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| **Date of Meeting:** | February 8, 2021 |
| **Subject:** | Steering Committee Meeting 1 |
| **Invited:** | **Steering Committee:** David Lentzner, Courtney Duke, Emily Tritsch, Jay Wilson, Mindy Brooks, Nickole Cheron, Nishant Parulekar, Aaron Fox, Anne Castleton, Chris Silkie, Ericka Koss, Kate Carone, Kim Anderson, Sallie Edmonds, Edina Na Songkhla, Steve Bergman  **Planning Team:** Beth Gilden, Jonna Papaefthimiou, Rica Perez |
| **Agenda Overview** | * Introductions (15 minutes) * What is mitigation, the MAP, context and strategy (15 minutes) * Planning team commitment and expectations (10 minutes) * Vision, mission goals (15 minutes) * Review work for next time (5 minutes) |

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| **Agenda Item** | **Notes** |
| *1:00* **Introductions** | **Round Table Introductions and Ice Breaker**  **Intro from Jonna**  **Brief Introduction of ISS** |
| *1:15* **What is mitigation, the MAP, context and strategy:** | **What is Mitigation:**  “*Hazard mitigation reduces disaster damages and is defined as sustained action taken to reduce or eliminate the long-term risk to human life and property from hazards. Outreach programs that increase risk awareness, projects to protect critical facilities, and the removal of structures from flood hazard areas are all examples of mitigation actions*.[[1]](#footnote-1)  **What is the Mitigation Action Plan (MAP)**  The MAP is Portland’s Natural Hazard Mitigation Plan required by the Federal Emergency Management Agency (FEMA).   * Must meet hazard mitigation planning requirements for funding eligibility under FEMA * Must meet requirements and be consistent with floodplain management planning for the Community Rating System (CRS).   **Context**   * The 2016 MAP passed FEMA requirements and is considered an above average plan * Portland and PBEM have developed a deeper understanding of resilience and we have engaged in significant capacity building for resilience through planning at individual bureaus and increasing collaboration and coordination * Portland and PBEM have advanced equity goals and understanding since 2016, and have committed to prioritizing frontline communities * We are working with unprecedented time constraint * We are taking a different approach—working with ISS * Covid-19 Pandemic   **Strategy**   * Achieve FEMA requirements—incorporating any feedback from the 2016 plan * Center community, by including the equity considerations in the 2016 plan, engaging more deeply with underrepresented groups than we have in past versions of the plan, and focusing our energy on improving our vulnerability considerations within the risk assessments * Develop a mitigation strategy that can further PBEM and the City of Portland’s broader resilience goals   **\*\*\*Questions and feedback on this section\*\*\*** |
| *1:30* **Planning Team Commitment and Expectations** | **Commitment**   * One 1-2 hour meeting/month through September * Homework—reviewing and providing comments   **Expectations of Steering Committee:**   * Be responsive * Facilitate connection to others in your bureau/professional network * Provide feedback that reflects your expertise, our planning goals, and the planning context * Raise questions and concerns quickly and respectfully   **DRAFT Group Norms**   * Use time efficiently, start and end on time, everyone helps us stay on track * Consensus + Informed Leader fall back decision making * Accept past decisions to keep moving forward * Missed meetings—follow up outside of meeting time with Beth or others * Make time for fun and humor   **\*\*\*Questions and feedback on this section\*\*\*\*** |
| *1:40* **Vision Mission and Goals** | The below is from 2016. The planning team is proposing to keep the vision and mission from 2016, and update the goals to reflect our current context.  **Vision:** Portland is a prosperous, healthy, equitable and resilient city where everyone has access to opportunity and is engaged in shaping decisions that affect their lives (City of Portland 2035 Comprehensive Plan).  **Mission:** To equitably reduce risk and the adverse impacts of natural hazards by building community resilience through collaborative, cost-effective actions and strategies.  **Goals**   Protect life and reduce injuries.   Engage and build capacity for the whole community.   Minimize public and private property damage.   Protect, restore, and sustain natural systems.   Minimize the disruption of essential infrastructure and services.   Integrate mitigation strategies into existing plans and programs.   Prioritize multi-objective actions that reduce risk to vulnerable communities.  **\*\*\*Feedback on vision, mission, goals. \*\*\*** |
| *1:55* **Next steps** | Read through Chapter 4 (City of Portland Profile) and Part 2 (Risk assessment) of 2016 MAP. Questions to keep in mind: (1) What new data and studies are available to update each section? (2) Consider the social vulnerability and vulnerability section. Do we have a better way of conceptualizing vulnerability? (3) Consider the risk assessment methodology. Should we make changes?   * Link to the MAP—pages for review 75-312 * Send notes responding to question 1 in e-mail (will follow up on e-mail) * Questions 2 and 3 for discussion in March   **\*\*\*We will follow up with links and an e-mail to provide feedback\*\*\*** |

1. Local Mitigation Planning Handbook - FEMA.gov. (n.d.). Retrieved February 2, 2021, from https://www.fema.gov/sites/default/files/2020-06/fema-local-mitigation-planning-handbook\_03-2013.pdf [↑](#footnote-ref-1)