

Adult Care Home Program



Aging, Disability & Veterans Services • Department of County Human Services

Inspection Request for Adult Care Home Within City of Portland

Complete this form if the adult care home is located in the City of Portland. Applicants/operators must return this completed, approved form with the adult care home license application.

To apply for your adult care inspection request, email this form and, if applicable, the Landlord Statement of Understanding to tradepermits@portlandoregon.gov. Once your request is processed, you will receive an email with instructions about how to pay for and schedule your inspections.

Visit portland.gov/bds/adult-care-home-inspection-permits for complete information about adult care home inspections within the City of Portland.

Name of Applicant:	Phone Number:
Applicant's mailing address:	Email:

I am Requesting a Routine Inspection.

Requested Date: _____ New Application Renewal Application

Attached you will find a completed Landlord Statement of Understanding signed by the property owner of an adult care home located at:

Adult Care Home Address:	City, State:	Zip:
Property Owner Name:	Property Owner Telephone:	

Portland Permitting & Development – Verification of Final Approval

Electrical Approved Yes No If no, explain or add attachment:

Housing Inspection Approved Yes No If no, contact the housing inspector. A copy of the correction letter must be sent to the Adult Care Home Program.

Electrical Inspector Signature

Electrical Inspector Printed Name

Date of Approval

Housing Inspector Signature

Housing Inspector Printed Name

Date of Approval

Updated 11-4-24