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| **February 2021** |  |
| **What else is going on?**   * Collecting status reports for 2016 Mitigation Actions * Collecting data sets and studies for risk assessments * Developing community engagement strategy | **Meeting 1 Agenda:**   * Introductions * Review: What is mitigation, purpose of MAP, our context and strategy * Discuss: Confirm commitment, roles and responsibilities of the planning team, review vision mission and goals * Review homework – materials to read, purpose, how we will use feedback in the next meeting. Answer any clarifying questions.   **Homework:**  Read through Chapter 4 (City of Portland Profile) and Part 2 (Risk assessment) of 2016 MAP. Questions to keep in mind: (1) What new data and studies are available to update each section? (2) Consider the social vulnerability and vulnerability section. Do we have a better way of conceptualizing vulnerability? (3) Consider the risk assessment methodology. Should we make changes?   * [Link to the MAP](about:blank)—pages for review 75-312 * Send notes responding to question 1 in e-mail (will follow up on e-mail) * Questions 2 and 3 for discussion in March |
| **March Meeting #1 2021** |  |
| **What else is going on?**   * Collecting status reports for 2016 Mitigation Actions * Collecting data sets and studies for risk assessments * Developing community engagement strategy * Kick off risk assessment update * Start updating community profile * Create public facing website for MAP update\*\*\*updated from here on out | **Meeting 2 Agenda:**   * Follow up from homework:   + Comments or thoughts on how we discuss vulnerability?   + Suggestions on risk assessment methodology? * Review and affirm detailed worked plan * Any remaining time: discuss risk assessment methodology * Review homework – likely questions to be posed, purpose, how we will use responses in the next meeting. Answer any clarifying questions.   **Homework:**  Respond to requests for information regarding risk assessments and community profile updates. Continue collecting data sources and studies. Deadline: March 31. This seems to imply we will have two meetings in March, both before March 12? |
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| **March Meeting #2 2021** |  |
| **What else is going on?**   * Collecting status reports for 2016 Mitigation Actions * Collecting data sets and studies for risk assessments * Kick off community engagement * Updating community profile * Connecting with other stakeholder groups about the plan | **Meeting 3 Agenda:**   * Follow up from homework—closing the loop on any missed connections or needed information. * Present: draft community engagement plan. Feedback? * Discuss: Strategy for developing the mitigation strategy: goals, objectives, actions. How do we want to include community feedback and stakeholder feedback?   **Homework:**  Respond to requests for information regarding risk assessments and community profile updates. Continue collecting data sources and studies. Deadline: March 31. |
| **April 2021** |  |
| **What else is going on?**   * 2016 Mitigation Action list status reports completed * Updating risk assessments * Community profile completed * Community engagement underway * Connecting with stakeholder groups | **Meeting 4 Agenda:**   * Review status of community profile, risk assessments and community engagement. * Present status reports from 2016 Mitigation Strategy review * Develop plan for mitigation strategy workshop * Save time as necessary to return to mitigation strategy discussion and finalize principles to guide the strategy.   **Homework:**  Invites and preparation for mitigation strategy workshops, start considering project ideas. |
| **May 2021** |  |
| **What else is going on?**   * Updating risk assessments * Community engagement underway | **Meeting 5 Agenda:**   * Workshops with stakeholders to get feedback on mitigation strategy and start a preliminary list of projects   **Homework:**  Check in with your bureau / agency to solicit project ideas from other people. Goal: each team member contributes at least one project they are committed to supporting if PBEM identifies funding opportunities. |
| **June 2021** |  |
| **What else is going on?**   * Updating risk assessments * Community engagement underway * Preparing projects for 2022 FEMA Preapp | **Meeting 6 Agenda:**   * Updates on: community profile, risk assessments, community engagement, etc. * Discuss: debrief workshops * Continue to develop list of projects for FEMA 2022   **Homework:** |
| **July 2021** |  |
| **What else is going on?**   * July 1 pre-app for FEMA 2022 grants due * Finalizing risk assessments * Community engagement still underway but finishing up this month | **Meeting 7 Agenda:**   * Present: Early Community Engagement Results and Risk Assessments * Discussion time for both   **Homework:**   * Review plan maintenance strategy * Continue work on projects for Mitigation Strategy |
| **August 2021** |  |
| **What else is going on?**   * Writing report on community engagement * Finalizing mitigation strategy and project list * Share risk assessments with expert reviewers | **Meeting 8 Agenda:**   * Discuss: finalize mitigation strategy—projects list * Discuss: Plan maintenance strategy   **Homework:** |
| **September 2021** |  |
| **What else is going on?**   * Sharing a draft of the plan with planning team and other key stakeholders * Update the plan as we receive feedback | **Meeting 9 Agenda:**   * Catch-up * Possible no meeting to provide time for plan review   **Homework:**  - Review a first draft of the plan |
| **October 2021** |  |
| **What else is going on?**   * Post draft for public comment on website | **Meeting 10 Agenda:**   * Discuss any substantive proposed changes * Celebrate completing a draft for public comment!   **Homework: AFTER PARTY AT JONNA’s HOUSE.** |