

Portland Utility Board

Tuesday, June 25, 2025, 11:30 a.m.
Virtual meeting using Zoom platform
Meeting #206

Attendees:

PUB Members:

Karen Williams, PUB Co-chair
Lorraine Wilson, PUB Voting Member

Absent: Kyle Chipman (*notice of absence provided in advance*)

Staff: Amy Archer-Masters, Portland Utility Board Analyst, City Budget Office
Jonna Lynn Bransford, Portland Utility Board Coordinator, City Budget Office
Sherri Peterson, Bureau of Environmental Services
Cecelia Huynh, Portland Water Bureau (~10 minutes)

Public: Emmanuel Ko

Items Discussed, Action Items, Decisions

In these notes PWB stands for Portland Water Bureau, BES for the Bureau of Environmental Services, and PUB for the Portland Utility Board.

This subcommittee meeting was not recorded but additional details can be found online at: <https://www.portland.gov/pub/events/2025/6/25/portland-utility-board-subcommittee-meeting>

The subcommittee discussed the candidate interviews, evaluations and developed an appointment recommendation for the PUB and Council.

I. Call to Order

Amy Archer-Masters, PUB staff, called the meeting to order at approximately 11:33 am.

II. Disclosure of Communications

There were no disclosures.

III. Public Comment

No public comment was offered at this meeting.

IV. Presentation/Goals for meeting

PUB Staff provided a reminder of the goals for this recruitment to provide a recommendation to go to PUB and then Council for 4 voting member vacancies and to identify potential alternate candidates in the case of unexpected vacancies, as happened in the 2024/2025 fiscal year. The general goal of diversity and balance in perspectives, areas of knowledge, areas of interest, community connections and lived experiences were discussed. The goal for this meeting is to reach agreement on 4 candidates to recommend, or 4 plus alternate candidates.

Time permitting the group will reflect on the process to inform future recruitments.

V. Discussion

The subcommittee reviewed the final scores on screen and discussed the interviews and candidates in order to reach their final recommendation.

There was recognition that it was a strong candidate pool and all applicants could bring different skills and experience to the Board. A variety of strengths were discussed including energy, environmental and non-environmental backgrounds, technical expertise, problem solving, equity focus, long-term strategic planning, interest in financials, collaborative and respectful communications and interactions, and more.

The subcommittee agreed to recommend candidates C6, C4, & C7 for appointment, with C10 assuming they have supervisor approval to take personal time from City work to volunteer with PUB. Candidates C3 and C2 were identified as alternates if one of the candidates withdraws or if additional vacancies arise.

PUB staff will notify candidates and subcommittee members will announce the recommendation without providing names at the PUB meeting on July 1st, highlighting process and key characteristics of recommended appointees.

VI. Next PUB Meeting

The next meeting will be Tuesday, July 1, 2025 at 3:30 pm. Possible topics will be finalizing recruitment, PUB internal work, announcements (filtration, Advisory Bodies Alignment).

Potential Future Topics: Adopted budget conversation, including equity outcomes related with budget decisions, Natural Resources Service Delivery, Permitting reorganization update, strategic & equity plans updates. STEP, PCEF updates, filtration update.

The meeting adjourned at approximately **1:05 pm.**