

# PORTLAND COMMITTEE ON COMMUNITY-ENGAGED POLICING NEW YOUTH MEMBERSHIP APPLICATION

Introductory information is on pages 1-4. Application begins on page 5.

## The Position

The Portland Committee for Community-Engaged Policing (PCCEP) is comprised of 13 community members who volunteer their time to advise the Portland Police Bureau and the Mayor (as the Commissioner-in-charge of the Portland Police Bureau), to independently assess the City of Portland's Settlement Agreement with the U.S. Department of Justice (DOJ), and to develop policies and assess PPB community engagement efforts. The Settlement Agreement calls for reform to PPB policies and training, particularly related to use of force and interactions with people who have or are perceived to have a mental health condition.

- Provide recommendations in key areas of concern (including but not limited to those listed above) to the Mayor, PPB, the Office of Equity and Human Rights and the DOJ based on information gathered from Portland's diverse communities.
- Review and make recommendations on PPB policies touching the DOJ Settlement Agreement and/or key areas of concern.
- Provide ongoing feedback to PPB regarding community engagement initiatives already in progress and those needed in the future.
- During the effective period of the Settlement Agreement, appear before the Court at the annual status conference and provide an assessment of the City's progress toward achieving the goals of the Settlement Agreement.

You can find more information on PCCEP at  
<https://www.portlandoregon.gov/pccep/>

Total number of advisory seats: 13  
Number of seats available: N/A (this is an ongoing recruitment for applications)

## To Qualify

**To be eligible for the advisory committee, people must be at least 16 years old and live, work, worship, and/or go to school in Portland.** (Please note that "worship" is broadly defined to include all religions and areas of worship.) PCCEP members cannot be current City employees or have an actual or perceived conflict of interest with the City.

PCCEP has designated seats for youth members aged 16-24. Applicants aged 16-24 should fill out the youth application, available at  
<https://www.portland.gov/pccep/about-us>.

## **What We Look For:**

We want people from every part of Portland to share their voice on this committee, especially people who have not been involved before. If you want to serve your community and to help government make better choices, then we want to see your application. *The attributes listed below are what will guide our selection process. It is helpful if you are specific in your answers. **We do not expect you to be or have everything listed.***

- You are open-minded and willing to consider other opinions, and function well in a group
- You demonstrate an ability to be impartial and objective
- You possess good communication and listening skills
- You can meet the time commitment listed below
- You are able to listen openly to community concerns at meetings open to the public
- You can connect to communities who have been historically marginalized and have lived experience with behavioral health or as a person of color

## **Time Commitment:**

- PCCEP at-large members are generally appointed to 1-2 year terms concluding August 31. When there are vacancies, new members may at first be appointed to shorter tenures and are eligible for reappointment during the next August.
- PCCEP meets once per month for two hours (currently the third Wednesday of each month from 6-8 PM).
- PCCEP members usually also serve on 1-2 sub-committees, who will resume meeting in August 2022 and meet once per month for two hours.
- As a result, the full time commitment is usually 2-3 evening meetings per month, which are open to the public.
- Prior to being seated on the PCCEP, be required to:
  - Learn about the history of the City of Portland's Settlement Agreement with the DOJ;
  - Attend PPB community academy; and
  - Participate in subject matter and board trainings.
- Provide information to and solicit feedback from Portland's diverse communities through community events such as roundtables and town halls, to be held at least quarterly and open to the public.

## **We Remove Barriers**

Let us know if there are barriers to your participation. Public transportation or parking passes for potential in-person meetings will be available if you need those to fully participate.

## **Volunteer Ethics**

People who join this committee will become what we call "Public Officials," which means that while you serve you must behave fair and ethically. We will provide

training on this once you are accepted. Part of following Public Officials Ethics laws means you must tell the group when you or a relative may financially benefit (or avoid fees) by your recommendations. This is called a “Conflict of Interest.” If you tell us about potential Conflicts of Interest that does not mean you cannot serve, in fact, many committees have potential members with Conflicts of Interest. We appreciate your ethical inclusion of possible Conflicts of Interest on the form included in the application.

### **The Recruitment Process**

**Applications are accepted on a rolling basis. PCCEP is filling at least 5 positions from June-August 2022, and after that will be recruiting more slowly.**

To talk with someone about this opportunity or to receive assistance completing the application, please contact the advisory body staff at [PCCEPinfo@portlandoregon.gov](mailto:PCCEPinfo@portlandoregon.gov).

### **Voluntary & Confidential Demographic Information:**

The City is committed to diversity, inclusion, and equity. Completing the demographic information on the application is voluntary, but we encourage you to provide that information. The City uses this information to help ensure that advisory body appointments represent a broad cross-section of community. Your information will not be used during the recruitment nor the selection process. State and federal law prohibit use of this information to discriminate against you. Questions about this may be sent to [AdvisoryBodies@Portlandoregon.gov](mailto:AdvisoryBodies@Portlandoregon.gov)

### **General Questions:**

For general questions about the Advisory Bodies program, the volunteer recruitment process, or other upcoming advisory body opportunities please email [AdvisoryBodies@Portlandoregon.gov](mailto:AdvisoryBodies@Portlandoregon.gov).

### **COVID – 19 Vaccine Requirement:**

*The work location for this opportunity is hybrid (remote and onsite).*

Workplaces across Portland, the United States and the world are making tough decisions about how to protect their employees and community from COVID-19. We, too, find ourselves in the middle of this complex situation at the City of Portland. We are committed to ensuring the health and safety for our employees and our community. As a part of this commitment, all City employees are required to be fully vaccinated, effective October 18, 2021. Proof of full vaccination, or documentation of plans to become fully vaccinated (e.g., partially vaccinated however too soon for second dose, etc.) will be required prior to being hired by the City of Portland. The required vaccination is a minimum qualification requirement to be hired by the City of Portland. We understand that some are unable to be vaccinated for a variety of reasons, including medical and religious/spiritual reasons. Should you be offered employment with the City of Portland, there is an exception process that provides for an exception and

reasonable accommodation based on a qualified medical condition or religious/spiritual reason. [Exception Request Process for COVID-19 vaccine](#) (**Exceptions only apply to candidate(s) offered a position; please do not submit at this time**).

**Work Location:**

Currently, many positions with the City of Portland are being performed remotely due to COVID-19. In the future, current positions classified as “full-time remote” could: 1) remain full-time remote, 2) become a remote/onsite mix, 3) revert to full-time at a city work location. As the situation evolves, the exact work location of the position in this recruitment may change based upon leadership direction and approval.

**How will PCCEP members be selected?**

- Applicants will be screened by staff support for PCCEP from the City of Portland’s Community Safety Division using the PCCEP Selection Criteria, which was developed and is updated by a panel consisting of community members, PCCEP members, staff support, and representatives from the Albina Ministerial Alliance Coalition and the Mental Health Alliance as available.
  - Eligible candidates will be forwarded to the Mayor’s office, who will make the decision on who to appoint.
  - Appointments are made in reports from the Mayor to the City Council, who confirms the report during a City Council meeting, at which point new members may officially begin their service.
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To be considered, please return your completed application to:  
[PCCEPinfo@portlandoregon.gov](mailto:PCCEPinfo@portlandoregon.gov).

**NAME:**

**ADDRESS:**

**PHONE:**

**EMAIL:**

**BEST WAY & TIME TO REACH YOU:**

I have reviewed the APPLICATION INFORMATION above, and I understand the role of the PCCEP and a PCCEP member's responsibilities.

I am submitting this application with the understanding that the City will keep it confidential and will only disclose the application if ordered to do so. I would not submit this application without the promise of confidentiality.

I live, work, worship, and/or go to school in Portland. (Please note that "worship" is broadly defined to include all religions and areas of worship.)

I am at least 16 years old.

If you are over 24 years old, please fill out the PCCEP at-large application, available at <https://www.portland.gov/pccep/about-us>.

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1. PCCEP is assigned with specific tasks in the PCCEP Plan and must routinely meet deadlines. This will require teamwork and collaboration amongst committee members. Please describe your approach to working in a team, including the ability to problem-solve, and respectfully work through conflicts.
  
2. PCCEP's work focuses on issues related to youth and law enforcement interactions with youth, police use of force and accountability. Please answer the following questions:
  - a) How are young people impacted by current police systems?

b) As a Portlander aged 16-24, how does the work of PCCEP matter to you or impact you? What draws you to this work?

3. PCCEP's work focuses on issues of mental health, and equity for people experiencing mental health conditions and/or a behavioral health crisis, people with disabilities, Black, Indigenous, and People of Color (BIPOC) and other historically-excluded communities, police use of force and accountability. What is your understanding of:

a) Issues concerning police use of force and accountability?

b) The way law enforcement interacts with people with mental health conditions?

c) The way law enforcement interacts with communities of color?

4. What strengths and skills do you have that would serve the work of the PCCEP?

5. What is your interest in serving on the PCCEP? What do you hope to accomplish while serving on the PCCEP?

[CONTINUE TO NEXT PAGE FOR DEMOGRAPHIC QUESTIONNAIRE]

## **CONFIDENTIAL DEMOGRAPHIC INFORMATION**

The City asks that you voluntarily provide the following information. The City will use this information for statistical purposes, such as tracking the diversity of advisory body appointees.

The City strives to cultivate equity, diversity, and inclusion. By providing this information, you will help us ensure that appointments represent a broad cross-section of the community. You are under no legal obligation to provide this information. State and federal law prohibit the use of this information to discriminate against you. The City will treat this information as confidential to the fullest extent allowed by law.

### **What is your age?**

- Under 18       18-24       25-39       40-55       56-70       Over 70

If you are over 24 years old, please fill out the PCCEP at-large application, available at <https://www.portland.gov/pccep/about-us>.

**Which of the following describes your racial or ethnic identity?** Please check all that apply.

- |   |  |
|---|--|
| <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Middle Eastern/North African              |
| <input type="checkbox"/> African-American or Black        | <input type="checkbox"/> Native Hawaiian or Other Pacific Islander |
| <input type="checkbox"/> Asian                            | <input type="checkbox"/> White                                     |
| <input type="checkbox"/> Hispanic or Latino               | <input type="checkbox"/> Do not wish to disclose                   |



# Portland Committee on Community-Engaged Policing (PCCEP) Application

Please note that PCCEP application submissions are public records subject to disclosure upon request but effort will be made to protect sensitive information in public disclosure and discussion, to the extent allowed by law.

What is your preferred or primary language(s)?

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PCCEP intentionally includes members who have lived experience with mental illness and their family members. If you are comfortable, please let us know if you have that experience. If you would like to answer, but only if that information is confidential and not attached to you individually, please let us know:

- I have lived experience with mental illness.
- A family member has lived experience with mental illness.
- I expect you to hold this information about me in confidence, letting me reveal my own experiences as I choose.

Do you identify with having or living with a disability?  Yes  No

If yes, please describe the nature of your disability. (Please check all that apply)

- Mobility  Visual  Hearing  Cognitive/Developmental
  - Mental Health  Intellectual  Hidden  Do not wish to disclose
  - Self-identify:
- 

What is your gender? (Please check all that apply)

- Female  Male  Gender non-conforming
  - Trans-gender: you do not identify with the gender assigned to you at birth
  - Cis-gender: you identify with the gender assigned to you at birth
  - Self-identify:
- 

Do not wish to disclose

Do you identify with any of the following? (Please check all that apply)

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Heterosexual    Lesbian    Gay    Bisexual    Queer    Two Spirit

Self-identify:

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Do not wish to disclose

## What is your total household income?

Less than \$19,999    \$20,000 to \$39,999    \$40,000 to \$59,999  
 \$60,000 to \$79,999    \$80,000 to \$99,999    \$100,000 to \$149,999  
 \$150,000 or more    Do not wish to disclose

## What geographic area of the City do you live or work? Check all that apply.

Inner Southwest    Outer Southwest    Inner Southeast  
 Outer Southeast    Central North    Upper North  
 Inner Northwest    Outer Northwest    Outer East (East of I-205)  
 Other: \_\_\_\_\_