



River Community Advisory Committee (RCAC) MEETING MINUTES

Thursday, November 2nd, 2023 / 10:30am – 12pm

Virtual Meeting: Members Attending Via Zoom

ATTENDANCE:

City of Portland Staff: (BDS unless otherwise noted)

Table with 2 columns: Attendance checkbox and Name/Title. Includes Taylor Barnes, Gabby Bruya, Jason Buerkle, August Burns, and Jason Butler-Brown.

Table with 2 columns: Attendance checkbox and Name/Title. Includes Jeff Gauba, Maureen McCafferty, Matt Rozzell, Dave Tebeau, and Sean Whalen.

Current Members:

Table with 2 columns: Attendance checkbox and Name. Includes Bruce Broussard, Terry Glenn, and Kelly Holtz.

Table with 2 columns: Attendance checkbox and Name. Includes Tim Larson, Tom Lisch, and Bryrick Shillam.

A. Welcome and Introductions

- 1) A motion was made by Kelly to approve minutes from the September 21, 2023 meeting. Tim seconded. A vote was taken. The motion was unanimously approved.
2) Kelly reported the stormwater council vote goes through next week. Discussion was held related to service fees and taxes.

B. Changes to Title 28: Section 28.05.010 Floating Structures

- 1) Taylor presented Maureen's suggested changes to Title 28. Although neither was able to attend this meeting, Dave recently met with both to review the changes.
2) The group updated the specification for the 50% guideline for Float Structural Components by quantity, adding a reference to the Float Structural Component definition in Section 2. A and B.
3) Dave mentioned that permit-exempt work requires an AsBuilt be submitted, however, BDS does not currently have an efficient place to house these documents outside of a permit. Dave suggested this item be removed from Title 28. There isn't currently information on how BDS would be involved with certification for work that doesn't require a permit.

Motion: A motion was made by Bruce to approve removal of AsBuilt language to Section 28.03.020, A 2.c: Exception. Kelly seconded. A vote was taken. The motion was unanimously approved.

- 4) Discussion was held on finalizing proposed changes to move forward in submitting for Council approval. The current deadline is Thanksgiving. The group confirmed their comfort-level with this years' amendments, being that they should help increase understanding of code.

Motion: A motion was made by Tim to approve changes in 28.05.010 Floating Structures, Item D. Bruce seconded. A vote was taken. The motion was unanimously approved.

Motion: A motion was made by Tim to approve all proposed Title 28 changes as presented, to move forward in submitting a finalized draft, and proceed with next steps to obtain Council approval. Bruce seconded. A vote was taken. The motion was unanimously approved.

C. Master Builder Program

- 1) Kelly raised the question of whether 50% is enough when factoring in safety.
- 2) Dave noted that the Master Builder Program is currently under development with a goal to increase understanding of Title 28 amongst the small group of contractors performing this work.
- 3) The program would be created for work requiring a permit and may involve a testing component. There may be some level of inspection documentation required, being that there are limitations on what field inspectors can view on floating structural projects.
- 4) Requirements of the program - including tests - would need to be run by legal counsel.
- 5) While participation in the program cannot be made a requirement, it was thought that advertising would help create the advantage of preferred status amongst potential customers.
- 6) Licensing is managed through the State with a CCB/Bonding, etc.
- 7) There remains a responsibility on homeowners to vet a contractor, as is the case with any project. A Master Builder Program won't guarantee anything in this regard, but would offer more than what is currently in place.
- 8) Terry mentioned that Sunriver HOA has a testing requirement for approved contractors. He plans to send out a link to the regulations, suggesting it be referenced and edited as a draft for legal counsel review.
- 9) Tim suggested contacting the State Contractor's Licensing Board to inquire as to the possibility of adding this test as a requirement for contractors performing marine work.
- 10) Dave added that a program/test might be issued by the RCAC, if the City is unable to offer it.
- 11) Bruce reported that he is lobbying his moorage for a requirement that all contractors first check in with their main office, in hopes of increasing the safety of floating structure projects done by various contractors.

D. Floating Structures Brochure

- 1) The group would like to review code-related BDS brochure(s) as part of the development for a brochure which would help navigate Title 28.
- 2) Terry asked Committee Members (*as well as Dave, Jason and Maureen*) to make 2 topic suggestions at the next meeting, for consideration as to what should be featured in these informational materials.

Action items:

- 1) Kelly and RCAC members to work on development of Floating Structures Brochure. *Additional information mentioned in 9.21.23 Meeting Minutes, Section D. Floating Structures Brochure.*
- 2) RCAC Members (as well as Dave, Jason and Maureen) to bring 2 featured topic suggestions for a Floating Structures brochure.
- 3) Terry to send link to Sunriver HOA contractor requirements/test to RCAC Members and BDS staff.
- 4) Dave will email a brochure to the group as an example.
- 5) Amber to send meeting reminder 2 weeks ahead.

Meeting adjourned: 12pm

Next meeting: Thursday, December 7, 2023, 10:30 am – 11:30 am