
Kuhnhausen, David Calendar

David.Kuhnhausen@portlandoregon.gov

Monday, April 1, 2024 – Tuesday, April 30, 2024

April 2024

Su Mo Tu We Th Fr Sa

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

April 2024


▲ Mon, Apr 1

 All Day Out of Office – Vacation



▲ Tue, Apr 2

-  9:00 AM – 10:30 AM Advance Portland City Implementation Team
 -  10:00 AM – 11:30 AM Senior Managers Weekly Meeting
 -  11:30 AM – 12:00 PM Single Permitting Authority Organizational Chart
 -  1:00 PM – 2:00 PM Elshad Hajiyev Weekly Check-in
 -  2:00 PM – 3:00 PM BDS Staff & Developer: Floating restaurant project
 -  4:00 PM – 4:30 PM Tuesday Executive Leadership Team
-

▲ Wed, Apr 3

-  9:00 AM – 10:00 AM Alice Nielsen Bi-Weekly Check-in
 -  1:30 PM – 3:00 PM BDS Labor Management Committee Meeting
 -  3:00 PM – 4:00 PM BDS Labor & Employment Monthly Check-In
 -  4:00 PM – 5:00 PM Bureau of Planning & Suitability / Bureau of Development Services Monthly check-in
-

▲ Thu, Apr 4

-  9:00 AM – 10:00 AM Division of Asset Management - Bureau Directors/Finance Managers Meeting - Q2 CSG
-  10:00 AM – 10:30 AM Terri Theisen, Kurt Krueger Weekly Check-in

- 10:30 AM – 11:00 AM New Single Family Residential Intake Success
 - 11:00 AM – 12:30 PM Planning & Development Directors Meeting
 - 12:30 PM – 1:30 PM Department of Consumer Business Services & Bureau of Development Services
 - 1:30 PM – 2:00 PM Building Official's Meeting
 - 2:30 PM – 3:00 PM Terri Theisen Bi-Weekly Check-in
-

▲ **Fri, Apr 5**

- 9:30 AM – 10:00 AM Single Permitting Authority and Bureau of Technology Services Planning
 - 10:00 AM – 10:45 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
-

▲ **Mon, Apr 8**

- 1:00 PM – 1:45 PM Permit Improvement Team and BDS staff: Single Permitting Authority Customer Support and Permitting Services follow-up
 - 1:45 PM – 2:00 PM Single Permitting Authority: Change Management and Communications Check-In
 - 3:00 PM – 4:00 PM Elshad Hajiyev Weekly Check-in
 - 4:00 PM – 4:30 PM Follow-Up on Single Permitting Authority Organizational Structure
-

▲ **Tue, Apr 9**

- 9:00 AM – 9:30 AM Kim Tallant Bi-weekly Check-in
 - ▨ 1:00 PM – 1:30 PM Michael Jordan One-on-One
 - 2:00 PM – 3:00 PM Katie Salazar, Elshad Hajiyev: Space planning and notifications
-

▲ **Wed, Apr 10**

- 8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In
- 9:00 AM – 9:30 AM Doug Morgan Bi-weekly Check-in
- 9:30 AM – 10:00 AM Elshad Hajiyev and Ross Caron Monthly Meeting
- 10:00 AM – 10:45 AM City Council Accept a Report on the State of Small Business
- 1:00 PM – 1:30 PM David Tebeau Bi-weekly Check-in
- 1:30 PM – 2:00 PM Matt Rozzell Bi-weekly Check-in
- 2:00 PM – 2:30 PM Rob Yamachika Monthly Meeting

- 2:30 PM – 3:30 PM April Bureau of Development Services Virtual Drop-in Session
 - 3:30 PM – 4:00 PM Elshad Hajiyev, Colleen Poole: Drop-in Session Re-cap
-

▲ Thu, Apr 11

- 9:30 AM – 10:00 AM Kurt Krueger, Terri Theisen, Erika Lopez: Single Permitting Authority Administrative Functions and Responsibilities
 - ▨ 10:00 AM – 10:30 PM New Permitting Entity Naming Drop-In Event
 - 11:30 AM – 1:00 PM Thursday Executive Leadership Team
 - 1:15 PM – 1:30 PM Terri Theisen, Ellen Weeks Debrief
 - 1:30 PM – 2:00 PM Building Official's Meeting
 - 2:30 PM – 3:00 PM Colleen Poole and Ellen Weeks: New Single Family Residential Intake Go-Live Celebration
 - 4:00 PM – 5:00 PM Permit Improvement Team and BDS Staff: Single Permitting Authority Customer Support and Permitting Services follow-up
-

▲ Fri, Apr 12

- 8:30 AM – 9:00 AM Donnie Oliveira, Terri Theisen Check-in
 - 10:00 AM – 10:45 AM Megan Beyer Weekly Meeting
 - 10:45 AM – 11:00 AM Commissioner Rubio One on One
 - 11:00 AM – 12:00 PM Michael Jordan Check-in
-

▲ Mon, Apr 15

- 8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In
 - 10:45 AM – 11:00 AM Emily Wilson Check-in
 - 11:00 AM – 12:00 PM Colleen Poole, Gabby Bruya Bi-weekly Check-in
 - 1:00 PM – 1:30 PM Single Permitting Authority: Parks Program
 - 1:30 PM – 1:45 PM Web Project Update
 - ▨ 2:00 PM – 2:45 PM NCAA Women's Regional Debrief
 - 3:00 PM – 3:30 PM Elshad Hajiyev Weekly Check-in
 - 3:30 PM – 4:30 PM Permitting & Technology Coordination
-

▲ Tue, Apr 16

- 10:00 AM – 11:30 AM Senior Managers Weekly Meeting
- ▨ 2:00 PM – 2:30 PM DevHub + ePlans Project Sponsor Meeting

- 2:30 PM – 3:00 PM Michael Jordan Check-in
 - 3:00 PM – 4:00 PM New Entity Team Building
-

▲ **Wed, Apr 17**

- 8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In
 - 9:00 AM – 10:00 AM Alice Nielsen Bi-Weekly Check-in
 - 1:00 PM – 1:30 PM Performance Analysis Continuous Improvement / Permit Improvement Team Data Collaboration, Alignment & Prioritization
 - 2:00 PM – 2:30 PM Terri Theisen Bi-Weekly Check-in
 - 2:30 PM – 3:15 PM BDS/DCTU Quarterly Check-in
 - 4:00 PM – 5:00 PM Permit Improvement Team and BDS Staff: Single Permitting Authority Customer Support and Permitting Services
-

▲ **Thu, Apr 18**

- 8:00 AM – 10:00 AM Development Review Advisory Committee
 - 11:30 AM – 12:15 PM Eric Engstrom Check In
 - 1:30 PM – 2:00 PM Building Official's Meeting
 - 2:30 PM – 3:00 PM Bureau Equity Committee Briefing
-

▲ **Fri, Apr 19**

- 8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In
 - 10:00 AM – 10:45 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
-

▲ **Mon, Apr 22**


- 8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In
 - 10:30 AM – 11:00 AM Terri Theisen, Elshad Hajiyev, Kurt Krueger, & Colleen Poole: Management Team Agenda Planning Meeting
 - 11:30 AM – 12:00 PM Service Area Boards and Commissions Recruitment Coordination
 - 3:00 PM – 4:00 PM Elshad Hajiyev Weekly Check-in
-

▲ **Tue, Apr 23**

- 9:00 AM – 9:30 AM David and Kim Tallant, Land Use Division Manager Bi-weekly Check-in

 1:00 PM – 1:30 PM Michael Jordan One-on-One


▲ **Wed, Apr 24**


 8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In


 10:00 AM – 11:15 AM Bureau of Development Services Management Team Meeting

 11:30 AM – 12:00 PM Single Permitting Authority Organizational Chart Update


 1:00 PM – 1:30 PM David Tebeau Bi-weekly Check-in


 1:30 PM – 2:00 PM Matt Rozzell Bi-weekly Check-in


 3:30 PM – 4:00 PM Travel Time


 4:00 PM – 6:00 PM Single Permitting Authority Discussion


▲ **Thu, Apr 25**


 11:00 AM – 11:30 AM Travel


 11:30 AM – 1:30 PM Peer Panel and Workshop


 1:00 PM – 1:30 PM New Single Family Residential Intake Success Employee Appreciation

 1:30 PM – 2:00 PM Matt Rozzell, Jill Grenda: Hold Harmless Agreement


 2:00 PM – 2:30 PM Permitting Services and Front Desk Check-in


 2:30 PM – 3:00 PM Doug Morgan Bi-weekly Check-in


 3:00 PM – 3:30 PM Communications Check-in agenda


 3:30 PM – 4:00 PM Elshad Hajiyev, Kyle O'Brien: Budget

▲ **Fri, Apr 26**


 8:30 AM – 9:30 AM Single Permitting Authority and Bureau of Technology Services Planning


 10:00 AM – 10:45 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting

 10:00 AM – 11:00 AM Leadership Basics Workshops: Navigating Through Difficult Times

 1:00 PM – 1:30 PM Travel Time

▲ **Mon, Apr 29**

 8:00 AM – 9:00 AM Michael Jordan, Terri Theisen, Kurt Krueger: PGE

 9:00 AM – 10:00 AM Bureau of Planning & Sustainability and Bureau of Development Services Staff Monthly Check-in

- 1:00 PM – 1:30 PM City Staff: Fun & Events Committee Single Permitting Authority Event Coordination
 - 1:30 PM – 1:45 PM Erika Lopez, Ross Caron, Elshad Hajiyev, & Terri Theisen: Web Project Update
 - 1:45 PM – 2:00 PM Single Permitting Authority: Change Management and Communications Check-In
 - 3:00 PM – 4:00 PM Elshad Hajiyev Weekly Check-in
 - 3:30 PM – 4:30 PM DevHub + ePlans Project Sponsor Meeting (2024 Q1/Q2)
-

▲ **Tue, Apr 30**

- 11:30 AM – 12:00 PM David, Elshad Hajiyev & PIT Staff: Check-in
 - ▨ 1:00 PM – 2:00 PM Retreat Planning
 - 3:30 PM – 4:30 PM Leesha Posey and Elshad Hajiyev: Bureaus Equity Work & Community Engagement Monthly Check-in
-

Kuhnhausen, David Calendar
David.Kuhnhausen@portlandoregon.gov
Wednesday, May 1, 2024 – Friday, May 31, 2024

May 2024

Su Mo Tu We Th Fr Sa

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 2024

▲ **Wed, May 1**

- 8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In
 - 9:00 AM – 10:00 AM Alice Nielsen Bi-Weekly Check-in
 - 12:00 PM – 1:00 PM 1000 Friends of OR et al v. City of Portland - LUBA
 - 1:30 PM – 3:00 PM BDS Labor Management Committee Meeting
 - 2:00 PM – 2:30 PM Terri Theisen Bi-Weekly Check-in
 - 3:00 PM – 4:00 PM BDS Labor & Employment Monthly Check-In
-

▲ **Thu, May 2**

- 10:30 AM – 11:00 AM Doug Morgan, Alice Nielsen and Elshad Hajiyev: Rollout of Commercial permits through ProjectDox
 - 11:00 AM – 12:30 PM Planning & Development Directors Meeting
 - ▨ 12:30 PM – 1:00 PM Executive Leadership Team Proposed Budget Preview
 - 4:30 PM – 5:00 PM Elshad Hajiyev Check in
-

▲ **Fri, May 3**

- 8:45 AM – 9:00 AM Executive Leadership Team
- 9:00 AM – 9:30 AM Single Permitting Authority and Bureau of Technology Services Planning
- 10:00 AM – 10:45 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
- 10:45 AM – 11:00 AM Single Permitting Authority Check-In

▲ **Mon, May 6**

- 8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In
- 11:00 AM – 11:45 AM Elshad Hajiyev, Kurt Krueger, Terri Theisen, Colleen Poole, Kira Higgs (Constituent): Leadership Meeting Kickoff Planning
- 2:30 PM – 3:00 PM Bill HB 2415
- 3:00 PM – 3:30 PM BDS Technology, Training, & Continuous Improvement Division Meeting
- 3:30 PM – 4:00 PM Elshad Hajiyev Weekly Check-in

▲ **Tue, May 7**

- 9:00 AM – 9:30 AM Kim Tallant Bi-weekly Check-in
- 10:00 AM – 11:00 AM Senior Managers Weekly Meeting
- 1:00 PM – 1:30 PM Michael Jordan One-on-One
- ▨ 2:00 PM – 2:30 PM Development Review Advisory Committee Agenda Planning Meeting

▲ **Wed, May 8**

- 8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In
- 9:00 AM – 9:30 AM Doug Morgan Bi-weekly Check-in
- 9:45 AM – 10:15 AM City Council Item: Amend fee schedules for FY 2024-2025
- 11:00 AM – 11:45 AM Colleen Poole, Gabby Bruya Bi-weekly Check-in
- 1:30 PM – 2:00 PM Matt Rozzell Bi-weekly Check-in
- 2:00 PM – 2:30 PM Rob Yamachika Monthly Meeting

▲ **Thu, May 9**

- 11:30 AM – 1:00 PM Executive Leadership Team Meeting
- 1:00 PM – 4:00 PM Leadership Kick-off
- 4:30 PM – 5:00 PM Elshad Hajiyev Check in

▲ **Fri, May 10**

- 9:00 AM – 9:30 AM Single Permitting Authority and Bureau of Technology Services Planning

- 10:00 AM – 10:45 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
 - 11:00 AM – 11:15 AM Single Permitting Authority: Change Management and Communications Check-In
 - ▨ 1:30 PM – 2:00 PM Commissioner Rubio, Director Branam, Director Buonocore, Director Oliveira, and Director Hisserich Weekly
 - 2:30 PM – 3:00 PM Check-In on Single Permitting Authority concerns
-

▲ Mon, May 13

- ▨ 8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In
 - 11:30 AM – 12:00 PM Artists Repertory Theater TCO Fee Reduction
 - 1:00 PM – 1:50 PM TESC Quarterly Meeting - Q2 2024
 - 2:00 PM – 2:25 PM Permitting Technology Budget Note Coordination
 - 2:30 PM – 3:30 PM Ellen Weeks, Lila Pigott Check-in
-

▲ Tue, May 14

- 9:00 AM – 9:25 AM ProjectDox Rollout weekly sponsor meeting (2024 Q1 Q2)
 - 10:00 AM – 10:45 AM Senior Managers Weekly Meeting
 - 1:00 PM – 1:30 PM Artists Repertory Theater TCO Fee Reduction
 - 3:00 PM – 3:45 PM FINAL PP&D Organizational chart review
-

▲ Wed, May 15

- 9:30 AM – 11:30 AM Fee change ordinance (1st reading)
 - 2:00 PM – 2:30 PM Terri Theisen Bi-Weekly Check-in
 - 3:00 PM – 3:30 PM Aaron Scott Merrion, Lila Pigott Check-in
-

▲ Thu, May 16

- 8:00 AM – 10:00 AM Development Review Advisory Committee
- 9:30 AM – 10:00 AM Sean Green, Samuel Miller: Technology Training, & Continuous Improvement Transition
- 11:00 AM – 11:30 AM New Single Family Residential Intake Success Project Closure
- 12:30 PM – 1:00 PM Portland Permitting & Development Labor and Human Resource Issues
- 1:00 PM – 1:30 PM Preliminary Discussion on Bureau of Development Services Issues
- 1:30 PM – 2:00 PM Building Official's Meeting

■ 2:30 PM – 4:00 PM Comm Rubio. Agenda

▲ **Fri, May 17**

- 8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In
 - ▨ 1:30 PM – 3:00 PM Deputy City Administe and Commissioner Office Check-in
-

▲ **Mon, May 20**

- ▨ 8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In
-

▲ **Tue, May 21**

- 8:30 AM – 9:00 AM Rahim Harji, City of Hillsboro
 - ▨ 9:00 AM – 9:25 AM ProjectDox Rollout weekly sponsor meeting (2024 Q1 Q2)
 - 9:00 AM – 9:30 AM Kim Tallant Bi-weekly Check-in
 - 9:30 AM – 10:00 AM Kurt Krueger, Terri Theisen, Colleen Poole, Kira Higgs (Consultant): Debrief Leadership Kick-off Meeting
 - 1:00 PM – 1:30 PM Michael Jordan One-on-One
 - 2:00 PM – 2:30 PM Aaron Scott Merrion and Lila Pigott Check-in
-

▲ **Wed, May 22**


- 9:30 AM – 11:30 AM Fee Change Ordinance (2nd reading)
 - 1:00 PM – 1:30 PM David Tebeau Bi-weekly Check-in
 - 1:30 PM – 2:00 PM Matt Rozzell Bi-weekly Check-in
 - 2:30 PM – 3:30 PM 2024 BDS/Home Builders Association Monthly Check-in
 - 3:30 PM – 3:45 PM Travel Time
 - 3:45 PM – 5:00 PM Council: PP&D Creation (Title 3, Title 17)
-

▲ **Thu, May 23**

- 9:00 AM – 4:30 PM Executive Leadership Team Retreat – Charter Transition
-

▲ **Fri, May 24**




- 10:00 AM – 10:45 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting

 1:30 PM – 3:00 PM Deputy City Administer and Commissioner Office Check-in






▲ **Mon, May 27**

 All Day City Offices Closed - Memorial Day






▲ **Tue, May 28**

-  10:00 AM – 10:30 AM Kim Tallant - Housing Needs Analysis
 -  1:30 PM – 1:45 PM Single Permitting Authority: Change Management and Communications Check-In
 -  3:00 PM – 5:00 PM Deputy City Administer Work Session (D. Oliveira, E. Engstrom, K. Branam, H. Hisserich)
-





▲ **Wed, May 29**

-  9:00 AM – 9:30 AM Alice Nielsen Bi-Weekly Check-in
 -  10:00 AM – 10:30 AM Aaron Scott Merrion, Lila Pigott Check-in
 -  11:00 AM – 11:30 AM Katie Salazar, Chris Woo, Ross Caron: Organizational Chart Check-in
 -  1:30 PM – 2:00 PM Kim Tallant: PGE Check in
 -  2:15 PM – 2:45 PM Technology, Training, & Continuous Improvements and Business Operations and Administrative Division Meeting
-

▲ **Thu, May 30**

-  9:00 AM – 10:00 AM Colleen Poole, Gabby Bruya Bi-weekly Check-in
 -  10:00 AM – 10:30 AM Terri Theisen, Ross Caron, and Rob Layne: PP&D Letterhead and Other Collateral
 -  10:30 AM – 10:45 AM Terri Theisen, Kyle O'Brien, Mieke Keenan: Organizational Chart
 -  2:00 PM – 2:30 PM BTS - PP&D Budget Note Steering Committee
 -  2:30 PM – 3:00 PM Terri Theisen Bi-Weekly Check-in
-

▲ **Fri, May 31**

-  8:45 AM – 9:00 AM Single Permitting Authority: Change Management and Communications Check-In
-  9:00 AM – 9:30 AM Lila Pigott Check-In
-  10:00 AM – 10:30 AM Jillian Schoene: Doug Fir
-  1:30 PM – 3:00 PM Director Check In with Deputy City Administer and Commissioner Office



2:00 PM – 2:30 PM Tom Reinhart, Oregon Smart Growth

Kuhnhausen, David Calendar
David.Kuhnhausen@portlandoregon.gov
Monday, June 3, 2024 – Friday, June 28, 2024

June 2024
Su Mo Tu We Th Fr Sa

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June 2024

▲ **Mon, Jun 3**

- 10:00 AM – 10:30 AM Kim Tallant, Land Use Division Manager Bi-weekly Check-in
- 3:00 PM – 4:00 PM Elshad Hajiyev Check-in
- 4:00 PM – 4:30 PM Kyle O’Brien, Elshad Hajiyev, Kim Tallant: Housing production strategy - development funding model

▲ **Tue, Jun 4**

- 9:00 AM – 10:00 AM Terri Theisen Check-in
- ▨ 10:30 AM – 11:30 AM Advance Portland City Implementation Team
- 12:00 PM – 1:00 PM BDS Employee Spotlight Awardees Lunch
- 2:00 PM – 2:30 PM Ross Caron, Aaron Scott Merrion, Colleen Poole: Naming convention decisions
- 2:30 PM – 3:00 PM Donnie Oliveira Bi-Weekly Check-in
- 3:00 PM – 3:45 PM Lila Pigott, Brenda Fahey, Elshad Hajiyev., Ellen Weeks: Technology, Training, & Continuous Improvement Status
- 4:00 PM – 4:45 PM Tuesday Executive Leadership Team

▲ **Wed, Jun 5**

- 10:30 AM – 11:00 AM Elshad Hajiyev, Ross Caron: Review Candidates for Development Review Advisory Committee (DRAC)
- 11:00 AM – 11:45 AM Donnie Oliveira: Portland Permitting & Development

- 1:00 PM – 1:30 PM David Tebeau, Inspections Division Manager Bi-weekly Check-in
 - 1:30 PM – 2:00 PM Matt Rozzell Bi-weekly Check-in
 - 3:00 PM – 4:00 PM BDS Labor & Employment Monthly Check-In
 - 4:00 PM – 4:30 PM Portland Permitting & Development Communication Plan
-

▲ **Thu, Jun 6**

- 9:30 AM – 10:00 AM Colleen Poole, Gabby Bruya Bi-weekly Check-in
 - 10:00 AM – 10:30 AM Technology, Training, & Continuous Improvement Division Meeting
 - 11:00 AM – 12:30 PM Planning & Development Directors Meeting
 - 1:15 PM – 1:30 PM Terri Theisen: Transition
 - 1:30 PM – 2:00 PM Building Official's Meeting
 - 2:00 PM – 3:00 PM Bureau of Planning Sustainability / Bureau of Development Services Monthly Check-in
 - 3:00 PM – 3:30 PM Rob Layne: Director Messaging
 - 3:30 PM – 4:30 PM Elshad Hajiyev, Brenda Fahey: Discuss AFSCME Bargaining Issues
-

▲ **Fri, Jun 7**

■ All Day Vacation - Out of Office (6/7 - 6/10; return 6/11/24)

▲ **Mon, Jun 10**

■ All Day Vacation - Out of Office (6/7 - 6/10; return 6/11/24)

▲ **Tue, Jun 11**

- 1:00 PM – 2:30 PM Budget Advisory Committee (BAC) Meeting
 - ▨ 3:00 PM – 4:00 PM Private Appointment
 - 4:00 PM – 5:00 PM Elshad Hajiyev Check-in: Transition Management
-

▲ **Wed, Jun 12**

- 9:00 AM – 9:30 AM Alice Nielsen Bi-Weekly Check-in
- 10:00 AM – 10:30 AM Stephen Himes: Weekly check-in
- 11:00 AM – 11:30 AM Building Permit Business Process Analysis
- 1:00 PM – 2:00 PM Review Draft PP&D Interagency Agreement
- 2:30 PM – 3:30 PM June Monthly BDS Drop-in Sessions

■ 3:45 PM – 4:15 PM Brenda Fahey, Elshad Hajiyev, Lila. Pigott: Technology, Training, & Continuous Improvement Check-in

▲ **Thu, Jun 13**

■ 9:00 AM – 9:30 AM Brenda Fahey, Elshad Hajiyev: Admin Reporting

■ 10:00 AM – 10:30 AM Doug Morgan Check-in

■ 10:30 AM – 11:00 AM Senior Managers Check-in: PP&D Transition

■ 11:00 AM – 11:30 AM Colleen Poole, Elshad Hajiyev: June Management Team agenda

■ 11:30 AM – 1:00 PM Executive Leadership Team & Deputy City Administer Meeting

▨ 12:00 PM – 12:30 PM Service Area Meeting

▲ **Fri, Jun 14**

■ 10:00 AM – 10:45 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting

■ 11:00 AM – 11:30 AM Kurt Krueger: Staffing

▨ 1:30 PM – 3:00 PM Director Check In with Deputy City Administer and Commissioner Office

▲ **Mon, Jun 17**

■ 10:00 AM – 10:30 AM Brenda Fahey, Elshad Hajiyev, Lila. Pigott: Technology, Training, & Continuous Improvement Check-in

■ 3:00 PM – 4:00 PM Elshad Hajiyev Weekly Check-in

■ 4:00 PM – 4:25 PM Aaron Scott Merrion, Leesha Posey, Brenda Fahey, Elshad Hajiyev: Orientation and Equity

▲ **Tue, Jun 18**

■ 10:00 AM – 11:00 AM Kurt Kreuger, Director Williams: Temporary Appointment

■ 1:00 PM – 1:30 PM Donnie Oliveira Bi-Weekly Check-in

■ 3:00 PM – 4:00 PM Budget Notes: Community & Economic Development, Vibrant Communities, Public Works

■ 4:00 PM – 4:30 PM Tuesday Executive Leadership Team

▲ **Wed, Jun 19**

■ All Day Juneteenth Holiday - City Offices Closed

▲ **Thu, Jun 20**

- 9:30 AM – 10:00 AM Colleen Poole, Gabby Bruya Bi-weekly Check-in
 - 11:30 AM – 12:00 PM Stephen Himes Weekly Check-in
 - 1:00 PM – 1:30 PM Terri Theisen Check-in
 - 1:30 PM – 2:00 PM Building Official's Meeting
 - 2:00 PM – 3:00 PM Terri Theisen, Brenda Fahey, Elshad Hajiyev, Lila Pigott: PP&D Project Planning
 - 3:30 PM – 4:00 PM Aaron Scott Merrion, Colleen Poole, Clark Moss: Distribution List Review
-

▲ **Fri, Jun 21**

- 9:30 AM – 10:00 AM Donnie Oliveira: Ombudsman Complaint Review
 - 10:00 AM – 10:45 AM Commissioner Rubio, Jillian Schoene, Megan Beyer Weekly Meeting
 - 11:00 AM – 11:30 AM Michael Jordan, Terri Theisen, Daniel McArdle-James: Prepare for Jordan Ramis Event
 - ▨ 1:30 PM – 3:00 PM Director Check In with Deputy City Administrator and Commissioner Office
-

▲ **Mon, Jun 24**

- 10:00 AM – 10:30 AM Brenda Fahey, Elshad Hajiyev, Lila Pigott: Technology, Training, & Continuous Improvement Check-in
 - 11:00 AM – 11:30 AM KGW Interview
 - 1:00 PM – 1:30 PM Terri Theisen: Jordan Ramis Slide Deck
 - 2:00 PM – 2:30 PM Yoshi Onda: Quarterly Racial Equity Plan Check-in
 - 3:00 PM – 4:00 PM Elshad Hajiyev Weekly Check-in
-

▲ **Tue, Jun 25**

- 10:30 AM – 11:30 AM Terri Theisen, Kira Higgs (Consultant): Strategic Planning
 - 1:00 PM – 2:00 PM 2024 Classification and Compensation Study Community & Economic Development Service Leaders Interview Session
 - 2:30 PM – 3:00 PM Beth Benton, Mike Liefeld: Review Case & Lien Process
 - 3:30 PM – 4:00 PM Settlement Letters
 - 4:00 PM – 4:30 PM Leesha Posey and Elshad Hajiyev: Bureaus Equity Work & Community Engagement Monthly Check-in
-

▲ **Wed, Jun 26**

- 8:00 AM – 8:30 AM PP&D Interagency Agreement Section VII
Communication & Coordination
 - 9:00 AM – 10:00 AM Alice Nielsen Bi-Weekly Check-in
 - 10:00 AM – 10:30 AM Diane Parke: FIR program challenges
 - 10:30 AM – 11:15 AM Joyce Hotel
 - 1:00 PM – 2:00 PM Lila Pigott Check-in
 - 2:00 PM – 2:30 PM Terri Theisen Bi-Weekly Check-in
 - 3:00 PM – 4:00 PM Travel Time
 - 4:00 PM – 6:30 PM Jordan Ramis Presentation
-

▲ **Thu, Jun 27**

- 9:00 AM – 10:00 AM Director Yates: Role of the City Engineer
 - 10:30 AM – 11:00 AM Doug Morgan, Amit Kumar: URM Buildings
 - 11:30 AM – 1:00 PM Thursday Executive Leadership Team
 - 1:00 PM – 1:30 PM Elshad Hajiyev, Alice Nielsen: Front Desk Capacity
 - 2:00 PM – 2:30 PM PP&D Digital Services Steering Committee
 - 2:30 PM – 3:00 PM Kurt Krueger Bi-weekly Check-in
-

▲ **Fri, Jun 28**

- 10:00 AM – 10:25 AM Commissioner Rubio, Jillian Schoene, Megan Beyer
Weekly Meeting
 - 10:45 AM – 11:00 AM Terri Theisen: Inter-Government Agreement Check-in
 - 11:00 AM – 11:50 AM Digital Services Prioritization & Governance
 - ▨ 1:30 PM – 3:00 PM Director Check-In with Deputy City Administer and
Commissioner Office
-