



CITY OF PORTLAND
Office of Management and Finance
Bureau of Revenue and Financial Services

Ted Wheeler, Mayor
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Revenue Division
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AMUSEMENT LOCATION PERMIT APPLICATION

All businesses that have any amusement devices on the premises must have a valid Amusement Location Permit, whether they own the devices or not. Game distributors are not responsible for this fee.

If more space is needed to answer any question or you have other concerns, email us at:

RevDivPermits@PortlandOregon.Gov

Return completed application and corresponding, nonrefundable, registration fee to:
City of Portland / Business Permitting / PO Box 8084 / Portland OR 97207.

1. Organization Name (Corporations, S-Corps, Partnerships, and LLCs: Enter Business Name)

2. Location Address (Where the amusement devices are displayed)

(Business Address)

(City)

(State)

(Zip Code)

3. Person Completing Form

(Name)

(Title)

(Professional Address)

(City)

(State)

(Zip Code)

Business Phone: _____

Email: _____

4. Amusement Devices On-Site: _____
(Total Count)

5. Location Permit Level (I - V): _____
(See Chart) →

6. Types of Devices: (ie. Pooltables)

Permit Structure

All permits expire on December 31st of each year

Level	Device Count	Annual Fee
I	1 to 3	\$50
II	4 to 6	\$100
III	7 to 9	\$200
IV	10 to 19	\$500
V	20 +	\$1,000

NOTICE:

Regulated devices are pay-to-play and include items such as: pool tables, pinball, foosball, darts, claw/grabber cranes, trivia games, mystery vending machines, shuffle boards and all video games except state owned video poker terminals. Regulated devices do not include: state-owned lottery devices or jukeboxes and vending machines without the element of chance.

Signature: _____

Date: _____

*City of Portland Business Tax Program - Multnomah County Business Income Tax Program
A Civil Penalty of \$500 may be assessed for each violation of the city of Portland or Multnomah County Codes.
You have 30 days to protest any division determination per PCC 7.02.290 and MCC 11.516.*