**Proposed Project Schedule**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Project Name: |  | |  | Schedule Prepared Date: | |  | |
| **Activity** | | **Proposed Date**  **(month/year)\*** | | | **Revised Date (month/year)\*** | | **Completed Date (month/year)\*** |
| **Site** | | | | | | | |
| Option/Contract executed | |  | | |  | |  |
| Site Acquisition | |  | | |  | |  |
| Zoning Approval | |  | | |  | |  |
| Site Analysis | |  | | |  | |  |
| Building Permits & Fees | |  | | |  | |  |
| Off-Site Improvements | |  | | |  | |  |
| **Pre-Development** | | | | | | | |
| Plans Completed | |  | | |  | |  |
| Final Bids | |  | | |  | |  |
| Contractor Selected | |  | | |  | |  |
| **Financing** | | | | | | | |
| **Construction Loan:** | | | | | | | |
| Proposal | |  | | |  | |  |
| Firm Commitment | |  | | |  | |  |
| Closing/Funding of Loan | |  | | |  | |  |
| **Permanent Loan:** | | | | | | | |
| Proposal | |  | | |  | |  |
| Firm Commitment | |  | | |  | |  |
| Closing/Funding of Loan | |  | | |  | |  |
| **Development** | |  | | |  | |  |
| Syndication/Partnership Agreement (LIHTC) | |  | | |  | |  |
| Construction Begins | |  | | |  | |  |
| Construction Completed | |  | | |  | |  |
| Certificate of Occupancy | |  | | |  | |  |
| **Marketing** | |  | | |  | |  |
| Lease Up Begins | |  | | |  | |  |
| Lease Up Completed | |  | | |  | |  |
| Absorption (units per month) | |  | | |  | | |