

City of Portland
Sign, Awning Permit and Registration Fee Schedule
Effective Date: July 1, 2024

Sign, Awning Permit and Registration Fees	Fee
Illuminated (electric) Sign Review and Permit Fee - Fascia, freestanding or projecting signs with direct (neon), internal or changing image lighting or other electrical components	
Up to 20 square feet	\$ 323.00
Over 20 square feet and up to 40 square feet	\$ 399.00
Over 40 square feet and up to 60 square feet	\$ 462.00
Over 60 square feet and up to 80 square feet	\$ 506.00
Over 80 square feet and up to 100 square feet	\$ 552.00
Over 100 square feet and up to 120 square feet	\$ 616.00
Over 120 square feet and up to 140 square feet	\$ 645.00
Over 140 square feet and up to 160 square feet	\$ 673.00
Over 160 square feet and up to 180 square feet	\$ 709.00
Over 180 square feet	\$ 736.00
Non-illuminated Sign Review and Permit Fee - Fascia, freestanding or projecting signs without direct or internal lighting or other electrical components	
Up to 20 square feet	\$ 248.00
Over 20 square feet and up to 40 square feet	\$ 339.00
Over 40 square feet and up to 60 square feet	\$ 399.00
Over 60 square feet and up to 80 square feet	\$ 415.00
Over 80 square feet and up to 100 square feet	\$ 429.00
Over 100 square feet and up to 120 square feet	\$ 461.00
Over 120 square feet and up to 140 square feet	\$ 477.00
Over 140 square feet and up to 160 square feet	\$ 506.00
Over 160 square feet and up to 180 square feet	\$ 552.00
Over 180 square feet	\$ 586.00
Wall painted or adhered signs (i.e. vinyl, paper or similar material) - <i>per square foot</i>	\$ 1.61
Minimum Fee	\$ 53.00
Additional Plan Review Fee: Charged for changes, additions or revisions to plans and for review of proposed "pre-approved" structural designs	
One half-hour or less of plan review time	\$ 103.00
More than one half-hour of plan review time - <i>per hour or fraction thereof</i>	\$ 206.00
Alternate methods Appeal Fees - Chapter 32.44 - per appeal	\$ 382.00
Awning Review and Permit Fees	
Awning without signs - <i>per linear foot of awning</i>	\$ 13.14
Sign and awning combinations - <i>per square foot of sign area</i>	\$ 2.21
Signs added to existing awning - <i>Fee as required for non-illuminated sign</i>	
Early Assistance for Sign Permits	
Early assistance sign code meeting	\$ 113.00
Fee for each additional staff in attendance	\$ 132.00

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Inspections Outside of Normal Business Hours	
Minimum	\$ 279.00
Hourly Rate - <i>per hour or fraction of an hour</i>	\$ 279.00
Investigation Fee - For commencement of work before obtaining a permit	
Minimum	\$ 145.00
Hourly Rate - <i>per hour or fraction of an hour</i>	\$ 145.00
Other Inspections Not Specifically Identified Elsewhere	
Minimum	\$ 206.00
Hourly Rate - <i>per hour or fraction of hour</i>	\$ 206.00
Permit Reactivation Processing Fee - Fee for renewal of a permit that has been expired, provided no changes have been made to the original plans and specifications for such work. A permit may be renewed only once. <i>Fee - The renewal fee shall be one half the amount required for a new permit</i>	
Minimum Fee	\$ 206.00
Portable Signs (A-Board) Registration	
1 years	\$ 108.00
2 years	\$ 193.00
4 years	\$ 346.00
Reinspection Fee - <i>per inspection</i>	\$ 145.00
Sign & Awning Plan Review	
<i>Maximum number of allowable checksheets: 2</i>	
Additional checksheet fee - <i>per checksheet</i>	\$ 293.00
Structural Alteration to Existing Sign - <i>same fee as for new sign</i>	
Structural Plan Review Fee - 65% of the permit fee	
Required for:	
Fascia signs over 400 pounds	
All projecting signs	
All freestanding signs over 6 feet in height	
All pitched roof signs	
All awnings	
Minimum Fee	\$ 206.00
Temporary Balloon Registration - <i>Maximum of once, per lot, per calendar year</i>	\$ 59.00
Temporary Banner Registration - <i>Maximum of six (6) months, per lot, per calendar year - per month</i>	\$ 59.00
Temporary Fascia or Temporary Freestanding Sign Registration - <i>per sign, per year</i>	\$ 114.00