



Arts Education & Access Fund  
Oversight Committee Public Meeting  
7:00 p.m.-8:15 p.m. 14 December 2023

Zoom link: <https://zoom.us/j/5791839895>. Meeting ID: 579 183 9895

## Agenda

- 1. Greetings/Introductions** **5 minutes**
- 2. Public Comment** **10 minutes**
- 3. Approval of Prior Meeting Minutes** **5 minutes**
  - a. **Materials:** Meeting notes from 12 October 2023.
  - b. **Meeting Preparation:** Please review the prior meeting's notes in advance of the meeting. We will not review them during the meeting but instead will vote on adoption.
- 4. Revenue Update** **5 minutes**

City of Portland Revenue will answer questions and provide any necessary update to the committee.
- 5. City Arts Program Update** **10 minutes**
  - a. **Materials:** City Arts and Arts Education Coordinator Update.
  - b. **Meeting Preparation:** Please review the materials and identify any questions, concerns, and/or clarification requests for the Arts Program staff before the meeting.
- 6. AEAF Teacher Advisory Group (ATAG) Update** **5 minutes**
  - a. The AOC representative will provide a brief verbal update to the full committee about the inaugural ATAG meeting.
  - b. **Meeting Preparation:** Please review the City Arts update (provided in #5) and identify any questions, concerns, and/or clarification requests for the City or AOC representative before the meeting.

## 7. Update from the Commissioner in Charge

5 minutes

Commissioner Ryan's team will answer questions and provide any necessary updates.

## 8. AEAF Recruitment Update

10 minutes

The recruitment work group will provide an update on recruitment, and request help from the full committee for our last target positions, ensuring our committee reflects the six school districts served by AEAF funds.

- a. **Meeting Preparation:** Please consider how to provide any possible assistance recruiting AEAF AOC members that live, work or play in the Centennial, David Douglas, Parkrose, Reynolds and Riverdale school districts.

## 9. Grants Subcommittee Update

10 minutes

The grants subcommittee will provide a brief update to the full committee about work recently completed and shared with the City.

**RFP Development:** The subcommittee proposed the following evaluation framework for the RFP document and selection process.

- *We'd like our next grant services provider to make clear which grant programs tie to each AEAF objective: K-12 arts ed OR access - specifically illustrating they are meeting the INTENT of the AEAF.*
- *Related to the above, we'd like them to indicate whether each funded grant supports K-12 arts ed, access to underserved communities or BOTH! (We think both may apply, for example, to GOS grants currently serviced via RACC.)*
- *Building deeper on the above, we'd like the arts ed reporting broken out by K-5, K-8, K-12.*
- *While this might require partnership with the City (or travel Portland) we would like them to focus on illustrating efficiency, impact and economic tie-ins (e.g. out of state visitors, hotel rooms, etc.)*
- *We would like to see reporting on which underserved communities and how many of them are being reached through access grants (e.g. BIPOC, veterans, low-income seniors etc. - exactly how to define these we are not sure) - this supplements the current list of which organizations got how much and for what kind of program)*
- *Adding to this, an indication of the kinds of programs being funded should accompany the above (perhaps as categories community art-making and appreciation, arts performance, support for K-5 classroom learning - this up for discussion). The goal is for easy to digest messaging to voters about what actually happened because of a grant.*
- *By individual grant, how much additional funding beyond AEAF a grantee provided to perform the grant activities ("matching or in-kind funds"), if any (we don't believe this is required). The total will most likely be impressive and can be placed next to the economic impact data above in #4.*
- *The grant administrator(s) should collect and aggregate photographic documentation, anecdotal stories, audience feedback data etc. from grantees, and deliver to City Arts and the AOC stories/testimonials/quotes, pictures, graphs etc. which can used to explain to the voters what their tax dollars are achieving (this is not the function of the AOC itself).*

**Participation in the RFP Process.** The AOC will have a representative present in each phase of the RFP process (development and selection and then contract review).

- a. **Materials:** Please review the update above and come prepared with questions.
- b. **Next steps:** TBD.

**10. Action Items**

**N/A**

*No items requiring voting by the AOC are planned for this meeting.*

**11. Next Steps/Other Agenda Items TBD**

**5 minutes**

**12. Close**