



# City of Portland Situation Status Report

INCIDENT NAME: COVID-19  
REPORT #15 (04.30.20 0001)

CITYWIDE READINESS STATUS	Full Activation
ECC GENERAL PHONE	503-823-2323
OERS #	2020-0528
PREPARED BY	Lisa Osterberg, Situation Unit Lead
REPORTING PERIOD	4/28/20 1700 – 4/30/20 1700

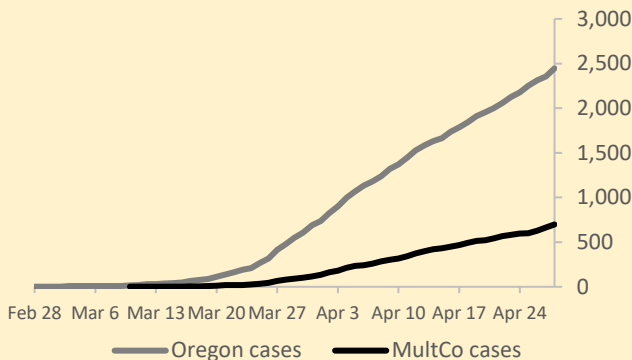
What's new? Look for **bold** text. Next situation status report out Tuesday afternoon, May 5th.

Have something to add/update? **Bureaus and agencies should send inputs by 10 AM Tuesday, May 5th to [ECCsitstat@portlandoregon.gov](mailto:ECCsitstat@portlandoregon.gov) with subject line: COVID Situation Update – [Bureau Name].** Reminder that this report will be publicly available [online](#).

## A. SITUATION SUMMARY

### Total COVID-19 Cases

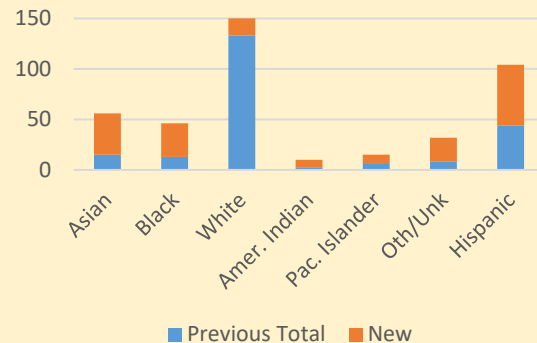
Oregon, Multnomah County  
Source: [OHA](#)



Deaths: **Oregon - 103** **MultCo - 43**  
April 30. More case statistics: [CDC](#)

### Race and Ethnicity of COVID-19 cases in MultCo, Increase to Prior Report

Source: Multnomah County [Data Dashboard](#)



\*Last reporting date for race and ethnicity was 4/21 which gives the appearance of a sudden jump in cases. In actuality, cases have progressed steadily upwards.

Updated 4/30/2020  
For comparison: [Portland's demographics](#)

## OVERVIEW

### New in this report

- As of Thursday, April 30 there are 116 current confirmed Coronavirus hospitalizations in Oregon. OHA releases these numbers daily.
- In light of a new research study released on April 29, the U.S. Food and Drug

Administration is [expected to announce](#) an emergency-use authorization for the experimental drug remdesivir as a treatment option for COVID-19 that may help patients recover more quickly.

- A group of doctors published a letter on April 28 in *The New England Journal of Medicine* [further characterizing](#) a connection between COVID-19 with blood clots and strokes, particularly in younger patients not exhibiting other typical risk factors.
- On April 28, the Centers for Disease Control and Prevention (CDC) [issued guidance](#) to apply physical distancing to household pets. Cats and dogs have not been found to play a significant role in spreading the disease, but a small number of animals have been confirmed to have contracted it after being exposed to humans with the virus.
- On April 29, President Trump [issued an executive order](#) invoking the Defense Production Act to keep meat processing plants open. The action comes in response to several major meat producing projecting meat supply shortages as they shut down in order to limit the spread of COVID-19 amongst their workforce.
- On April 30, the Oregon Health Authority and Oregon Department of Agriculture [issued a joint announcement](#) that there is no evidence that human or animal food or its packaging are associated with the transmission of COVID-19. Food products do not need to be withdrawn or recalled from the market if someone on a farm or in a processing plant tests positive for the virus.
- The Oregon Employment Department began accepting jobless claims from self-employed and gig workers on April 28, one month after President Trump signed a law expanding workers who are eligible for benefits during the pandemic. The application can be completed online at <https://govstatus.egov.com/ui-benefits/CARES>.
- On April 28, the Oregon Parks and Recreation Department [announced](#) that its system-wide closure will continue beyond May 8, though officials did not give a reopening date. It also canceled all overnight and day-use reservations through at least May 25. Earlier this week, Washington's state park system announced it would [partially reopen most of its state park sites](#) on May 5, but will monitor parks for overcrowding.
- Oregon Health Plan (OHP) new member enrollments are increasing. Applications for OHP averaged 776 per day in March and April compared with 536 per day in January and February.
- On Friday, May 1, Oregon hospitals, medical offices and dental clinics will be allowed to resume non-urgent procedures. The Oregon Health Authority [issued a set of guidelines](#) medical providers must follow when they do resume more procedures.
- On Friday, May 1 [readdressing](#) will go into effect in an area of Southwest Portland. The change corrects 8 percent of Southwest Portland addresses that contain a leading zero and is a collaborative effort between Portland Bureau of Transportation, Portland Fire & Rescue, Portland Police Bureau and Multnomah County to improve wayfinding and 9-1-1 dispatching and emergency response. The change was approved by Portland City Council back in June of 2018.

### ***From previous reports***

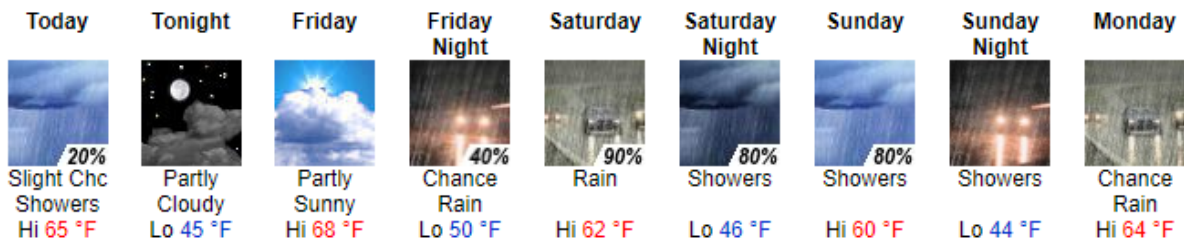
- On April 27, the Centers for Disease Control and Prevention (CDC) [expanded the list of symptoms](#) associated with COVID-19 to include chills, repeated shaking with chills, muscle pain, headache, sore throat, and loss of taste or smell.
- Several states including Georgia, Tennessee, Texas and Montana are [beginning to lift](#) stay-at-home orders this week. Some limitations remain in place, and easing primarily applies to restaurants, entertainment facilities, retailers and personal services.
- The federal government will [issue new guidance](#) this week, based on a draft developed by the CDC in response to states across the United States beginning to lift restrictions and stay-at-home orders. The recommendations are specific to at least seven types of organizations including schools, camps, childcare centers, religious facilities, mass transit systems, workplaces, and bars/restaurants.
- On April 27, Colorado and Nevada joined Oregon, California, and Washington in the [Western States Pact](#) to work together on developing a regional framework for lifting restrictions guided by data and science.
- On April 24, President Donald Trump signed a nearly \$500 billion interim coronavirus bill that includes additional money for the small business loan program, hospitals and testing. The bill includes more than \$320 billion more for the Paycheck Protection Program. About \$60 billion of the PPP funding will be set aside for businesses that do not have established banking relationships, such as rural and minority-owned companies.
- On April 24, the FDA [made an announcement](#) cautioning against the use of hydroxychloroquine or chloroquine to treat COVID-19 outside of a hospital setting or clinical trial due to risk of heart rhythm problems. There have been reports of people self-medicating.
- On April 23, the Census Bureau launched a new interactive COVID-19 [data hub](#).
- On April 24, Oregon Attorney General Rosenblum sent a letter [threatening legal action](#) against Oregon City Mayor Dan Holladay, who had been discussing reopening the city's businesses before Governor Brown lifts the statewide stay-home order.
- On April 24, Governor Brown [announced](#) that the state needs approximately 600 more staff to conduct contact tracing in order to reopen Oregon safely.
- On April 24, Governor Brown [announced](#) that Walgreens opened one of its first COVID-19 rapid testing sites in Hillsboro. The drive-through testing location is available by appointment only for patients who have completed an online health assessment and meet federal and state eligibility standards. The rapid testing instrument that returns test results within 24 hours.
- On April 24, the Oregon State Fire Marshal [announced](#) that rules allowing for self-serve gas will be extended to May 9, 2020.
- On April 23, the Oregon Legislature's [Emergency Board approved](#) an emergency funding package of \$32 million to provide support to the state's COVID-19 response. It includes:
  - \$12 million for rental assistance and motel vouchers for individuals who have lost income due to COVID-19 and shelter for individuals at risk of infection or health problems due to inadequate shelter or housing.
  - \$5 million matched with another \$5 million from the Oregon Business

Development Department to create a \$10 million assistance program for small businesses with up to 25 employees that have not received support from the federal CARES Act.

- \$2 million for survivors of domestic and sexual violence to support emergency housing
- \$10 million to create a wage replacement fund for newly unemployed workers who are unable to access unemployment payments due to their [immigration status](#).
- \$3.35 million to help workers in long-term care facilities pay for coronavirus testing and offer caregivers training in infectious disease prevention.
- Last week, a group of local county and city leaders [issued a joint letter](#) calling for Governor Brown to direct a portion of the \$1.6 billion in federal COVID-19 relief funding to them. Jurisdictions of fewer than 500,000 people were not included in federal relief funding.
- Oregon Health Authority (OHA) received and reported [a large number of tests](#) completed on April 20 with a specimen collection date of April 18. Epidemiologists are working to determine whether they are a result of a true increase in cases, a technical anomaly in reporting dates that may need to be adjusted, or any geographic or other pattern. OHA has stated that it will continue to monitor case data for a potential explanation.
- An Oregon Beverage Recycling Cooperative location in North Portland has experienced a dramatic increase in visitors because it is one of the few remaining accessible bottle return locations. The increase in foot traffic has [resulted in a dispute](#) between OBRC and the property manager about how to manage the situation
- Starting on April 29, at the request of Governor Brown, TriMet will add a [temporary, free shuttle bus](#) which connects to an emergency bottle return location in Northwest Portland. The new shuttle is Line 297-NW Yeon/OBRC and will help those already struggling financially connect to a vital public service.
- New Seasons Market will [start requiring](#) face coverings on April 29 for all customers to help prevent COVID-19 transmission in its stores.
- Local grocery stores may begin seeing [shortages of chicken, pork and beef](#) by the end of this week as processing plants shutdown or limit operations due to COVID-19.
- Last week, Portland General Electric announced a [set of measures](#) to provide bill support to customers including suspending service shutoff and late fees, payment options and bill assistance.

## WEATHER

**April 30 to May 6 Forecast by [National Weather Service](#):**



Long-term forecasts for the region indicate that the upcoming summer will be drier than the last. [Fire agencies are forecasting increased fire danger](#) for the season as compared with last summer.

## B. CITY ACTIONS

City of Portland [COVID-19 information website](#).

### *New in this report*

- City Commissioner Chloe Eudaly announced that the Portland Bureau of Transportation (PBOT) has a new strategy to reconfigure city streets to support physical distancing. The [Slow Streets | Safe Streets Initiative](#) will focus initially on areas of the city with the most pressing safety needs and include limiting traffic on neighborhood greenways, expanding areas for walking along busy streets, and designating loading and pick-up areas in business districts. PBOT will hold a series of digital meetings with community, business, and neighborhood groups to collect input on how city streets can best serve all Portlanders both during and after this public health crisis. Members of the public can provide suggestions for locations where street improvements could support safe physical distancing by contacting PBOT at 503-823-SAFE or emailing [active.transportation@Portlandoregon.gov](mailto:active.transportation@Portlandoregon.gov).
- The City of Portland has adjusted its [furlough policy](#) to make it more equitable for employees based off their income.

### *From previous reports*

- The Portland Housing Bureau began accepting applications for the [COVID-19 Emergency Household Stabilization Fund](#) on April 27. The direct cash assistance in the form of 250 VISA gift cards is intended to help cover urgent needs like groceries, rent, utilities, and medical expenses for low income households. Due to a high volume of requests, the application period was closed in less than 30 minutes after it opened, with PHB receiving more than 1,000 applications. PHB expects to provide funds to 742 households once the applications have been processed. An additional \$800,000 in aid is being dispersed via 19 local nonprofits who serve communities of color, people with disabilities, people experiencing homelessness, immigrants and refugees, domestic violence survivors and at-risk youth.
- The City has [posted multiple open, continuous positions](#) at the Emergency Coordination Center for City of Portland Regular, Limited Duration, Seasonal and Casual employees whose work assignments are not available or may be reduced due to the current state of emergency and wish to work to support the COVID-19 response.

- **ECC Coordination Section:**
  - **Poster Messaging:** Oregon Department of Agriculture (ODA) has agreed to partnering with the team to distribute grocery posters to culturally specific markets in the Portland area. Working on refining list and printing last batch of social distancing signs for delivery by NETs. Aiming to have the new grocery posters and remaining translated Do Your Part posters out by end of next week.
  - **Multi-Cultural Messaging:** Partnering with Multnomah County to create information in multiple languages in preparation for going back to work including PPE, resources to obtain PPE, COVID-19 testing and taking care of family who might be sick.
  - **Childcare:** Releasing staff resources that have been held by Portland Parks and Recreation as the backup plan for essential workers childcare. Parks is looking to redeploy staff to focus on expanded food security assistance through its summer Lunch & Play program.
  - **COOP:** Supporting reopening framework, led by Office of Management and Finance, with Emergency Coordination Center Manager and City COOP Planner as stakeholders in the process. Working with Bureau COOP planers to coordinate reopening tasks.
  - **Sheltering**
    - **Outdoor Sheltering:** The final outdoor shelter opening has been pushed back to Tuesday, May 5. The delay in opening was approved in order to intake and communications with Shelter Tenants.
    - **Communication:** Working with JOIN program lead to share new public health guidance and respond to incidents at shelters. Advocating for meet and greet between Portland Police Bureau and Shelter Tenants, facilitated by Commissioner Hardesty.
  - **Food Security**
    - **Food Deliveries:** World Central Kitchen project started April 29 with delivery of 400 meals to multiple houseless camps around Portland. Working on logistics to increase number of meals that can be delivered.
  - **Language Access:** Working with C19Oregon.com self-check tool administrators to assess languages list on site and work with them to update for missing needs.
  - **JVIC**
    - Working on CARES Act funding requests for the Disaster Policy Council (DPC), and resource request from the philanthropic community.
  - **Aging and Disability**
    - Delivering packages of supplies (masks, gloves, sanitizer, and clean supplies) to caregivers and support groups providing services to older adults and disabled. Support services include organizations like Ride Connect for assistance with food deliveries.

- Finalizing and working on distributing Effective Communication guide for older adults and disabled. Looking to complete this work by end of next week.
  - Connecting with other parks and recreation organizations, including National Recreation and Parks Association (NRPA), Oregon Recreation and Parks Association (ORPA) and others around virtual programming.
- **ECC Finance Section**
    - **OMF Grants Office Webpage:** This webpage has been continuously updated to provided COVID-19 related information for City bureaus. As of April 29, the webpage now contains a “COVID-19 Resources” section that contains relevant financial information.
    - **COVID-19 Funding for the City:** The Finance Section is researching multiple avenues of funding for the City, including the following:
      - **CARES Act Stimulus Package:** \$114 million was awarded to the City on April 20: Based on the current federal guidance, the Finance Section is developing a citywide CARES Policy and Procedures document.
      - **AFG Grant:** This federal grant is specifically for fire departments, state fire training academies, and emergency medical service organizations. Under this grant, on April 27, the City received notification of award of up to \$3 million, with specific amount TBD.
      - **Bryne Grant:** This federal grant is specifically for law enforcement activities and was awarded to the City on April 29 for approximately \$1 million.
      - **HHS CARES Act Funding:** The grant program is providing supplemental COVID-19 related funding to select jurisdictions (amounts TBD). The Finance Section is reviewing the application requirements.
    - **Food Security Initiative:** Due to numerous offers for donations, The Finance Section is working with the City’s accounting and treasury offices to develop a system to coordinate and track donations.
    - **Housing for first responders/City Employees with potential symptoms and with COVID-19 positive tests.**
    - **COVID-19 Triage Website ( <https://c19oregon.com/>):** This is a web-based service that allows people to see what level of care they should seek based on their age, pre-existing conditions and symptoms. A new contract is being drafted to replace the purchase order and is intended to include the entire Tri-County area. There are also discussions on how to incorporate Multnomah County.
  - **ECC Logistics Section:**

	Received by ECC to date	Quantities distributed to date	Inventory remaining

<b>Hand sanitizer</b>	96,431 oz	<b>66,658 oz</b>	<b>29,773 oz</b>
	7,481 bottles	<b>2,870 bottles</b>	<b>4,611 bottles</b>
<b>Empty Bottles</b>	251,624oz capacity	147,032oz capacity	104,592oz capacity
	16,906 bottles	11,700 bottles	5,206 bottles
<b>Disinfectant Wipes</b>	<b>2,557 canisters</b>	<b>1,102 canisters</b>	<b>1,455 canisters</b>
	<b>191,775 wipes</b>	<b>82,650 wipes</b>	<b>109,125 wipes</b>
<b>N-95 masks</b>	14,675	3,126	11,549
<b>Procedural masks</b>	39,268	<b>12,062</b>	<b>27,206</b>
<b>Nitrile gloves</b>	<b>175,240</b>	<b>46,584</b>	<b>128,656</b>
<b>Cloth Face Coverings</b>	<b>3,727</b>	<b>2,824</b>	<b>903</b>

<b>Resource requests received by ECC Logistics</b>	<b>In progress</b>	<b>Pending pick-up/delivery</b>	<b>Completed</b>	<b>Cancelled</b>
<b>68</b>	<b>10</b>	2	51	5

as of 04/30/2020

- The following groups have received resource distributions from the Supply Unit since April 28:
  - Aging and Disability Group
  - Temporary Outdoor Emergency Shelters
  - NET Strike Team
  - ECC common area
- The Supply Unit has also created an alternative for disinfecting wipes using alcohol-based disinfecting spray solution and paper towels (this is a non-scented option), ordered 50,000 food preparation gloves, 20,000 more cloth face covers and 200 thermometers to plan for temperature-taking protocol in the event of the return of City employees to their workspaces.
- **Facilities Unit:**
  - Meal deliveries for the temporary Outdoor Emergency Shelters: UPS is performing most of the food deliveries for the opened outdoor shelters till May 3; Printing and Distribution will be delivering the meals from Blanchet



House after May 3. To date, 740 meals have been delivered to the shelters. The third temporary Outdoor Emergency Shelter is tentatively scheduled to open Tuesday May 5.

- **Other Updates:**

- The Logistics Section has also finalized Morgue Facility Site Reviews for Oregon Metro, started working on acquiring empty bottles for our second batch order, trained two incoming Logistics Chiefs, and performed an inspection of a site to be used for overflow storage of ECC supplies.

- **Supply Unit:**

- Continuing to work on finalizing an order of 20,000 CN95 masks and 40,000 procedural masks, running the ECC Face Covering Program (performing daily pickups of completed face covers from established vendors and ordering 10,000 face coverings from new manufacturers), and wrapping up an agreement with the owners of the site to be used for overflow storage of ECC supplies.

- **Communications Unit:**

- Working with the Bureau of Planning and Sustainability and the Office of Community Technology to distribute approximately 100 Chromebook laptops to community education groups; they have drafted a distribution plan and will be implementing it in the coming week.

- **Facilities Unit**

- Started delivering food to 5-7 homeless camps on April 29.

- **ECC Ordering Process:** The ECC has an emergency ordering process in place to help City bureaus acquire COVID-19 related resources (both staff and materials). To request resources, complete and fill out a Resource Request Form (213RR) in Excel. Email the completed form to [ECCLogistics@portlandoregon.gov](mailto:ECCLogistics@portlandoregon.gov).

## **JOINT INFORMATION CENTER (JIC)**

### **News Coverage Themes:**

- **Spread and Health Effects:** More is being learned about who makes up Oregon's Coronavirus cases, what underlying health conditions are present, and what mental health resources are available to help those who are struggling.
- **Medical Advances:** There are promising drug trials in the U.S. and England.
- **Economy, Transportation, Social Issues:** Communities of color continue to face greatest impacts of COVID and other associated health risks; there are lots of uncertainties about various aspects of the economy.
- **Acts of Kindness:** A Portland woman makes giant cinnamon rolls and raises \$28,000 for Oregon Food Bank.

### **Social Media Themes:**

- **Finances**
  - Some people are frustrated with landlords and have questions about the extent of [renter protections](#).

- It's still difficult for people to file for unemployment and find answers to their questions.
- Prosper Portland awards grants to support business diversity and inclusion.
- **Slow Streets | Safe Streets**
  - Commissioner Eudaly and PBOT to open up greenways to pedestrians, so people can get outside and still maintain social distancing.
  - There's some question as to when streets will be open and the extent to which they'll be closed to car traffic.
- **[Bike Portland and other cycling advocates urge the city to go further](#) Scams and Crime**
  - In a twitter Q&A, [Oregon AG Ellen Rosenblum explained how to report COVID-19 scams and what the state is doing to stop them](#)
  - **Portlanders report car burglaries, threats, and a perceived lack of enforcement**

Trending Portland Hashtags:

- #WeGotThisPDX

### **COMMAND'S EMPHASIS FOR OPERATIONAL PERIOD (4/24/20 – 5/1/20):**

1. Directly protect human life and public health, including the safety and health of City employees, and incident responders.
2. Proactively identify issues that could pose financial, legal or other risks to the City and our staff. Develop policies that reduce risk to the City and our workers, including reducing the risk of virus transmission. Ensure that response actions do not introduce new risk to the City, staff or volunteers.
3. Support the delivery of emergency services that the City and public depends on.
4. Create and maintain an ECC workforce that is oriented towards sustainability for a long-term incident requiring remote work and promoting ECC staff health and safety.
5. Minimize non-essential efforts and make wise use of resources in anticipation of a long-duration incident.
6. Uphold confidence in City government and demonstrate a unified City effort in response. Use established chains of command and agreed-upon processes for decision-making and communication.
7. Develop strategic response and recovery planning for economic assistance to affected communities; maintain frequent and open communication between the ECC and City leadership, Prosper Portland, the Mayor's office, and state and federal agencies working on economic recovery efforts.
8. Consider equity and accessibility in all communication and response activities.

### **ECC OBJECTIVES (4/24/20 – 5/1/20)**

1. ECC-Administration:
  - a. Increase collaborative communication between all Sections, including Command, and the Planning Section to promote strategic collaboration on future needs to ensure continuity of City services throughout the crisis.

- b. Evaluate current organizational structure and implement changes, as needed, to ensure the ECC is adequately staffed to accomplish objectives.
- c. Support sustainable long-term ECC staffing that minimizes overtime. Build in cross-training opportunities, allow staff to take adequate rest periods, and develop schedule to train and rotate in staff into the ECC.
- d. Facilitate ECC staff to continue functions virtually, with ECC staff that is about 25% in-person and 75% virtual.
- e. Plan for variable scenarios for post-peak services, supplies, and needs through relaxing of Stay Home Save Lives. Consider scenarios that anticipate future instances of Stay Home, Save Lives or similar social distancing requirements and consider how to respond when there are concurrent incidents.
- f. Develop position task books of qualifications for specific ECC positions for future deployment. Task books should identify the competencies, behaviors, and tasks that personnel should demonstrate to become qualified for a defined ECC position.

## 2. Coordination

- a. Provide assistance to the operations at temporary Outdoor Emergency Shelters for intake, sanitation and food security for the shelter tenants until the end of the emergency declaration.
- b. Develop demobilization plan for temporary Outdoor Emergency Shelters to implement at the end of the City of Portland Emergency Declaration.
- c. Support bureau COOP planners to revise COOP plans to include essential bureau operations for a long-term pandemic. Assist planners to sustain essential bureau operations, including working remotely.
- d. Draft reopening framework for the City's internal operations and present it to OMF on 4/27/2020.
- e. Coordinate volunteers and respond to offers and requests for assistance through the Joint City-County Volunteer Information Center (JVIC). Develop project management capacity for shared City-County efforts.
- f. Provide resources to the aging and disabled populations to address the needs associated with social isolation, food security and caregiving.
- g. Explore opportunities to support foodservice for houseless populations not in a shelter.
- h. Address food security needs for the most vulnerable communities in Portland: communities of color/immigrant communities, elders at risk, and people with disabilities. Use this work to support locally owned restaurants and culturally identified businesses during this economic crisis.
- i. Follow County guidance for delivering accessible COVID-19 information and continue to amplify County public health messaging to multilingual speakers and people with disabilities.
- j. Deliver or post COVID-19 posters in coordination with public agency partners.
- k. Identify, prioritize, and maintain a list of City facilities that can be repurposed for alternate uses.

- l. Provide access and tracking of rooms used by City of Portland employees and first responders that have symptoms or are waiting for results of a COVID-19 test.
  - m. Ensure essential employees have options for childcare in coordination with partners; develop contingency plans to manage a surge or closures of private providers.
3. Finance:
- a. Track incident costs, budget for forecasted costs, provide expense and time tracking guidelines; track expenditures and cost projections daily.
  - b. Identify Federal funding sources for COVID19 event.
  - c. Develop plan for expenditures associated with the Coronavirus Aid, Relief and Economic Security Act (CARES Act).
  - d. Establish contracts with area hotels to house first responders and City employees with potential symptoms or that have a positive COVID-19 test result by April 30.
  - e. Provide financial and budgetary guidance in support of the ECC Food Security Project.
4. Joint Information Center (JIC):
- a. Coordinate and develop accurate responses to questions from employees and the public in a timely manner. Provide accurate and frequent internal and external communications accessible in all preferred formats and languages. Respond to COVID-19 related media inquiries on behalf of the City. Update elected official talking points three to four times per week.
  - b. Utilize the Novel Coronavirus COVID-19 webpage to share emergency information and resources and inform the public about the City of Portland and regional response to COVID-19. Provide accurate, accessible, and timely information in one centralized, mobile-friendly location. To employ this strategically coordinated health communication and outreach effort, the City of Portland has taken the lead from Multnomah County, with guidance from the Center for Disease Control and Prevention (CDC).
  - c. Enhance a One City approach to social media platforms with all City bureaus. Send a weekly email to bureau's digital media contacts to enhance and strategize COVID-19 related messaging.
  - d. Write and distribute a daily citywide email to share relevant and timely information, announce new protocols and address employee concerns: three (3) emails per week by 4:00 p.m.
  - e. Begin writing a storyboard and talking points for an ECC overview video. Identify videographer and project lead.
  - f. Serve as a point of contact between regional partners to ensure timely and consistent information sharing and dissemination. Participate in daily Multnomah County and Regional Joint Information System calls: 14 calls each week.
  - g. Monitor media and social media throughout each weekday and post links in the virtual JIC's media monitoring channel.
5. Logistics:
- a. Support City bureaus and other City offices by providing protective equipment, cleaning and disinfecting supplies, and hand sanitizer as needed.

- b. Support ECC operations by maintaining the Emergency Operations Center. This includes ordering supplies, ensuring clean workspaces and providing daily meals, sourced through local businesses.
  - c. Assist our local City and county partners in meeting the needs surrounding temporary indoor and Outdoor Emergency Shelters.
  - d. Maintain a rapid response capability for setting up temporary structures for COVID-19 testing, prescreening, medical care or other temporary structures and the associated equipment as needed and requested.
  - e. Manage ECC communications systems, including computer software and hardware, networks, telephones and conference lines. Provide support for COVID-19 projects, including cell phone and networks for temporary Outdoor Emergency Shelters. Liaison with Multnomah County on radio issues, information sharing processes and manage the ECC Message Center.
  - f. Establish process for emerging manufacturer and community-based product intake and information sharing. Develop and maintain partnerships with multiple community based small businesses to provide needed health and wellness related resources for the City to create consistent and reliable resource chains for critical items.
  - g. Support site for Portland employees who have an occupational exposure to COVID-19, quarantined separate from their own household, pending testing or end of quarantine period, such as providing care packages for the rooms and other resources as needed.
  - h. Accept donations through various channels, in coordination with local county and City partners. Develop specific plans for messaging, acquisition and distribution, as appropriate.
6. Planning:
- a. Maintain and share situational awareness of the City's operational status: track bureau operations and COOP status, bureau response actions, constrained resources, and daily sick absenteeism at a bureau level each pay period. Issue a citywide Situation Status Report by close of business every Tuesday and Thursday.
  - b. Complete and disseminate a full ECC staff roster, communications list, and organization chart for the next day by the end of each day, and a 100% complete staffing schedule for each week on the prior Friday.
  - c. Prepare for and lead the May 1, 2020 Disaster Policy Council meeting, including agenda and materials preparation, in coordination with City leadership.
  - d. Review the evolving State's draft Reopening Oregon Framework. With partners, determine the County and City response approach, including development of ECC roles and responsibilities with the City, County, and State for the relaxing and recovery framework. Share knowledge and materials related to the State's Framework with ECC sections.
  - e. Improve Resource Unit processes by implementing a new scheduling software and begin testing the software by May 1. Incorporate the Bureau of Human Resources ECC staffing recruitment video into Resource Unit staffing processes by May 1.

- f. Refine ECC Action Plan development processes and support ECC staff produce inputs. Issue a new ECC Action Plan weekly each Friday.
  - g. Research and analyze quantitative and informational data for inclusion in Situation Status Reports and Leadership briefings.
  - h. Establish a Demobilization Unit within the Planning Section by May 1.
  - i. Provide GIS services for citywide response and maintain real time updates to internal
  - j. Identify and develop methods and tools to increase communication and collaboration between the sections within the ECC.
  - k. Develop strategies that are responsive to the immediate and anticipated future needs of the community and City in collaboration with all ECC Sections and Command.
  - l. Provide strategic support to the ECC and City Leadership to ensure continuity of City services throughout the crisis.
  - m. Recruit City employees and volunteers to work in County-run indoor shelters and EOC.
7. Safety:
- a. Follow up on all reports of all responder accidents, injuries, illnesses, and close calls or near misses in a timely manner.
  - b. Address responder concerns, comments and suggestions for safety-related matters in a timely manner.
  - c. Support ECC responder emotional and psychological health. Introduce strategies, topics, and or techniques for critical stress management weekly.
  - d. Support City bureau and office safety efforts with technical, organizational assistance; collect and review bureau and office-specific Safety and Medical Plans.
  - e. Develop and distribute centralized, standardized incident health and safety guidance for the ECC, as well as other bureaus and offices. Ensure guidance is reviewed by relevant stakeholders.
  - f. Coordinate safety planning efforts with internal ECC and City stakeholders, and interagency partners such as Multnomah County.
  - g. Conduct weekly task-level safety assessment with the Logistics, Coordination and Planning Sections. Document with ICS-215a or ICS-215a-CG. Ensure controls are implemented for identified hazards, including at field locations such as temporary Emergency Outdoor Shelters.

## C. BUREAUS' STATUS FOR CONTINUITY OF OPERATIONS PLAN (COOP) ACTIVATION AND ESSENTIAL FUNCTIONS

Bureau/Office	COOP/Incident Command Post Status	Essential Function* Status
City Attorney	Active	No Essential function impacted
City Auditor	Active	No Essential function impacted
City Budget Office (CBO)	Active	No Essential function impacted
Community and Civic Life (OCCL)	Active	One Tier 3 function impacted: Cannabis Licensure & Enforcement
Development Services (BDS)	Active	Permitting functions impaired
Emergency Communications / 911 (BOEC)	Partially Active	No Essential function impacted
Emergency Management (PBEM)	Active	No Essential function impacted
Environmental Services (BES)	Active	No Essential function impacted
Equity & Human Rights (OEHR)	Active	No Essential function impacted
Fire & Police Disability & Retirement Fund	Active	No Essential function impacted
Fire & Rescue (PF&R)	Inactive	One Tier 3 essential function suspended: public education office.
Government Relations (OGR)	Active	No Essential function impacted
Housing	Active	HOME rental inspections delayed
OMF – Chief Administrative Officer (CAO)	Active	No Essential function impacted
OMF CityFleet	Active	No Essential function impacted
OMF Facilities	Active	No Essential function impacted
OMF Human Resources	Active	No Essential function impacted
OMF Printing & Distribution	Active	No Essential function impacted
OMF Technology Services	Active	<b>BTS has paused any non-essential projects and has previously set bureau expectations for project delays.</b>
OMF/BRFS Accounting	Active	No Essential function impacted
OMF/BRFS Debt Management	Active	No Essential function impacted
OMF/BRFS Grant Management	Active	No Essential function impacted
OMF/BRFS Procurement Services	Active	No Essential function impacted
OMF/BRFS Revenue	Active	No Essential function impacted
OMF/BRFS Risk Management	Active	No Essential function impacted
OMF/BRFS Treasury	Active	No Essential function impacted
Parks & Recreation (PP&R)	Active BICP Active	Previously suspended Park essential functions remain so.
Parks Emergency Functions	Active	No Essential function impacted
Planning and Sustainability (BPS)	Active	No Essential function impacted
Police (PPB)	Active BICP active	One Tier 1 impairment; 16 Tier 2 and 3 impacted
Prosper Portland	Active	No Essential function impacted
Transportation (PBOT)	Active	No Essential function impacted

Water (PWB)	Active, EOC Partially Active	No Essential function impacted
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*\*Bureau level essential functions have been categorized in four tiers based on the targeted duration of time and a service level within which a function must be restored after a disruption to avoid unacceptable consequences.*

*Tier 1: 0-12 hours; Tier 2: 12-72 hours; Tier 3: 72 hours – 10 days; Tier 4: 10-30 days*

## D. BUREAU DETAILS

- Development Services
  - Permit applications are now accepted for residential alterations, additions, and new construction of an accessory structure, such as a shed or a garage. Permit applications for New Single Family Residential were added last week.
  - Payments for Residential and Commercial Permits can be made online via a private link that will be sent to customers by BDS staff.
  
- Community Technology
  - An “Action Tracker” and “Resource Document” for the Digital Inclusion Network (DIN) members [has been developed](#) to allow for sharing of activities and needs between members in order to provide updates on policies, programs, and services that have come online in response to the health crisis.
  
- OMF/BTS – Technology Services
  - As of April 24, approximately 600 access requests had been fulfilled.
  - BTS Desktop Support has been suspended for non-essential services. Please contact BTS HelpDesk or submit BTS Portal-Cherwell request for desktop support.
  - BTS has prioritized delivery of core services including COVID related support and paused any non-essential projects. Other projects may experience delays based on the prioritization and BTS has level-set that with bureau expectations.
  
- OMF/Chief Administrative Officer/Asset Management/CityFleet
  - Main garage has limited access, informational signs are posted for customers. Strict access guidelines for outside vendor deliveries for parts has been implemented. Call 503-823-1806 for information.
  
- OMF/BTS—Printing and Distribution
  - Print shop is operating at a reduced capacity, refer to the [P&D COVID-19 Plan](#) for questions and contact information.
  - Distribution has a reduced delivery schedule; US Mail is processed daily.



- Fire & Rescue

- Two Portland Fire & Rescue staff are currently deployed with the Oregon State Fire Marshal's Incident Management Team supporting the Oregon Office of Emergency Management.
- Portland Fire & Rescue's [Meds on Wheels program](#) is up and running with staffing support coming from multiple divisions. PF&R is looking to partner with Mobile Permanent Supportive Housing (MPSH) and JOIN to further expand this service.
- PF&R is working with the Water Bureau (PWB) on the Bull Run Structural Fire Protection Equipment Project to improve existing structural protection and pre-fire planning efforts in the Bull Run Watershed Management Unit (BRWMU).
- Moving forward with planning for the Wildland Fire season and scheduling Forest Park patrols. PF&R is developing plans to respond to wildfire incidents while simultaneously being impacted by COVID-19.
- PF&R is working to finalize an operational guideline for dispensing no-cost life-saving medication under appropriate guidance from local Public Health in certain public health emergencies. PF&R is responsible for PF&R, PPB, PBEM (including ECC responders assigned to the ECC), and BOEC employees and their families under the [Cities' Readiness Initiative Push Partner program](#).
- Portland Fire & Rescue is now tracking suspected COVID-19 cases that crews respond to using the Fire Information System software platform. The Oregon Health Authority has required agencies providing EMS to track any suspected cases.
- The Fire Marshal's Office continues to accept permit applications during limited hours to public access. Essential Building inspections are continuing.
- Working with the Water Bureau and PBOT regarding the SW Boones Ferry and Arnold culvert project to ensure adequate fire protection.
- Continuing to accept donated items at the Gideon building.

- Parks & Recreation

- PP&R is assessing implementation of additional active closure methods at Duniway, Grant, and Buckman fields due to continued non-compliance issues.
- PP&R has started to reintroduce outdoor drinking fountains back into service in-line with public health guidance. Currently ~90% system-wide fountains are online.
- Portland Parks & Recreation (PP&R) ordered approximately 1,850 signs for placement at closed parks per Executive Order (*e.g.*, skateparks, fields, sport courts, playgrounds, and similar active recreation facilities). It has installed 1,200 signs at 400 parks, community gardens, trailheads, and natural areas. Multilingual signs have been installed in designated parks. All sign installations are being tracked on a GIS smartphone application.

- PP&R reminds people to follow public health guidance when visiting parks and trails. Park greeters are educating visitors and acting as ambassadors for assets that are experiencing high visitation and non-compliance with physical distancing.
  - Mt. Scott Community Center is closed to the public and has been transitioned to a shelter operated by Multnomah County.
  - East Portland Community Center is closed to the public and has been transitioned to a shelter operated by Multnomah County and Human Solutions. Meals on Wheels is operating at the center and distributing prepared meals.
  - Charles Jordan Community Center is closed to the public and has been transitioned to a shelter operated by Multnomah County and Do-Good Multnomah. Meals on Wheels is operating at the center and distributing prepared meals.
  - PP&R is receiving a significant number of concerns regarding non-compliance with physical distancing at various parks. PP&R has opened its customer service center daily to collate concerns into an internal “Hot Spot” Track-It tool. Its Incident Command Team is analyzing the data daily and providing it to front-line resources:
    - Rangers – Ranger Supervisors are developing patrol tactics for 25 FTE Rangers based on the “Hot Spot” data. Rangers continue to prioritize patrols and make contact at “Hot Spot” parks.
    - Park Greeters – Greeter Supervisors are developing schedules that allow the 40+ greeters to cycle through “Hot Spot” parks.
    - Maintenance Crews – Incident command is relaying information daily to field staff to address damaged or missing closure signage and barriers.
  - All previously closed Park facilities and previously suspended Park essential functions remain closed.
  - PP&R Urban Forestry 24/7 routine and emergency response operations are ongoing.
  - PP&R Public Restroom Plan: Soap/trash cans have been installed in all open public restrooms, but theft has become an issue. PP&R has developed a plan for the cleaning and public safety of the 54 public restrooms open 24/7.
- Bureau of Transportation
    - Street maintenance is reduced; [crews are focused](#) on maintaining critical assets such as traffic signals, conducting urgent repairs, and responding to emergency situations.
    - PBOT has [reduced SmartPark rates](#) to bring relief to residents and visitors who must ravel downtown by car. All-day parking rate in the city’s five SmartPark garages is \$5, the same cost as a round-trip TriMet ticket.
    - BIKETOWN, the [city’s bikeshare system](#), is offering significantly discounted pricing through April 30 to provide all Portlanders who need to complete essential trips with a convenient and affordable transportation option that allows for physical distancing.

- Portland Streetcar service reduced to every 20 minutes on weekdays. OHSU Aerial Tram limited to hospital employees and patients.
- Police Bureau
  - One Tier 1 essential function is impaired: technology. Sixteen Tier 2 or Tier 3 essential functions are impacted, especially secondary employment and records.
  - PPB has not experienced absenteeism that would trigger the next step of its Staffing Contingency Plan.
  - **We have started taking temperatures and performing sickness screenings for our employees on Wednesday April 29, 2020.**
- Water Bureau
  - **The Portland Water Bureau (PWB) has increased field staff in Maintenance and Construction and are working on updates to our employee COVID-19 website and communications plan. Customer Service Call Center continues on the same abbreviated schedule as before.**
  - **Working with the Water Bureau Communications Team and PBEM ECC, Mike Stuhr sent letters to City bureau property owners and the Portland business community, making them aware of the need to maintain building water quality to avoid issues with Legionella.**
  - All PWB Essential Functions continue to be performed with physical distancing.
  - Critical buildings where staff work on key functions continue to be off limits to unnecessary foot traffic and visits to protect them from contamination.
  - **Field staffing in Maintenance and Construction has been increase to five field crews with staggered start times to maintain physical distancing.**
  - As of April 15, the Portland Water Bureau Emergency Operations Center is operating under Partial Activation level
  - PWB/BES Customer Service Call Center is operating on a reduced schedule - Open 9am – 4pm Monday through Friday at 503-823-7770. Press “1” for 24-hour automated service. Callers may expect longer than normal wait times, and may instead email [PWBCustomerService@portlandoregon.gov](mailto:PWBCustomerService@portlandoregon.gov).
  - PWB has a [COVID-19 resource webpage for employees](#). The Communications Team is also working on an updated Communications Plan.

## E. PARTNER INFORMATION

### FEDERAL

- The CDC [released a new report](#) showing that calls to U.S. poison centers about disinfectant and cleaner exposure have increased by 20 percent.
- FEMA launched a [PPE Exchange dashboard](#) that connects private sector sellers and buyers of PPE.
- The White House issued [phased guidelines](#) for individuals, employers and governments

for reopening America based on gating criteria.

- The FDA released guidance on [grocery shopping](#) during the coronavirus pandemic.
- The [FDA is asking people](#) who have recovered from COVID-19 to donate their blood plasma for research on blood-related therapies.
- In order to ensure the accuracy of the 2020 Census, the U.S Census Bureau has [announced](#) that it has requested an extension of the self-response period to October 31, 2020 and that Congress approve a 120-day extension to deliver final apportionment figures. The extension will allow for apportionment counts to be delivered to the President by April 30, 2021, and redistricting data to be delivered to the states no later than July 31, 2021.

## STATE

### State Office of Emergency Management

- State OEM's ECC is active Monday-Friday from 0800-1700.

### Oregon Health Authority

- On April 23, OHA launched the [Safe + Strong campaign](#), a statewide effort to reach communities most impacted by health disparities with culturally relevant, linguistically responsive resources.
- Oregon Health is launched a new Facebook page exclusively in Spanish, called [OHA en Español](#) to meet the needs of Spanish speaking Oregonians.
- [Oregon Health Authority \(OHA\)](#) is the lead state agency and activated on January 21. Up-to-date [information on testing and other FAQs](#).
- [OHA announced new rules](#) allowing EMT's registered in another state, or with NREMT (National Registry of Emergency Medical Technicians), to practice temporarily in Oregon to build capacity for a potential surge in patients in the future.
- OHA released a [new informational flyer](#) on "Safe Sex in the Time of COVID-19" and shared it on Twitter.

### Oregon OSHA

- Oregon OSHA is ramping up [spot-checks](#) to verify business are complying with efforts to stop the spread of COVID-19.

## REGIONAL

### TriMet

- On April 22, TriMet said it will receive [\\$185 million](#) from federal stimulus.
- Starting April 20, Tri-Met LIFT is offering a new grocery delivery program for people who normally use LIFT services. Tri-Met LIFT recently mailed letters to people likely eligible for this program.
- TriMet joined transit agencies throughout the country in a "Sound the Horn" event at noon in support of essential workers. They will honk their horns twice at 12 p.m. daily.

- [Service reduced](#) on many lines since April 5. No more than 10-15 riders can be on a bus at one time, since April 2. No cash accepted on buses.

## **Metro**

- Metro’s Research Center developed a mapping tool in collaboration with Oregon Food Bank to match potential donors with food rescue agencies. This helps OFB to use additional state funding to purchase food directly from stores and distributors, with an emphasis on culturally specific grocery stores and minority-owned businesses.
- All Metro parks and natural areas remain open, except for camping areas which are closed through July 1.
- Parks and Nature grant awards will continue as scheduled as they are funded through the parks and natural area levy. Metro Council will award grants in late spring/early summer.

## **Multnomah County**

- The County COVID-19 website continues to be updated. The website now includes an [interactive data dashboard](#) with COVID-19 regional health statistics that is updated in real-time.

## **Port of Portland/PDX Airport**

- The Port of Portland reports that passenger volumes at PDX are down approximately 95% compared to this time last year. The Port is working with its tenants to defer rent and fees and keep airport operations afloat. Air cargo is bringing much-needed goods and medical supplies into our region.
- Portland International Airport will get [\\$72 million in recovery funds](#) from the federal government.
- Website: [Port of Portland Updates](#)

## **PORTLAND AREA SCHOOLS**

- The Northwest Evaluation Association (NWEA) [released research](#) indicating students are likely to be behind in education outcomes due to COVID-19 shutdowns, particularly in mathematics.
- The Oregon Department of Education announced that high school students will not receive letter grades for classes taken in the latter half of the year but will receive a pass or incomplete.
- Centennial School District: [resources for families](#)
- David Douglas School District: [resources for families](#)
- Parkrose School District: [resources for families](#)
- Portland Public Schools: [resources for families](#)
- Reynolds School District: [resources for families](#)
- Questions about schools should be routed to the Multnomah County Schools liaison, Beth Appert ([eoc.liaisonschools@MultCo.us](mailto:eoc.liaisonschools@MultCo.us)).

## PORTLAND AREA UNIVERSITIES

[Portland State University](#)

[University of Portland](#)

[University of Oregon – Portland Campus](#)

[Portland Community Colleges](#)

[Concordia University](#)

[Pacific Northwest College of Art](#)

[Lewis & Clark College](#)

[Reed College](#)

[Multnomah University](#)

## F. RESOURCES

### WORLD HEALTH ORGANIZATION

- The World Health Organization created a [Myth-busters page](#) to address rumors and misinformation about COVID-19. It includes shareable graphics that can be downloaded for social media to help fight the spread of misinformation.

### MULTNOMAH COUNTY

- [Multnomah County's main website for COVID-19](#): FAQs, situation reports, poster links, [guidance](#), and more resources.
  - [Regional Dashboard](#): COVID-19 data for Multnomah, Washington, Clackamas, Yamhill counties.
  - Which County services/buildings are [open or closed](#)?
  - Social media accounts:  
[Facebook](#) | [Twitter](#) | [Health Department Facebook](#) | [Health Department Twitter](#)  
[Emergency Management Facebook](#) | [Emergency Management Twitter](#)
  - Information in [languages other than English](#)
- [C19Oregon.com](#) is an online triage tool that helps public health officials track COVID-19 cases and allows community members to check their symptoms and receive guidance.

### CITY OF PORTLAND

- <https://beta.portland.gov/novel-coronavirus-covid-19> – centralized information about the City's response; this site supplements MultCo's.
- For City employees: Technology for [Telework FAQs](#)
- [Video update](#) from Director Dr. Smith, Office of Equity and Human Rights on equity efforts embedded in City of Portland's COVID-19 response.
- [Video](#) urging physical distancing, staying home, and cutting back on travel, featuring Timber Joey and Portland Parks and Recreation park ranger.
- City-created [map of public restrooms and hygiene stations](#) to help stop the spread of coronavirus.

## ASKING QUESTIONS, GETTING HELP

- Review the [MultCo FAQs](#) or call 211. Ask health experts through this MultCo [form](#).
- Legal Aid / Oregon Law Center Public Benefits hotline (1-800-520-5292) on legal advice for immigrants and refugee communities to access health care during shelter in place.
- Child Care for Essential Employees: 1-800-246-2154, [211 website](#), or the following:
  - [OHSU/Portland Public Schools \\*Request for Care\\*](#) (West Side Portland)
  - [Gresham-Barlow/Centennial/Estacada \\*Request for Care\\*](#) (All served in west Gresham-Barlow area)
  - [Beaverton/Sherwood/Hillsboro \\*Request for Care\\*](#) (SW Beaverton, N Sherwood, E Hillsboro)

## VOLUNTEERING

- Multnomah County's [online signup](#) for volunteer and paid opportunities to help during the COVID-19 response.
- [oregonrecovers.communityos.org](#): State of Oregon's central point of contact for volunteer and large vendor coordination – donate time, equipment, resources, or facilities.

## ABOUT COVID-19

- [World Health Organization \(WHO\)](#): Q+As, travel advice, situation reports, technical guidance, and global research
- [coronavirus.gov](#) and [CDC](#): how to protect yourself, what do if you are sick, [guidance](#)
- [Oregon Health Authority](#): Governor's orders, Oregon news, community resources
- FEMA [Coronavirus Rumor Control](#)
- [Johns Hopkins University](#): global cases dashboard and map
- Oregon Emergency Management [Coronavirus Map](#)
- ESRI's [COVID-19 GIS Hub](#): get maps, data, and GIS assistance
- City of Portland and Multnomah County public awareness campaign, [videos](#) in multiple language
- CDC's [animal-related FAQ](#)

## WELL-BEING

- Oregon Health Authority has partnered with Lines for Life's [Senior Loneliness Line](#) to support the mental health needs of Oregonians over 55. To get support, call 503-200-1633 or 800-282-7035.
- [Lines for Life](#) created a Virtual Wellness Room to offer support to anyone considered an essential worker during the COVID-19 pandemic in Oregon. The Zoom conference check-in calls occur from 12:30 p.m. to 1 p.m. every Monday, Wednesday and Friday and have a facilitator to guide the conversation link.
- [Coping with anxiety during COVID-19](#), Multnomah County article
- [How older adults can stay positive while staying home](#), Multnomah County article

- [Stay connected while we stay apart](#), Multnomah County video in multiple languages

## HOUSING RESOURCES

- City of Portland’s and Multnomah County’s residential [eviction moratorium](#)
- Oregon Housing and Community Services [COVID-19 resources](#)
- Oregon Housing Alliance recently wrote a [blog post](#) with resources on eviction and foreclosure moratoriums.
- OregonLawHelp.org provides one-pagers regarding Oregon tenant rights during COVID-19 in [Spanish](#) and [English](#).

## HOMELESSNESS RESOURCES

- Multnomah County’s [COVID-19 guidance for shelter settings](#)
- Governor’s [homelessness guidance issued](#) regarding “Stay Home, Save Lives” [Executive Order 20-12](#)
- The Internal Revenue Service provides a [web tool](#) as a quick means of registering people who do not normally file taxes for the COVID-19 Economic Impact Payment, including a [list of temporary mailing addresses](#) for use by people without bank accounts.

## WORKPLACE RESOURCES

- CDC Guidelines: [Environmental Cleaning and Disinfection Recommendations](#); [COVID-19 Cleaning \(summary\)](#)
- National Institutes of Health [online training](#): how to protect yourself from COVID-19 at work
- SAIF, Oregon workers’ compensation insurance: \$10 million coronavirus [worker safety fund](#) to help Oregon employers pay for expenses tied to making workplaces safer
- [Families First Coronavirus Response Act](#) requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19.

## APPROVED BY ECC COMMAND

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