

# **Consolidated Annual Performance and Evaluation Report**

**Fiscal Year  
2019**

**Prepared for :**

**U.S. Department of Housing and Community Development**

**By**

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## Contents

CR-05 - Goals and Outcomes .....	3
CR-10 - Racial and Ethnic composition of families assisted .....	10
CR-15 - Resources and Investments 91.520(a) .....	14
CR-20 - Affordable Housing 91.520(b) .....	21
CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c) .....	24
CR-30 - Public Housing 91.220(h); 91.320(j) .....	29
CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j) .....	30
CR-40 - Monitoring 91.220 and 91.230 .....	37
<b>CR-45 - CDBG 91.520(c)</b> .....	40
CR-50 - HOME 91.520(d) .....	41
CR-55 - HOPWA 91.520(e) .....	43
CR-60 - ESG 91.520(g) (ESG Recipients only) .....	44
CR-65 - Persons Assisted .....	46
CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes .....	49
CR-75 – Expenditures .....	51

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The 2019 Consortium Consolidated Annual Performance Evaluation Report (CAPER) captures the expenditures, accomplishments, and progress made on the strategies and goals outlined in the 2016-2020 Consolidated Plan (Consolidated Plan) and the projects and activities detailed in the 2019 Action Plan (AP). The CAPER outlines progress in achieving the affordable housing, ending homelessness, and community development goals using the Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs.

Clearly, the single most consequential event that continues to impact the lives of households not just in the Portland area but across the globe is the COVID -19 Pandemic. Since March affordable housing service providers in the area have transitioned to a combination of limited on-site activities and remote provision that can ensure safe but effective and efficient provision of services. The critical HUD waivers/regulation changes that allowed for revisions like ability to hold virtual hearings, limiting on-site home inspection of units for the Tenant Based Rent Assistance (TBRA) program, easier self- certification process etc. has helped the Consortium to continue to make headway on the original Consolidated Plan Goals. Further, the construction of affordable housing units had a great year during FY 2019-20.

Continued commitment and cooperation on part of Portland's City Council, Metro Area Partners and the State of Oregon and the ensuing comprehensive action, from expanded renter protections to the production of more than 5,200 affordable rental homes providing stable housing to an estimated 10,100 Portlanders. It also shows that our affordable housing production remained at an all-time high in 2019 for the second consecutive year, with 878 new units—the most ever produced in a single year. Another 3,100 are currently in development.

The City of Portland has set ambitious goals to meet our toughest challenges head-on and are on track to achieving them. For instance, in partnership with Multnomah County and the Joint Office of Homeless Services, the City-County committed in 2017 to adding 2,000 units of Permanent Supportive Housing (PSH) to address chronic homelessness in our community. At this time, 792 new units of PSH open or in progress now.

The Consortium is absolutely committed to addressing the affordable housing crisis that is being faced by the low and moderate income residents. Along with allocated federal funds, a steep increase in local funds (City General Funds, Housing Bond etc.) has helped the jurisdiction make progress in every indicator listed in the Action Plan. This commitment is visible in progress that has exceeded 100% of the goal that was established in the Consolidated Plan 2016-2020

For instance, Public service activities for low and moderate income residents exceeded the goal by well over 300%- the main reason for this is City Council and state efforts to strengthen tenant rights and the ensuing need for education and assistance with issues such as relocation assistance.

**Selected highlights of initiatives and accomplishments:**

- City of Portland's affordable housing production remained at an all-time high in 2019 for the second consecutive year, with **878** new units—the most ever produced in a single year. Another **3,100** are currently in development
- There are **792 new housing units of Permanent Supportive Housing (PSH)** intended to serve extremely low-income households; the City Council has made commitment through a resolution to add as many as 2,000 units by 2028;
- Public service activities for low/moderate income households assisted as many as **7,793** people - this surge is largely because of progress laws having been passed at the City and States level intended to strengthen tenant rights. Noteworthy is the City-County eviction moratorium that will last till June 2021.
- In 2019, annual permitting and production of affordable housing units continues at record pace - much of it funded through local funding sources like housing bond and tax increment financing.
- Robust economic development assistance in the form of business technical assistance is being provided and as many as **458** businesses have been assisted with CDBG funding.
- A new construction project **Halsey 106** has received HOME & CDBG funding for that will result in **52** affordable units. The proposed new construction project is a mixed-use, mixed-income elevator-served development with a six-story residential building containing market rate and affordable housing units, community and retail spaces, and a two-story commercial building containing office and retail space. See following images for unit distribution and a rendering of the development:



# Halsey 106

## Building Profile

<b>Project Type</b>	New Construction
<b>Location</b>	Gateway
<b>Regulated Units</b>	52
<b>Total Units</b>	52
<b>Status</b>	In Construction

## Units

By Type		By Income Level	
Studio	11	30% AMI	6
1-Bedroom	31	40% AMI	-
2-Bedroom	10	50% AMI	2
3-Bedroom	-	60% AMI	44
4-Bedroom	-	80% AMI	-
		Market Rate	-
AMI – Area Median Income			

## Estimated Development Cost

<b>Total Project Cost</b>	<b>\$17,423,822</b>
Portland Housing Bureau	\$7,350,000

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

	Goal	Indicator	Unit of Measure	Expected 5 year Strategic Plan Goal	Expected Annual Goal	2016 Actual	2017 Actual	2018 Actual	2019 Actual	Total	Percent Complete
1	Increase and Preserve Affordable Housing Choice	Public Service activities <b>other than</b> low/moderate income housing benefit	Persons Assisted	6,500	1,300	1,494	1,141	1,012	3,347	6,994	108%
1	Increase and Preserve Affordable Housing Choice	Public service activities for low/moderate income housing benefit	Households Assisted	3,000	600	686	2,602	3,413	3,189	9,890	330%
1	Increase and Preserve Affordable Housing Choice	Rental units constructed	Household Housing Unit	500	100	120	-	34	48	202	40%
1	Increase and Preserve Affordable Housing Choice	Rental units rehabilitated	Household Housing Unit	750	150	408	271	90	12	781	104%
1	Increase and Preserve Affordable Housing Choice	Homeowner Housing Added	Household Housing Unit	50	10	9	2	11	8	30	60%

1	Increase and Preserve Affordable Housing Choice	Homeowner Housing Rehabilitated	Household Housing Unit	2,000	400	407	498	666	683	2,254	113%
1	Increase and Preserve Affordable Housing Choice	Direct Financial Assistance to Homebuyers	Household Housing Unit	50	10	11	8	10	10	39	78%
1	Increase and Preserve Affordable Housing Choice	Housing for Homeless Added	Households Assisted	1,500	300	294	201	239	124	858	57%
1	Prevent/ reduce homelessness and increase stability	Housing for People with HIV/AIDS added	Household Housing Unit	795	159	187	174	266	230	857	108%
2	Prevent/ reduce homelessness and increase stability	Public service activities other than low/Moderate Income Housing Benefit	Persons Assisted	7,500	1,500	1,551	3,195	3,263		8,009	107%
2	Prevent/ reduce homelessness and increase stability	Tenant-Based Rental Assistance	Households Assisted	175	35	37	38	57	58	190	109%
2	Prevent/ reduce homelessness and increase stability	TBRA- Rapid Rehousing	Households Assisted	500	100	90	3	11	7	111	22%
2	Prevent/ reduce homelessness and increase stability	Overnight/Emergency Shelter/ Transitional Housing Beds Added	Beds	11,000	2,300	2,360	880	2,700	550	6,490	59%
2	Prevent/ reduce homelessness and increase stability	HIV/AIDS Housing Operations	Household Housing Unit	300	60	62	68	62	66	258	86%

3	Infrastructure, facilities and economic opportunity	Public Service activities other than low/moderate income housing benefit	Persons Assisted	8,300	1,660	1,669	924	2,554	2,726	7,873	95%
3	Infrastructure, facilities and economic opportunity	Businesses Assisted	Businesses	6,000	6,000	6,375	-	-	9,809	16,184	270%
3	Infrastructure, facilities and economic opportunity	Businesses Assisted	Businesses Assisted	750	250	291	210	442	458	1,401	187%

**Accomplishments – Program Year & Strategic Plan to Date**



**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The jurisdiction is using federal funds, CDBG in particular to serve population particularly vulnerable to displacement and potential homelessness. This federal program is broadly used to fund:

- Acquisition
- Economic Development
- Housing (Construction & Rehab)
- Public services

The nature of activities funded addresses all three priorities of the Consortium. Notably, the CDBG funding is allocated and spent on the jurisdiction's **# 1 Goal : Increase and Preserve Affordable Housing Choice**. It is also noteworthy that the City of Portland has been extremely successful in utilizing new revenue sources like the City's Housing Bond , Cosntruction Excise Tax, TIF etc. to develop as many as **878** new units for 2019, an all-time high in 2019! Another 3,100 are currently in development.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

**Number of Persons Served by Race and Ethnicity and by Type of Federal Funds**

RACE & ETHNICITY	CDBG	HOME*	ESG	HOPWA	Total
White	2,943	25	387	187	3,542
Black or African American	2,407	23	56	44	2,530
Asian	452	3	3	6	464
American Indian or Alaska Native	134		34	8	176
Native Hawaiian or Other Pacific Islander	73		7	0	80
American Indian or American Native and White	104		0	6	110
Asian and White	32		0	1	33
Black or African American and White	102		0	2	104
American Indian/Alaska Native/African American	62		0	3	65
Multi-racial	1,484	12	42	15	1,553
Not Provided	0	0	21	0	21
<b>Total</b>	<b>7,793</b>	<b>63</b>	<b>550</b>	<b>272</b>	<b>8,678</b>
Hispanic	1,696	24	222	64	2,006
Not Hispanic or Declined	6,097	39	2,478	208	8,822

\* HOME: Accomplishments are tracked in units by race/ethnicity. The unit counts have been multiplied by average HH Size by race to determine the number of persons assisted by race & ethnicity.

## Narrative

The City's subrecipient agencies for Housing and Public Services record income and demographic information on all individuals who receive services provided with CDBG funds. Similarly, agencies that receive HOME, ESG and HOPWA funds also track the race and ethnicity of individuals and/or households that receive housing and/or relevant services. The above table does not make provisions for data recorded for bi-racial and multi-racial groups. See attached image that captures the full spectrum of **individuals** who have been served by the use of federal funds.

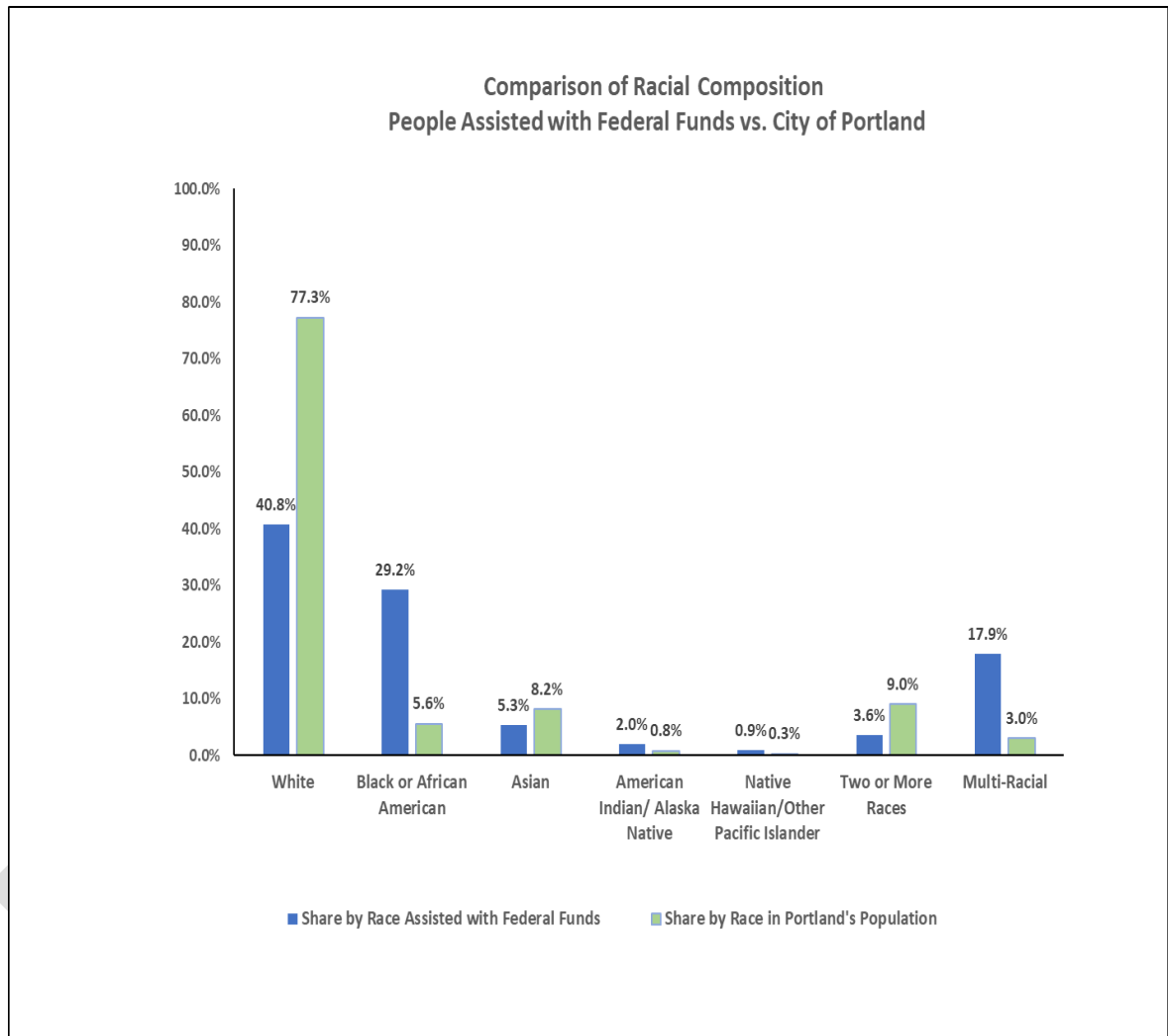
### Highlights on the Race/Ethnic Profile of Individuals Served

- A total of **7,793 persons (individuals)** were served through a combination of CDBG, HOME, ESG and HOPWA funds.
- As many as **1,103 Households** were served through CDBG and HOME funds
- The federal funds have served people of color at proportionately higher levels (see attached charts that compare the race and ethnicity of people associated with federal funds vs. City of Portland)
- The share of African American community served is **nearly five times** that share of this racial group in the City as a whole
- Hispanic individuals made up nearly a quarter (**23.1%**) of the people served through various federal entitlement funds. This share is more than twice (**9.7%**) the share of Hispanics in the City as a whole.

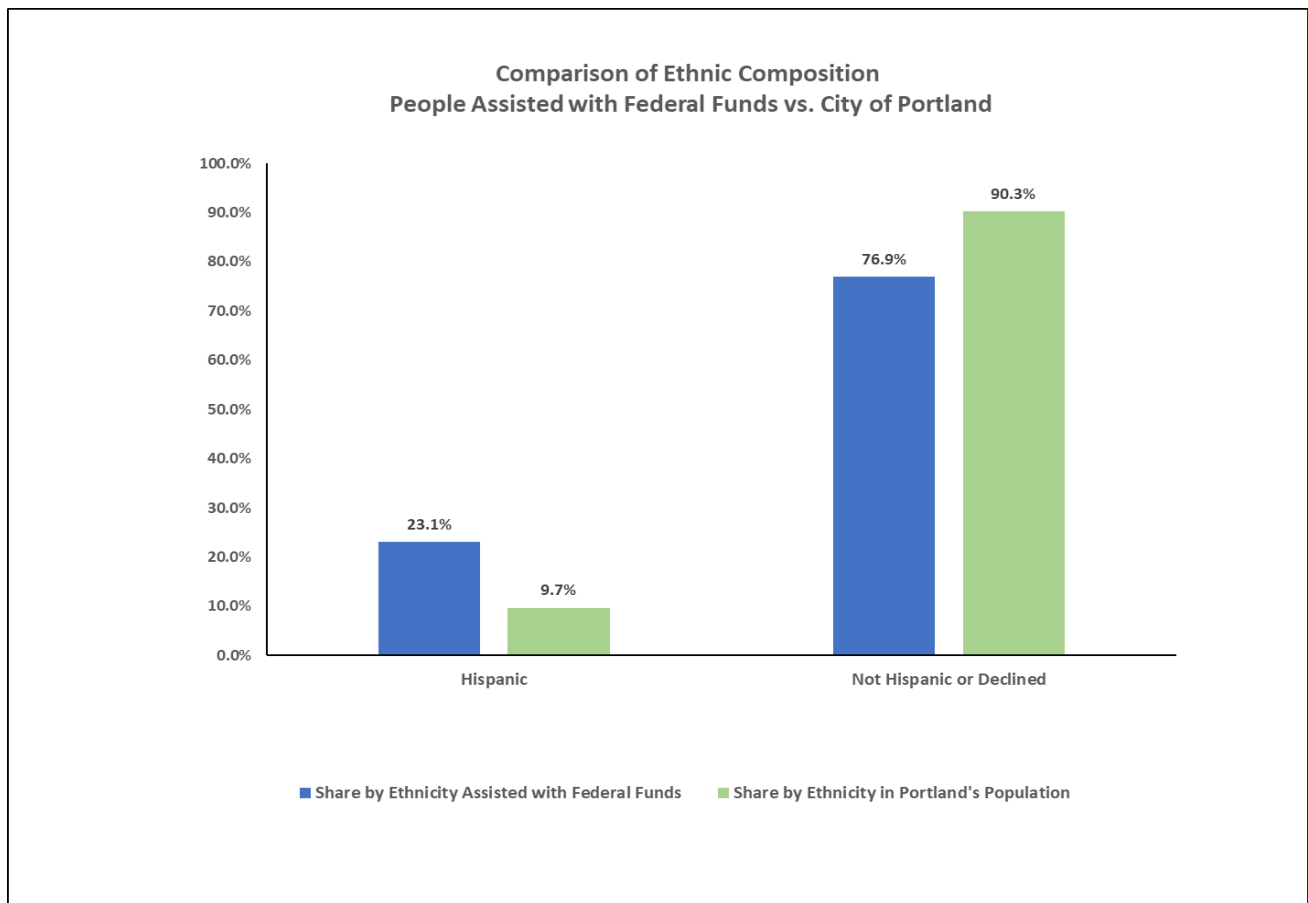
The higher representation of people of color is an outcome of targeted outreach and provision of services through several culturally specific organizations. Addressing inequities faced by people of color and/or low-income population will continue to be a priority for the consortium.

See attached charts to note the comparisons and attached tables to see full details on persons and households served by race and ethnicity.

➤ Comparison of Racial Distribution: Federal Funds vs. City of Portland



➤ Comparison of Ethnic Composition: Federal Funds vs. City of Portland



➤ Connection Between CR-10 and HOPWA and ESG CAPER(s)

The reported race and ethnic composition covers all federal sources- CDBG, HOME, ESG and HOPWA. This CAPER draws from respective CAPERS for ESG and HOPWA to provide information on the racial and ethnic composition of clients provided assistance from those funding sources.

## CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$ 14,669,920	\$ 7,192,716.52
HOME	public - federal	\$ 9,052,226	\$ 1,847,884.17
HOPWA	public - federal	\$ 1,592,044	\$ 1,536,014.36
ESG	public - federal	\$ 728,939	\$ 650,103.19
Competitive McKinney-Vento Homeless Assistance Act	public - federal	\$ 245,666	\$ 245,666.00
General Fund	public - local	\$ 51,930,314	\$ 37,101,398.40
Tax Increment Financing	public - local	\$ 65,124,752	\$ 42,422,238.04
Other	public - federal	\$ 25,579,468	\$ 6,265,279.17
<b>Grand Total</b>	<b>public - local</b>		

**\* Note: Resources made available includes FY 2019-20 federal allocations and permissible carryover funds from prior years.**

### Narrative

The resources, **CDBG**, **HOME** and **HOPWA** detailed in the above table are larger than the actual federal allocations for FY 18-19. This is mainly because of permissible **carryover funds** from previous years. The carryover funds mostly result from typical expenditure patterns associated with construction of new housing developments or rehabilitation projects.

### Identify the geographic distribution and location of investments

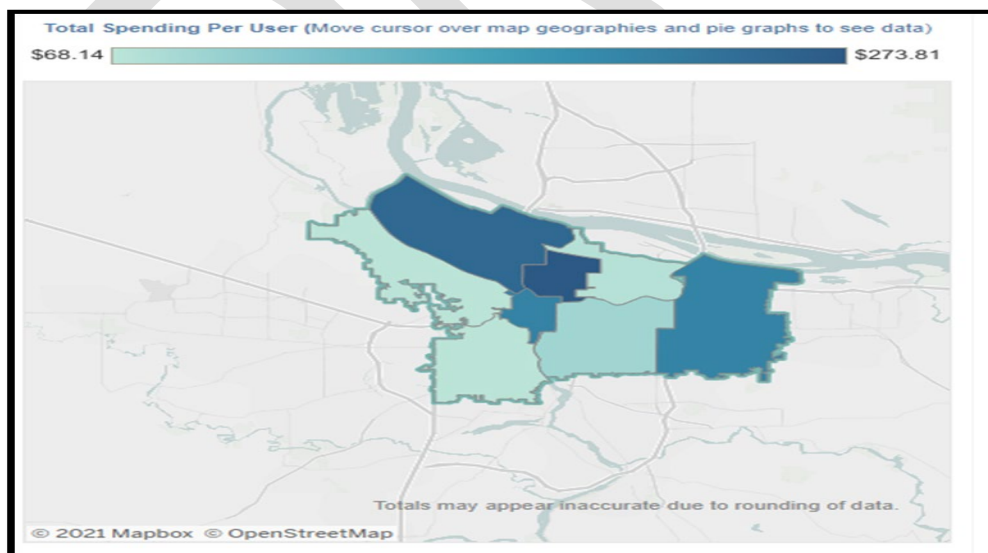
Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	90	100	See Narrative Description Below

### Narrative

Portland Housing Bureau (PHB) investments increase the supply of affordable housing at a time when the area is facing rapidly increasing rents and home prices. Per its Strategic Plan, PHB invests in affordable rental housing development and rehabilitation; services to help people move from homelessness to permanent housing; and in programs that help renters, homeowners and potential home buyer's access and retain housing. PHB funds are invested primarily through competitive solicitations resulting in contracts and development agreements with community-based non-profit and for-profit organizations.

PHB manages an annual budget comprised of multiple funding sources, including Tax Increment Financing (TIF), and Housing Bond proceeds. TIF continues to be the largest funding source for PHB. TIF expenditures are restricted geographically and must be spent within the Urban Renewal Area (URA) in which it is generated. This restriction greatly reduces PHB's ability to distribute funding citywide and creates a concentration of spending in Central City and North/Northeast. Federal Funding and City General Fund spend on emergency shelters, rent assistance, homebuyer education, and foreclosure prevention are categorized as citywide expenditures. All distinct rental and homeownership development projects and acquisitions are allocated to the financial planning district where the property is located.

See attached image for spatial pattern in the distribution of City funds for affordable housing.



#### Map Discussion

PHB's 2019 budget map shows the significant impact PHB's strategic initiatives on affordable housing development in Portland. The North/Northeast Neighborhood Housing Initiative has increased revenue for projects in North and Northeast Portland. Investments in new affordable rental projects like North Williams Apartments and Magnolia 2, as well as continued spending on first-time homebuyer assistance and home repair will help longtime N/NE residents return and/or remain in the neighborhoods they grew up in. PHB continues in 2019 to spend Portland Housing Bond funds according to the bond's strategic plan. A

DRAFT



## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

HUD funding that is received by the Consortium is used to leverage additional dollars for transit services, social services, homeless programs and economic development. HUD requires that participating jurisdictions provide a 25 percent match for all HOME funds and a 100 percent match for ESG funds. HUD's match requirements for HOME and ESG are passed to the Consortium subrecipients of HUD funding.

The City of Portland has been placing top priority to address the affordable housing crisis faced by residents of the City. The ordinance to continue a State of Housing Emergency till April 2021 substantiates the City Council's priority. Further, the City has been leveraging local and state funds alongside the federal allocation. Noteworthy is the housing bond for \$258 million that passed in 2017 and has so far added well over a 1,200 affordable units to our portfolio. Additionally, the City has been using General Funds to provide homeless services and add emergency shelter beds in an effort to ramp up support for people experiencing homelessness in Portland and in Multnomah County. An excess match that has been carried over from FY 2018-19 of well over \$27 million (towards HOME match- see table below) highlights the jurisdiction's success in terms of leveraging.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	\$27,321,332
2. Match contributed during current Federal fiscal year	\$0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$27,321,332
4. Match liability for current Federal fiscal year	\$265,818.58
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$27,055.42

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
N/A								

\* Note: No Project and hence no match requirement triggered

#### HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
N/A				

\* Note: No Program Income to report

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	\$21,917,692	0	0	0	0	\$21,917,692
Number	1	0	0	0	0	1
Sub-Contracts						
Number	36	0	0	2	3	28
Dollar Amount	\$18,424,765.56	0	0	\$54,960.00	\$3,606,974.00	\$14,740,891.56
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	36	2	34			
Dollar Amount	\$18,424,765.56	\$596,415.00	\$17,828,350.56			

**Table 1 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	<b>Total</b>	<b>Minority Property Owners</b>				<b>White Non-Hispanic</b>
		<b>Alaskan Native or American Indian</b>	<b>Asian or Pacific Islander</b>	<b>Black Non-Hispanic</b>	<b>Hispanic</b>	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 2 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 3 – Relocation and Real Property Acquisition

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	300	792*
Number of Non-Homeless households to be provided affordable housing units	670	878*
Number of Special-Needs households to be provided affordable housing units	160	230
<b>Total</b>	<b>1,130</b>	<b>1,900</b>

**Note:** Production of new affordable units for the homeless and non-homeless households is being achieved through other local revenue sources and programs. Portland's Housing Bond has contributed to this robust response. Twelve projects, totaling more than 1,420 units of permanently affordable housing are either open or in progress across the city since voters overwhelmingly approved the city's first bond for affordable housing in 2016.

	One-Year Goal	Actual
Number of households supported through Rental Assistance	300	218
Number of households supported through The Production of New Units	100	48
Number of households supported through Rehab of Existing Units	550	826
Number of households supported through Acquisition of Existing Units	20	15
<b>Total</b>	<b>970</b>	<b>1,078</b>

**Note:** The numbers reported in this table are all based on CDBG, HOME and HOPWA funds. A much higher volume of households are being helped through other local and state resources.

## Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Since 2016, the City of Portland has continued on a trajectory of record production of affordable units. So, the goals that were set in the Consolidated Plan are being met a record pace- this despite the crippling effect that the COVID Pandemic since March 2020. Also, since March the availability of CARES

Act funds and other state and local resources have supplanted the entitlement funds and spending these funds were prioritized based on deadlines of December 31, 2020. The jurisdiction also took proactive steps like reprogramming unspent HOME funds through Action Plan FY 2019-20 Amendment to be spent in the coming year when sources like the CARES Act funds run out.

It is important to note that the first table in the CR-20 Section that covers “Number of Households Assisted” requires recording affordable housing units produced in Portland. In the City, the production of affordable units is at record levels for this program year.

Production of new affordable units for the homeless and non-homeless households is being achieved through other local revenue sources and programs. Portland’s Housing Bond has contributed to this robust response. Twelve projects, totaling more than 1,420 units of permanently affordable housing are either open or in progress across the city since voters overwhelmingly approved the city’s first bond for affordable housing in 2016. Complete details on affordable housing projects that have come online and are in the pipeline are detailed in the City of Portland’s State of Housing Report available at:

[State of Housing Report | Portland.gov](#)

Further, the second table in the CR-20 Section that covers “Number of Households Supported” reports the number of households that have been served based on CDBG, HOME and HOPWA funds. Please note that a much higher volume of households are being helped through other local and state resources.

Clearly, the Pandemic will continue to have an impact of various goals – but given the jurisdiction has been doing well in the past couple of years, the hope is that all (or nearly all Con Plan) goals will be met.

### **Discuss how these outcomes will impact future annual action plans.**

The outcomes in future will continue to be driven by community needs and involvement. So, any changes that are made, will in fact be driven by local needs. At the present time, the Consortium is looking at ways to prioritize goals and funding resources with particular emphasis on deeply affordable housing for people who are homeless and/or have special needs.

Also, the ongoing COVID Pandemic has imposed extraordinary hardships on low-income households which are overrepresented by households of color. Additionally, the racial equity movement across the nation has highlighted the income and resources disparities experienced by these same households. So, the upcoming Action Plan allocations will prioritize allocations to culturally specific non-profits that can help the City of Portland "over-represent" and/or "over-serve" hard stricken and poor households of color.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	211	19
Low-income	114	2
Moderate-income	21	10
<b>Total</b>	<b>346</b>	<b>31</b>

## **Narrative Information**

The Portland Consortium prioritizes affordable housing needs of households that make 0-60% MFI. In fact, the local definition of “Poor Households” is set at this threshold, a limit lower than the HUD guidance. Even the homeownership programs are calibrated not to exceed 100% MFI. This priority is reflected in the above table where 61%, nearly two-thirds of households assisted through the CDBG and the HOME Programs were in the "extremely low-income" bracket. Also, the spread of the COVID-19 Pandemic since March 2020 impacted the ability of the jurisdiction to achieve numbers comparable to the previous year.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

*A Home for Everyone*, our community's initiative to end homelessness, has a shared vision: No one should be homeless; everyone needs a safe, stable place to call home. Our plan identifies priority populations, best practices, and high level objectives. We have six key focus areas to prevent and end homelessness: Housing, Income & Benefits, Health, Survival & Emergency Services, Access to Services, and Systems Coordination.

The response to the COVID-19 pandemic has had a significant impact on all aspects of our community's programming in order to reduce the spread of the virus among the homeless population, program participants and program staff. This emergency response demanded a significant amount of resources to quickly design and implement new and modified programs and protocols, yet our commitment to our core mission to end homelessness never wavered. That said, the pandemic affected our core work, which will be visible in some of the following key performance measures.

In FY 2019-20, our key performance measures included:

- 5,126 people placed in permanent housing
- 85% of contacted households retained their housing at 12 months
- 97% of households had successful exits from Permanent Housing projects
- 7,310 individuals prevented from becoming homeless
- Average length of time (days) spent in homeless shelter for leavers: 51 days
- 5,360 individuals accessed homeless services, who had not accessed homeless services in the previous two years
- 23% of households who moved from homelessness into housing subsequently returned to homelessness

The jurisdiction, under the organization of its Continuum of Care (CoC), invested in several nonprofits that conducted street outreach to identify & engage unsheltered persons on the streets, in cars, camps and other locations throughout our full geography. Outreach staff also responded to some of the 129,168 people who sought help through **211info** over the phone, text, email, web search and mobile app (58,906 phone only). Approximately 35% of those who contacted 211info were seeking housing assistance, and of those responding to a question regarding homeless status, about 34% said that they were currently experiencing homelessness. Participants were entered into HMIS, assessed through coordinated entry and connected to appropriate housing and services.



Outreach staff were instrumental in the jurisdiction's response to the COVID pandemic, helping our community's unsheltered residents shelter in place as safely as possible. Outreach partners coordinated distribution of Personal Protective Equipment, hygiene supplies and expanded food and water distribution as congregate meal sites closed. Additionally, our community furthered our outreach impact by providing supplies and resources to independent volunteer and mutual-aid community outreach programs. The jurisdiction continued to support low-barrier day access centers that offer food and hygiene supplies for unsheltered people, though many of them had to drastically reduce and/or alter their programming in response to the pandemic to ensure the safety of service users and staff. The largest of these, the **day center at Bud Clark Commons** served 6,521 individuals.

Finally, the jurisdiction continued to fund long-standing street-to-home placement directly into supportive housing programs (including Permanent Supportive Housing, Rapid ReHousing and other housing) using leveraged local, HUD CoC, and housing authority resources. Collectively, these programs helped more than 5,100 people in over 3,000 households move into permanent housing. Existing outreach and housing placement strategies are highly effective but limited in overall impact primarily by insufficient scale to meet a growing need, especially when considering the impacts of the COVID pandemic during the final quarter of the fiscal year. While the unsheltered population increased by 22% between the 2017 and 2019 PIT counts, the population in emergency shelter decreased by nearly 17%, and the overall HUD-homeless population decreased by nearly 4%. The jurisdiction will continue to assess required scale of response while pursuing expanded investment in affordable housing (see below).

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The jurisdiction, under the organization of its Continuum of Care (CoC) conducted annual needs and gaps assessments, to correspond to annual planning for a range of facilities and services that help to address the emergency and transitional housing needs of people experiencing homelessness. The planning occurred primarily through the CoC's Safety off the Streets Workgroup, which recommends investment and policy strategies to the CoC Board and its Executive Committee (this planning and engagement work increased during the COVID-19 pandemic through weekly service provider calls and monthly shelter engagement meetings). The CoC Board adopted final community program guidelines for a range of homeless services, including emergency shelter and transitional housing that were generated through a broad community engagement process coordinated by the CoC and staffed by national technical assistance providers from CSH. The guidelines describe emergency shelter and transitional housing activities and outline for each: populations served and prioritized, effective practices, and minimum and ideal operating standards. Investment of resources within this strategic plan, including ESG and HOPWA, were prioritized for investment in aligned activities through direct coordination with the CoC. The COVID pandemic demanded an immediate response by the jurisdiction to expand shelter options that promoted safe physical distancing and appropriate care for houseless people experiencing symptoms or quarantining after potential exposure. These responses include non-congregate shelters in civic buildings and motels, voluntary isolation facilities and outdoor physical distancing shelters.

In FY 2019-20, the jurisdiction served roughly 1,560 people in **transitional housing**, with 53% of exiting clients moving on to permanent housing. In FY 2019-20, the jurisdiction, through its CoC, served 5,847 people in **emergency shelter**, a 6 percent decline from the total served in the prior fiscal year. This is likely due to several factors, including shifts over time in the percent of shelter beds with preference for people age 55 & over, veterans and people with disabilities. Shelters are increasingly serving people with more complex needs who face challenges finding housing they can afford and retain. Additionally, the COVID pandemic response promoted shelter in place orders for everyone, including sheltered and unsheltered residents; people are moving and/or relocating at a much lower rate.

The jurisdiction, through its local Continuum of Care (CoC) tracks length of time homeless using: Homeless Management Information System (HMIS) data, coordinated entry (CE) systems, name registries, CoC and Emergency Solutions Grant (ESG) project data, and CoC system mapping. We report related HUD system performance measures for average and median length of time spent homeless, through the HDX as required by HUD guidance. The COVID-19 pandemic required the jurisdiction to rapidly switch from congregate to non-congregate shelter settings for high-risk populations. This shift did not result in any bed loss.

Excluding domestic violence shelters, the **average length of time spent in emergency shelter** for people exiting shelter remained steady from FY 2018-19 to FY 2019-20 (FY 2018-19: 54 days. FY 2019-20: 55 days) – despite continued constraints in the regional housing market and difficulties with housing search and placement, especially for those with multiple barriers to housing. Similarly, the **average length of time spent in transitional housing** decreased slightly for leavers from FY 2018-19 to FY 2019-20 (from 205 to 183 days).

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

In FY 2019-20, the jurisdiction, through its Continuum of Care (CoC), continued prior year local funding increases for homelessness prevention and shelter diversion with a goal to maintain system-level homelessness prevention efforts through continued eviction prevention-focused rent assistance, clinical staff to work with people with disabilities in affordable housing units to prevent eviction, housing stabilization workers to assist patients as they enter and prepare to exit health care facilities, and legal representation for people at risk of homelessness. The jurisdiction funds a range of homelessness prevention and diversion activities that assist households at risk of becoming homeless. We identify risk factors through: direct participation of CoC board members who represent prevention and mainstream systems and provide policy guidance; subcommittees that focus on identifying strategies to improve

alignment of prevention resources; and service data analysis from “front door” entities (211info line, shelters, day centers, mainstream services). One CoC subcommittee is focusing on streamlining referrals between health and housing partners, as well as understanding and aligning resources. A developing example of the relationship between health systems and housing partners is the Regional Supportive Housing Impact Fund (RSHIP), piloted in FY 2019-20 through a Metro 300 grant from Kaiser Permanente to house 300 homeless households across the tri-county Metro region. This initiative is described in more detail below.

Referrals to prevention resources in the jurisdiction occur through our coordinated entry for families at the time of initial screening. Our locally funded Short Term Rent Assistance program provides eviction prevention for households before they become homeless using a range of state, local, and federal funding. Shelter providers incorporate diversion resources prior to intake with rental assistance and mobile housing retention services. Collectively, these providers served more than 7,300 people with **prevention resources** in local FY 2019-20, a slight increase over those served in FY 2018-19.

HMIS-based system performance measures indicated that from local FY 2018-19 to FY 2019-20 the percentage of adults exiting CoC-funded projects with **increased total income** decreased slightly, from 45% to 42%. The jurisdiction will continue to pursue planning and strategies to improve participant income through the CoC’s Workforce and Economic Opportunity Workgroup and a range of targeted programs.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The jurisdiction, through our CoC, used the following strategies to reduce length of time individuals experience homelessness: expanded partnerships with street outreach, shelters, and day centers to increase effective engagement; CE to connect people to diversion and rapid rehousing (RRH) resources; adopting HUD’s Notice CPD-14-012 prioritization policy for our expanded permanent supportive housing (PSH) CE; prioritizing units for chronically homeless (CH) families and individuals at turnover; the Short Term Rent Assistance program which equips shelters and mobile staff with RRH; and the Veterans registry to prioritize VASH and other Veteran-specific housing programs based on length of time homeless. Collectively, these programs helped to place over 5,100 people in more than 3,000 households into **permanent housing** in FY 2019-20, an 11% decrease over the prior year. This decrease reflects several factors already mentioned, including a tight, expensive housing market. Additionally, program extension are supporting households to shelter in place during the COVID-19 pandemic, as well as through formal and informal shared housing arrangements, and an eviction moratorium.

Local funding partners (City, County, local housing authority) collaborated extensively with community stakeholders to increase PSH by incenting set aside of PSH units in new and existing housing developments and prioritizing CoC and other funding for development of new PSH units for CH households. The CoC annually applies for additional PSH funding through HUD CoC, VASH, and other sources, and will also reach out to other PSH projects to form agreements to prioritize non-dedicated beds at turnover in the future. Collectively, the CoC increased the number of **PSH beds** reported in its Housing Inventory Count by 5 (from 4,942 in FY 2018-19 to 4,947 in FY 2019-20). While this increase is modest, there are other regional initiatives to increase supportive housing options. The first is the Regional Supportive Housing Impact Fund, piloted in FY 2019-20 through a Metro 300 grant from Kaiser Permanente to house 300 homeless households across the tri-county Metro region. Through the Metro 300 grant, our CoC will house 140 older, disabled adults who are experiencing homelessness. 50 households have been placed during FY 2019-20. The RSHIF will build on this success and use funding from health systems, philanthropy and businesses to create additional supportive housing in the future. Also, the Here Together Supportive Housing Measure was passed by voters in May 2020 to create a regional fund for supportive housing services. While the funds for this measure will not be available until mid-2021, planning for their implementation have begun in earnest.

Using HMIS data, the local CoC reports returns to homelessness among those who exited to permanent housing in the prior two years. In the last several years, the **reported rate of returns to homelessness** continues to decrease -- from 26% for those who exited to a permanent housing destination in FY 2016-17 to 23% in for those who exited to permanent housing in FY 2017-18. To continue reducing the number of people returning to homelessness, we will continue investing in successful strategies such as: 1) flexible local housing retention funds to stabilize households who may face a temporary crisis that places them at risk; 2) landlord recruitment & guarantee funds to ensure households placed in private market units have additional resources for stability; 3) active retention monitoring at 6- and 12-month post subsidy to assess outcomes and provide training for those who don't meet community-wide standards. HMIS data shows 97% of the 4368 individuals exiting Permanent Housing programs remained in housing, and 85% of contacted households retained their housing after 12 months.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Public Housing units are directly subsidized by HUD and managed by Home Forward, the County's PHA. The goal of the Public Housing program is to provide decent, safe, affordable housing to low-income families and individuals, the elderly, persons with disabilities and to encourage successful residency. The public housing program of Home Forward is composed of a portfolio of over 645 units of public housing throughout Multnomah County which are owned and operated by Home Forward. This is a decline from previous reporting due to Renta Assistance Demonstartion (RAD) and Section 8 conversions. Rents for these properties are approximately 30% of a household's monthly income. To qualify, applicant household income must be less than 80% of the median income for the Portland Metropolitan Area, however most public housing residents earn less than 30% of the median income.

The Portland Housing Bureau does not manage or own Public Housing. The Portland Housing Bureau makes resources for affordable housing available in competitive solicitations.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

Home Forward seeks resident advice and guidance via a process that allows them to have a voice in decisions affecting the agency's various housing programs through its Resident Advisory Committee (RAC). The RAC, comprised of 10-20 volunteers who either live in a Home Forward unit or participate in the Section 8 program, holds monthly meetings (with the exceptions of August and December). Public meetings are conducted quarterly. The results of their work are reported to Home Forward's Board of Commissioners. Additionally, the RAC committee chair also serves as the Resident Commissioner on the agency's Board of Commissioners. In addition to the RAC, the agency routinely involves participants and residents on committees specific to a particular development or to policy issues. For example, residents and participants served on the Community Advisory Committees that guided Home Forward through several HOPE VI redevelopments, were also involved in shaping Home Forward's Rent Reform initiative.

The GOALS (Greater Opportunities to Advance, Learn and Succeed) program provides Home Forward participants with ways to set and reach their goal of becoming self-sufficient through five years of dynamic supportive services. The GOALS program has helped many families with job training and referrals, getting a better job or promotion, child care referrals, and even owning a home. This program offers a solid pathway for financial independence and self-sufficiency and features creative ways to help participants save money to achieve their long-term goals. Outside of the GOALS program the agency does not offer other homeownership programs.

### **Actions taken to provide assistance to troubled PHAs**

Home Forward is not considered a troubled PHA and is infact a high performing PHA

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

A little over five years ago, on October 7, 2015, the Portland City Council declared a housing emergency to help address the city's growing homeless and affordable housing crisis. The declaration by Council allowed for the expedited development of affordable housing projects and made it easier to provide service locations to people experiencing homelessness. This has allowed Portland Housing Bureau to pursue several strategic initiatives; the foremost being Portland's Housing Bond, which is a \$258.4 Million voter-backed initiative to create more affordable housing in Portland—now and for the future. Other strategies are North/Northeast Neighborhood Housing for addressing displacement, Inclusionary Housing to develop affordable units through private market, development of supportive housing plan to create 2,000 new supportive housing units, opening of Rental Services Office, and last but not the least is the creation of the Joint Office of Homeless Services.

Further, with current state and local legislative changes, such as rent control, expanded tenant protection and zoning changes, are providing new environment for the Bureau and the city to develop much more needed affordable units and services in the city. Also, Metro allocated \$211 million for the development of affordable housing within the City of Portland, which will add to City's ongoing efforts. These initiatives along with new policies, programs, and revenue sources will support the creation of thousands of new units of affordable housing and tenant protection for Portlanders. The Housing Bureau will track and report on the production and preservation of affordable housing units developed by direct financing to nonprofit providers as well as property tax and development fee exemptions to for-profit developers under above mentioned Council approved initiatives.

### **Actions taken in 2019:**

In 2019, the City of Portland funded activities to address the following barriers.

For the three identified needs and goals the main barrier is loss of Federal Resources and the main strategy is to develop local resources for housing development, homelessness prevention and community economic development.

Barriers and strategies to address them in PY 2019:

1. **Barrier:** Global COVID 19 Pandemic that has exacerbated the affordable housing & economic crisis at the local and national level. **Strategy:** The City in coordination with Multnomah County and the State of Oregon is deploying all available resources like CARES funding, other state and local funding to help households, particularly households of color, who have been disproportionately impacted by the public health emergency to stay in their homes and get financially stabilized. The stronger eviction prevention moratorium at the local is an example of legislative action to prevent displacement of households.

**2. Barrier:** Federal and local funding shortfalls **Strategy:** Successfully secured local resources to supplement declining Federal resources through a housing bond and excise tax. Implemented an inclusionary housing policy, and rental registration fee.

**3. Barrier:** Lack of an affordable housing supply makes impediments to Fair Housing choice more pronounced. **Strategy:** Significantly increased affordable housing production by increasing local resources for the development of housing through the housing bond, land, limited tax exemptions and inclusionary housing.

**4. Barrier:** Historic housing policy and investments such as eminent domain seizures and redlining, still influence patterns of racial and ethnic segregation. **Strategy:** This barrier is addressed by adding policy and outreach staff to Rental Services Office (RSO). Policies that got increased staff resources include infill housing, the SW Racial Equity Plan and training, FAIR the screening and security deposit ordinance rule making, and Portland and Metro Bond plans, all intended to serve underserved communities.

**5. Barrier:** Protected classes still experience illegal housing discrimination especially disabled, racial and ethnic minorities, refugees and immigrants, families, and single female headed household. **Strategy:** Approximately doubled Investments in fair housing education and enforcement of fair housing laws. Added pilots for eviction prevention, culturally specific education for Fair Housing and Landlord Tenant Law and expungement services.

The City of Portland Advocated for the following housing legislation with mixed results. The following actions were passed:

- The City of Portland adopted Ordinance 190156 to expand Multnomah County's eviction moratorium to all areas of the city, including those in the legal boundaries of Portland but outside of Multnomah County.
- In July 2019, City Council approved funding for a market analysis to recalibrate the Inclusionary Housing (IH) Build Off-Site and Designate Off-Site program options to increase flexibility and utilization. Additional technical changes to the IH program administrative rules were also adopted.
- The Revenue Division exercised its authority to create a rental registration fee of \$60. The Revenue Division and PHB are working to publicize and educate owners about the registration fee due in April 2020.
- RSO adopted final administrative rules for the mandatory renter relocation assistance policy. Administrative rules for application, screening and security deposit legislation, collectively called FAIR, will be adopted by prior to the policy effective date of March 1, 2020.

The City of Portland will continue to implement many of its regulatory reforms through the update of the city's Comprehensive Plan and related zoning updates.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Portland is seeing an increase in displacement as a result of households moving to find more affordable housing, including units that are affordable to working families. The City actively supports quality housing that is affordable to all residents. Portland recently completed a market analysis of housing called the State of Housing in Portland. The report shows increasing lack of affordable housing for many household types and especially for low-income households. Annual actions to address housing affordability use the following guiding principles. 1. Provide more rental housing for the most vulnerable people. 2. Move people quickly from homelessness to permanent housing while preventing families from losing their homes. 3. Help Portlanders from communities of color buy a home or keep the home they already own. 4. Provide a safety net that includes shelters and other short-term help for low-income Portlanders who are homeless or at risk of homelessness. The principles recognized early on that concentrations of poverty and minority populations could block access to opportunities, which is reflected in national policies to promote equal opportunities in all neighborhoods (Affirmatively Furthering Fair Housing). The City promotes a diversity of housing types across all neighborhoods and recognizes that publicly-assisted housing is one component. The City is committed to fostering housing options that working individuals and families can afford. The City will look for new opportunities to preserve and expand housing options for all residents, including low-income residents who need ongoing support. Specific actions of Portland's five-year Consolidated Plan include the following projects and programs that use both federal and other sources of income:

- With the ongoing COVID 19 pandemic disproportionately impacting the BIPOC community, the City of Portland has vastly expanded contractual agreements with area culturally specific non-profit service providers. Well over 30 such providers have been sponsored to disseminate CARES and other funding highlights this commitment.
- Ongoing General Fund for Homeownership and Home Retention in order to make these services available outside URA's and mitigate involuntary displacement, with an emphasis upon people of color and seniors.
- Portland Home Repair to stabilize households and address a disparity of City investment from both a geographic and racial/ethnic perspective.
- Continue Fund for homeowner case management citywide. This will allow PHB to address factors contributing to involuntary displacement (such as predatory real estate practices and lending, complications in estate planning and challenges of maintaining a large home) with a focus on communities of color.
- Allocate (CDBG/HOME) for rental housing development to increase resources available to be used outside of URA's. This allows increases PHB's ability to create and maintain affordability in gentrifying communities and racial/ethnic communities at risk of displacement.



- Allocate funding for rental housing development to preserve and create affordable housing in East Portland – a neighborhood at risk of involuntary displacement, something experienced disproportionately by communities of color.

One of the barriers to reaching underserved communities has been the geographic restrictions of Tax Increment Funds. By developing geographically unrestricted funds PHB has more tools to reach underserved communities.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Local housing programs refer low-and moderate-income households to the Portland Lead Hazard Control Program for grants to remediate lead-based paint hazards in housing where children under the age of 6 visit or reside. This program continues to stabilize homes even during the COVID Pandemic. Eligible program participants receive the following services:

- Free evaluation of the home to identify lead-based paint hazards
- Report describing options for reducing and controlling identified lead-based paint hazards
- Grant for lead-based paint hazard reduction performed by State of Oregon certified contractor

Over the past year, the Lead Hazard Control Grant focused on outreach to single family and multifamily properties in target areas of North and Northeast Portland. This outreach resulted in excellent partnerships with community organizations. The program partnered with a local housing provider on a large 80 unit building that will be completed in this coming year. This large multifamily property was more rental units than was expected. In this coming year, the focus will shift to mainly single family homes and grants will be provided collaboratively with a local low-income housing provider with a large portfolio of potentially eligible homes.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Coordination of affordable multifamily development happens in coordination with jurisdictional and community partners, including but not limited to: Multnomah County, Oregon Housing and Community Services, Home Forward, Housing Oregon, Network for Oregon Affordable Housing, local community development organizations and other community partners. Coordination of homelessness prevention and emergency services including the Continuum of Care planning and implementation is coordinated through the City/County Joint Office of Homeless Services which oversees A Home for Everyone, our collaboration to end homelessness. The City of Portland, City of Gresham, and Multnomah County are all involved in the work of A Home for Everyone board and planning groups, which fulfill the Continuum of Care planning and policy development in addressing homelessness. CDBG federal resources which support the Economic Opportunity Initiative (EOI) are part of a package of supportive employment, training, and economic stability services directed at households in low-income housing. These resources

are coordinated by Prosper Portland (formerly Portland Development Commission) in partnership with microenterprise contractors and Work Systems, Inc, our local Workforce Investment Board.

Significantly, Portland Housing Bureau (PHB) is diligently working to provide resources in the form of services and direct financial assistance to area low-income households during this ongoing COVID pandemic. Noteworthy is the efficient deployment and expending of millions of dollars received through the various rounds of CARES Act funding for rent assistance and/or household expenditure assistance.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Portland has the following institutional structures to address affordable housing. First, the Portland Housing Advisory Commission is appointed by the Mayor. This diverse group of housing professionals and community stakeholders advise the Portland Housing Bureau Director. A HOME For Everyone is jointly governed by Multnomah County and the City of Portland. This office and advisory committee advise how to spend local and federal resource ESG, HOPWA and CoC resources on Homelessness Prevention. This year the Rental Services Office (RSO) has hired additional staff to provide information and referral to renters and landlords seeking to understand new landlord/tenant policies. The Rental Services Commission charter and members have been approved. The City continues to participate in the Comprehensive Economic Development Strategy (CEDS). The Portland Consortium for federal fund planning is jointly staffed by Multnomah County, the City of Gresham, Home Forward and the City of Portland. The City of Portland, through the Housing Bureau is the lead. The Consortium's fair housing activities are reviewed by the multijurisdictional committee called the Fair Housing Advocacy Committee.

Further, PHB has budget hearings in Fall and Spring that seeks advice from the Budget Advisory Committee. The budget for allocation of all federal funds is reviewed at this forum as well. Much of these actions had been proposed in the Consolidated Plan and have been undertaken.

New this fiscal year is a partnership between the regional planning agency, Metro. The Portland Housing Bureau is the partner jurisdiction supporting Metro Housing Bond implementation for the City of Portland. Through this funding mechanism, \$211 million has been allocated for the City of Portland and the goal is development of 1,475 affordable units.

Portland's Local Implementation Strategy was informed by the feedback and perspectives of underrepresented communities, particularly Communities of Color, seniors, immigrants, refugees and persons living with disabilities. Engagement efforts occurred over a four-month period (March to July 2019) and reached more than 250 individuals and community member groups.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

In 2013, leadership from the City of Portland, City of Gresham, Multnomah County, and Home Forward

created a renewed plan for ending homelessness in our community, called A Home for Everyone: A United Community Plan to End Homelessness in Multnomah County (AHFE). The plan chartered a new coordinating board to provide shared oversight of our community's work to end homelessness. The board is led by an executive committee, comprised of elected officials from Portland, Gresham and Multnomah County; leadership from Home Forward and Meyer Memorial Trust; as well as representatives from the faith and business community. That Coordinating Board and its Executive Committee, with leadership from local jurisdictions, developed a comprehensive action plan in spring 2015, and implementation is underway. The action plan recommends investments in the most effective strategies, with a goal to reduce homelessness by 50% in the coming years, in addition to ensuring that no families, women, or adults with disabilities are unsheltered by the January 2019 homeless street count. HART is fully aligned with the priorities and goals of A Home for Everyone.

The City of Portland is also member of a Regional Fair Housing work group comprised of representatives from the Portland/Vancouver Metro Area that receive federal funding and must deploy that funding in the context of a Fair Housing Assessment and Plan. The jurisdictions and organizations that have chosen to meet are Multnomah County, Clark County, Clackamas County, Washington County, City of Gresham, City of Beaverton, City of Portland, State of Oregon and the Fair Housing Council of Oregon. We recognize that many fair housing issues cross jurisdictional boundaries and may require a regional approach. We meet to learn from each other about how best to meet our federally mandated fair housing planning and implementation. This regional group is meeting quarterly to share and support statewide efforts to address homelessness and affordable housing crisis.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The Portland Consortium has started the work to update the Analysis of Impediments to Fair Housing. The work was delayed by federally adopted guidelines that changed the submission date to October 2020. In the interim, the City of Portland has offered the community its own annual housing need analysis through the "State of Housing Report." In preparation for the updated AI, FHAC oversaw the completion of a Countywide Fair Housing Survey. FHAC also held over 10 focus groups with low-income renters, and non-English speakers. Portland Housing Bureau will review current Census data for possible updates to the AI Fair Housing Analysis. Fair Housing work in FY 2019-20 continued to follow the goals of the 2011 Fair Housing Action Plan. Multiple actions have been taken to overcome the effects of identified impediments. Following is a partial list of such actions:

1. Funding and enhance enforcement of fair housing laws. Contract with LASO for enforcement of Fair Housing law. Contract with Urban League of Portland for culturally specific Fair Housing education and enforcement.
2. Continue and enhance the education of fair housing laws. Contract with LASO, CAT, FHCO for Fair Housing education.
3. Conduct fair housing testing. Contract with Fair Housing Council of Oregon for Fair Housing testing.

4. Modify screening and credit criteria that impact protected classes,
5. Contract with OON to share Fair Housing practices for screening and retention with housing managers. Offer staff support for legislative proposals and rules related to local landlord/tenant screening, and advertising.
6. Work with partners to create a fair housing advocacy committee
7. Ensure frequent and accurate trainings for renters or providers to understand Fair Housing law
8. Secure resources for a public information campaign about Fair Housing rights
9. The City of Portland uses the community informed housing opportunity scoring to make investment decisions. The information is available to the public through Portland Maps.
10. Funded rehab programs for low-income homeowners, through REACH, Community Builders, Unlimited Choices, Rebuilding Together, Community Energy Project.
11. The Portland Housing Bureau funded a pilot program to offer rent assistance to renters who received eviction notices.
12. Adopted an inclusionary housing policy that requires a percentage of all buildings with over 20 units to include affordable units.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Consortium Grants Management staff monitors compliance for all HUD programs. The Consortium requires subrecipients to submit monthly, quarterly, and annual program and financial reports to facilitate monitoring. The Consortium staff prepares the Annual Action Plan, which details the use of federal HUD entitlement funds. The Planning staff prepares the Consolidated Annual Performance and Evaluation Report (CAPER), which tracks the Consortium's overall performance with respect to its Consolidated Plan and Annual Action Plan and evaluates the Consortium's efforts at implementing the plans' goals and objectives.

The Consortium has made concentrated efforts to continue improvements in terms of development of subrecipient contracts, accountability and specificity, and enhanced monitoring. Further, in compliance with 2 CFR 200 section 200.331, the City of Portland commits to monitoring at least 25% of its subrecipient agencies (including sister agencies of the City of Portland that receive federal funds through Inter Agency Agreements (IGA) a year. The monitoring involves both fiscal and a program monitoring. In addition to receiving their reports, a desktop monitoring is also conducted to ensure risk evaluation, evaluation of financial capability, and other factors to ensure that the subrecipients are capable of providing the services that the beneficiaries need. See attached image of "**List of Subrecipients**" and the respective monitoring dates for the FY 2019-20.

Notably, that the City's commitment to monitoring at least 25% of contracts amounts to monitoring well over 50% of the CDBG, HOME, HOPWA and ESG funds as much of the program funds are pass through funds awarded to other City agencies and/or various non-profits across Portland and Multnomah County.

### List of Subrecipients Monitored in the FY 2019-20 Cycle

	Date	Timeframe	Contract Manager	F&A Staff	On-Site Visit Complete	Final Letter Sent
CONFIRMED						
Prosper Portland	2/13/2020	9:00 am - 12:00 pm	Anna Shook	Ayman/Melissa	2/13/2020	3/11/2020
Rebuilding Together	2/19/20	1:00 pm - 4:00 pm	Emma Deppa	Nikki/Debbie	2/19/20	4/7/2020
Impact NW	2/20/2020	9:00 am - 12:00 pm	Uma Krishnan	Melissa/Ayman	2/20/2020	8/11/2020
Urban League of Portland	2/24/2020	10:00 am - 2:00 pm	Kim McCarty	Chris/Nikki	2/24/2020	6/29/2020
Fair Housing Council of Oregon	2/25/20	2:00 pm - 5:00 pm	Kim McCarty	Nikki/Chris	2/25/20	6/28/2020
Community Alliance of Tenants	3/5/2020	1:00 pm - 4:00 pm	Uma Krishnan	Ayman/Melissa	3/5/2020	8/13/2020
Multnomah County	3/25/2020	1:00 pm - 4:00 pm	Jennifer Chang	*Approval received to delay one year due to COVID-19.		
	<i>Nichelle Bennett</i>					
	Signature of Team Lead					
	8/13/2020					
	Date					

### Citizen Participation Plan 91.105(d); 91.115(d)

#### Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

In accordance with the Portland Consortium's Citizen Participation Plan, the CAPER Public Hearing Notice was advertised in the Portland Business Tribune on November 24, 2020 and on PHB's website. A copy of the notice and the draft CAPER was placed online at the Bureau's Events

Page: <https://www.portland.gov/phb/events/2020/11/30/city-portland-caper-community-hearing>

The CAPER Hearings was also posted at the Consolidated Plan

Page: <https://www.portland.gov/phb/consolidated-plan-and-action-plan>

While there were no attendees at this virtual CAPER Hearing, the Zoom Meeting was open through the full duration on Monday, November 30, 2020, 3:00 -4:00 pm. A 15-day comment period was provided to submit comments on the draft CAPER. No comments were received.

See attached images of advertisement in the widely circulated Portland Tribune and a copy of the agenda.

It is clear that having to hold virtual hearings with limited ability to make available print copies of a report like CAPER during this ongoing COVID Pandemic has led to diminished participation from residents of the City as many continue to deal with the physical, social and economic fallouts of this Public Health Emergency.

## **Attachments**

**Evidence of Invite for Public Comments**

**Sign-in Sheet**

**Evidence of Public Hearing**

Notarized copy of Newspaper Ad and the Sign-in sheet have been attached as images

**Evidence of Invite for Citizen Participation and Public Comment**

**Hearing Agenda**

DRAFT

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There are no changes in the City's program objectives and goals as a result from its experiences. While the actions taken are contingent upon the yearly input of its residents via the adopted Citizen Participation Plan, experience thus far has not warranted a change of direction.

Like the rest of the globe, with the start of the COVID Pandemic in March 2019, Portland has prioritized providing services in a manner that is safe to both the providers and the recipients while addressing the socio-economic ravages caused by the ongoing public health emergency.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**



## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

On-site inspection of rental units assisted through HOME funds occurs routinely through a rotation process. As part of scheduled rotation, several apartments complexes were inspected during this evaluation period to ensure safety and wellbeing of the households living in these units. The inspections have revealed no major concerns.

### **HOME Consortium Monitoring Efforts for 2019**

The City of Portland monitors HOME funded multi-family housing projects annually by testing tenant incomes, tenant rent levels, utility allowances and financial viability for the HOME Consortium to ensure the affordability, and HOME compliances are being met on the HOME funded projects.

The City of Gresham provides monitoring for HOME funded subrecipient projects. Monitoring activities may include program performance, fiscal accountability and regulatory compliance and may involve desk monitoring and/or on-site monitoring. An objective of all desk and on-site monitoring is to ensure that the City will meet the goals and objectives set forth in the Consolidated Plan.

Multnomah County does not fund subrecipient contracts with HOME funds and is not required to perform any additional monitoring

For a full report see **Attachment 5: 2019 HOME On-site Inspection and Match Report**

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

The Consortium has policies and procedures for affirmative marketing of vacant units in projects of five or more units, per 24 CFR 92.351. Owners participating in the HOME program are informed of affirmative marketing requirements in the funding process and are audited for updates every 5 years . The Equal Housing Opportunity logo is included in all material distributed about the program and affirmative marketing policies are required in management plans.

When comparing the race and ethnicity of households residing in PHB affordable housing to the race and ethnicity of extremely low-income households residing in Multnomah county, households in need appear to be accessing PHB housing at a similar rate at which they appear in the extremely low income

population.

#### **Assessment of Affirmative Marketing Efforts**

The City requires all projects receiving HOME funds to adhere to the requirements of 92.351. As noted above, the City monitors its HOME funded properties at a minimum every three years. The City's HOME Monitoring Checklist includes a section on non-discrimination and actions to further fair housing. A copy of the Affirmative Marketing Plan is kept on file for each property.

#### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

The Consortium does not use program income for specific projects.

#### **Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

N/A

## CR-55 - HOPWA 91.520(e)

### Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Table 4 – HOPWA Number of Households Served

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance payments	50	103
Tenant-based rental assistance	45	58
Units provided in transitional housing facilities developed, leased, or operated with HOPWA funds	2	3
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	63	66
<b>Total</b>	<b>160</b>	<b>230</b>

### Narrative

The Joint Office of Homeless Services (JOHS) had a very successful year in HOPWA housing. Out of the total 230 households who received Permanent Housing Subsidy Assistance, five households were unstably housed and five in temporary housing at exit, resulting in a 95% success rate.

### Attachments

Number of Households Served Through HOPWA

Note about discrepancy about Tenant-based rental assistance : CR-55 HOPWA Table and HOPWA CAPER

## CR-60 - ESG 91.520(g) (ESG Recipients only)

### ESG Supplement to the CAPER in *e-snaps*

#### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	PORTLAND
Organizational DUNS Number	054971197
EIN/TIN Number	936002236
Identify the Field Office	PORTLAND
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Portland/Gresham/Multnomah County CoC

##### ESG Contact Name

Prefix	Ms
First Name	ANNA
Middle Name	0
Last Name	SHOOK
Suffix	0
Title	Housing Financial Analyst

##### ESG Contact Address

Street Address 1	421 SW 6th Ave., Suite 500
Street Address 2	0
City	Portland
State	OR
ZIP Code	97204-
Phone Number	5038232802
Extension	0
Fax Number	5038232387
Email Address	anna.shook@portlandoregon.gov

##### ESG Secondary Contact

Prefix	Ms
First Name	Uma
Last Name	Krishnan
Suffix	0
Title	Housing Program Coordinator
Phone Number	503-823-5129
Extension	0
Email Address	uma.krishnan@portlandoregon.gov

## 2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2019
Program Year End Date	06/30/2020

### 3a. Subrecipient Form – Complete one form for each subrecipient

**Subrecipient or Contractor Name:** TRANSITION PROJECTS, INC.

**City:** Portland

**State:** OR

**Zip Code:** 97209, 3769

**DUNS Number:** 139347751

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 420704

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 18 – Shelter Information

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 19 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 20 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 21 – Gender Information

## 6. Age—Complete for All Activities

	Total
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 22 – Age Information

## 7. Special Populations Served—Complete for All Activities

Number of Persons in Households				
Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

Table 23 – Special Population Served

## SAGE ESG CAPER

As per instructions for CR-65, a separate CAPER Report for ESG has been submitted in SAGE. Further, this report provides ESG CAPER as Attachment 3.



## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	34,238
Total Number of bed-nights provided	24,792
Capacity Utilization*	72.4%

Table 24 – Shelter Capacity

\*Notes on Capacity Utilization: New project opened 8/12/2020; Hence formula for calculation as follows:

- Bed-nights available = Beds \*323
- Bed-nights provided = Avg Length of Stay (LOS)\* Persons
- Capacity Utilization is provided/available

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The two performance standards established in AP-90 of our action plan in consultation with the CoC are:

#### 1. Number of households placed or retained in permanent housing

For the reporting year FY 19-20, a total of **4,474** individuals were placed in Permanent Housing. This is a locally tracked measure that is part of the larger System Performance Measure. As many people live in households, an alternate measure of **2,781** Households were placed or retained in permamnet housing.

#### 2. Percentage of assisted households retaining permanent housing at three-, six- and 12-months post-subsidy:

- at six-months post subsidy: **81%**
- at twelve-months post subsidy: **75%** (using % of those contacted and housed)

#### Explanation for Bed Nights

Total Number of beds -nights available: 34238 bed nights available (106\*323 nights)2. Total number of beds- nights provided: 24792 (calculated by ES APR). Capacity utilization =  $24792/34238=72.4\%*$

**Explanation for clients from “Other Location”**

HUD definition of "homeless" is more restrictive than the local definition of clients being homeless. Our Continuum of Care definition of homelessness includes people who may be doubled up or in a motel/hotel. So area emergency shelters do not turn away people who may in fact be doubled up or in other unstable housing conditions. While HUD ESG participants are required to meet HUD definition of homeless, the shelters are run by a combination of funding not limited to ESG. In fact, the City and County have increased shelter funding threefold since October 2015. Consequently, HMIS reflects this expanded definition of homelessness to include 87 clients (16%) of the 547 clients who were served in our emergency shelters. That still leaves 445 clients who meet HUD definition.

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## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>0</b>	<b>0</b>

ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	\$101,868	0	\$43,579.82
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>\$101,868</b>	<b>\$0</b>	<b>\$43,579.82</b>

ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Essential Services	0	0	0
Operations	\$425,582	\$420,704	\$397,964.51
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>\$425,582</b>	<b>\$420,704</b>	<b>\$397,964.51</b>

ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Street Outreach	0	0	0
HMIS	\$102,000	\$180,148	\$60,256.50
Administration	\$34,722	\$30,501	\$54,670.42

**Other Grant Expenditures****11e. Total ESG Grant Funds**

Total ESG Funds Expended	2017	2018	2019
	\$664,172	\$542,565.12	\$650,103.19

**Total ESG Funds Expended****11f. Match Source**

	2017	2018	2019
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	\$1,133,124.37	\$1,137,899	\$930,080.08
Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>\$1,133,124.37</b>	<b>\$1,137,899</b>	<b>\$930,080.08</b>

**Other Funds Expended on Eligible ESG Activities****11g. Total**

Total Amount of Funds Expended on ESG Activities	2017	2018	2019
	\$1,769,252	\$1,680,464.12	\$1,580,183.17

**Total Amount of Funds Expended on ESG Activities**



# **Housing Opportunities for Persons With AIDS (HOPWA) Program**

## **Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes**

FY 19-20 PORTLAND OR – 11/05/2020 – FINAL

**OMB Number 2506-0133 (Expiration Date: 01/31/2021)**

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The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. Reporting is required for all HOPWA formula grantees. The public reporting burden for the collection of information is estimated to average 41 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

**Overview.** The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

## Table of Contents

### **PART 1: Grantee Executive Summary**

1. Grantee Information
2. Project Sponsor Information
5. Grantee Narrative and Performance Assessment
  - a. Grantee and Community Overview
  - b. Annual Performance under the Action Plan
  - c. Barriers or Trends Overview

### **PART 2: Sources of Leveraging and Program Income**

1. Sources of Leveraging
2. Program Income and Resident Rent Payments

### **PART 3: Accomplishment Data: Planned Goals and Actual Outputs**

### **PART 4: Summary of Performance Outcomes**

1. Housing Stability: Permanent Housing and Related Facilities
2. Prevention of Homelessness: Short-Term Housing Payments
3. Access to Care and Support: Housing Subsidy Assistance with Supportive Services

### **PART 5: Worksheet - Determining Housing Stability Outcomes**

### **PART 6: Annual Report of Continued Use for HOPWA Facility-Based Stewardship Units (Only)**

### **PART 7: Summary Overview of Grant Activities**

- A. Information on Individuals, Beneficiaries and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, PHP, Facility Based Units, Master Leased Units ONLY)
- B. Facility-Based Housing Assistance

**Continued Use Periods.** Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Report of Continued Project Operation throughout the required use periods. This report is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

**Record Keeping.** Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. **In the case that HUD must review client-level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.**

In connection with the development of the Department's standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry,

Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, Housing Status or Destination at the end of the operating year, Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Medical Assistance, and T-cell Count. Other HOPWA projects sponsors may also benefit from collecting these data elements. HMIS local data systems must maintain client confidentiality by using a closed system in which medical information and HIV status are only shared with providers that have a direct involvement in the client's case management, treatment and care, in line with the signed release of information from the client.

**Operating Year.** HOPWA formula grants are annually awarded for a three-year period of performance with three operating years. The information contained in this CAPER must represent a one-year period of HOPWA program operation that coincides with the grantee's program year; this is the operating year. More than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the CAPER must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also coincide with the operating year this CAPER covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for an additional operating year.

**Final Assembly of Report.** After the entire report is assembled, number each page sequentially.

**Filing Requirements.** Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: at [HOPWA@hud.gov](mailto:HOPWA@hud.gov). Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7248, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C., 20410.

### **Definitions**

**Adjustment for Duplication:** Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	Tenant-Based Rental Assistance	1
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units	
2b.	Transitional/Short-term Facilities: Received Operating Subsidies	
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year	
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year	
4.	Short-term Rent, Mortgage, and Utility Assistance	1
5.	Adjustment for duplication (subtract)	1
6.	TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)	1

**Administrative Costs:** Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

**Beneficiary(ies):** All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

**Chronically Homeless Person:** An individual or family who: (i) is homeless and lives or resides individual or family who: (i) Is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

**Disabling Condition:** Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

**Facility-Based Housing Assistance:** All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

**Faith-Based Organization:** Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

**Grassroots Organization:** An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."

**HOPWA Eligible Individual:** The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

**HOPWA Housing Information Services:** Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

**HOPWA Housing Subsidy Assistance Total:** The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

**Household:** A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

**Housing Stability:** The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See *Part 5: Determining Housing Stability Outcomes* for definitions of stable and unstable housing situations.

**In-kind Leveraged Resources:** These are additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

**Leveraged Funds:** The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

**Live-In Aide:** A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See *24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide* for additional reference.

**Master Leasing:** Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

**Operating Costs:** Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

**Outcome:** The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

**Output:** The number of units of housing or households that receive HOPWA assistance during the operating year.

**Permanent Housing Placement:** A supportive housing service that

helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

**Program Income:** Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income at 2 CFR 200.307.

**Project-Based Rental Assistance (PBRA):** A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.

**Project Sponsor Organizations: Per HOPWA regulations at 24 CFR 574.3,** any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.

**SAM:** All organizations applying for a Federal award must have a valid registration active at sam.gov. SAM (System for Award Management) registration includes maintaining current information and providing a valid DUNS number.

**Short-Term Rent, Mortgage, and Utility (STRMU) Assistance:** A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide

assistance for up to 21 weeks in any 52-week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

**Stewardship Units:** Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

**Tenant-Based Rental Assistance (TBRA):** TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

**Transgender:** Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender at birth.

**Veteran:** A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.



# Housing Opportunities for Person With AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outputs and Outcomes

OMB Number 2506-0133 (Expiration Date: 01/31/2021)

## Part 1: Grantee Executive Summary

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by 24 CFR 574.3.

*Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.*

### 1. Grantee Information

<b>HUD Grant Number</b> OR-H19F001		<b>Operating Year for this report</b> From (mm/dd/yy) 07/01/19 To (mm/dd/yy) 06/30/20		
<b>Grantee Name</b> Portland Housing Bureau, City of Portland				
<b>Business Address</b>		421 SW 6 <sup>th</sup> Avenue, Suite 500		
<b>City, County, State, Zip</b>		Portland	Multnomah	OR 97204
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		93-6002236		
<b>DUN &amp; Bradstreet Number (DUNs):</b>		054971197	<b>System for Award Management (SAM):</b> Is the grantee's SAM status currently active? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide SAM Number: 3FLZ8	
<b>Congressional District of Grantee's Business Address</b>		1		
<b>*Congressional District of Primary Service Area(s)</b>		N/A		
<b>*City(ies) and County(ies) of Primary Service Area(s)</b>		Cities: N/A		Counties: N/A
<b>Organization's Website Address</b>  portlandoregon.gov/phb/		<b>Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee Service Area?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section what services maintain a waiting list and how this list is administered.		

\* Service delivery area information only needed for program activities being directly carried out by the grantee.

## 2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

**Note:** If any information does not apply to your organization, please enter N/A.

<b>Project Sponsor Agency Name</b> Cascade AIDS Project		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Nicki Turk, Director of Housing & Support Services			
<b>Email Address</b>	nturk@cascadeaids.org			
<b>Business Address</b>	520 NW Davis Street, Suite 215			
<b>City, County, State, Zip</b>	Portland	Multnomah	OR	97209
<b>Phone Number (with area code)</b>	(503) 278-3827			
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	93-0903383		<b>Fax Number (with area code)</b> (503) 223-6437	
<b>DUN &amp; Bradstreet Number (DUNs):</b>	180464919			
<b>Congressional District of Project Sponsor's Business Address</b>	1			
<b>Congressional District(s) of Primary Service Area(s)</b>	1, 3, 5			
<b>City(ies) <u>and</u> County(ies) of Primary Service Area(s)</b>	Cities: Portland, Gresham, Milwaukie, Beaverton, Hillsboro, Vancouver		Counties: Multnomah, Washington, Clackamas, Clark, Skamania	
<b>Total HOPWA contract amount for this Organization for the operating year</b>	\$ 1,566,747			
<b>Organization's Website Address</b>	cascadeaids.org			
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>		

## 2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3.

Use this section to report on organizations involved in the direct delivery of services for client households.

**Note:** If any information does not apply to your organization, please enter N/A.

<b>Project Sponsor Agency Name</b> Central City Concern		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Ryan Fisher, Program Operations & Support Manager			
<b>Email Address</b>	ryan.fisher@cccconcern.org			
<b>Business Address</b>	232 NW 6 <sup>th</sup> Ave			
<b>City, County, State, Zip</b>	Portland	Multnomah	OR	97209
<b>Phone Number (with area code)</b>	(503) 525-8483			
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	93-0728816	<b>Fax Number (with area code)</b> (503) 228-1696		
<b>DUN &amp; Bradstreet Number (DUNS):</b>	054344676			
<b>Congressional District of Project Sponsor's Business Address</b>	3			
<b>Congressional District(s) of Primary Service Area(s)</b>	1,3,5			
<b>City(ies) <u>and</u> County(ies) of Primary Service Area(s)</b>	Cities: Portland		Counties: Multnomah	
<b>Total HOPWA contract amount for this Organization for the operating year</b>	\$75,000			
<b>Organization's Website Address</b>	centralcity.org			
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>		

## **5. Grantee Narrative and Performance Assessment**

### **a. Grantee and Community Overview**

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

The City of Portland's Portland Housing Bureau receives Housing Opportunities for Persons With AIDS (HOPWA) program funds as the grantee for the Portland Eligible Metropolitan Statistical Area (EMSA). HOPWA program funds for the Portland EMSA are passed to, and administered by, the City/County Joint Office of Homeless Services (JOHS), authorized by an intergovernmental agreement established in July 2016 between the City of Portland and Multnomah County.

The JOHS work is guided by the values set out within A Home for Everyone, the community plan to prevent and end homelessness – to prioritize those who are most vulnerable, to promote racial and ethnic justice, to engage the community in identifying and implementing strategies that work, to use data and hold programs accountable for outcomes, and to strengthen the overall capacity of our systems by increasing alignment, coordination, and leverage.

The JOHS was established to oversee the delivery of services to people experiencing homelessness in Multnomah County and serves four primary functions: (1) support for community-wide homelessness planning efforts through A Home for Everyone; (2) contracting City, County, and certain state and federal funds to some 40 non-profit providers delivering a wide range of homeless and housing services; (3) overseeing the development and operations of the community's emergency shelter capacity; and (4) serving as the HUD Continuum of Care "Lead Agency".

HOPWA program funds are distributed to two contracted Project Sponsors, Cascade AIDS Project and Central City Concern, that oversee the delivery of housing assistance and related supportive services to low-income persons living with HIV/AIDS (PLWHA) and their families.

Cascade AIDS Project (CAP) is the oldest and largest community-based provider of HIV services, housing, education and advocacy in Oregon and Southwest Washington. Through this grant, CAP provides supportive housing using tenant-based rental assistance (TBRA), Short-term Rent, Mortgage, and Utility Assistance (STRMU), Transitional/Short-term Facilities Operations, Permanent Housing Facilities Operations, Permanent Housing Placement, Administration, and Supportive Services, including case management, employment and training, and limited household supplies to new permanent housing residents.

Central City Concern (CCC) is a nonprofit agency serving single adults and families in the Portland metro area who are impacted by homelessness, poverty and addictions. CCC's Supportive Housing Program combines housing with health and recovery services, as well as on-site resident services. All CCC's Supportive Housing programs have on-site staff and an array of resident services, including new move in orientation, tenant education, eviction prevention, community building and service coordination. Through this grant, CCC provides Project-based Rental Assistance to HOPWA-eligible clients.

The Portland EMSA consists of seven counties in Oregon and Southwest Washington. Oregon counties are Multnomah, Columbia, Washington, Clackamas and Yamhill, and Washington counties are Clark and Skamania. According to the Oregon Health Authority, as of December 31, 2018, a total of 5,906 persons living with HIV/AIDS (PLWHA) resided in the Portland EMSA. Nearly two fifths of PLWHA live on incomes below the Federal Poverty Level, compared to one-fifth of the general population. Additionally, in Clackamas, Washington, Multnomah counties, 22% of new HIV cases were homeless or unstably housed in 2019.

In FY 19-20, our community continued to assist PLWHA in moving to permanent housing and supporting their ability to retain that housing. In total, 272 households received supportive services and rent assistance.

### **Waiting List Administration**

CAP is the only Project Sponsor that maintains a waitlist. CAP's Supportive Housing Program applicants are screened and placed on a waitlist for emergency, short-term, and long-term housing programs, based on program availability, program eligibility and unit availability. There are currently 294 households on the waitlist (289 in Oregon and 5 in SW Washington) that are either homeless or at risk of homelessness. Households with a severe medical need, fleeing domestic violence, and families with children are prioritized. HIV Prevention and Care (HPAC) clients eligible for subsidized housing assistance through Project-based Rental Assistance (PBRA) and TBRA are placed on a waiting list until funding becomes available.

## **b. Annual Performance under the Action Plan**

Provide a narrative addressing each of the following four items:

**1. Outputs Reported.** Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

Project Sponsors met or exceeded annual goals for the number of households served with TBRA and STRMU, and all HOPWA program PBRA and Project-Based Voucher (PBV) units were filled during this operating year. Project Sponsors saw a significant increase in the demand for STRMU after the onset of the COVID-19 pandemic. During the operating year, HOPWA program funds were distributed among the different categories as follows:

- 19% Supportive Services
- 39% TBRA
- 22% PBRA
- 10% STRMU
- 3% Permanent Housing Placement
- 7% Project Sponsor Administration
- <1% Grantee Administration

During the operating year, funds were geographically distributed based on HIV/AIDS prevalence. CAP serves the entire Portland EMSA and receives almost the entirety of the entitlement, except the \$79,370 that went to Project Sponsor Central City Concern (CCC) and the Grantee Administration. Approximately 11% of the HOPWA funds are dedicated to Clark County. CAP's SW Washington (CAP SWW) Office serves both Clark and Skamania counties in Washington State.

The economic contraction due to the public health crisis has affected many working households assisted with HOPWA Housing Subsidy Assistance, and Project Sponsors saw multiple participants lose employment and supplementary income, reducing participants ability to pay a tenant portion of their subsidy. Income losses due to the pandemic have increased the demand for rent adjustments, thereby increasing the subsidy paid by Project Sponsors to fill the gap and decreasing the ability to serve additional households and stay within the PBRA and STRMU budgeted amounts.

**2. Outcomes Assessed.** Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

All Project Sponsor programs have been successful in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe and sanitary. All of the beneficiaries were either homeless or at risk of homelessness when they entered the program.

Successful strategies for helping clients maintain housing include creating and maintaining positive relationships with landlords to help avoid terminations and eviction. The CCC Resident Services Coordinator (RSC), continues to prioritize building relationships with tenants and fostering a safe and healthy community environment leading to increased coordination with our community partners and subsequent decreases in tenant isolation. Many housing participants also benefit from other supportive services offered by Project Sponsors such as housing readiness/tenant education, culturally specific navigation services, and peer mentors, as well as Bridges to Work, CAP's employment program. CCC Resident Services Coordinator (RSC) increased coordination with our community partners and subsequent decreases in tenant isolation. Additionally, Housing Case Managers are paired or teamed up with Medical Case Managers for more streamlined care.

Project Sponsors continue to work with zero income clients to increase their income. In the previous operating year 39% of participants accessed or maintained qualification for sources of income and this operating year that percentage decreased to 35%. Participants continue to report loss of income or employment, ascribable to the COVID-19 pandemic, reducing their ability to pay a tenant portion, and creating an increased need for support from staff and financial assistance from their housing program/subsidy. Many TBRA participants have required recertification of rent due to lost or greatly reduced income. Income

losses among assisted households increased subsidy costs, reducing the number of households Project Sponsors are able to assist without additional funding to cover these costs. Participants on fixed incomes also face closed doors at places they had previously accessed for assistance as well as cancellations and postponements for SSDI applications or appeals.

Of the 69 households served with PBRA, during the operating year, two participants moved within the PBRA units reflected in those individuals facilities in Part 7B, and is not duplicated in Part 3. The first was due to changing household size requirements and the second due to domestic violence/safety concerns. Additionally, one participant voluntarily exited the transitional housing facility during this reporting year to emergency shelter/streets. The participant had a difficult time with the structured nature of the housing at Outside In. The client's Housing Case Manager and Outside In staff worked to try to keep the client engaged and in housing, and ultimately the participant decided to exit the program and has refused to further engage in follow-up.

There continues to be a growing need for STRMU for emergency short-term interventions that help maintain stable housing, as well as a continued need for supportive services, such as household necessities, moving assistance, and clean new beds. In previous years and up until January 2020, CAP served participants with Supportive Services by providing new permanent housing placements limited household supplies such as beds, box fans, cleaning supplies, etcetera, through their Community Warehouse Program. However, it was communicated to the Project Sponsor that HUD determined the purchase of supplies is not included as an eligible expense under Supportive Services, per 24 CFR 574.300. The Grantee has made diligent efforts to correct the issue with its Sponsor, CAP, for all HOPWA formula grant activities moving forward, and HUD notified the Grantee in March 2020 that the City of Portland did not need to repay these funds to the U.S. Treasury. However, due to this clarification meant that CAP did not have the need they forecasted when setting the household goal for Supportive Services, especially after COVID-19 when our participants were far less likely to look for new housing that required moving assistance

**3. Coordination.** Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

There are many partnerships among HOPWA program Project Sponsors and mainstream organizations. Housing staff coordinate with numerous organizations and housing providers throughout the Portland EMSA. Housing Case Managers are connected with medical teams at all the HIV clinic sites. Housing staff attend a variety of housing-related meetings to stay in direct contact with major housing agencies. Meetings include Continuum of Care for Multnomah, Washington, Clark, and Clackamas counties, Housing Partnership Workgroup, Housing Services Network in Washington County, and resident services meetings. Besides attending housing related meetings, program staff attend monthly HIV Network meetings to stay informed of HIV related issues and programs. CAP coordinates with the following entities to provide a continuum of housing and support services necessary to assist eligible PLWHA to access and maintain stable housing:

- Home Forward – Short-term rent assistance including medical motel vouchers and Shelter Plus Care Vouchers (SPCV).
- Transition Projects, Inc. – Rent assistance for three chronically homeless individuals and priority access to emergency shelter beds at the Clark Center (men's shelter) and at Jean's Place (women's shelter) reducing the wait time for HOPWA clients to access emergency shelter while working toward permanent housing options.
- Washington County Department of Housing – Ten SPCV for families, chronically homeless, and single households.
- Clackamas County Housing Authority – Two SPCV for single-person households.
- Cascadia Behavioral Healthcare (BHC) – An embedded Cascadia Mental Health Counselor onsite at the CAP office available to clients connected to housing services or housing case management. Five vouchers for chronically homeless individuals with a mental health diagnosis through the Oregon Housing Opportunities in Partnership (OHOP) program and connection to Oregon Housing and Behavioral Health Initiative (OHBHI) Project TBRA and Support Services. In addition, HOPWA clients receive priority for the affordable and subsidized housing waitlists at Cascadia BHC.
- Central City Concern – Priority access to four subsidized housing waitlists, including The Morrison, which has 15 designated units for homeless PLWHA. CAP and HIV clinics have direct access to Central City Concern's BEST Program that provides assistance to clients applying for Supplemental Security Income (SSI) or Social Security Disability Insurance (SSDI).
- Clark County Council for the Homeless – CAP's housing staff and medical case managers regularly coordinate with Council for the Homeless.
- REACH CDC – Six designated units in two buildings for PLWHA and their families.
- Our House of Portland – CAP provides housing case management and rent assistance for 10 individuals through the Neighborhood Housing & Care Program and Our House of Portland provides nursing support and occupational therapy.

- Innovative Housing, Inc. (IHI) – Six designated subsidized units for single households and prioritization at two of IHI’s family subsidized sites.
- Catholic Charities/Caritas, Inc. – Eleven designated subsidized units at three different sites for both families and singles.
- Luke Dorf – Two units designated for PLWHA who are also in need of more intensive mental health support.
- Outside In – Two units designated for PLWHA under the age of 26.
- Sunshine Division – Referral to HOPWA clients for food and clothing services.
- Multnomah County – Ryan White funds used for short-term rental assistance, medical motel vouchers, housing case management, Early Intervention Services, Minority AIDS Initiative, Service Navigation, and Mental Health/Substance Abuse Peer Support. In addition, support services funded by Ryan White continue to support basic needs and social support that are associated with gaining or maintaining viral suppression. Ryan White funding helps address the Portland area housing crisis by assisting with housing and providing support for clients as they try to find available rental units and compete with other applicants to be offered the unit.
- Washington State Department of Health – Funding for three households with ongoing and short-term housing subsidies.

Additionally, the CCC Resident Service Coordinator at the Rose Wood Apartments applied to join the HIV Planning Services Council; the 30-member board serves as the decision-making body for Federal funds, plans medical and service delivery, and performs the needs assessment for PLWHA in the Portland EMSA.

**4. Technical Assistance.** Describe any program technical assistance needs and how they would benefit program beneficiaries.  
N/A

### **c. Barriers and Trends Overview**

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program’s ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program’s ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

<input checked="" type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Housing Availability	<input checked="" type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input checked="" type="checkbox"/> Multiple Diagnoses	<input checked="" type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input checked="" type="checkbox"/> Supportive Services	<input type="checkbox"/> Credit History	<input checked="" type="checkbox"/> Rental History	<input checked="" type="checkbox"/> Criminal Justice History
<input checked="" type="checkbox"/> Housing Affordability	<input type="checkbox"/> Geography/Rural Access	<input type="checkbox"/> Other, please explain further	

The number of clients who are in need of mental health and/or substance abuse support coupled with the long wait times for clients trying to access those services continues to be a significant challenge faced by clients and case managers. Participants often have to wait one or more months for an intake appointment with a mental health agency or to access a substance abuse treatment program. This delay can lead to clients, who previously felt ready and motivated to engage in mental health or substance abuse support, to lose their motivation, leading to relapse or a return to less successful behavior patterns. Peer services also continue to be very important to engage clients in care and help keep them in medical, mental health, and substance abuse treatment.

CAP staff addresses these challenges by collaborating intensively with Medical Case Managers and other service providers to link clients to care providers who might have immediate openings. Case Managers are also able to refer clients to CAP’s peer mentor program for additional support to connect to mental health care or treatment programs. In the previous operating year, CAP received additional Ryan White funds to expand the peer support program to include connecting clients to substance use treatment/recovery programs. CAP also works closely with Multnomah County’s Addictions Benefit Coordination Team to help PLWHA access treatment beds.

For CCC, the biggest challenge of this reporting period was the COVID-19 pandemic. An important part of CCC’s response has been to supply all residents and staff with facemasks and coverings. One of the biggest resident needs they have seen at the Rose Wood Apartments, is an increased need for food. The RSC has been regularly delivering food boxes from local food pantries to residents, continues to inform the community if they are in need, and started an onsite food pantry for urgent. CCC has increased community messaging and communication efforts in order to ensure each resident stays up-to-date on the fast changing pandemic updates, CDC guidelines, tips on social distancing practices, updates on CCC’s COVID-19 program changes and other outside emergency relief resources.

Vacancy rates in the Portland area are extremely low at around 3.8%, (U.S. Census Bureau) and the average rent of all units increased 2% this year. The average rent for a unit is \$1,528 per month (CoStar 2019). However, HUD places the fair market rent (FMR) that is used as a threshold for many long-term housing subsidy programs at \$1,441, including utility costs (U.S. HUD), which is more expensive than 98% of other FMR areas (RentData.org). In such a market, it is especially challenging for PLWHA with other housing barriers to find available units. Participants routinely have to compete with multiple other applicants for rental units.

Landlords have raised rents above the cut-off for the Housing Choice Voucher Program, resulting in more units being beyond affordability. Lack of affordable housing throughout the Portland metropolitan area is becoming severe for even higher income residents. The need is seriously exacerbated for those who are low-income and face other barriers.

Project Sponsors continue to advocate in the community for affordable housing that is accessible for clients, and to work on building partnerships with landlords and service providers in areas that may be more affordable for clients. Project Sponsors and the Grantee participates in and supports local efforts advocating for more affordable housing infrastructure in the Portland Metro area as well as for greater tenant protections.

On a similar note, the number of people needing long-term rent subsidies such as HOPWA TBRA and PBRA, Housing Choice Vouchers (HCV), Low Income Public Housing, Project-Based Rental Vouchers (PBRV), Low Income Housing Tax Credit is much greater than the availability of those subsidies in the community. As an example, there are currently 289 people on CAP's waiting list for long-term housing. Additionally, the waiting lists at the Housing Authorities in the Portland EMSA are closed to new applicants, and eligible applicants generally wait several years for the opportunity to apply for subsidized housing then be placed on a waiting list for an additional multi-year timeframe.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

PLWHA in the Portland and SW Washington area are confronted with the dire need for housing resources. Rents have risen beyond what is affordable for many PLWHA, and simply finding affordable housing is extremely challenging. Project Sponsors continue to develop partnerships with mainstream (non-HIV-specific) housing providers to secure both subsidized and unsubsidized units for PLWHA, including for those with more significant housing barriers. A significant service gap is lack of funds to pay security deposits for people trying to move to more affordable or subsidized units. Providers have struggled to find alternative means to pay security deposits that could lead to PLWHA losing affordable units. Increasingly, additional housing case management has been needed to support clients to retain existing housing.

In the Portland EMSA, the lack of affordable housing and low vacancy rate is contributing to more unstable housing situations for PLWHA as well as increasing the length of time someone is homeless due to the amount of time to find rental housing in such a difficult market. This has only been exacerbated and more pronounced by the current pandemic. In the absence of available deeply affordable housing, the Portland EMSA will continue to see average lengths of stay in our shelters increase (they now exceed three months), and those who do find housing will too often be severely rent burdened and at risk of falling back into homelessness. While there has been a moratorium on evictions, this has also meant an even greater shortage of available housing for clients in need of affordable housing. This also has created an impending debt scenario for those participants who have temporary incomes that disqualify them from services (e.g. unemployment), and is a perilous situation without any certainty of a return to the same level of employment or income after the pandemic relief runs out or is not renewed.

Complicating the matter further, in Clark County, CAP SWW reports there is a culture of homeownership that is significantly less friendly to tenants than the neighboring Portland as well as the lack of legislation for rent control. Securing affordable housing is even more difficult for participants with criminal convictions, eviction history, and limited income in the current housing market. For participants with a criminal record that includes a past sexual offense, housing is nearly impossible. While we continue to work on this as an agency and in concert with other community partners, there has been very little housing available for people with a registered sexual offense which is even more dramatic when parolees are often free on condition of permanent shelter.

While more resources are available in Portland, transportation is often a significant barrier for participants in Clark County. One major gap that CAP SWW faces in Clark County is the lack of any low barrier housing, SRO, transitional housing, etcetera. Participants who have barriers have nothing to choose between besides homelessness or a one-year lease. Also specifically difficult in the Vancouver metro area, motels are becoming harder to access, with only two local hotels willing to accept payment from CAP SWW. CAP SWW continues to work on fostering new and healthy partnerships with local



motels for short-term stays for health emergencies, domestic violence intervention, and bridging clear short-term housing gaps. Finally, because of the suburban nature of the community, there is still much more HIV-related stigma than in urban Portland, for participants receiving services and staying engaged in housing case management. CAP SWW continues to work, as a housing department, with the peer navigation team and medical case managers to work through fears of disclosure, isolation, and rejection with clients hesitant to take advantage of services, especially in certain underserved minority populations in the region

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

N/A

**End of PART 1**

## PART 2: Sources of Leveraging and Program Income

### 1. Sources of Leveraging

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

**Note:** Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.

#### A. Source of Leveraging Chart

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
<b>Public Funding</b>			
Ryan White-Housing Assistance	\$ 647,804	Housing	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other	\$ 585,241	Case Management	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Housing Choice Voucher Program	\$ 14,015	Housing	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Continuum of Care			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public: Project-Based Voucher Program	\$ 945,889	Housing	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public: Shelter Plus Care Program	\$ 315,011	Housing	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public: Home Forward	\$ 251,039	Housing Operations	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Public: Multnomah County	\$ 44,056	Housing, Case Management	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Public: Washington State Department of Housing	\$ 246,547	Housing, Case Management	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Public: Medicaid XIX	\$ 182,806	Case Management	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
<b>Private Funding</b>			
Grants			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
In-kind Resources	\$ 307,743	Housing, Operations, Case Management	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
<b>Other Funding</b>			
Grantee/Project Sponsor (Agency) Cash			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord	\$ 93,748		
<b>TOTAL (Sum of all Rows)</b>	<b>\$ 3,633,899</b>		

## 2. Program Income and Resident Rent Payments

In Section 2, Chart A, report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

**Note:** Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).

### A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year

Program Income and Resident Rent Payments Collected		Total Amount of Program Income (for this operating year)
1.	Program income (e.g. repayments)	\$ 0
2.	Resident Rent Payments made directly to HOPWA Program	\$ 266,421
3.	<b>Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)</b>	\$ 266,421

### B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

Program Income and Resident Rent Payment Expended on HOPWA programs		Total Amount of Program Income Expended (for this operating year)
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	\$ 0
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	\$ 266,421
3.	<b>Total Program Income Expended (Sum of Rows 1 and 2)</b>	\$ 266,421

End of PART 2

**PART 3: Accomplishment Data Planned Goal and Actual Outputs**

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

**1. HOPWA Performance Planned Goal and Actual Outputs**

	<b>HOPWA Performance Planned Goal and Actual</b>	<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
		<b>HOPWA Assistance</b>		<b>Leveraged Households</b>		<b>HOPWA Funds</b>	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
	<b>HOPWA Housing Subsidy Assistance</b>	<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
1	Tenant-Based Rental Assistance	45	58	0	30	\$ 659,366	\$ 591,397
2a	<b>Permanent Housing Facilities:</b> Received Operating Subsidies/Leased units (Households Served)	65	66	39	45	\$ 315,127	\$ 324,855
2b	<b>Transitional/Short-term Facilities:</b> Received Operating Subsidies/Leased units (Households Served)	2	3	0	0	\$ 19,218	\$ 19,218
3a	<b>Permanent Housing Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)	0	0	0	0	\$ -	\$ -
3b	<b>Transitional/Short-term Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)	0	0	0	0	\$ -	\$ -
4	Short-Term Rent, Mortgage and Utility Assistance	70	103	164	164	\$ 144,596	\$ 145,861
5	Permanent Housing Placement Services	13	65	0	0	\$ 88,000	\$ 46,714
6	Adjustments for duplication (subtract)	20	23	0	6		
7	<b>Total HOPWA Housing Subsidy Assistance (Columns a – d equal the sum of Rows 1-5 minus Row 6; Columns e and f equal the sum of Rows 1-5)</b>	175	272	203	233	\$ 1,226,307	\$ 1,128,045
	<b>Housing Development (Construction and Stewardship of facility based housing)</b>	<b>[1] Output: Housing Units</b>				<b>[2] Output: Funding</b>	
8	Facility-based units; Capital Development Projects not yet opened (Housing Units)	0	0	0	0	\$ -	\$ -
9	Stewardship Units subject to 3- or 10- year use agreements	2	2				
10	<b>Total Housing Developed (Sum of Rows 8 &amp; 9)</b>	2	2	0	0	\$ -	\$ -
	<b>Supportive Services</b>	<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
11a	Supportive Services provided by project sponsors that also delivered HOPWA housing subsidy assistance	220	472			\$ 303,997	\$ 298,182
11b	Supportive Services provided by project sponsors that only provided supportive services.	0	0			\$ -	\$ -
12	Adjustment for duplication (subtract)	0	0				
13	<b>Total Supportive Services (Columns a – d equals the sum of Rows 11 a &amp; b minus Row 12; Columns e and f equal the sum of Rows 11a &amp; 11b)</b>	220	472			\$ 303,997	\$ 298,182
	<b>Housing Information Services</b>	<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
14	Housing Information Services	0	0			\$ -	\$ -
15	<b>Total Housing Information Services</b>	0	0			\$ -	\$ -
	<b>Grant Administration and Other Activities</b>	<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
16	Resource Identification to establish, coordinate and develop housing assistance resources					\$ -	\$ -
17	Technical Assistance (if approved in grant agreement)					\$ -	\$ -
18	Grantee Administration (maximum 3% of total HOPWA grant)					\$ 47,761	\$ 9,355
19	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					\$ 111,443	\$ 100,432
20	<b>Total Grant Administration and Other Activities (Sum of Rows 16 – 19)</b>					\$ 159,204	\$ 109,787
	<b>Total Expended</b>					<b>[2] Outputs: HOPWA Funds Expended</b>	
						<b>Budget</b>	<b>Actual</b>
21	<b>Total Expenditures for operating year (Sum of Rows 7, 10, 13, 15, and 20)</b>					\$ 1,689,508	\$ 1,536,014

## 2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

**Data check:** Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of <u>Households</u>	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance		
2.	Alcohol and drug abuse services		
3.	Case management	257	\$ 208,110
4.	Child care and other child services		
5.	Education		
6.	Employment assistance and training		
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310		
8.	Legal services		
9.	Life skills management (outside of case management)	170	\$ 10,121
10.	Meals/nutritional services		
11.	Mental health services		
12.	Outreach		
13.	Transportation		
14.	Other Activity (if approved in grant agreement). <b>Specify:</b> Warehouse Program	115	\$ 79,951
15.	<b>Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)</b>	542	
16.	<b>Adjustment for Duplication (subtract)</b>	70	
17.	<b>TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)</b>	472	\$ 298,182

### 3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary

In Row a, enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b, enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c, enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d, enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e, enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f, enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g, report the amount of STRMU funds expended to support direct program costs such as program operation staff.

**Data Check:** The total households reported as served with STRMU in Row a, column [1] and the total amount of HOPWA funds reported as expended in Row a, column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b and f, respectively.

**Data Check:** The total number of households reported in Column [1], Rows b, c, d, e, and f equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b, c, d, e, f, and g. equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of <u>Households</u> Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	103	\$145,861
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.	5	\$ 10,538
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.	0	\$ 0
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	62	\$ 50,744
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.	15	\$ 31,906
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.	21	\$ 8,177
g.	Direct program delivery costs (e.g., program operations staff time)		\$ 44,496

End of PART 3

## Part 4: Summary of Performance Outcomes

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type. In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.

**Data Check:** The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].

**Note:** Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

### Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)

#### A. Permanent Housing Subsidy Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Tenant- Based Rental Assistance	58	51	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	2	Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	2	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	2	
			6 Institution	1	
			7 Jail/Prison	0	Unstable Arrangements
			8 Disconnected/Unknown	0	
			9 Death	0	Life Event
Permanent Supportive Housing Facilities/ Units	66	58	1 Emergency Shelter/Streets	1	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	5	Stable/Permanent Housing (PH)
			4 Other HOPWA	2	
			5 Other Subsidy	0	
			6 Institution	0	
			7 Jail/Prison	0	Unstable Arrangements
			8 Disconnected/Unknown	0	
			9 Death	0	Life Event

#### B. Transitional Housing Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Transitional/ Short-Term Housing Facilities/ Units	3	2	1 Emergency Shelter/Streets	1	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable with Reduced Risk of Homelessness
			3 Private Housing	0	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	
			7 Jail/Prison	0	Unstable Arrangements
			8 Disconnected/unknown	0	
			9 Death	0	Life Event
B1: Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months			0		

## Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Subsidy Assistance)

Report the total number of households that received STRMU assistance in Column [1].

In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor's best assessment for stability at the end of the operating year.

Information in Column [3] provides a description of housing outcomes; therefore, data is not required.

At the bottom of the chart:

- In Row 1a, report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b, report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

**Data Check:** The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

**Data Check:** The sum of Column [2] should equal the number of households reported in Column [1].

### Assessment of Households that Received STRMU Assistance

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
103	<b>Maintain Private Housing <u>without</u> subsidy</b> (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)	53	<i>Stable/Permanent Housing (PH)</i>
	<b>Other Private Housing without subsidy</b> (e.g. client switched housing units and is now stable, not likely to seek additional support)	5	
	Other HOPWA Housing Subsidy Assistance	4	
	Other Housing Subsidy (PH)	23	
	<b>Institution</b> (e.g. residential and long-term care)	1	
	Likely that additional STRMU is needed to maintain current housing arrangements	10	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	<b>Transitional Facilities/Short-term</b> (e.g. temporary or transitional arrangement)	2	
	<b>Temporary/Non-Permanent Housing arrangement</b> (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)	1	
	Emergency Shelter/street	3	<i>Unstable Arrangements</i>
	Jail/Prison	0	
	Disconnected	0	
	Death	1	<i>Life Event</i>
1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).			33
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			4



### Section 3. HOPWA Outcomes on Access to Care and Support

#### 1a. Total Number of Households

Line [1]: For project sponsors that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c to adjust for duplication among the service categories and Row d to provide an unduplicated household total.

Line [2]: For project sponsors that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

**Note:** These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b below.

Total Number of Households	
<b>1. For Project Sponsors that provided HOPWA Housing Subsidy Assistance:</b> Identify the total number of households that received the following HOPWA-funded services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	295
b. Case Management	257
c. Adjustment for duplication (subtraction)	236
<b>d. Total Households Served by Project Sponsors with Housing Subsidy Assistance (Sum of Rows a and b minus Row c)</b>	<b>316</b>
<b>2. For Project Sponsors did NOT provide HOPWA Housing Subsidy Assistance:</b> Identify the total number of households that received the following HOPWA-funded service:	
a. HOPWA Case Management	
<b>b. Total Households Served by Project Sponsors without Housing Subsidy Assistance</b>	

#### 1b. Status of Households Accessing Care and Support

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report the number of households that demonstrated access or maintained connections to care and support within the operating year.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report the number of households that demonstrated improved access or maintained connections to care and support within the operating year.

**Note:** For information on types and sources of income and medical insurance/assistance, refer to Charts below.

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing	314	0	Support for Stable Housing
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)	314	0	Access to Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	289	0	Access to Health Care
4. Accessed and maintained medical insurance/assistance	280	0	Access to Health Care
5. Successfully accessed or maintained qualification for sources of income	110	0	Sources of Income

#### Chart 1b, Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)

- |  |  |  |
|--|--|--|
| <ul style="list-style-type: none"> <li>MEDICAID Health Insurance Program, or use local program name</li> <li>MEDICARE Health Insurance Program, or use local program name</li> </ul> | <ul style="list-style-type: none"> <li>Veterans Affairs Medical Services</li> <li>AIDS Drug Assistance Program (ADAP)</li> <li>State Children's Health Insurance Program (SCHIP), or use local program name</li> </ul> | <ul style="list-style-type: none"> <li>Ryan White-funded Medical or Dental Assistance</li> </ul> |
|--|--|--|

**Chart 1b, Row 5: Sources of Income include, but are not limited to the following (Reference only)**

- |   |  |  |
|---|--|--|
| <ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Veteran's Pension</li> <li>• Unemployment Insurance</li> <li>• Pension from Former Job</li> <li>• Supplemental Security Income (SSI)</li> </ul> | <ul style="list-style-type: none"> <li>• Child Support</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Alimony or other Spousal Support</li> <li>• Veteran's Disability Payment</li> <li>• Retirement Income from Social Security</li> <li>• Worker's Compensation</li> </ul> | <ul style="list-style-type: none"> <li>• General Assistance (GA), or use local program name</li> <li>• Private Disability Insurance</li> <li>• Temporary Assistance for Needy Families (TANF)</li> <li>• Other Income Sources</li> </ul> |
|---|--|--|

**1c. Households that Obtained Employment**

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

***Note:** This includes jobs created by this project sponsor or obtained outside this agency.*

***Note:** Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.*

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	43	0

**End of PART 4**

## PART 5: Worksheet - Determining Housing Stability Outcomes (optional)

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

Permanent Housing Subsidy Assistance	Stable Housing (# of households remaining in program plus 3+4+5+6)	Temporary Housing (2)	Unstable Arrangements (1+7+8)	Life Event (9)
Tenant-Based Rental Assistance (TBRA)				
Permanent Facility-based Housing Assistance/Units				
Transitional/Short-Term Facility-based Housing Assistance/Units				
<b>Total Permanent HOPWA Housing Subsidy Assistance</b>				
Reduced Risk of Homelessness: Short-Term Assistance	Stable/Permanent Housing	Temporarily Stable, with Reduced Risk of Homelessness	Unstable Arrangements	Life Events
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)				
<b>Total HOPWA Housing Subsidy Assistance</b>				

### Background on HOPWA Housing Stability Codes

#### Stable Permanent Housing/Ongoing Participation

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

#### Temporary Housing

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

#### Unstable Arrangements

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

#### Life Event

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

**Tenant-based Rental Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Permanent Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Transitional/Short-Term Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Tenure Assessment.** A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

**STRMU Assistance:** Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

**End of PART 5**

**PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

**Note:** See definition of Stewardship Units.

**1. General information**

HUD Grant Number(s)  OR-H13F001	<b>Operating Year for this report</b> <b>From (mm/dd/yy)</b> 07/01/19 <b>To (mm/dd/yy)</b> 06/30/20 <input checked="" type="checkbox"/> <b>Final Yr</b> <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6; <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input checked="" type="checkbox"/> Yr 10
Grantee Name  Portland Housing Bureau, City of Portland	Date Facility Began Operations (mm/dd/yy)  03/16/10

**2. Number of Units and Non-HOPWA Expenditures**

Facility Name: Sandy Apartments	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)	2	\$ 8,274

**3. Details of Project Site**

Project Sites: Name of HOPWA-funded project	Sandy Apartments
Site Information: Project Zip Code(s)	97220
Site Information: Congressional District(s)	3
Is the address of the project site confidential?	<input checked="" type="checkbox"/> Yes, protect information; do not list <input type="checkbox"/> Not confidential; information can be made available to the public
<b>If the site is not confidential:</b> Please provide the contact information, phone, email address/location, if business address is different from facility address	

**End of PART 6**

**Part 7: Summary Overview of Grant Activities****A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

**Note:** Reporting for this section should include *ONLY* those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services *ONLY*).

**Section 1. HOPWA-Eligible Individuals Who Received HOPWA Housing Subsidy Assistance****a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

Individuals Served with Housing Subsidy Assistance	Total
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	272

**Chart b. Prior Living Situation**

In Chart b, report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

**Data Check:** The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a above.

Category		Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance
1.	<u>Continuing</u> to receive HOPWA support from the prior operating year	138
<b>New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year</b>		
2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	11
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	6
4.	Transitional housing for homeless persons	8
5.	<b>Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)</b>	25
6.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	7
7.	Psychiatric hospital or other psychiatric facility	0
8.	Substance abuse treatment facility or detox center	3
9.	Hospital (non-psychiatric facility)	1
10.	Foster care home or foster care group home	1
11.	Jail, prison or juvenile detention facility	0
12.	Rented room, apartment, or house	78
13.	House you own	5
14.	Staying or living in someone else's (family and friends) room, apartment, or house	8
15.	Hotel or motel paid for without emergency shelter voucher	5
16.	Other	1
17.	Don't Know or Refused	0
18.	<b>TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)</b>	272

### c. Homeless Individual Summary

In Chart c, indicate the number of eligible individuals reported in Chart b, Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c do not need to equal the total in Chart b, Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	1	3

### Section 2. Beneficiaries

In Chart a, report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (*as reported in Part 7A, Section 1, Chart a*), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

**Note:** See definition of HOPWA Eligible Individual

**Note:** See definition of Transgender.

**Note:** See definition of Beneficiaries.

**Data Check:** The sum of each of the Charts b & c on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a, Row 4 below.

#### a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a)	272
2. Number of ALL other persons <b>diagnosed</b> as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	17
3. Number of ALL other persons <b>NOT diagnosed</b> as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefited from the HOPWA housing subsidy	121
4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1, 2, & 3)	410

**b. Age and Gender**

In Chart b, indicate the Age and Gender of all beneficiaries as reported in Chart a directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a, Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a, Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E. equals the total number of beneficiaries reported in Part 7, Section 2, Chart a, Row 4.

<b>HOPWA Eligible Individuals (Chart a, Row 1)</b>						
		<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D.</b>	<b>E.</b>
		<b>Male</b>	<b>Female</b>	<b>Transgender M to F</b>	<b>Transgender F to M</b>	<b>TOTAL (Sum of Columns A-D)</b>
1.	Under 18	0	0	0	0	0
2.	18 to 30 years	9	2	3	0	14
3.	31 to 50 years	90	41	5	0	136
4.	51 years and Older	100	19	3	0	122
5.	<b>Subtotal (Sum of Rows 1-4)</b>	199	62	11	0	272
<b>All Other Beneficiaries (Chart a, Rows 2 and 3)</b>						
		<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D.</b>	<b>E.</b>
		<b>Male</b>	<b>Female</b>	<b>Transgender M to F</b>	<b>Transgender F to M</b>	<b>TOTAL (Sum of Columns A-D)</b>
6.	Under 18	38	25	0	0	63
7.	18 to 30 years	18	20	0	0	38
8.	31 to 50 years	13	11	0	0	24
9.	51 years and Older	8	5	0	0	13
10.	<b>Subtotal (Sum of Rows 6-9)</b>	77	61	0	0	138
<b>Total Beneficiaries (Chart a, Row 4)</b>						
11.	<b>TOTAL (Sum of Rows 5 &amp; 10)</b>	276	123	11	0	410



**c. Race and Ethnicity\***

In Chart c, indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a, Row 4. Report the race of all HOPWA eligible individuals in Column [A]. Report the ethnicity of all HOPWA eligible individuals in column [B]. Report the race of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the ethnicity of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a, Row 4.

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a, Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a, Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native	8	2	2	1
2.	Asian	6	0	4	0
3.	Black/African American	44	1	43	0
4.	Native Hawaiian/Other Pacific Islander	0	0	1	0
5.	White	187	50	72	42
6.	American Indian/Alaskan Native & White	6	1	1	1
7.	Asian & White	1	1	0	0
8.	Black/African American & White	2	0	3	0
9.	American Indian/Alaskan Native & Black/African American	3	0	0	0
10.	Other Multi-Racial	15	9	12	4
11.	Column Totals (Sum of Rows 1-10)	272	64	138	48

**Data Check:** Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a, Row 4.

\*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

**Section 3. Households****Household Area Median Income**

Report the income(s) for all households served with HOPWA housing subsidy assistance.

**Data Check:** The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

**Note:** Refer to <https://www.huduser.gov/portal/datasets/il.html> for information on area median income in your community.

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	203
2.	31-50% of area median income (very low)	45
3.	51-80% of area median income (low)	24
4.	<b>Total (Sum of Rows 1-3)</b>	272

**Part 7: Summary Overview of Grant Activities****B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

Cascade AIDS Project

**2. Capital Development****2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility: Project Open Door
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input checked="" type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input checked="" type="checkbox"/> Operating	\$59,696	\$124,026	
a.	Purchase/lease of property:		Date (mm/dd/yy): 1995
b.	Rehabilitation/Construction Dates:		Date started: 1996      Date Completed: 1997
c.	Operation dates:		Date residents began to occupy: 1997 <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: 1997 <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = 9      Total Units = 9
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		815 NE 162 <sup>nd</sup> , Portland OR 97230
h.	Is the address of the project site confidential?		<input checked="" type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab	0	0	0	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor**

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

**3a. Check one only**

- ☒ Permanent Supportive Housing Facility/Units  
☐ Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** Home Forward

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/ 0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units		6	3			
d.	Other housing facility <u>Specify:</u>						

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	10	57,872
d.	Other Activity (if approved in grant agreement) <u>Specify:</u> Utility Assistance	4	1,824
e.	Adjustment to eliminate duplication (subtract)	4	
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	10	59,696

**Part 7: Summary Overview of Grant Activities****B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

Cascade AIDS Project

**2. Capital Development****2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility: Carriage Hill
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input checked="" type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input checked="" type="checkbox"/> Operating	\$18,741	\$70,819	
a.	Purchase/lease of property:		Date (mm/dd/yy): 2000
b.	Rehabilitation/Construction Dates:		Date started: 2001      Date Completed: 2002
c.	Operation dates:		Date residents began to occupy: 2003 <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: 2003 <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = 3      Total Units = 3
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		8008-8014 SW 45 <sup>th</sup> Ave, Portland OR 97221
h.	Is the address of the project site confidential?		<input checked="" type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

## 2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab	0	0	0	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

## 3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

**Note:** The number units may not equal the total number of households served.

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

### 3a. Check one only

- ☒ Permanent Supportive Housing Facility/Units  
☐ Short-term Shelter or Transitional Supportive Housing Facility/Units

### 3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** Home Forward

Type of housing facility operated by the project sponsor		Total Number of <u>Units</u> in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio /0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units			1	2		
d.	Other housing facility Specify:						

## 4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	4	18,027
d.	Other Activity (if approved in grant agreement) <b>Specify:</b> Utility Assistance	2	714
e.	Adjustment to eliminate duplication (subtract)	2	
f.	<b>TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)</b>	4	18,741

**Part 7: Summary Overview of Grant Activities****B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

Cascade AIDS Project

**2. Capital Development****2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility: Nathaniel's Way
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input checked="" type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input checked="" type="checkbox"/> Operating	\$31,581	\$56,194	
a.	Purchase/lease of property:		Date (mm/dd/yy): 1998
b.	Rehabilitation/Construction Dates:		Date started: 1999      Date Completed: 1999
c.	Operation dates:		Date residents began to occupy: 1999 <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: 1999 <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = 4      Total Units = 4
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		1110 E Burnside, Portland, OR 97203
h.	Is the address of the project site confidential?		<input checked="" type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

## 2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab	0	0	0	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

## 3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

**Note:** The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

### 3a. Check one only

- ☒ Permanent Supportive Housing Facility/Units  
☐ Short-term Shelter or Transitional Supportive Housing Facility/Units

### 3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

Name of Project Sponsor/Agency Operating the Facility/Leased Units: Home Forward

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio /0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units				3	1	
d.	Other housing facility <u>Specify:</u>						

## 4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	5	29,829
d.	Other Activity (if approved in grant agreement) <u>Specify:</u> Utility Assistance	1	1,752
e.	Adjustment to eliminate duplication (subtract)	1	
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	5	31,581

**Part 7: Summary Overview of Grant Activities****B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

Cascade AIDS Project

**2. Capital Development****2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility: Scattered Sites
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input checked="" type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input checked="" type="checkbox"/> Operating	\$40,793	\$12,651	
a.	Purchase/lease of property:		Date (mm/dd/yy): 1998
b.	Rehabilitation/Construction Dates:		Date started: 1998      Date Completed: 1999
c.	Operation dates:		Date residents began to occupy: 1999 <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: 1999 <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = 8      Total Units = 8
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		4838 N Williams Ave, 4840 N Williams Ave, 5262 NE 8 <sup>th</sup> Ave, 5315 NE 27 <sup>th</sup> Ave, 5903 N Michigan Street, 525 NE Morris, 727 NE Emerson Street, 3933 N Vancouver Ave
h.	Is the address of the project site confidential?		<input checked="" type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public



## 2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab	0	0	0	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

## 3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

**Note:** The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

### 3a. Check one only

- ☒ Permanent Supportive Housing Facility/Units  
☐ Short-term Shelter or Transitional Supportive Housing Facility/Units

### 3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** Portland Community Reinvestment Initiatives

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/ 0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units			7	1		
d.	Other housing facility <u>Specify:</u>						

## 4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	8	37,946
d.	Other Activity (if approved in grant agreement) <u>Specify:</u> Utility Assistance	2	2,847
e.	Adjustment to eliminate duplication (subtract)	2	
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	8	40,793

**Part 7: Summary Overview of Grant Activities**  
**B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

Cascade AIDS Project

**2. Capital Development**

**2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility: Madrona Studios
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input checked="" type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input checked="" type="checkbox"/> Operating	\$48,825	\$42,700	
a.	Purchase/lease of property:		Date (mm/dd/yy): 09/04
b.	Rehabilitation/Construction Dates:		Date started: 03/09      Date Completed: 02/10
c.	Operation dates:		Date residents began to occupy: 03/01/10 <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: 03/01/10 <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = 10      Total Units = 176
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		10 N Wielder Street, Portland, OR 97227
h.	Is the address of the project site confidential?		<input checked="" type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab	0	0	0	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor**

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

**3a. Check one only**

- ☒ Permanent Supportive Housing Facility/Units  
☐ Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** Central City Concern

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/ 0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units	10					
d.	Other housing facility <u>Specify:</u>						

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	12	48,825
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)		
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	12	48,825

**Part 7: Summary Overview of Grant Activities****B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

Cascade AIDS Project

**2. Capital Development****2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility: McCoy Village
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input checked="" type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input checked="" type="checkbox"/> Operating	\$39,289	\$10,176	
a.	Purchase/lease of property:		Date (mm/dd/yy): 1999
b.	Rehabilitation/Construction Dates:		Date started: 2000      Date Completed: 2001
c.	Operation dates:		Date residents began to occupy: 2001 <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: 1999 <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = 4      Total Units = 51
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		4430 NE Martin Luther King Jr. Blvd, Portland, OR 97211
h.	Is the address of the project site confidential?		<input checked="" type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

## 2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab	0	0	4	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

## 3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

**Note:** The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

### 3a. Check one only

- ☒ Permanent Supportive Housing Facility/Units  
☐ Short-term Shelter or Transitional Supportive Housing Facility/Units

### 3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

Name of Project Sponsor/Agency Operating the Facility/Leased Units: Cascade Management

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/ 0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units		2	2			
d.	Other housing facility <u>Specify:</u>						

## 4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	5	37,120
d.	Other Activity (if approved in grant agreement) <u>Specify:</u> Utility Assistance	3	2,169
e.	Adjustment to eliminate duplication (subtract)	3	
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	5	39,289

**Part 7: Summary Overview of Grant Activities****B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

Cascade AIDS Project

**2. Capital Development****2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility: Outside In Transitional Housing
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input type="checkbox"/> Permanent housing <input checked="" type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input checked="" type="checkbox"/> Operating	\$19,218	\$57,272	
a.	Purchase/lease of property:		Date (mm/dd/yy): 11/30/98
b.	Rehabilitation/Construction Dates:		Date started: 10/01/99      Date Completed: 01/10/01
c.	Operation dates:		Date residents began to occupy: 01/02 <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: 01/02 <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = 2      Total Units = 28
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		1132 SW 13 <sup>th</sup> Ave, Portland, OR 97205
h.	Is the address of the project site confidential?		<input checked="" type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab	0	0	0	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor**

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

**3a. Check one only**

- ☐ Permanent Supportive Housing Facility/Units  
☒ Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** Outside In

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/ 0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence	2					
c.	Project-based rental assistance units or leased units						
d.	Other housing facility <u>Specify:</u>						

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	3	19,218
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)		
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	3	19,218

**Part 7: Summary Overview of Grant Activities****B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

Cascade AIDS Project

**2. Capital Development****2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility: Cornerstone
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input checked="" type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input checked="" type="checkbox"/> Operating	\$6,398	\$18,758	
a.	Purchase/lease of property:		Date (mm/dd/yy): 08/21/97
b.	Rehabilitation/Construction Dates:		Date started: 10/99      Date Completed: 12/00
c.	Operation dates:		Date residents began to occupy: 11/00 <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: 2000 <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = 1      Total Units = 46
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		1134 SW Jefferson Street, Portland, OR 97201
h.	Is the address of the project site confidential?		<input checked="" type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public



## 2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab	0	0	0	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

## 3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

**Note:** The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

### 3a. Check one only

- ☒ Permanent Supportive Housing Facility/Units  
☐ Short-term Shelter or Transitional Supportive Housing Facility/Units

### 3b. Type of Facility

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** Innovative Housing, Inc

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/ 0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling	1					
b.	Community residence						
c.	Project-based rental assistance units or leased units						
d.	Other housing facility <u>Specify:</u>						

## 4. Households and Housing Expenditures

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	1	5,982
d.	Other Activity (if approved in grant agreement) <u>Specify:</u> Utility Assistance	1	416
e.	Adjustment to eliminate duplication (subtract)	1	
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	1	6,398

**Part 7: Summary Overview of Grant Activities****B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

Cascade AIDS Project

**2. Capital Development****2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility: McCallister Village
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input checked="" type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input checked="" type="checkbox"/> Operating	\$10,503	\$16,417	
a.	Purchase/lease of property:		Date (mm/dd/yy): 02/08
b.	Rehabilitation/Construction Dates:		Date started: 07/10      Date Completed: 04/11
c.	Operation dates:		Date residents began to occupy: 07/01/11 <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: 07/01/11 <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = 3      Total Units = 48
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		2155 W Firestone Lane, Vancouver, WA
h.	Is the address of the project site confidential?		<input checked="" type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab	0	0	0	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor**

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

**3a. Check one only**

- ☒ Permanent Supportive Housing Facility/Units  
☐ Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** REACH Community Development

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/ 0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units	2	1				
d.	Other housing facility <u>Specify:</u>						

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	3	9,807
d.	Other Activity (if approved in grant agreement) <u>Specify:</u> Utility Assistance	1	696
e.	Adjustment to eliminate duplication (subtract)	1	
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	3	10,503

**Part 7: Summary Overview of Grant Activities****B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

Cascade AIDS Project

**2. Capital Development****2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility: Cascadia Village
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input checked="" type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input checked="" type="checkbox"/> Operating	\$4,152	\$16,068	
a.	Purchase/lease of property:		Date (mm/dd/yy): 2003
b.	Rehabilitation/Construction Dates:		Date started: 03/15/03      Date Completed: 01/23/04
c.	Operation dates:		Date residents began to occupy: 01/28/04 <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: 01/28/04 <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = 3      Total Units = 51
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		9600 NE 73rd Street, Vancouver, WA 98662
h.	Is the address of the project site confidential?		<input checked="" type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab	0	0	0	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor**

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

**3a. Check one only**

- ☒ Permanent Supportive Housing Facility/Units  
☐ Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** REACH Community Development

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/ 0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence						
c.	Project-based rental assistance units or leased units		2		1		
d.	Other housing facility <u>Specify:</u>						

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	3	4,152
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)		
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	3	4,152

**Part 7: Summary Overview of Grant Activities****B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

Central City Concern

**2. Capital Development****2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility: Rose Wood Apartments
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input checked="" type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input checked="" type="checkbox"/> Operating	\$64,877	\$77,982	
a.	Purchase/lease of property:		Date (mm/dd/yy): 12/97
b.	Rehabilitation/Construction Dates:		Date started: 01/98      Date Completed: 12/31/98
c.	Operation dates:		Date residents began to occupy: 12/31/98 <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: 12/31/98 <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units = 15      Total Units = 36
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?		4810 NE Sandy Blvd, Portland OR 97213
h.	Is the address of the project site confidential?		<input checked="" type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab	0	0	0	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor**

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

**3a. Check one only**

- ☒ Permanent Supportive Housing Facility/Units  
☐ Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:** Central City Concern

Type of housing facility operated by the project sponsor		Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
		SRO/Studio/ 0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a.	Single room occupancy dwelling						
b.	Community residence	2	13				
c.	Project-based rental assistance units or leased units						
d.	Other housing facility <u>Specify:</u>						

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units	17	64,877
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)		
f.	TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	17	64,877

## HUD ESG CAPER FY2020

Grant: **ESG: Portland - OR - Report** Type: **CAPER**

### Report Date Range

7/1/2019 to 6/30/2020

### Q01a. Contact Information

First name	Wendy
Middle name	
Last name	Smith
Suffix	
Title	
Street Address 1	421 SW 6th Ave
Street Address 2	Suite 500
City	Portland
State	Oregon
ZIP Code	97204
E-mail Address	wendy.smith@portlandoregon.gov
Phone Number	(503)823-2386
Extension	
Fax Number	

### Q01b. Grant Information

As of 9/18/2020

Fiscal Year	Grant Number	Current Authorized Amount	Total Drawn	Balance	Obligation Date	Expenditure Deadline
2020						
2019	E19MC410003	\$728,939.00	\$533,186.28	\$195,752.72	7/31/2019	7/31/2021
2018	E18MC410003	\$701,174.00	\$701,174.00	\$0	8/22/2018	8/22/2020
2017	E17MC410003	\$698,443.00	\$698,443.00	\$0	9/22/2017	9/22/2019
2016	E16MC410003	\$702,193.00	\$699,992.78	\$2,200.22	9/16/2016	9/16/2018
2015	E15MC410003	\$708,283.00	\$708,283.00	\$0	7/30/2015	7/30/2017
2014	E14MC410001	\$663,180.00	\$663,180.00	\$0	8/28/2014	8/28/2016
2013	E13MC410001	\$561,868.00	\$561,868.00	\$0	9/24/2013	9/24/2015
2012						
2011						
Total		\$4,764,080.00	\$4,566,127.06	\$197,952.94		

### ESG Information from IDIS

### CAPER reporting includes funds used from fiscal year:

2019

### Project types carried out during the program year

Enter the number of each type of projects funded through ESG during this program year.

Street Outreach	0
Emergency Shelter	1
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	0
Rapid Re-Housing	1
Homelessness Prevention	1

### Q01c. Additional Information

#### HMIS

#### Comparable Database

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes



**Q04a: Project Identifiers in HMIS**

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Software Name	Report Start Date	Report End Date	CSV Exception?	Uploaded via emailed hyperlink?
Transition Projects (TPI) - Agency - SP	19	Transition Projects (TPI) Rent - ESG (JOHS) - RRH	7351	13				OR-501	411098	0	ServicePoint	2019-07-01	2020-06-30	No	Yes
Transition Projects (TPI) - Agency - SP	19	Transition Projects (TPI) Rent - ESG (JOHS) - HP	7352	12				OR-501	411098	0	ServicePoint	2019-07-01	2020-06-30	No	Yes
Transition Projects (TPI) - Agency - SP	19	Transition Projects (TPI) - Laurelwood Center	7130	1	0			OR-501	411098	0	ServicePoint	2019-07-01	2020-06-30	No	Yes

**Q05a: Report Validations Table**

Total Number of Persons Served	550
Number of Adults (Age 18 or Over)	546
Number of Children (Under Age 18)	3
Number of Persons with Unknown Age	1
Number of Leavers	478
Number of Adult Leavers	477
Number of Adult and Head of Household Leavers	478
Number of Stayers	72
Number of Adult Stayers	69
Number of Veterans	42
Number of Chronically Homeless Persons	237
Number of Youth Under Age 25	30
Number of Parenting Youth Under Age 25 with Children	0
Number of Adult Heads of Household	545
Number of Child and Unknown-Age Heads of Household	1
Heads of Households and Adult Stayers in the Project 365 Days or More	1

**Q06a: Data Quality: Personally Identifying Information (PII)**

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	Total	% of Error Rate
Name	0	0	1	1	0.18 %
Social Security Number	23	0	82	105	19.09 %
Date of Birth	1	0	0	1	0.18 %
Race	20	0	0	20	3.64 %
Ethnicity	21	0	0	21	3.82 %
Gender	3	0	0	3	0.55 %
Overall Score				122	22.18 %

**Q06b: Data Quality: Universal Data Elements**

	Error Count	% of Error Rate
Veteran Status	5	0.92 %
Project Start Date	0	0.00 %
Relationship to Head of Household	0	0.00 %
Client Location	0	0.00 %
Disabling Condition	1	0.18 %

**Q06c: Data Quality: Income and Housing Data Quality**

	Error Count	% of Error Rate
Destination	321	67.15 %
Income and Sources at Start	0	0.00 %
Income and Sources at Annual Assessment	0	0.00 %
Income and Sources at Exit	0	0.00 %

**Q06d: Data Quality: Chronic Homelessness**

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	537	0	0	0	30	28	7.00 %
TH	0	0	0	0	0	0	--
PH (All)	7	0	0	0	0	0	0.00 %
Total	544	0	0	0	0	0	6.91 %

**Q06e: Data Quality: Timeliness**

	Number of Project Start Records	Number of Project Exit Records
0 days	471	365
1-3 Days	7	30
4-6 Days	3	25
7-10 Days	2	23
11+ Days	66	35

**Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter**

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	0	0	--
Bed Night (All Clients in ES - NBN)	0	0	--

**Q07a: Number of Persons Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	546	544	2	0	0
Children	3	0	3	0	0
Client Doesn't Know/ Client Refused	1	0	0	0	1
Data Not Collected	0	0	0	0	0
Total	550	544	5	0	1
For PSH & RRH – the total persons served who moved into housing	7	7	0	0	0

**Q08a: Households Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	546	544	1	0	1
For PSH & RRH – the total households served who moved into housing	7	7	0	0	0

**Q08b: Point-in-Time Count of Households on the Last Wednesday**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	113	112	1	0	0
April	65	64	1	0	0
July	1	1	0	0	0
October	121	120	1	0	0

**Q09a: Number of Persons Contacted**

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	0	0	0	0

**Q09b: Number of Persons Engaged**

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Contacts	0	0	0	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	0	0	0	0
Rate of Engagement	0.00	0.00	0.00	0.00

**Q10a: Gender of Adults**

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	187	186	1	0
Female	336	335	1	0
Trans Female (MTF or Male to Female)	9	9	0	0
Trans Male (FTM or Female to Male)	3	3	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	9	9	0	0
Client Doesn't Know/Client Refused	2	2	0	0
Data Not Collected	0	0	0	0
Subtotal	546	544	2	0

**Q10b: Gender of Children**

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	1	1	0	0
Female	2	2	0	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	3	3	0	0

**Q10c: Gender of Persons Missing Age Information**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0	0
Female	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	1	0	0	0	1
Data Not Collected	0	0	0	0	0
Subtotal	1	0	0	0	1

**Q10d: Gender by Age Ranges**

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	188	1	11	168	8	0	0
Female	338	2	14	291	31	0	0
Trans Female (MTF or Male to Female)	9	0	1	8	0	0	0
Trans Male (FTM or Female to Male)	3	0	2	1	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	9	0	2	7	0	0	0
Client Doesn't Know/Client Refused	3	0	0	2	0	1	0
Data Not Collected	0	0	0	0	0	0	0
Subtotal	550	3	30	477	39	1	0

**Q11: Age**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	2	0	2	0	0
5 - 12	1	0	1	0	0
13 - 17	0	0	0	0	0
18 - 24	30	30	0	0	0
25 - 34	101	99	2	0	0
35 - 44	153	153	0	0	0
45 - 54	143	143	0	0	0
55 - 61	80	80	0	0	0
62+	39	39	0	0	0
Client Doesn't Know/Client Refused	1	0	0	0	1
Data Not Collected	0	0	0	0	0
Total	550	544	5	0	1

**Q12a: Race**


	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	387	387	0	0	0
Black or African American	56	52	4	0	0
Asian	3	3	0	0	0
American Indian or Alaska Native	34	34	0	0	0
Native Hawaiian or Other Pacific Islander	7	7	0	0	0
Multiple Races	42	42	0	0	0
Client Doesn't Know/Client Refused	21	19	1	0	1
Data Not Collected	0	0	0	0	0
Total	550	544	5	0	1

**Q12b: Ethnicity**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	490	485	5	0	0
Hispanic/Latino	39	39	0	0	0
Client Doesn't Know/Client Refused	21	20	0	0	1
Data Not Collected	0	0	0	0	0
Total	550	544	5	0	1

**Q13a1: Physical and Mental Health Conditions at Start**

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults 	With Only Children	Unknown Household Type
Mental Health Problem	220	220	0	0	--	0	0
Alcohol Abuse	25	25	0	0	--	0	0
Drug Abuse	61	61	0	0	--	0	0
Both Alcohol and Drug Abuse	49	49	0	0	--	0	0
Chronic Health Condition	150	150	0	0	--	0	0
HIV/AIDS	4	4	0	0	--	0	0
Developmental Disability	52	52	0	0	--	0	0
Physical Disability	183	183	0	0	--	0	0

 The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

**Q13b1: Physical and Mental Health Conditions at Exit**

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☞	With Only Children	Unknown Household Type
Mental Health Problem	193	193	0	0	--	0	0
Alcohol Abuse	22	22	0	0	--	0	0
Drug Abuse	53	53	0	0	--	0	0
Both Alcohol and Drug Abuse	46	46	0	0	--	0	0
Chronic Health Condition	124	124	0	0	--	0	0
HIV/AIDS	3	3	0	0	--	0	0
Developmental Disability	46	46	0	0	--	0	0
Physical Disability	160	160	0	0	--	0	0

☞ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

**Q13c1: Physical and Mental Health Conditions for Stayers**

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☞	With Only Children	Unknown Household Type
Mental Health Problem	32	32	0	0	--	0	0
Alcohol Abuse	3	3	0	0	--	0	0
Drug Abuse	10	10	0	0	--	0	0
Both Alcohol and Drug Abuse	4	4	0	0	--	0	0
Chronic Health Condition	27	27	0	0	--	0	0
HIV/AIDS	1	1	0	0	--	0	0
Developmental Disability	8	8	0	0	--	0	0
Physical Disability	28	28	0	0	--	0	0

☞ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".


**Q14a: Domestic Violence History**


	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	259	259	0	0	0
No	262	261	1	0	0
Client Doesn't Know/Client Refused	26	24	1	0	1
Data Not Collected	0	0	0	0	0
Total	547	544	2	0	1

**Q14b: Persons Fleeing Domestic Violence**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	93	93	0	0	0
No	146	146	0	0	0
Client Doesn't Know/Client Refused	20	20	0	0	0
Data Not Collected	0	0	0	0	0
Total	259	259	0	0	0

**Q15: Living Situation**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Homeless Situations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	114	114	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Place not meant for habitation	337	337	0	0	0
Safe Haven	1	1	0	0	0
Host Home (non-crisis)	0	0	0	0	0
Interim Housing 	0	0	0	0	0
<b>Subtotal</b>	452	452	0	0	0
<b>Institutional Settings</b>	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	1	1	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	4	4	0	0	0
Jail, prison or juvenile detention facility	2	2	0	0	0
Foster care home or foster care group home	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Residential project or halfway house with no homeless criteria	1	1	0	0	0
<b>Subtotal</b>	8	8	0	0	0
<b>Other Locations</b>	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Owned by client, no ongoing housing subsidy	1	1	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	1	0	1	0	0
Rental by client, with HCV voucher (tenant or project based)	0	0	0	0	0
Rental by client in a public housing unit	0	0	0	0	0
Rental by client, no ongoing housing subsidy	9	8	1	0	0
Rental by client, with VASH subsidy	0	0	0	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy (including RRH)	2	2	0	0	0
Hotel or motel paid for without emergency shelter voucher	6	6	0	0	0
Staying or living in a friend's room, apartment or house	39	39	0	0	0
Staying or living in a family member's room, apartment or house	14	14	0	0	0
Client Doesn't Know/Client Refused	15	14	0	0	1
Data Not Collected	0	0	0	0	0
<b>Subtotal</b>	87	84	2	0	1
<b>Total</b>	547	544	2	0	1

 Interim housing is retired as of 10/1/2019.

**Q16: Cash Income - Ranges**

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
No income	362	0	315
\$1 - \$150	7	0	4
\$151 - \$250	11	0	7
\$251 - \$500	11	0	7
\$501 - \$1000	104	1	90
\$1,001 - \$1,500	30	0	26
\$1,501 - \$2,000	10	0	13
\$2,001+	11	0	14
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	0	1
Number of Adult Stayers Not Yet Required to Have an Annual Assessment	0	68	0
Number of Adult Stayers Without Required Annual Assessment	0	0	0
<b>Total Adults</b>	546	69	477

**Q17: Cash Income - Sources**

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
Earned Income	25	0	27
Unemployment Insurance	3	0	3
SSI	82	1	72
SSDI	60	0	54
VA Service-Connected Disability Compensation	6	0	4
VA Non-Service Connected Disability Pension	1	0	1
Private Disability Insurance	1	0	1
Worker's Compensation	0	0	0
TANF or Equivalent	8	0	6
General Assistance	3	0	3
Retirement (Social Security)	8	0	7
Pension from Former Job	1	0	1
Child Support	4	0	3
Alimony (Spousal Support)	2	1	1
Other Source	15	0	11
Adults with Income Information at Start and Annual Assessment/Exit	0	1	0

**Q19b: Disabling Conditions and Income for Adults at Exit**

	AO: Adult with Disabling Condition	AO: Adult without Disabling Condition	AO: Total Adults	AO: % with Disabling Condition by Source	AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source	UK: Adult with Disabling Condition	UK: Adult without Disabling Condition	UK: Total Adults	UK: % with Disabling Condition by Source
Earned Income	14	13	27	52.00 %	0	0	0	--	0	0	0	--
Supplemental Security Income (SSI)	66	6	72	92.00 %	0	0	0	--	0	0	0	--
Social Security Disability Insurance (SSDI)	47	5	52	90.00 %	0	0	0	--	0	0	0	--
VA Service-Connected Disability Compensation	4	0	4	100.00 %	0	0	0	--	0	0	0	--
Private Disability Insurance	1	0	1	100.00 %	0	0	0	--	0	0	0	--
Worker's Compensation	0	0	0	--	0	0	0	--	0	0	0	--
Temporary Assistance for Needy Families (TANF)	6	0	6	100.00 %	0	0	0	--	0	0	0	--
Retirement Income from Social Security	5	1	7	71.00 %	0	0	0	--	0	0	0	--
Pension or retirement income from a former job	0	1	1	0.00 %	0	0	0	--	0	0	0	--
Child Support	3	0	3	100.00 %	0	0	0	--	0	0	0	--
Other source	15	5	20	75.00 %	0	0	0	--	0	0	0	--
No Sources	175	125	300	58.14 %	0	0	0	--	0	0	0	--
Unduplicated Total Adults	305	154	459		0	0	0		0	0	0	

**Q20a: Type of Non-Cash Benefit Sources**

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	376	1	332
WIC	4	0	3
TANF Child Care Services	2	0	0
TANF Transportation Services	0	0	0
Other TANF-Funded Services	5	0	4
Other Source	8	0	8

**Q21: Health Insurance**

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	401	1	354
Medicare	50	1	45
State Children's Health Insurance Program	0	0	0
VA Medical Services	13	0	10
Employer Provided Health Insurance	2	0	2
Health Insurance Through COBRA	1	0	1
Private Pay Health Insurance	4	0	3
State Health Insurance for Adults	16	0	13
Indian Health Services Program	2	0	2
Other	10	0	9
No Health Insurance	101	0	79
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	0	0
Number of Stayers Not Yet Required to Have an Annual Assessment	0	71	0
1 Source of Health Insurance	402	0	362
More than 1 Source of Health Insurance	47	1	37

**Q22a2: Length of Participation – ESG Projects**

	Total	Leavers	Stayers
0 to 7 days	142	132	10
8 to 14 days	90	84	6
15 to 21 days	42	39	3
22 to 30 days	63	57	6
31 to 60 days	81	76	5
61 to 90 days	49	43	6
91 to 180 days	43	36	7
181 to 365 days	39	11	28
366 to 730 days (1-2 Yrs)	1	0	1
731 to 1,095 days (2-3 Yrs)	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
Total	550	478	72

**Q22c: Length of Time between Project Start Date and Housing Move-in Date**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	6	6	0	0	0
8 to 14 days	0	0	0	0	0
15 to 21 days	0	0	0	0	0
22 to 30 days	0	0	0	0	0
31 to 60 days	0	0	0	0	0
61 to 180 days	0	0	0	0	0
181 to 365 days	0	0	0	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	6	6	0	0	0
Average length of time to housing	0.00	0.00	--	--	--
Persons who were exited without move-in	0	0	0	0	0
Total persons	6	6	0	0	0

**Q22d: Length of Participation by Household Type**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	142	141	0	0	1
8 to 14 days	90	90	0	0	0
15 to 21 days	42	42	0	0	0
22 to 30 days	63	63	0	0	0
31 to 60 days	81	81	0	0	0
61 to 90 days	49	49	0	0	0
91 to 180 days	43	43	0	0	0
181 to 365 days	39	34	5	0	0
366 to 730 days (1-2 Yrs)	1	1	0	0	0
731 to 1,095 days (2-3 Yrs)	0	0	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	550	544	5	0	1

**Q22e: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	62	61	0	0	1
8 to 14 days	17	17	0	0	0
15 to 21 days	12	12	0	0	0
22 to 30 days	20	20	0	0	0
31 to 60 days	49	49	0	0	0
61 to 180 days	81	81	0	0	0
181 to 365 days	65	65	0	0	0
366 to 730 days (1-2 Yrs)	59	59	0	0	0
731 days or more	179	179	0	0	0
Total (persons moved into housing)	544	543	0	0	1
Not yet moved into housing	0	0	0	0	0
Data not collected	0	0	0	0	0
Total persons	544	543	0	0	1

**Q23c: Exit Destination – All persons**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	27	27	0	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	5	5	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	2	2	0	0	0
Staying or living with family, permanent tenure	7	7	0	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	2	2	0	0	0
Rental by client, with HCV voucher (tenant or project based)	1	1	0	0	0
Rental by client in a public housing unit	5	5	0	0	0
<b>Subtotal</b>	49	49	0	0	0
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	61	61	0	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	1	1	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	6	6	0	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	3	3	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	23	23	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	1	1	0	0	0
Host Home (non-crisis)	0	0	0	0	0
<b>Subtotal</b>	95	95	0	0	0
<b>Institutional Settings</b>	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	1	1	0	0	0
Substance abuse treatment facility or detox center	5	5	0	0	0
Hospital or other residential non-psychiatric medical facility	3	3	0	0	0
Jail, prison, or juvenile detention facility	2	2	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	11	11	0	0	0
<b>Other Destinations</b>	0	0	0	0	0
Residential project or halfway house with no homeless criteria	2	2	0	0	0
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Client Doesn't Know/Client Refused	321	320	0	0	1
Data Not Collected (no exit interview completed)	0	0	0	0	0
<b>Subtotal</b>	323	322	0	0	1
<b>Total</b>	478	477	0	0	1
Total persons exiting to positive housing destinations	48	48	0	0	0
Total persons whose destinations excluded them from the calculation	3	3	0	0	0
Percentage	10.11 %	10.13 %	--	--	0.00 %



**Q24: Homelessness Prevention Housing Assessment at Exit**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	0	0	0	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	1	1	0	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0	0	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	0	0	0	0	0
Moved to new housing unit--With on-going subsidy	0	0	0	0	0
Moved to new housing unit--Without an on-going subsidy	0	0	0	0	0
Moved in with family/friends on a temporary basis	0	0	0	0	0
Moved in with family/friends on a permanent basis	0	0	0	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless -- moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	0	0	0	0	0
Data not collected (no exit interview completed)	0	0	0	0	0
Total	1	1	0	0	0

**Q25a: Number of Veterans**

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	21	21	0	0
Non-Chronically Homeless Veteran	21	21	0	0
Not a Veteran	499	497	2	0
Client Doesn't Know/Client Refused	5	5	0	0
Data Not Collected	0	0	0	0
Total	546	544	2	0

**Q26b: Number of Chronically Homeless Persons by Household**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	237	237	0	0	0
Not Chronically Homeless	284	279	5	0	0
Client Doesn't Know/Client Refused	29	28	0	0	1
Data Not Collected	0	0	0	0	0
Total	550	544	5	0	1