



Residential Batch Intake Worksheet

Permit Number(s) (Staff Use):

Instructions

- Complete the Batch Intake Worksheet.
- Provide complete sets of plans. Each set of plans must include a site plan (incorporating landscaping, civil, stormwater management, and erosion control) with drawings and structural drawings for each structure.
- Refer to the BDS website for options for submitting your permit application: www.portland.gov/ppd/apply.

Contact Information

Applicant Name _____

Email _____ Phone _____

Project Information

Project Address: _____
Tax account number: R _____
What is the valuation of your site work? (Valuation includes grading, shared driveway, landscaping, and shared infrastructure. This will exclude structures.) \$ _____

Unit Information

STRUCTURE DESIGN TYPE 1	
Total number of units for this structure type:	Square footage for this structure type
Number of bathrooms, typical for this unit type only:	Living area: _____ ADU _____
Valuation typical for this unit type only:	Garage/carport _____ <input type="checkbox"/> attached <input type="checkbox"/> detached

STRUCTURE DESIGN TYPE 2	
Total number of units for this structure type:	Square footage for this structure type
Number of bathrooms, typical for this unit type only:	Living area: _____ ADU _____
Valuation typical for this unit type only:	Garage/carport _____ <input type="checkbox"/> attached <input type="checkbox"/> detached

STRUCTURE DESIGN TYPE 3	
Total number of units for this structure type:	Square footage for this structure type
Number of bathrooms, typical for this unit type only:	Living area: _____ ADU _____
Valuation typical for this unit type only:	Garage/carport _____ <input type="checkbox"/> attached <input type="checkbox"/> detached

STRUCTURE DESIGN TYPE 4	
Total number of units for this structure type:	Square footage for this structure type
Number of bathrooms, typical for this unit type only:	Living area: _____ ADU _____
Valuation typical for this unit type only:	Garage/carport _____ <input type="checkbox"/> attached <input type="checkbox"/> detached

STRUCTURE DESIGN TYPE 5	
Total number of units for this structure type:	Square footage for this structure type
Number of bathrooms, typical for this unit type only:	Living area: _____ ADU _____
Valuation typical for this unit type only:	Garage/carport _____ <input type="checkbox"/> attached <input type="checkbox"/> detached

STRUCTURE DESIGN TYPE 6	
Total number of units for this structure type:	Square footage for this structure type
Number of bathrooms, typical for this unit type only:	Living area: _____ ADU _____
Valuation typical for this unit type only:	Garage/carport _____ <input type="checkbox"/> attached <input type="checkbox"/> detached

STRUCTURE DESIGN TYPE 7	
Total number of units for this structure type:	Square footage for this structure type
Number of bathrooms, typical for this unit type only:	Living area: _____ ADU _____
Valuation typical for this unit type only:	Garage/carport _____ <input type="checkbox"/> attached <input type="checkbox"/> detached

STRUCTURE DESIGN TYPE 8	
Total number of units for this structure type:	Square footage for this structure type
Number of bathrooms, typical for this unit type only:	Living area: _____ ADU _____
Valuation typical for this unit type only:	Garage/carport _____ <input type="checkbox"/> attached <input type="checkbox"/> detached

STRUCTURE DESIGN TYPE 9	
Total number of units for this structure type:	Square footage for this structure type
Number of bathrooms, typical for this unit type only:	Living area: _____ ADU _____
Valuation typical for this unit type only:	Garage/carport _____ <input type="checkbox"/> attached <input type="checkbox"/> detached

STRUCTURE DESIGN TYPE 10	
Total number of units for this structure type:	Square footage for this structure type
Number of bathrooms, typical for this unit type only:	Living area: _____ ADU _____
Valuation typical for this unit type only:	Garage/carport _____ <input type="checkbox"/> attached <input type="checkbox"/> detached