
Shannon Callahan, Housing Bureau Director**Quarter 4 of 2020:****Thursday, October 1, 2020 – Thursday, December 31, 2020**



Busy



Tentative



Free



Out of Office



Working Elsewhere



Outside of Working Hours

October 2020

▲ Thu, Oct 1

9:30 AM – 11:00 AM Via Zoom: Bond Oversight Committee Meeting



11:30 AM – 1:00 PM Via Zoom: Bureau Directors Monthly Meeting



1:00 PM – 1:45 PM Via Zoom: Check-in with Tia Williams, Mayor's Office liaison to the Housing Bureau

▲ Tue, Oct 6

9:30 AM – 11:30 AM Attend Western States Training Session



1:00 PM – 1:30 PM Via phone: Discussion with Homer Williams, Williams & Dame Dev Inc.



3:00 PM – 5:00 PM Via Zoom: PHAC--Portland Housing Advisory Commission



4:00 PM – 4:45 PM Via Zoom: City Bureau Directors Check-in



6:00 PM – 8:00 PM Portland City Council Community Budget Meetings

▲ Wed, Oct 7

11:00 AM – 12:00 PM Virtual meeting: Briefing on Interstate Plan Amendment with Prosper Portland



1:00 PM – 2:30 PM Via Zoom: Bureau Directors' A-D meeting



3:30 PM – 4:30 PM Via Zoom: Nate McCoy, Executive Director, NAMC-Oregon

▲ Thu, Oct 8

8:00 AM – 9:00 AM Virtual Event: Street Roots Annual Family Breakfast



4:00 PM – 4:45 PM Via Zoom: City Bureau Directors Check-in

▲ **Fri, Oct 9**

- 10:00 AM – 11:00 AM Via Zoom: Commissioner Amanda Fritz, Kimberly Branam (Executive Director, Prosper Portland), and Shannon Callahan
 - 1:00 PM – 1:30 PM Via Zoom: Interstate TIF District Briefing w/ Commissioner Ryan
 - 2:15 PM – 3:00 PM Via Zoom: Check-in with Tia Williams and Samuel Diaz, Mayor's Office liaisons to the Housing Bureau
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▲ **Mon, Oct 12**

- 12:00 PM – 12:30 PM Virtual meeting: Coordination Meeting for Downtown Response
 - 1:00 PM – 2:00 PM Via Zoom: Prep Meeting w/ Home Forward, PHB & Prosper Portland
 - 3:45 PM – 4:30 PM Via Zoom: Check-in with Commissioner Jo Ann Hardesty, Kimberly Branam (Executive Director, Prosper Portland), and Shannon Callahan
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▲ **Tue, Oct 13**

- 9:30 AM – 10:15 AM Via Zoom: CARES funding coordination (PHB, Home Forward, and the Joint Office of Homeless Services)
 - 10:00 AM – 10:30 AM Via Zoom: Federal Legislative Agenda Discussion with Elizabeth Edwards, Director, Office of Government Relations
 - 11:30 AM – 12:00 PM Virtual meeting: Interstate TIF District Briefing with Commissioner Chloe Eudaly's staff
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▲ **Wed, Oct 14**

- 5:00 PM – 6:00 PM SHS and Housing Bond Alignment Discussion with Marc Jolin (Director, Joint Office of Homeless Services) and Michael Buonocore (Executive Director, Home Forward)
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▲ **Thu, Oct 15**

- 8:45 AM – 9:15 AM Via phone: Check-in with Marc Jolin, Director, Joint Office of Homeless Services (JOHS)
- 10:30 AM – 12:00 PM Via Zoom: P&D Directors Monthly Meeting
- 12:00 PM – 1:00 PM Virtual Event: Habitat for Humanity - Housing Justice in Portland
- 1:00 PM – 1:45 PM Via Zoom: Check-in with Tia Williams and Samuel Diaz, Mayor's Office liaisons to the Housing Bureau

- 2:30 PM – 3:00 PM Via Zoom: Check-in with Kimberly Branam, Executive Director, Prosper Portland
 - 3:00 PM – 4:00 PM Virtual meeting: Portland Housing Bureau/Prosper Portland Monthly Check-In
 - 4:00 PM – 4:30 PM Via Zoom: City Bureau Directors Check-in
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▲ **Fri, Oct 16**

- 2:00 PM – 2:45 PM Via Zoom: Joint Office of Homeless Services, Mayor's Office, Portland Housing Bureau
 - 3:00 PM – 4:00 PM Via phone: Check-in with Michael Buonocore, Executive Director, Home Forward
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▲ **Mon, Oct 19**

- 2:00 PM – 3:00 PM Via Zoom: Household Assistance Debit Card Discussion (United Way/Portland Housing Bureau)
 - 4:00 PM – 4:30 PM Via Phone: Check-in with Commissioner Amanda Fritz
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▲ **Tue, Oct 20**

- 9:30 AM – 12:00 PM Via Zoom: Fall BMP
 - 11:30 AM – 12:00 PM Via Zoom: Directors: community/economic development:
Shannon Callahan (Director, PHB)
Andrea Durbin (Director, BPS)
Kimberly Branam (Director, Prosper Portland)
Rebecca Esau (Director, BDS)
 - 3:45 PM – 4:45 PM Via Zoom: Economic Impact Action Committee Oct.
 - 4:00 PM – 4:30 PM Via Zoom: City Bureau Directors Check-in
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▲ **Wed, Oct 21**

- 8:00 AM – 8:30 AM Via Zoom: Director's Racial Equity Sub-Group
 - 1:00 PM – 1:30 PM Via Zoom: Check-in with Tom Rinehart, CAO, Office of Management & Finance
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▲ **Thu, Oct 22**

- 9:00 AM – 10:00 AM Via Zoom: Emanuel Displacement Discussion – PHB, Prosper Portland, Home Forward, and LAS Oregon
- 10:00 AM – 10:30 AM Inclusionary Housing, Commissioner Ryan's Office
- 10:30 AM – 11:30 AM Via Zoom: Inclusionary Housing: PHB | Council Office briefing

- 1:00 PM – 1:45 PM Via Zoom: Check-in with Tia Williams and Samuel Diaz, Mayor's Office liaisons to the Housing Bureau
 - 2:30 PM – 3:30 PM Virtual Meeting: Monthly check-in, Bureau of Planning and Sustainability / Portland Housing Bureau (directors and staff)
 - 4:00 PM – 4:30 PM Via Zoom: City Bureau Directors Check-in
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▲ Fri, Oct 23

- 9:00 AM – 9:30 AM Mayor's Office Press Conference: Household Assistance Program w/ United Way
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▲ Tue, Oct 27

- 9:30 AM – 10:15 AM Via Zoom: CARES funding coordination (PHB, Home Forward, and the Joint Office of Homeless Services)
 - 11:30 AM – 12:00 PM Via Zoom: Directors: community/economic development:
Shannon Callahan (Director, PHB)
Andrea Durbin (Director, BPS)
Kimberly Branam (Director, Prosper Portland)
Rebecca Esau (Director, BDS)
 - 4:00 PM – 4:30 PM Via Zoom: City Bureau Directors Check-in
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▲ Wed, Oct 28

- 8:00 AM – 9:00 AM Via Zoom: CARES ACT Unallocated Funds Discussion with Tom Rinehart, Mike Myers, Shannon Callahan, Andrea Durbin, Chris Warner, Markisha Smith, Kimberly Branam, Sheila Craig, and Giyen Kim
 - 3:00 PM – 5:00 PM Via Zoom: Metro RFQ Pre-Submission Conference
 - 6:00 PM – 7:00 PM Via Zoom: Meeting with Marc Jolin (JOHS) and Michael Buonocore (Home Forward)
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▲ Thu, Oct 29

- 1:15 PM – 1:30 PM Via phone: Stacie Sanders, Oregon Association of Realtors (OAR) Real Estate Student Fellow
- 1:30 PM – 2:00 PM Via Zoom: Check-in with Michelle Kirby, Director, OMF-Bureau of Revenue and Financial Services
- 2:15 PM – 3:00 PM Via Zoom: Check-in with Tia Williams and Samuel Diaz, Mayor's Office liaisons to the Housing Bureau
- 4:00 PM – 4:30 PM Via Zoom: City Bureau Directors Check-in
- 4:00 PM – 5:00 PM [PBAC] Policy Alignment & Budget Meeting 2020 Series Joint Office of Homeless Services

▲ **Fri, Oct 30**

- 9:30 AM – 10:30 AM Check-in with Michael Buonocore, Executive Director, Home Forward

November 2020

▲ **Tue, Nov 3**

- 9:30 AM – 10:15 AM Via Zoom: CARES funding coordination
PHB, Home Forward, and the Joint Office of Homeless Services
- 11:30 AM – 12:00 PM Via Zoom: Directors: community/economic development:
Shannon Callahan (Director, PHB)
Andrea Durbin (Director, BPS)
Kimberly Branam (Director, Prosper Portland)
Rebecca Esau (Director, BDS)
- 1:00 PM – 2:30 PM Via Zoom: New Commissioner panel on Homelessness and Housing Affordability
- 3:00 PM – 5:00 PM Via Zoom: PHAC - Portland Housing Advisory Commission

▲ **Thu, Nov 5**

- 9:00 AM – 9:30 AM Via Zoom: Check-in with Tom Rinehart, CAO, Office of Management & Finance
- 12:00 PM – 1:00 PM Via Zoom: Bureau Directors Monthly Meeting

▲ **Wed, Nov 11**

- 8:00 AM – 5:00 PM Veteran's Day holiday

▲ **Mon, Nov 16**

- 11:00 AM – 11:30 AM Virtual Meeting: Portland Housing Bureau/Prosper Portland Monthly Check-In
 - 11:30 AM – 12:00 PM Interstate TIF District Update with Chair Deborah Kafoury
 - 3:30 PM – 4:00 PM Via Zoom: Check-in with Kimberly Branam, Executive Director, Prosper Portland
 - 4:00 PM – 5:00 PM Via Zoom: Anti-Displacement Prep Meeting: PHB, OEHR, BPS, and PBOT
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▲ **Tue, Nov 17**

- 9:30 AM – 10:15 AM Via Zoom: CARES funding coordination
PHB, Home Forward, and the Joint Office of Homeless
Services
 - 10:00 AM – 12:00 PM Via Zoom: Anti-Displacement Coalition & Bureau Directors
 - 2:30 PM – 5:00 PM Via Zoom: Rental Services Commission (RSC)
 - 4:00 PM – 4:30 PM Via Zoom: City Bureau Directors Check-in
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▲ **Wed, Nov 18**

- 11:30 AM – 12:00 PM Via Zoom: Shannon Callahan/Winta Yohannes: Albina
Vision check-in
 - 3:00 PM – 3:30 PM Via Zoom: Lisa Frack/Shannon Callahan re: Human
Solutions rebranding
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▲ **Thu, Nov 19**

- 8:30 AM – 9:00 AM Elissa Gertler, Metro
 - 10:00 AM – 10:30 AM Via Phone: Ernesto Fonseca, CEO, Hacienda CDC
 - 1:00 PM – 1:45 PM Via Zoom: Check-in with Tia Williams and Samuel Diaz,
Mayor's Office liaisons to the Housing Bureau
 - 2:00 PM – 4:00 PM Via Zoom: Mayor's Office Work Session: Local
Implementation Plan for Metro's "Here Together"
homeless measure
 - 4:00 PM – 4:30 PM Via Zoom: City Bureau Directors Check-in
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▲ **Fri, Nov 20**

- 9:30 AM – 10:30 AM Weekly JOHS/AHFE PIO Check-In Call
 - 10:00 AM – 11:00 AM Virtual Meeting: Rent Assistance Implementation
Discussion
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▲ **Mon, Nov 23**

- 3:00 PM – 4:30 PM Recording for King + Parks grand opening video
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▲ **Tue, Nov 24**

- 9:30 AM – 10:15 AM Via Zoom: CARES funding coordination
PHB, Home Forward, and the Joint Office of Homeless
Services
- 11:30 AM – 12:00 PM Via Zoom: Check-in with Andrea Durbin,
Director, Bureau of Planning and Sustainability

■	3:00 PM – 3:45 PM	Via Zoom: Meeting with Kymberly Horner (Executive Director, PCRI) re: King + Parks
■	5:00 PM – 6:00 PM	Planning & Sustainability Commission Hearing - Interstate Plan Amendment

▲ **Wed, Nov 25**

■	11:30 AM – 12:00 PM	Via Zoom: Meeting with Sonia Schmanski, Kellie Torres, and Giyen Kim re: Joint Office of Homeless Services IGA
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▲ **Thu, Nov 26**

■	All Day	Thanksgiving Holiday
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▲ **Fri, Nov 27**

■	All Day	Thanksgiving Holiday
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December 2020

▲ **Tue, Dec 1**

■	9:30 AM – 10:15 AM	Via Zoom: CARES funding coordination: PHB, Home Forward, and the Joint Office of Homeless Services
■	10:00 AM – 12:00 PM	Virtual meeting: Multnomah County Board of Commissioners Briefing
■	1:00 PM – 2:00 PM	Via Zoom: Mayor Wheeler, Sonia Schmanski, Tia Williams, Kristin Dennis, and Kimberly Branam
■	3:00 PM – 5:00 PM	Via Zoom: PHAC (Portland Housing Advisory Commission) - Community Budget Meeting
■	4:00 PM – 4:30 PM	Via Zoom: City Bureau Directors Check-in

▲ **Wed, Dec 2**

■	2:00 PM – 2:30 PM	Via Zoom: Check-in with Tom Rinehart, CAO, Office of Management & Finance
■	2:30 PM – 3:30 PM	Via Zoom: CARES check-in: invoicing and timing (with Shannon Callahan and PHB Staff, Giyen Kim, Sheila Craig, and Adam Brown)

▲ **Thu, Dec 3**

- 9:15 AM – 9:45 AM Via Zoom: Mayor Wheeler, Homer Williams (Williams and Dame Dev Inc.) Kristin Dennis, Tia Williams, Sonia Schmanski
 - 10:30 AM – 11:00 AM Via Zoom: Cynthia Parker (CEO, Bridge Housing)
 - 11:00 AM – 12:00 PM Virtual meeting: Prosper Portland Briefing with Commissioner-Elect Mingus Mapps
 - 12:00 PM – 1:00 PM Via Zoom: Bureau Directors Monthly Meeting
 - 3:15 PM – 4:00 PM Via Zoom: Check-in with Tia Williams and Samuel Diaz, Mayor's Office liaisons to the Housing Bureau
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▲ **Mon, Dec 7**

- 10:30 AM – 11:00 AM Via Zoom: Council Decorum: Tom Rinehart, Bob Cozzie, Shannon Callahan, Michelle Kirby, and Robert King
 - 11:30 AM – 12:00 PM Via Zoom: COVID-19 Wave 2 Operational Risk Assessment (Tom Rinehart, Adena Long, Gabriel Solmer, Chris Warner, Michael Jordan, Mike Myers, Shannon Callahan, Sara Boone, Charles Lovell, Todd Lofgren, Millicent Williams)
 - 1:00 PM – 2:00 PM Virtual Meeting: Coalition/Convening Check-In (Shannon Callahan and PHB staff, Samuel Diaz, Dan Eisenbeis, Elizabeth Edwards, Nils Tillstrom, Tia Williams, Marc Jolin, Chariti Montez, Mark Bond, Sonia Schmanski, and Seraphie Allen)
 - 1:45 PM – 2:00 PM Via Zoom: KATU Interview
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▲ **Tue, Dec 8**

- 9:30 AM – 10:15 AM Via Zoom: CARES funding coordination: PHB, Home Forward, and the Joint Office of Homeless Services
 - 9:30 AM – 11:30 AM Work session: Budget 2021 kickoff
 - 3:00 PM – 4:00 PM Via Zoom: OMF Advisory Committee
 - 4:00 PM – 4:30 PM Via Zoom: City Bureau Directors Check-in
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▲ **Wed, Dec 9**

- 2:00 PM – 3:00 PM Via Zoom: Susan Halverson (PSU) re: N/NE Preference Policy
 - 5:00 PM – 5:30 PM Via Zoom: Prep for Red House with Mayor's Office Staff
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▲ **Thu, Dec 10**

- 10:30 AM – 12:00 PM Via Zoom: P&D Directors Monthly Meeting
 - 1:00 PM – 2:00 PM Via Zoom: Briefing w/ Commissioner-Elect Rubio & Prosper Portland re: Interstate Plan Amendment
 - 3:00 PM – 3:30 PM Via Zoom: Leadership check in on peaceful options for N Mississippi location, with Bureau Directors and Mayor's Office Staff
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▲ **Fri, Dec 11**

- 9:30 AM – 10:15 AM Via phone: Check-in with Michael Buonocore, Executive Director, Home Forward
 - 10:30 AM – 11:00 AM Via Zoom: follow-up on N/NE Homeownership with PCRI (Portland Community Reinvestment Initiatives)
 - 12:00 PM – 12:30 PM Virtual meeting: Prep for City Council: PHB & Prosper Portland
 - 12:30 PM – 1:15 PM Via Zoom: Paul Lumley and Oscar Arana, NAYA (Native American Youth and Family Center)
 - 3:00 PM – 3:30 PM Via Zoom: PHB/Home Forward Fairfield Discussion
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▲ **Mon, Dec 14**

- 3:00 PM – 5:00 PM Via Zoom: AHFE (A Home for Everyone) Executive Committee Meeting, Joint Office of Homeless Services
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▲ **Tue, Dec 15**

- 8:00 AM – 8:30 AM Virtual meeting: Council/Interstate Connect Microsoft Teams Meeting
Douglas, Justin
- 9:30 AM – 10:15 AM Via Zoom: CARES funding coordination:
PHB, Home Forward, and the Joint Office of Homeless Services
- 11:30 AM – 12:00 PM Via Zoom: Directors: community/economic development:
Shannon Callahan (Director, PHB)
Andrea Durbin (Director, BPS)
Kimberly Branam (Director, Prosper Portland)
Rebecca Esau (Director, BDS)
- 12:00 PM – 12:30 PM Via phone: Call with Senator Wyden's Staff re: DASH Act
- 2:00 PM – 2:30 PM Via Zoom: Kimberly Branam (Director, Prosper Portland)
- 3:00 PM – 3:45 PM Via phone: Interview with Rebecca Ellis - OPB re: Interstate Plan Amendment
- 4:00 PM – 4:30 PM Via Zoom: City Bureau Directors Check-in

▲ **Wed, Dec 16**

- 3:00 PM – 5:00 PM Virtual meeting: RFQ for Supportive Housing Community Review Committee Deliberations
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▲ **Thu, Dec 17**

- 1:00 PM – 1:45 PM Via Zoom: Check-in with Samuel Diaz, Mayor's Office liaison to the Housing Bureau
 - 3:00 PM – 4:00 PM Virtual meeting: Portland Housing Bureau/Prosper Portland Monthly Check-In
 - 4:00 PM – 4:30 PM Via Zoom: City Bureau Directors Check-in
 - 4:30 PM – 5:00 PM Via Zoom: FINAL Run-Through with Mayor's Office Staff for ROUNDTABLE
 - 5:00 PM – 6:00 PM Virtual farewell for Commissioner Amanda Fritz
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▲ **Fri, Dec 18**

- 9:00 AM – 11:30 AM Via Zoom: EVENT: Mayor Wheeler's Roundtable on Federal Legislative Agenda - Housing and Houselessness
 - 1:30 PM – 2:00 PM Via Zoom: Potential Gap Funding Solutions for Safety Net Programs (with Giyen Kim, Sheila Craig, and Bureau Directors)
 - 2:15 PM – 2:45 PM Via Zoom: Prosper Portland and PHB
 - 4:00 PM – 4:30 PM Via Zoom: Attend Mayor's Swearing-in
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▲ **Mon, Dec 21**

- 9:00 AM – 9:30 AM Via Zoom: Renaissance Commons meeting with PHB (Shannon Callahan), JOHS (Marc Jolin), and Reach CDC (Dan Valliere and Cynthia Parker)
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▲ **Tue, Dec 22**

- 10:00 AM – 10:45 AM Via Zoom: CARES funding coordination: PHB, Home Forward, and the Joint Office of Homeless Services
 - 4:00 PM – 4:30 PM Via Zoom: City Bureau Directors Check-in
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▲ **Fri, Dec 25**

- All Day Christmas Holiday
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▲ **Tue, Dec 29**

- 11:00 AM – 12:00 PM Via phone: Commissioner Dan Ryan