City of Portland

Portland Permitting & Development

Mechanical Permit Fee Schedule

Effective Date: July 1, 2025

One & Two Family Dwelling Fees		Fee
Minimum Fee	$	153.00
HVAC		
Air handling unit	$	40.00
Air conditioning (site plan required)	$	40.00
Alteration of existing HVAC system	$	47.00
Boiler/compressors	$	47.00
Heat pump (site plan required)	$	77.00
Install/replace furnace/burner (including ductwork/vent/liner)	$	83.00
Install/replace /relocate heaters - suspended, wall or floor mounted	$	40.00
Vent for appliance other than furnace	$	35.00
Environmental exhaust and ventilation		
Appliance vent	$	35.00
Dryer exhaust	$	22.00
Hood: Type I/II/Res. Kitchen/Hazmat, Hood Fire Suppression System	$	22.00
Exhaust fan with single duct (bath fans)	$	22.00
Exhaust system apart from heating or AC	$	35.00
Fuel Piping and Distribution		
Up to 4 outlets	$	23.00
Each additional over 4 outlets	$	3.93
Other listed appliance or equipment		
Decorative fireplace	$	39.00
Insert	$	86.00
Woodstove/Pellet stove	$	86.00
Other: (including oil tanks, gas and diesel generators, gas and electric ceramic kilns, gas fuel cells, jewelry torches, crucibles and other appliance/equipment not included above)	$	47.00

Commercial Fees			Fee
Commercial Mechanical Permit Fee - For commercial installation, replacement or relocation of non-portable mechanical equipment or mechanical work			
Valuation:			
$1 to $1,000	Minimum Fee	$	153.00
$1,001 to $10,000	Fee for the first $1,000	$	153.00
	For each additional $100 over $1,000	$	3.22
$10,001 to $100,000	Fee for the first $10,000	$	442.80
	For each additional $1,000 over $10,000	$	19.61
$100,001 and above	Fee for the first $100,000	$	2,207.70
	For each additional $1,000 over $100,000	$	13.44
Valuation includes the dollar value of all mechanical materials, labor overhead and profit			
Commercial Plan Review			
60% of total mechanical permit fee - *Maximum number of allowable checksheets: 2*			
Additional checksheet fee - *per checksheet*		$	308.00

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Miscellaneous Fees		Fee
Additional Plan Review Fee: For changes, additions, or revisions to plans		
One half-hour or less of plan review time	$	109.00
More than one half-hour of plan reivew time - *per hour or fraction thereof*	$	217.00
Appeal Fees (per appeal)		
One and Two-Family Dwellings	$	329.00
All other occupancies	$	686.00
Plus, for each appeal item over 2	$	167.00
Field Issuance Remodel Program: For 1 & 2 family dwelling alterations/remodels		
Registration Fee	$	609.00
Annual Renewal Fee	$	175.00
Inspection, plan review, administrative, and project management activities - *per hour or fraction of an hour. Minimum - 1 hour for each inspection*	$	402.00
Fees for services provided by bureaus other than the Bureau of Develoment Services necessary for construction authorization will be billed to the Owner as assessed by those bureaus.		
Fees shall be billed monthly. Fees not paid within 30 days of billing shall be assessed a 5% penalty fee for each 30-day period until paid in full.		
Inspections Outside of Normal Business Hours		
Minimum	$	293.00
Hourly Rate - *per hour or fraction of an hour*	$	293.00
Investigation Fee - For commencement of work before obtaining a permit		
Minimum	$	153.00
Hourly Rate - *per hour or fraction of an hour*	$	153.00
Master Permit/Facility Permit Program		
Inspection, plan review, and administrative activites - *per hour or fraction of an hour. Minimum - 1 hour for each inspection.*	$	305.00

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Minor Mechanical Labels		
Commercial - *per set of 10 labels*	$	524.00
Residential - *per set of 10 labels*	$	524.00
Other Inspections Not Specifically Identified Elsewhere		
Minimum	$	217.00
Hourly Rate - *per hour or fraction of hour*	$	217.00
Permit Reactivation Processing Fee - Fee for renewal of a permit that has been expired, provided no changes have been made to the original plans and specifications for such work. A permit way be renewed only once.		
Fee - *The renewal fee shall be one half the amount required for a new permit*		
Minimum Fee	$	217.00
Reinspection Fee - *per inspection*	$	153.00
Requested Inspection Fee		
One and Two-Family Dwellings	$	231.00
Apartment Houses - *base fee*	$	305.00
For each dwelling unit in excess of three - *in addition to base fee*	$	22.00
Hotels/Motels - *base fee*	$	305.00
For each sleeping room in excess of five - *in addition to base fee*	$	16.00
All other occupancies one and two stories in height up to 10,000 square feet - *base fee*	$	305.00
For each additional 1,000 square feet - *in addition to base fee*	$	22.00
All other occupancies 3 stories in height and above - *base fee*	$	305.00
For each story in excess of three - *in addition to base fee*	$	39.00