

August 19, 2019 - August 25, 2019

August 2019							September 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday, August 19

- 9:00am - 10:30am MEET: All Staff Meeting (Rose Room)
- 10:30am - 11:30am Desk Time & Prep
- 11:30am - 12:00pm MEET: Commissioner Hardesty (Kristin) (Hardesty's Office)
- 12:45pm - 1:00pm MEDIA: OPB (Tim)
- 1:00pm - 2:15pm Mayor's Media Availability (Eileen & Tim) (Council Chambers)
- 2:15pm - 2:45pm COUNCIL BRIEFING: Tia & Mustafa (Mayor's office)
- 2:45pm - 3:30pm Desk Time
- 3:30pm - 4:00pm MEET: Serilda Summers-McGee (Kristin) (Mayor's office)
- 4:00pm - 5:00pm Desk Time
- 5:00pm - 5:20pm CHECK-IN: Commissioner Hardesty (Kristin) (Hardesty's Office)

Tuesday, August 20

- 8:30am - 9:00am MEET: Chief Outlaw (Kristin, Nicole, Robert, Eileen) (Mayor's Conference Room)
- 9:00am - 9:30am Desk Time
- 9:30am - 11:30am BHR Executive Session (Rose Room)
- 11:30am - 12:00pm MEET: Commissioner Fritz (Kristin) (Mayor's Office)
- 1:30pm - 2:00pm MEET: Mayor McEnerney-Ogle (Jennifer) (Mayor's Conference Room)
- 2:00pm - 3:00pm Desk Time

Wednesday, August 21

- 7:00am - 8:00am ATTEND/SPEAK: "Shop w/ A Cop" Event (Robert)
- 8:30am - 9:00am MEET: Kimberly Branam & Tom Rinehart (Mayor's Conference Room)
- 9:00am - 9:30am Desk Time
- 9:30am - 12:00pm COUNCIL SESSION (Council Chambers)
- 1:00pm - 1:30pm SPEAK: Shop.Eat. Play Press Conference (Jennifer & Eileen) (Director Park)
- 2:00pm - 2:30pm MEET: Kay Toran | Volunteers of America (Mayor's Conference Room)

Thursday, August 22

- 11:30am - 12:00pm MEET: Commissioner Eudaly (Kristin) (Eudaly's Office)
- 1:00pm - 1:45pm MEET: Bureau of Planning & Sustainability (Sam)
- 2:00pm - 2:30pm Desk Time
- 2:30pm - 3:00pm MEET: Bureau of Environmental Services & Tom Rinehart (Kristin) (Mayor's Conference Room)
- 3:00pm - 3:30pm Desk Time
- 3:30pm - 4:00pm CALL: Jonah Edelman (Sam)
- 4:30pm - 5:00pm MEET: Shannon Callahan (Kristin, Tia, Seraphie) (Mayor's Conference Room)

Friday, August 23

- 8:00am - 9:00am Desk Time
- 9:30am - 10:00am SPEAK: WeWorks Coffee w/ Cofounders (Eileen)
- 1:00pm - 1:30pm MEET: Beach Pace | Big Brothers Big Sisters (Seraphie) (Mayor's Conference Room)
- 2:15pm - 3:30pm VISIT: Avangrid Renewables (Cupid) (1125 NW Couch st.)
- 4:00pm - 4:30pm Comms Time (Adam) (Mayor's office)

Saturday, August 24

Sunday, August 25