

CBDO BOARD MEMBER SELF-CERTIFICATION FORM B
BUSINESS OWNER / SENIOR OFFICER REPRESENTATIVE
Certification Year 2024-25

A Community Based Development Organization (CBDO) is required to “maintain at least 51 percent of its governing body’s membership for low- and moderate-income residents of its geographic area of operation, owners or senior officers of private establishments and other institutions located in and serving its geographic area of operation, or representatives of low- and moderate-income neighborhood organizations located in its geographic area of operation” 24 CFR 570.204(c)(1)(iv).

Board members who qualify as owners or senior officers of private establishments and other institutions, located in and serving the agency’s geographic area of operation should complete this form. Each owner or senior officer must provide a description of the private establishment or other institution, including the type of services provided by such establishments/institutions, as well as the service target.

I certify that the information provided on this form is accurate and complete to the best of my knowledge, and that I qualify as an owner or senior officer of a private establishment or other institution, located in and serving the agency’s geographic area of operation. I further acknowledge that that status indicated on this self-certification form may be subject to further verification by the U.S. Department of Housing and Urban Development (HUD) and/or the City of Portland.

Organization seeking CBDO status: _____

CBDO Geographic Area of Operation: _____

Board Member’s Name (please print): _____

Private Institution’s Name: _____

Private Institution’s Address: _____

Geographic area of operation for the private establishment: _____

Position Held by Board Member: _____

Description of the goods or services provided by the private institution:

Board Member Signature: _____

Date: _____