



# Portland Housing Bureau

<b>Development Incentives (DI) Programs Fee Schedule – FY 24-25 – Effective July 1, 2024</b>	
<b>Permit Processing Fees (Inclusionary Housing &amp; Bonus Programs) – No Fees Currently</b>	
Permit Intake Fee	\$ -
Time Certain Meeting (50 min)	\$ -
Time Certain Meeting with Attorney (50 min)	\$ -
Early Assistance (written only)	\$ -
Early Assistance (meeting & written)	\$ -
Pre-Application Conference	\$ -
Permit Processing Resubmittal	\$ -
<b>Incentive Application Processing Fees – Per each Program</b>	
Exemption Processing Fee (with IH submission) – <i>MULTE</i> <sup>1</sup> , <i>SDC</i> <sup>2</sup>	\$ 1,000
Rental Program Processing Fee (5+ units - non-IH <sup>3</sup> ) – <i>SDC</i>	\$ 2,400
Rental Program Processing Fee (5+ units - non-IH) – <i>LTIC</i> <sup>4</sup>	\$ 1,200
Rental Program Processing Fee (1-4 units - non-IH) – <i>SDC</i>	\$ 725
Rental Program Processing Fee (1-4 units - non-IH) – <i>LTIC</i>	\$ 500
Homeownership Program Processing Fee – <i>SDC</i>	\$ 1,200
Homeownership Program Processing Fee – <i>HOLTE</i> <sup>5</sup> , <i>LTIC</i>	\$ 1,000
Non-Profit Limited Tax Exemption Processing Fee (per applicant)	\$ 600
Subsequent Homebuilder Processing Fee – <i>SDC</i> , <i>HOLTE</i> , <i>LTIC</i>	\$ 250
Subsequent Homebuyer Processing Fee – <i>HOLTE</i>	\$ 250
<b>Legal Document Review &amp; Processing Fees – All DI Programs – Per each Document</b>	
Estoppel Certificate	\$ 200
Subordination Agreement (including PSAs & Riders)	\$ 250
Assignment & Assumption Agreement	\$ 250
Amendment Agreement	\$ 250
Requested Changes to Template Documents Requiring Additional Staff Review	\$ 250
Requested Changes to Documents Requiring Attorney Review	\$ 1,000
<b>Compliance &amp; Penalty Fees</b>	
Homebuyer Verification – <i>SDC</i> , <i>HOLTE</i> , <i>LTIC</i> , <i>AHCET</i> <sup>6</sup> (one fee per homebuyer)	\$ 1,000
Fee Repayment/Penalty Processing; Non-Eligible Buyer – <i>SDC</i> , <i>HOLTE</i> (per each program)	\$ 1,000
Fee Repayment/Penalty Processing; Non-Eligible Buyer – <i>LTIC</i> , <i>AHCET</i> (per each program)	\$ 250
<b>Multnomah County Fees</b>	
Document Recording (varies by number, type & pages of documents) – All DI Programs	\$ varies
MULTE/HOLTE Fee (per unit - in addition to processing fees)	\$ 850
MULTE Fee (>10 units)	\$ 9,000

<sup>1</sup> Multiple-Unit Limited Tax Exemption

<sup>2</sup> System Development Charge Exemption

<sup>3</sup> Inclusionary Housing

<sup>4</sup> Local Transportation Infrastructure Charge Exemption

<sup>5</sup> Homebuyer Opportunity Limited Tax Exemption

<sup>6</sup> Affordable Housing Construction Excise Tax Exemption