

Portland Clean Energy Fund, By-Laws Subcommittee

Meeting #2 Meeting Minutes

Date/Time: February 20, 2020, 8:30-10AM

Location: Conference Room 7G, 7th Floor, 1900 SW 4th Ave., Portland, OR 97215

Committee Members Present: Andrea Hamberg, Michael Edden Hill

PCEF Staff Present: Sam Baraso (through 9AM), Jaimes Valdez

Members of the public: None

Meeting Decisions/Action Items:

- No specific decisions were taken in the meeting.

Meeting Minutes:

- Subcommittee members resumed the discussion of the PCEF Committee By-Laws by reviewing the Draft City By-Laws template as amended by City staff.
- Subcommittee members suggested the following amendments to the draft City By-Laws Template:
 - Specifying that voting by teleconference and/or video means is permitted
- In addition to minor revisions and suggestions for changes, subcommittee members additionally made the following recommendations:
 - Subcommittee members discussed and made suggestions to clarify the meeting procedures with regards to vote options for proposals under consideration.
 - Subcommittee members recommended that Committee presiding officers consist of co-chairpersons.
- Meeting adjourned at 10:00am.