

City Arts Program Update

AEAF Oversight Committee Meeting

December 14, 2023

AEAF Teacher Advisory Group (ATAG): The ATAG met for their initial meeting on Thursday, December 7th and will have three other meetings this school year on January 11, March 7, and May 2. The group is comprised of five representatives from PPS, all visual arts teachers, and one music teacher from each of the following: David Douglas, Reynolds, and Riverdale. We don't yet have representatives from Centennial or Parkrose. The ATAG is designed to be advisory to the Arts Education Coordinator in their role, rather than to the AOC. Suzy Root, AOC member, will join the ATAG meetings and both she and the Arts Education Coordinator will share insights from the ATAG with the full AOC.

Arts Tax Readiness: The Revenue Division is entering Arts Tax Readiness time and preparing public communications, including the following:

- **Dear Resident Mailer:** Sent to every household in Portland and includes a cover letter, paper tax form, and a flyer insert explaining the AEAF. The Arts Education Coordinator will coordinate the creation of the flyer insert.
- **Email Reminder:** Sent to residents with an email on file who have yet to pay their TY2023 tax. The email reuses images from the flyer.
- **Targeted Bills:** Sent to people who owe from past years.
- **Press Release:** Coordinated with OMF communications for a release in April.
- **Tax Software:** Arts tax information is embedded in paid preparer software and this year the software Tax Act will support integration of the Arts Tax. There is a plan for Turbo Tax to support it in future years.

Oversight Report: Districts and charter schools submitted all requested data for the 2022-23 school year. The Arts Education Coordinator consolidated school district and charter school data and submitted a draft report to the AOC chair. The updated IGAs require districts to submit a State of the Arts Report in February for the 2023-24 school year including the following information:

- **Quantitative:**
 - K-5 FTE funded by AEAF by arts discipline
 - K-12 FTE funded by other funds by arts discipline
 - K-5 FTE/student ratio
 - K-5 instructional minutes by arts discipline (average per student per week)
 - Enrollment
 - By grade level
 - By school
 - FTE status of teachers
 - Number of full-time teachers
 - Number of part-time teachers
 - Number of teachers working combined positions to create a full-time FTE

- **Qualitative:**
 - Arts Pathways
 - Standards Based Instruction
 - Instructional Materials
 - Instructional Spaces
 - Arts Education Professional Learning
 - Arts Education Planning Strategic Planning

IGAs: The updated IGAs have been sent to all the school districts and are in the process of being signed. We anticipate the process being completed in January.

Webpage: The Arts Education Coordinator is building the AEAF program pages, and we anticipate them being made public later this month. Beginning with the February AOC meeting responsibility for hosting and posting all AOC information will shift from Revenue to the City Arts program.

RFPs: The City's RFP for small grants administration will be published on December 18. Thank you to the AOC's grants subcommittee and other members who have provided helpful recommendations informing future contracts that include AEAF revenues.

Monuments: We encourage community members to participate in our survey regarding the future of monuments – visit portland.gov/monuments/survey. Several public talks and conversations are being scheduled for January and February.