

FORM WIT-V

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(Rev. 03/23/2021)

METRO SUPPORTIVE HOUSING SERVICES | MULTNOMAH COUNTY PRESCHOOL FOR ALL EMPLOYER'S WITHHOLDING TAX PAYMENT VOUCHER AND INSTRUCTIONS

Instructions

Online Payments

You may make payments directly online at [Pro.Portland.gov](https://pro.portland.gov).
If you are paying online, do not submit this form.

Note: Payments sent with your return do **not** require a voucher.

Use this voucher only for the following payments:

- Withholding tax payments (quarterly, monthly, semi-weekly, next banking day).
- Tax due sent separately from an original or amended quarterly return. If you are mailing your payment without a Withholding Tax return, please see the payment and mailing information section.

Do not use this voucher if:

- Payment is sent electronically.
- Payment is included when you file your original or amended quarterly return. If you are mailing a payment with your Withholding Tax return, send the payment and return in the same envelope to the mailing address provided on the return.

Required for accurate processing:

- Enter your FEIN (Federal Employer Identification Number) or SSN (Social Security Number).

- Enter the tax year and check the box for the quarter to which the payment applies.

Q1: January 1 - March 31

Q2: April 1 - June 30

Q3: July 1 - September 30

Q4: October 1 - December 31

- Check the appropriate box for the tax program for which you are paying.

Payment

Make your check payable to City of Portland. To ensure proper credit to your account, include the business name, FEIN or SSN, tax program (Metro or Multnomah), tax year, and quarter on your check.

Quarterly payments are due on the same dates that quarterly withholding returns are due. Monthly, semi-weekly, and next banking day payments are due on the same dates that Oregon withholding payments are due.

Mailing Information

Mail your check and Form WIT-V to:

City of Portland - PIT Withholding
PO Box 9250
Portland, OR 97207-9250

Note: If you are remitting a payment for more than one tax program or one quarter, please enclose a separate voucher and check for each. Mail the vouchers and checks in the same envelope to the mailing address above.

Cut on dashed line below to detach voucher. Visit Portland.gov/revenue/forms to print more vouchers.

FORM WIT-V METRO/MULTNOMAH COUNTY WITHHOLDING TAX PAYMENT VOUCHER

OFFICIAL USE ONLY

ACCOUNT #		FEIN OR SSN	
NAME			
MAILING ADDRESS <input type="checkbox"/> Check if changed			
CITY	STATE/PROV	ZIP CODE	PHONE

TAX YEAR:

QUARTER: (check one)

☐ Q1 ☐ Q2 ☐ Q3 ☐ Q4

TAX PROGRAM: (check one)

☐ Metro ☐ Multnomah Co.

Check No.: _____

Payment Amount:

\$