

Inspection Report and Log Template–All Sites Outside of the Public Right-of Way

This report and log is intended for all permits except those eligible for the Simple Site Plan (Erosion and Sediment Control Manual, Appendix E). It is for use by the On-Site Erosion and Sediment Control Manager (ESC Manager) when conducting their regular inspections and must be made available to the City on request. This specific report and log are not required to be used, but the same information must be documented.

Permit/IVR:

Site Address:

Inspector/Organization:

Date/Time of Inspection:

Rainfall in last 24 hrs:

Erosion and Sediment Control Inspection Checklist	Citation	Response		
Erosion, Sediment, and Pollutant Controls				
Are there any signs of offsite sedimentation or offsite turbid flows?	PCC 10.30.020 (A)	Y	N	
Is a stabilized site exit / wheel wash installed and maintained?	ESCM BMP s3.12/3.13	Y	N	
Are perimeter sediment controls properly installed and maintained?	ESCM BMPs 3.14/3.15	Y	N	
Are on and offsite storm drains protected? (catch basin insert minimum)	ESCM BMP 3.19	Y	N	
Are there any areas of the site that require temporary stabilization or dust control?	ESCM BMPs 3.3–3.11	Y	N	
Are inactive stockpiles protected from wind, rain, and stormwater flows?	ESCM Chapter 4	Y	N	NA
Is solid waste containment provided? (trash bin/dumpster)	ESCM 4.2	Y	N	
Has a concrete washout facility been provided and in use?	ESCM 4.1	Y	N	
Are non-soil pollutants (oils, fuels, curing agents, etc.) covered, contained, and controlled?	ESCM 4.1/ 4.3	Y	N	
Are there any signs of erosive flows (rilling) on slopes?	ESCM 1.4	Y	N	
Are stormwater velocity controls installed and functioning?	ESCM 1.4	Y	N	NA
Documentation				
Is the Erosion Concerns Hotline sign posted and filled out?	ESCM Section 2.4	Y	N	NA
Are the approved erosion control plans and inspection log on-site and up to date?	ESCM 2.6	Y	N	NA
Have changes made to the ESCP been documented on the site plan and in the logbook?	ESCM 2.6	Y	N	NA
Maintenance/Correction Re-Inspection				
Are all BMPs functioning correctly?	ESCM 2.7	Y	N	
Have previously issued correction/violation items been addressed?	PCC 10.70	Y	N	NA
Additional Requirements				
Is required Tree Protection Fencing in place with no BMP encroachment unless specifically allowed by the ESCM?	PCC 11.50	Y	N	NA
Are environmental overlay zones properly delineated and protected from disturbance?	PCC 33.430	Y	N	NA



- The onsite ESC Manager must conduct and document regular inspections, at a minimum:
 - Weekly from October 1 through April 30.
 - Monthly from May 1 through September 30.
 - Within 24 hours of rain events exceeding ½ inch of rain measured within a 24-hour period. The depth of rain will be determined from the nearest active rain gauge reported on the City of Portland HYDRA Rainfall Network
 - If the site is inaccessible due to inclement weather, inspections must occur daily at a relevant and accessible discharge point or downstream location.

Activity Log

Provide a description and photos of any non - compliant and/or corrected items, noted during inspection and the expected correction timeline. Provide dates of BMP installation and maintenance, soil disturbance or stabilization, and any other information pertinent to erosion and sediment control plan changes or updates.

References

- *Simple Site Plan* - <https://www.portlandoregon.gov/bds/article/99201>
- *Title 10 Erosion and Sediment Control Regulations* - <https://www.portlandoregon.gov/citycode/28835>
- *Erosion and Sediment Control Manual* - <https://www.portlandoregon.gov/bds/article/192327>
- *Erosion Control Illustrations* - <https://www.portlandoregon.gov/bds/48104>



