon Water/Wastewater Agency Response Network. Portland Water Bureau is handling most of the distribution for the state.

- Beginning to collect “lessons learned” information including designing a framework to collect information and recommend actions down the line. An initial survey went out last week and a second survey went out to employees focusing on the support and resources they need during this time.
 - Created and distributed COVID-19 signage for field work sites to teams to put at work sites and on vehicles about following physical distancing protocols.
- Office of Community and Civic Life
 - The Office of Community & Civic Life announced that the City of Portland is one of 12 local governments and nonprofits [selected to receive tailored research](#) to inform culturally sensitive emergency response measures that ensure all residents are included, regardless of immigration status.
- Community Technology
 - An “Action Tracker” and “Resource Document” for the Digital Inclusion Network (DIN) members [has been developed](#) to allow for sharing of activities and needs between members in order to provide updates on policies, programs, and services that have come online in response to the health crisis.
- OMF/BTS – Technology Services
 - Several BTS team members are supporting activities at the ECC.
 - As of May 7, ISP bandwidth has been upgraded and can now support 3,500 concurrent City employee users. The Support Center has all access requests assigned for fulfillment.
 - BTS Desktop Support has been suspended for non-essential services. Please contact BTS HelpDesk or submit BTS Portal-Cherwell request for desktop support.
 - BTS has prioritized delivery of core services including COVID related support and paused any non-essential projects. Other projects may experience delays based on the prioritization and BTS has level-set that with bureau expectations.
- OMF/Chief Administrative Officer/Asset Management/CityFleet
 - Main garage has limited access, informational signs are posted for customers. Strict access guidelines for outside vendor deliveries for parts has been implemented. Call 503-823-1806 for information.
- OMF/BTS—Printing and Distribution
 - Print shop is operating at a reduced capacity, refer to the [P&D COVID-19 Plan](#) for questions and contact information.

- Distribution has a reduced delivery schedule; US Mail is processed daily.
- Fire & Rescue
 - **[NEW] PF&R continues working to maintain mission critical life safety, property protection, and emergency medical services to the community while protecting the health of its workforce. PF&R continues to support other agencies by providing personnel as it is able.**
 - **[NEW] PF&R will be partnering with the Water Bureau to provide cooling stations for two existing outdoor shelters in preparation for hotter weather this summer.**
 - **[NEW] Last week was National EMS Week and PF&R joined the National Fallen Firefighters Foundation in honoring the 50 first responders (21 EMS personnel and 29 fire service personnel) who have died, thus far, as a result of the pandemic.**
 - PF&R has loaded an electronic version of the Street Roots Rose City Resource Guide onto all fire apparatus iPads. Fire crews now have instant access to the most comprehensive, updated list of services for people experiencing homelessness and poverty in Multnomah, Washington, and Clackamas counties. This new addition will enhance PF&R's ability to connect people in need with the right resource in a timelier manner.
 - PF&R continues to participate in weekly Multnomah County EMS meetings to develop and update operational protocols, provide PPE status updates, plan for system surge and modifications, and longer-term system solutions for PPE, capacity, and safety.
 - PF&R's [Meds on Wheels program](#) is up and running with staffing support coming from multiple divisions. PF&R is looking to partner with Mobile Permanent Supportive Housing (MPSH) and JOIN to further expand this service.
 - PF&R is working to finalize an operational guideline for dispensing no-cost life-saving medication under appropriate guidance from local Public Health in certain public health emergencies. PF&R is responsible for PF&R, PPB, PBEM (including ECC responders assigned to the ECC), and BOEC employees and their families under the [Cities' Readiness Initiative Push Partner program](#).
 - Portland Fire & Rescue is now tracking suspected COVID-19 cases that crews respond to using the Fire Information System software platform. The Oregon Health Authority has required agencies providing EMS to track any suspected cases.
 - The Fire Marshal's Office continues to accept permit applications during limited hours to public access. Essential Building inspections are continuing.
 - Working with the Water Bureau and PBOT regarding the SW Boones Ferry and Arnold culvert project to ensure adequate fire protection.
 - Continuing to accept donated items at the Gideon building.

- Parks & Recreation
 - **[NEW] Per Oregon Health Authority guidance, PP&R developed protocols to reopen skateparks and tennis courts (for single play only) with specific restrictions to ensure physical distancing.**
 - **[NEW] PP&R is planning to reopen gates to parks in alignment with Multnomah County's move into Phase 1.**
 - **[NEW] PP&R is notifying permit holders for June and July events of cancellations due to group size restrictions.**
 - PP&R has partnered with the Portland Police Bureau, the Office of Youth Violence Prevention and faith-based and community organizations to enhance COVID-19 outreach on a rotating basis at Dawson, Holladay, Kenton, Columbia, Wilshire and Grant parks. Outreach includes public education about physical distancing, signage at high-touch locations and using the parks as distribution points for donated protective items, such as masks.
 - Parks Incident Command has demobilized and has moved operational and command decisions to an Accelerated Task Force model led by Senior Management Team.
 - Staff are replacing signage as needed where initial PP&R signage have been removed. This includes multilingual signage.
 - PP&R continues to manage an internal data collection tool for COVID-19 compliance. Physical distancing and use of closed assets (e.g. playgrounds, tennis courts, basketball hoops, etc.) continue to be a concern. PP&R has opened its customer service center daily to collate concerns into an internal "Hot Spot" Track-It tool. Its Incident Command Team is analyzing the data daily and providing it to front-line resources:
 - Rangers – Ranger Supervisors continue to develop patrol tactics for 25 full-time employee (FTE) Rangers based on the "Hot Spot" data. Rangers continue to prioritize patrols and make contact at "Hot Spot" parks.
 - Park Greeters – Greeter Supervisors are developing schedules that allow the 40+ greeters to cycle through "Hot Spot" parks.
 - Maintenance Crews – Incident command is relaying information daily to field staff to address damaged or missing closure signage and barriers.
 - Mt. Scott Community Center is closed to the public and has been transitioned to a shelter operated by Multnomah County.
 - East Portland Community Center is closed to the public and has been transitioned to a shelter operated by Multnomah County and Human Solutions. Meals on Wheels is operating at the center and distributing prepared meals.
 - Charles Jordan Community Center is closed to the public and has been transitioned to a shelter operated by Multnomah County and Do-Good Multnomah. Meals on Wheels is operating at the center and distributing prepared meals.
 - All previously closed Park facilities and previously suspended Park essential functions remain closed.

- PP&R Urban Forestry 24/7 routine and emergency response operations are ongoing.
- **[UPDATED]** PP&R Public Restroom Plan: PP&R has **55** parks with 24/7 restroom and hygienic services and **16** with day-time restroom and hygienic services. Soap and trash cans are installed in all open public restrooms.
-
- Bureau of Transportation
 - **[NEW]** Portland Streetcar will soon supply approximately 6,500 disposable masks per month for riders who will be required to wear a face covering on public transit.
 - Maintenance Operations field crews will return to full staffing beginning June 1. This will be accomplished safely through staggered shift start times with several crews moving to the swing shift.
 - PBOT installed temporary barricades and signs as part of the [Slow Streets | Safe Streets Initiative](#). An [online interactive map](#) shows the neighborhood greenways that will eventually have restricted access and “local access only” signage. More news about the plan and installations can be found [here](#).
 - BIKETOWN, the [city’s bikeshare system](#), extended offering significantly discounted pricing through May 31 to provide all Portlanders who need to complete essential trips with a convenient and affordable transportation option that allows for physical distancing.
 - PBOT has [reduced SmartPark rates](#) to bring relief to residents and visitors who must travel downtown by car. All-day parking rate in the city’s five SmartPark garages is \$5, the same cost as a round-trip TriMet ticket.
 - Portland Streetcar service reduced to every 20 minutes on weekdays. OHSU Aerial Tram limited to hospital employees and patients.
- Police Bureau
 - PPB submitted a letter to Multnomah County affirming that they have adequate personal protective equipment (PPE) as required in accordance with the reentry requirements.
 - Sixteen Tier 2 & Tier 3 essential functions are impacted.
 - PPB has not experienced absenteeism that would trigger the next step of its Staffing Contingency Plan.
 - PPB has not experienced absenteeism that would trigger the next step of its Staffing Contingency Plan.
- Water Bureau
 - Portland Water Bureau is assisting in delivering an allocation of face coverings for water and wastewater utilities in Oregon. The face covering allocation is provided by FEMA and the EPA coordinated through the Oregon and Water/Wastewater Agency Response Network.
 - PWB is taking additional safety measures for employees including:

- Providing ongoing safety reminders to combat complacency.
 - Face coverings are required for work sites and where physical distancing cannot be maintained.
 - Rented additional work trucks and equipment to allow individual work group members to maintain physical distance.
 - Ongoing safety reminders to combat complacency.
 - Setting up a self-check station in the Operating Engineers area.
 - All crew members continue to practice six feet of physical distancing, where possible.
 - Face coverings are required for work sites and where physical distancing cannot be maintained.
 - New rules for ordering parts and supplies from Stores are being planned, to allow for contact-less fulfillment and pick up.
- Field staffing continues to increase and is expected to be at 100% by June 1.
 - Beginning May 20, half of Customer Service employees began to telecommute.
 - The Water Bureau issued a [press release](#) on Legionella, directing businesses to flush their buildings during the pandemic and a resource website www.portlandoregon.gov/water/wqbuilding
 - The Water Bureau recently sent letters to City bureau property owners and the Portland business community, making them aware of the need to maintain building water quality to avoid issues with Legionella. Ongoing communications and messaging on Legionella will continue.
 - The Portland Water Bureau Emergency Operations Center is operating in Partial Activation level.
 - All PWB Essential Functions continue to be performed with physical distancing. Buildings where staff work on key functions continue to be off limits to unnecessary foot traffic and visits to protect them from contamination.
 - **[UPDATED] PWB/BES Customer Service Call Center offers 24-hour automated service and is open 9 a.m.-4 p.m. Monday through Friday at 503-823-7770. Press “1” for 24-hour automated service. Customers may also email PWBCustomerService@portlandoregon.gov. Call 503-823-4874 for water emergencies. The walk-in center at 664 N Tillamook is closed, however customers can use the drop box to pay by check or money order.**
 - PWB has a COVID-19 [resource webpage](#) for employees. The Communications Team is also working on an updated Communications Plan.

F. PARTNER INFORMATION

FEDERAL

- The U.S. Chamber of Commerce’s [State by State Business Reopening Guide](#) tracks differences across each state.
- The FEMA sent a Battelle Critical Care Decontamination system to Oregon to [decontaminate masks](#) worn by healthcare workers. The machine is located in Eugene

and can be used free of charge for public or private organizations with personnel who use N-95 respirators.

- The EPA and CDC issued updated, joint [cleaning and disinfecting guidance](#) for public spaces. This guidance is part of the larger Opening Up America plan and focuses on cleaning and disinfecting public spaces, workplaces, businesses, schools, and can also be used at home.
- The CDC [released a new report](#) showing that calls to U.S. poison centers about disinfectant and cleaner exposure have increased by 20 percent.
- FEMA launched a [PPE Exchange dashboard](#) that connects private sector sellers and buyers of PPE.
- The FDA released guidance on [grocery shopping](#) during the coronavirus pandemic.

STATE

Governor's Office

- Governor Kate Brown released a [detailed framework on the reopening of Oregon](#) as well as additional guidance for the general public and specific sectors.

State Office of Emergency Management

- State OEM's ECC is active Monday-Friday from 0800-1700.

Oregon Health Authority

- Oregon Health Authority (OHA) is the lead state agency and activated on January 21. OHA's [COVID-19 Updates page](#) provides comprehensive updates on public health indicators, reopening guidance and FAQs.
- Up-to-date [information on testing and other FAQs](#).
- The [Safe + Strong campaign](#) is a statewide effort to reach communities most impacted by health disparities with culturally relevant, linguistically responsive resources.
- Oregon Health is launched a Facebook page exclusively in Spanish, called [OHA en Español](#) to meet the needs of Spanish speaking Oregonians.

REGIONAL

TriMet

- As of May 20, [all TriMet riders and drivers must wear face coverings](#) such as scarfs, bandannas, and/or fabric masks. Over the coming weeks, TriMet will install hand sanitizer and disposable mask dispensers on all vehicles.
- Tri-Met LIFT is offering a [grocery delivery program](#) for people who normally use LIFT services. Tri-Met LIFT recently mailed letters to people likely eligible for this program.
- [Service reduced](#) on many lines since April 5. No more than 10-15 riders can be on a bus at one time, since April 2. No cash accepted on buses.

Metro

- All Metro parks and natural areas remain open, except for camping areas which are closed through July 1.
- Parks and Nature grant awards will continue as scheduled as they are funded through the parks and natural area levy. Metro Council will award grants in late spring/early summer.

Multnomah County

- Multnomah County does not currently have a timeline for reopening. On May 20, the county provided updates on personal protective equipment, contact tracing, and hospitalization rates and goals for testing. This information can be reviewed on the county's [reopening information page](#).
- The County COVID-19 website continues to be updated. The website now includes an [interactive data dashboard](#) with COVID-19 regional health statistics that is updated in real-time.

Port of Portland/PDX Airport

- As of May 18, Portland International Airport (PDX) [requires using a face covering anywhere inside the terminal](#), including the pedestrian tunnels and the rental car center. PDX is also asking anyone not traveling to refrain from gathering in the terminal to greet or send off passengers, unless they require assistance.
- Website: [Port of Portland Updates](#)

PORTLAND AREA SCHOOLS

- Centennial School District: [resources for families](#)
- David Douglas School District: [resources for families](#)
- Parkrose School District: [resources for families](#)
- Portland Public Schools: [resources for families](#)
- Reynolds School District: [resources for families](#)
- Questions about schools should be routed to the Multnomah County Schools liaison, Beth Appert (eoc.liaisonschools@MultCo.us).

PORTLAND AREA UNIVERSITIES

- [Portland State University](#)
- [University of Portland](#)
- [University of Oregon – Portland Campus](#)
- [Portland Community Colleges](#)
- [Concordia University](#)
- [Pacific Northwest College of Art](#)
- [Lewis & Clark College](#)
- [Reed College](#)
- [Multnomah University](#)

G. RESOURCES

MULTNOMAH COUNTY

- [Multnomah County's main website for COVID-19](#): FAQs, situation reports, poster links, [guidance](#), and more resources.
 - [Regional Dashboard](#): COVID-19 data for Multnomah, Washington, Clackamas, Yamhill counties.
 - Which County services/buildings are [open or closed](#)?
 - Social media accounts:
[Facebook](#) | [Twitter](#) | [Health Department Facebook](#) | [Health Department Twitter](#)
[Emergency Management Facebook](#) | [Emergency Management Twitter](#)
 - Information in [languages other than English](#)
- <https://c19oregon.com/start> is an online triage tool that helps public health officials track COVID-19 cases and allows community members to check their symptoms and receive guidance.
- Multnomah County's Quedémonos en Casa campaign is a response to confusion around social/physical distancing identified by community liaisons. This social media campaign aims to reach the Latinx community, which has a higher percentage of COVID-19 cases, to encourage physical distancing, clarify what it means to practice and whether it applies to people within the same household.
- Multnomah County District Attorney has a [new social media campaign](#) called "We Need to Know" about reporting hate crimes during the COVID-19 pandemic. The campaign includes social media graphics translated into Simplified & Traditional Chinese, Japanese, Khmer, Korean, Lao, Tagalog, Thai and Vietnamese.

CITY OF PORTLAND

- <https://beta.portland.gov/novel-coronavirus-covid-19> – centralized information about the City's response; this site supplements Multnomah County's.
- For City employees: Technology for [Telework FAQs](#)
- [Video update](#) from Director Dr. Smith, Office of Equity and Human Rights on equity efforts embedded in City of Portland's COVID-19 response.
- [Video](#) urging physical distancing, staying home, and cutting back on travel, featuring Timber Joey and Portland Parks and Recreation park ranger.
- City-created [map of public restrooms and hygiene stations](#) to help stop the spread of coronavirus.
- The City's Neighbors Together program offers a new conversational training that provides resources and tips on how to reach out to neighbors, especially those isolated and without digital access. [Request a conversation or any of their other online trainings here](#) or call (503) 823-4064. [En español.](#)

ASKING QUESTIONS, GETTING HELP

- Review the [MultCo FAQs](#) or call 211. Ask health experts through this MultCo [form](#).

- Legal Aid / Oregon Law Center Public Benefits hotline (1-800-520-5292) on legal advice for immigrants and refugee communities to access health care during shelter in place.
- Child Care for Essential Employees: 1-800-246-2154, **211** [website](#), or the following:
 - [OHSU/Portland Public Schools *Request for Care*](#) (West Side Portland)
 - [Gresham-Barlow/Centennial/Estacada *Request for Care*](#) (All served in west Gresham-Barlow area)
 - [Beaverton/Sherwood/Hillsboro *Request for Care*](#) (SW Beaverton, N Sherwood, E Hillsboro)

EQUITY

- The Government Alliance on Race and Equity published a [COVID-19 Racial Equity Rapid Response Guidebook for Government](#). The document includes resources from across the country on how communities are responding to COVID-19.
- COVID-19 and Health Equity – Exploring Disparities and Long-Term Health Impacts [webinar series](#).

VOLUNTEERING

- Multnomah County’s [online signup](#) for volunteer and paid opportunities to help during the COVID-19 response.
- [oregonrecovers.communityos.org](#): State of Oregon’s central point of contact for volunteer and large vendor coordination – donate time, equipment, resources, or facilities.

ABOUT COVID-19

- [World Health Organization \(WHO\)](#): Q+As, travel advice, situation reports, technical guidance, and global research
- [coronavirus.gov](#) and [CDC](#): how to protect yourself, what do if you are sick, [guidance](#)
- [Oregon Health Authority](#): Governor’s orders, Oregon news, community resources
- FEMA [Coronavirus Rumor Control](#)
- [Johns Hopkins University](#): global cases dashboard and map
- Oregon Emergency Management [Coronavirus Map](#)
- ESRI’s [COVID-19 GIS Hub](#): get maps, data, and GIS assistance
- City of Portland and Multnomah County public awareness campaign, [videos](#) in multiple language
- The World Health Organization created a [Myth-busters page](#) to address rumors and misinformation about COVID-19. It includes shareable graphics that can be downloaded for social media to help fight the spread of misinformation.
- CDC’s [animal-related FAQ](#)

WELL-BEING

- Lines for Life is a regional non-profit dedicated to preventing substance abuse and suicide.
 - The [Senior Loneliness Line](#) supports mental health needs of Oregonians over 55. To get support, call 503-200-1633 or 800-282-7035.
 - A [Virtual Wellness Room](#) offers support to anyone considered an essential worker during the COVID-19 pandemic in Oregon. The Zoom conference check-in calls occur from 12:30 p.m. to 1 p.m. every Monday, Wednesday and Friday and have a facilitator to guide the conversation link.
- [Stay connected while we stay apart](#), Multnomah County video in multiple languages.

HOUSING RESOURCES

- City of Portland's and Multnomah County's residential [eviction moratorium](#)
- Oregon Housing and Community Services [COVID-19 resources](#)
- Oregon Housing Alliance a [blog post](#) with resources on eviction and foreclosure moratoriums.
- OregonLawHelp.org provides one-pagers regarding Oregon tenant rights during COVID-19 in [Spanish](#) and [English](#).
- The Oregon Legislature allocated [\\$8.5 million to the Oregon Housing and Community Services \(OHCS\) COVID-19 Rent Relief Program](#) which will provide rent relief to those in need. Multnomah County Department of Human Services [received \\$1,639,002](#). Portlanders should call 211 or MCHS directly ([503-988-7453](#)) for more information.

HOMELESSNESS RESOURCES

- Multnomah County's [COVID-19 guidance for shelter settings](#)
- Governor's [homelessness guidance issued](#) regarding "Stay Home, Save Lives" [Executive Order 20-12](#)
- The Internal Revenue Service provides a [web tool](#) as a quick means of registering people who do not normally file taxes for the COVID-19 Economic Impact Payment, including a [list of temporary mailing addresses](#) for use by people without bank accounts.

WORKPLACE RESOURCES

- CDC Guidelines: [Environmental Cleaning and Disinfection Recommendations](#); [COVID-19 Cleaning \(summary\)](#)
- National Institutes of Health [online training](#): how to protect yourself from COVID-19 at work
- SAIF, Oregon workers' compensation insurance: \$10 million coronavirus [worker safety fund](#) to help Oregon employers pay for expenses tied to making workplaces safer
- [Families First Coronavirus Response Act](#) requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19.

- [Worksystems](#) is hosting webinars every Monday, Wednesday, and Friday at 2:00 pm for people that have been laid off due to COVID-19. The webinars cover unemployment insurance, health care, and other related resources.
- COVID Workforce Response Line is offering Multnomah County residents workforce services and related resources. Call (503) 714-5989, Tuesday and Thursday, 9:00-12:00 and Monday, Wednesday, Friday, 1:00-5:00.

FOOD SECURITY

- The Oregon Department of Human Services developed a comprehensive website (needfood.oregon.gov) to help connect Oregonians with local school meal programs, food banks and pantries, meals for older community members and applications for food assistance programs.
- Select schools in Multnomah County are providing school meals and food distributions in partnership with Oregon Food Bank. School food access sites are also posted on the [SUN Service System website](#).
- Oregon was recently approved to provide the Pandemic EBT benefits to families with school aged children. Review this [factsheet](#) to read more about Pandemic EBT and to determine eligibility.

APPROVED BY ECC COMMAND

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