

**DRAFT DRAC Work Plan
2026**

<p>The Goal of the DRAC:</p> <p>To foster a timely, predictable and accountable development review process that implements the City's goals for land use, transportation, housing, economic development, neighborhood livability and the environment; and advocates for and supports consistent and fair application and implementation of regulations.</p> <p>To meet this goal, DRAC's focus for FY 2025-26 is outlined in this workplan.</p>				
No.	Topic/ Issue	Description/Goals	Format/Start Date	DRAC Members
1	Refine DRAC Advisory Role & Policy Feedback Loop	<p>Policy Feedback Loop - Brainstorm and implement more consistent avenues for sharing out feedback on PP&D policies, processes, and other bureau changes. Members have communicated a desire for DRAC to facilitate a more active ongoing feedback loop, proactively providing timely, regular insight from the customer perspective on a range of topics.</p> <p>DRAC Role as "Focus Group" - Identify meeting best practices to support additional dialogue and discussion, as well as opportunities for DRAC subject matter experts to knowledge-share and advise via meeting discussion. Identify appropriate topics for focus group format and how to balance that approach with other DRAC Committee roles and responsibilities.</p> <p>Citizen Body Policy Review - Act as sounding board and advisory body for bureau changes not requiring Council approval, such as Administrative Rules, Code Guides, Building Official Determinations, etc. Brainstorm ways that Committee members can request specific topics, such as reviewing Code Change Project List or creating a topic submission process for members.</p>	<i>Engagement method - Revisit in future meetings? Establish subcommittee?</i>	Name
2	New DRAC Member Onboarding	Advise on appropriate content for potential New Member Orientation.	<i>Engagement method - Revisit in future meetings? Establish subcommittee?</i>	Name
3	Virtual Development Services Center Process	<p>Members have communicated challenges accessing permitting staff in a timely manner, reporting weeks-long wait times for 15-Minute Appointments and difficulty getting comprehensive information using the current Virtual Development Services Center model.</p> <p>Gather DRAC feedback on recent experiences, challenges, and project impacts; advise on future changes and provide professional insight.</p>	<i>Engagement method - Revisit in future meetings? Establish subcommittee?</i>	Name

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No.	Topic/ Issue	Description/Goals	Follow Up/Monitoring	DRAC Members
4	Building Re-Use & Conversion	<p>The city's current housing shortage and struggling downtown core indicate a potential need to proactively support the re-use of existing buildings and an increased focus on building conversions.</p> <p>DRAC members have indicated an interest in exploring the city's current policies and available incentives for the conversion of existing structures; these efforts would allow members to review and advise on existing policies as industry experts. Example: State rehabilitation tax credit. Larger scale solutions.</p>	<p><i>Engagement method - Revisit in future meetings? Establish subcommittee?</i></p>	<p>Name</p>
5	Best Practices from Other Jurisdictions	<p>Advise on permitting and development best practices and experiences from other similarly-sized jurisdictions.</p>	<p><i>Engagement method - Revisit in future meetings? Establish subcommittee?</i></p>	<p>Name</p>
6	Permitting Website & End-to-End Resources	<p>DRAC members have communicated a desire for increased "visibility into requirements and completion" of permitting projects.</p> <p>Review current website improvement efforts, newly-designed permitting requirement webpages, and recently rebuilt permitting data dashboard; advise on end-to-end (E2E) efficacy of improved customer resources, identifying potential gaps and information-gathering pain points.</p>	<p><i>Engagement method - Revisit in future meetings? Establish subcommittee?</i></p>	<p>Name</p>
7	Designated Permitting Liaison Recommendation	<p>DRAC members report experiencing variety and inconsistency when interacting with multiple PP&D staff throughout the permitting process.</p> <p>Explore the possibility of a single point of PP&D contact, or Permitting Liaison, for customers during the permit application and inspection stages. Committee to connect with city staff on past efforts to implement similar services and/or additional relevant background. Draft recommendation based on findings for bureau leadership.</p>	<p><i>Engagement method - Revisit in future meetings? Establish subcommittee?</i></p>	<p>Name</p>