

PBEM Director: Shad Ahmed

Ahmed, Shad Calendar

Shad.Ahmed@portlandoregon.gov

Tuesday, March 1, 2022 – Thursday, March 31, 2022

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

March 2022

Su Mo Tu We Th Fr Sa

			1	2	3	4	5
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

■ Busy

▨ Tentative

□ Free

■ Out of Office

▤ Working Elsewhere

□ Outside of Working Hours

March 2022

▲ Tue, Mar 1

□	Before 8:00 AM	Free
▨	8:00 AM – 9:00 AM	Review JOHS IGA Microsoft Teams Meeting Papaeftimiou, Jonna
□	8:00 AM – 9:00 AM	Budget FY 22-23 - CBO analysis on Requested Budgets distributed to Council West, Georgia
■	9:00 AM – 10:30 AM	Roles and Responsibilities in Procuring for Design Services Web based classroom. Hardgrove, Leslie
▨	9:00 AM – 11:00 AM	Roles and Responsibilities in Procuring for Design Services (Class) Microsoft Teams Meeting Hardgrove, Leslie
▨	10:00 AM – 11:00 AM	PBEM Success Factors for Managers Help Session Microsoft Teams Meeting Papaeftimiou, Jonna
▨	11:00 AM – 12:00 PM	CoP cyber-attacks risk overview Microsoft Teams Meeting Nerwal, Rachit






■	12:00 PM – 1:00 PM	Shad/Angela Microsoft Teams Meeting Carkner, Angela
■	1:00 PM – 3:00 PM	Crisis Continuity Coalition Quarterly Meeting
■	2:00 PM – 2:30 PM	Intro PBEM/CSD Houselessness Ahmed, Shad
■	3:00 PM – 4:00 PM	PBEM Tech Projects / needs and staffing Microsoft Teams Meeting Papaefthimiou, Jonna

▲ Wed, Mar 2





□	Before 5:30 AM	Free
■	5:30 AM – 8:00 AM	DO NOT BOOK
■	7:30 AM – 8:00 AM	Busy Ahmed, Shad
□	8:00 AM – 11:00 AM	Free
■	11:00 AM – 12:00 PM	Mayor's Press Conference RE Houselessness Emergency
■	12:00 PM – 12:30 PM	Intro Meeting w/ Director of Portland EM
■	12:00 PM – 1:00 PM	PBEM All Staff Meeting Microsoft Teams Meeting Papaefthimiou, Jonna
■	1:00 PM – 2:00 PM	Duty Officer Meetings Microsoft Teams Meeting Wolf, Katy
■	2:00 PM – 3:00 PM	Portland Emergency Management AAR project(s) Microsoft Teams Meeting Papaefthimiou, Jonna
□	3:00 PM – 3:30 PM	Free
■	3:30 PM – 4:00 PM	Touch base RE Community Outreach Ahmed, Shad

▲ Thu, Mar 3



□	Before 8:00 AM	Free
■	8:00 AM – 8:30 AM	Connect on Houselessness Ahmed, Shad
□	8:30 AM – 9:00 AM	Free
■	9:00 AM – 10:30 AM	Emergency Management Steering Committee Microsoft Teams Meeting Wolf, Katy
▨	10:00 AM – 11:00 AM	Roundtables to Resilience: Rebuilding Post Wildfire
■	10:30 AM – 11:00 AM	Weekly Finance check-in Microsoft Teams Meeting Wolf, Katy

	11:30 AM – 12:30 PM	Bureau Directors Monthly Meeting Zoom Rinehart, Tom
	12:30 PM – 1:00 PM	Free
	1:00 PM – 2:00 PM	PBEM Leadership Team Microsoft Teams Meeting Papaefthimiou, Jonna
	2:00 PM – 3:00 PM	Free
	3:00 PM – 3:30 PM	RDPO Managing Director check-in (option 1) Microsoft Teams Meeting Hanson, Laura







▲ **Fri, Mar 4**

	Before 8:00 AM	Free
	8:00 AM – 4:00 PM	FLEX TIME (online and available)
	10:30 AM – 11:00 AM	Canceled: RDPO Managing Director Microsoft Teams Meeting Hanson, Laura
	11:00 AM – 12:00 PM	Organizational Strategy Microsoft Teams Meeting Papaefthimiou, Jonna

▲ **Mon, Mar 7**

	1:00 PM – 3:00 PM	RDPO Joint Steering & Program Committee Meeting Money, Summar
	3:00 PM – 4:30 PM	DRY RUN: Community Safety Budget Work Session Freeman, Lisa


▲ **Tue, Mar 8**

	Before 8:00 AM	Free
	8:00 AM – 9:00 AM	Spring BMP Decision Packages Microsoft Teams Meeting West, Georgia
	9:00 AM – 11:00 AM	Cooperative and City Agreements Web based classroom. Hardgrove, Leslie
	9:00 AM – 11:00 AM	Cooperative Agreements and City Agreements (Course) Microsoft Teams Meeting Hardgrove, Leslie
	10:00 AM – 10:30 AM	RDPO/PBEM Team meeting around finance work teams Elliott, Daire
	10:00 AM – 12:30 PM	New Employee Orientation

■	11:30 AM – 12:00 PM	BOEC CENS Policy Microsoft Teams Meeting Carkner, Angela
■	12:30 PM – 1:00 PM	Discuss emergency on-call / manager-on-duty Microsoft Teams Meeting Papaefthimiou, Jonna
■	1:00 PM – 1:30 PM	Discuss manager-on-call Microsoft Teams Meeting Papaefthimiou, Jonna
□	1:30 PM – 3:00 PM	Free
■	3:00 PM – 3:30 PM	RDPO Managing Director Microsoft Teams Meeting Hanson, Laura
□	3:30 PM – 5:00 PM	Free
▨	5:00 PM – 5:30 PM	Check in - planned event support Microsoft Teams Meeting Wolf, Katy

▲ Wed, Mar 9

□	Before 8:00 AM	Free
▨	8:00 AM – 8:30 AM	Return to office plans Microsoft Teams Meeting Papaefthimiou, Jonna
□	8:00 AM – 9:00 AM	Canceled event: CALL: COVID-19 Multnomah County Homeless Services Guidance @ Wed Mar 9, 2022 8am - 9am (PST) Joint Office of Homeless Services
■	8:30 AM – 8:45 AM	Check-in Microsoft Teams Meeting Ahmed, Shad
■	8:45 AM – 9:00 AM	Check in Blonsley, Hayley
□	9:00 AM – 9:15 AM	Free
▨	9:15 AM – 9:45 AM	Quinn check in
□	9:45 AM – 10:00 AM	Free
■	10:00 AM – 10:30 AM	Meet and Greet Courtney/Shad Ahmed, Shad
□	10:30 AM – 1:00 PM	Free
▨	1:00 PM – 2:00 PM	Katy quarterly performance check in Microsoft Teams Meeting Wolf, Katy
□	2:00 PM – 3:00 PM	Free
■	3:00 PM – 4:00 PM	Budget Microsoft Teams Meeting West, Georgia


 3:00 PM – 4:00 PM [March Madness - Final Planning](#)
Zoom
Adams, Sam

▲ Thu, Mar 10

☐ All Day [BUDGET WORK SESSION](#)


☐ 8:30 AM – 9:00 AM [Canceled: March Madness - Daily Coordination](#)
Zoom Link
Adams, Sam


 8:30 AM – 9:30 AM [Compare notes on PBEM's Budget to Actuals](#)
Microsoft Teams Meeting
West, Georgia

 9:00 AM – 5:00 PM [TRAVEL - OFFLINE](#)

☐ 9:30 AM – 10:00 AM [Canceled: Strategy session \(recurring\)](#)
Microsoft Teams Meeting
Papaefthimiou, Jonna

 12:00 PM – 1:00 PM [PBEM Leadership Team](#)
Microsoft Teams Meeting
Papaefthimiou, Jonna


 2:00 PM – 5:00 PM [Budget FY 22-23 - Budget Work Session](#)
West, Georgia

 2:00 PM – 5:00 PM [Community Safety FY23 Budget Work Session](#)
Freeman, Lisa


☐ 3:00 PM – 3:45 PM Canceled event with note: Winter Weather Prep:
Operations/Logistics and Leadership @ Thu Mar 10,
2022 3pm - 3:45pm (PST)


☐ 4:00 PM – 4:30 PM [Canceled: Directors 2x Weekly Check-in](#)
3/10 meeting canceled
Rinehart, Tom


▲ Fri, Mar 11

 8:00 AM – 11:30 AM [Out but online](#)


☐ 8:30 AM – 9:00 AM [Canceled: March Madness - Daily Coordination](#)
Zoom
Adams, Sam

 11:00 AM – 11:30 AM [Check in on \\$300K tech assistance](#)
Microsoft Teams Meeting
Papaefthimiou, Jonna

 11:30 AM – 12:00 PM [Weekly Finance check-in](#)
Microsoft Teams Meeting
Wolf, Katy

 12:00 PM – 12:30 PM [Shad/Ken Check-In](#)
Lee, Ken (Police)

☐ 12:30 PM – 2:00 PM **Free**

 2:00 PM – 2:30 PM [Clarification Call \(Shad Ahmed\) on Friday, March 11, 2022
2:00pm PST with Range Mediation and Consulting, LLC](#)

▲ **Mon, Mar 14**

<input type="checkbox"/>	All Day	Canceled: L0930 MultCo/City Integrated EM course Wolf, Katy
<input type="checkbox"/>	Before 7:30 AM	Free
<input checked="" type="checkbox"/>	7:30 AM – 8:00 AM	COVID-19 Policy Team Call Papaefthimiou, Jonna
<input type="checkbox"/>	8:00 AM – 10:30 AM	Free
<input checked="" type="checkbox"/>	10:30 AM – 11:00 AM	Meet Bob Cozzie BOEC
<input type="checkbox"/>	11:00 AM – 11:30 AM	Free
<input checked="" type="checkbox"/>	11:30 AM – 12:00 PM	Personnel Discussion Microsoft Teams Meeting Takara, Nate
<input type="checkbox"/>	12:00 PM – 4:00 PM	Free
<input checked="" type="checkbox"/>	4:00 PM – 5:00 PM	Technical assistance / plan spending Microsoft Teams Meeting Papaefthimiou, Jonna

▲ **Tue, Mar 15**

<input type="checkbox"/>	All Day	Canceled: L0930 MultCo/City Integrated EM course Wolf, Katy
<input checked="" type="checkbox"/>	1:30 PM – 2:00 PM	Check-in Ahmed, Shad
<input checked="" type="checkbox"/>	2:00 PM – 3:00 PM	Drone Presentation by Scappoose Fire Chief Zoom Moore, Janice
<input checked="" type="checkbox"/>	2:30 PM – 3:00 PM	connecting Ahmed, Shad
<input type="checkbox"/>	3:00 PM – 3:30 PM	Free
<input checked="" type="checkbox"/>	3:30 PM – 4:00 PM	RDPO Managing Director update Microsoft Teams Meeting Yotsov, Nora

▲ **Wed, Mar 16**

<input type="checkbox"/>	All Day	Canceled: L0930 MultCo/City Integrated EM course Wolf, Katy
<input checked="" type="checkbox"/>	8:00 AM – 8:30 AM	Connect on sheltering PBEM Ahmed, Shad
<input checked="" type="checkbox"/>	9:00 AM – 10:00 AM	SSCC Leadership Meeting Microsoft Teams Meeting Takara, Nate


- ☐ **10:00 AM – 10:30 AM** **Free**
 - ☒ 10:30 AM – 12:00 PM [P&D Meeting](#)
Durbin, Andrea
 - ☒ 12:00 PM – 12:15 PM [IEMC Outro/TY](#)
Wolf, Katy
 - ☐ **12:15 PM – 1:00 PM** **Free**
 - ☒ 1:00 PM – 2:00 PM [Budget to Actuals and Projections](#)
PBEM Lents Conf Rm
West, Georgia
-

▲ Thu, Mar 17


- ☒ 9:00 AM – 9:30 AM [Connect on Sheltering](#)
Ahmed, Shad
 - ☒ 9:30 AM – 10:00 AM [Check in](#)
Teams
Wolf, Katy
 - ☐ **10:00 AM – 11:00 AM** **Free**
 - ☒ 11:00 AM – 11:30 AM [BRIEFING: Linnton's community and the CEI hub](#)
Microsoft Teams Meeting
Van Keuren, Jeremy
 - ☐ **11:30 AM – 2:30 PM** **Free**
 - ☒ 2:30 PM – 3:30 PM [Final push over bump - Worksession](#)
Microsoft Teams Meeting
West, Georgia
 - ☐ 3:00 PM – 3:45 PM [Canceled event with note: Winter Weather Prep: Operations/Logistics and Leadership @ Weekly from 3pm to 3:45pm on Thursday from Thu Mar 17 to Thu Mar 31 \(PDT\) \(shad.ahmed@portlandoregon.gov\)](#)
 - ☐ **3:45 PM – 4:00 PM** **Free**
 - ☐ 4:00 PM – 4:30 PM [Canceled: Directors 2x Weekly Check-in 3/17](#)
Rinehart, Tom
 - ☐ 4:30 PM – 5:00 PM [Canceled: Strategy session \(recurring\)](#)
Microsoft Teams Meeting
Papaefthimiou, Jonna
 - ☒ After 9:00 PM [TRAVEL - OFFLINE](#)
-


▲ Fri, Mar 18


- ☐ All Day [Katy OOO but available](#)
Wolf, Katy
- ☒ 11:30 AM – 12:30 PM [City Budget Process](#)
Microsoft Teams Meeting
Owen, Christina
- ☒ 12:30 PM – 2:00 PM [RDPO Policy Committee Meeting](#)
Money, Summar


 2:15 PM – 2:45 PM [Beth and Shad check in](#)
zoom
Crane, Elizabeth


▲ **Mon, Mar 21**


 All Day [Katy OOO but available](#)
Wolf, Katy


 All Day [Spring Break - Olympic Peninsula](#)
Papaeftimiou, Jonna


 7:30 AM – 8:00 AM [COVID-19 Policy Group](#)
Papaeftimiou, Jonna

 10:00 AM – 10:30 AM [Canceled: PBEM Director/PIO weekly check-in](#)
Douthit, Dan


 11:30 AM – 12:30 PM [RDPO Director Check-In](#)
Microsoft Teams Meeting
Hall, Laura (Emergency Management)


 1:00 PM – 2:00 PM [Check-in](#)
Microsoft Teams Meeting
Ahmed, Shad


 2:00 PM – 3:00 PM [PBEM](#)
chris.voss@multco.us


 3:00 PM – 4:00 PM [LEMU Meeting](#)
MURRAY Cira * OMD


▲ **Tue, Mar 22**


 All Day [Spring Break - Olympic Peninsula](#)
Papaeftimiou, Jonna

 9:00 AM – 10:00 AM [Katy/Shad 1:1](#)
Director's office
Wolf, Katy



 2:30 PM – 3:00 PM [Shad Ahmed](#)
Lovell, Charles

 3:00 PM – 4:00 PM [Jerome Sears shop walkthrough](#)
2675 SW Multnomah Blvd Portland, OR 97219
Wolf, Katy

 3:05 PM – 3:30 PM [Connecting Shad/Chris](#)
Microsoft Teams Meeting
Ahmed, Shad

 4:00 PM – 4:30 PM [Canceled: Directors 2x Weekly Check-in](#)
3/22 canceled
Rinehart, Tom




▲ **Wed, Mar 23**

-  All Day [Spring Break - Olympic Peninsula](#)
Papaefthimiou, Jonna
-  10:00 AM – 11:00 AM [Canceled: Angela & Shad 1 on 1](#)
Microsoft Teams Meeting
Carkner, Angela
-









▲ **Thu, Mar 24**





-  All Day [Spring Break - Olympic Peninsula](#)
Papaefthimiou, Jonna
-  10:30 AM – 11:00 AM [Canceled: Weekly Finance check-in](#)
Microsoft Teams Meeting
Wolf, Katy
-  11:00 AM – 12:00 PM [NEOGOV Hiring Manager Training](#)
Morgan, Anna
-  12:00 PM – 1:00 PM [PBEM Leadership Team](#)
Microsoft Teams Meeting
Papaefthimiou, Jonna
-  3:00 PM – 4:00 PM [Check in with Bob Cozzie RE CENS](#)
-

▲ **Fri, Mar 25**




-  All Day [Spring Break - Olympic Peninsula](#)
Papaefthimiou, Jonna
-  All Day [Katy OOO but available](#)
Wolf, Katy
-  10:00 AM – 11:20 AM [2022 PSPS preparedness strategy kick-off](#)
Microsoft Teams Meeting
Luis Hernandez
-
-

▲ **Mon, Mar 28**




-  Start of Day – 8:30 AM [TRAVEL - OFFLINE](#)
-  7:30 AM – 8:00 AM [COVID-19 Policy Team Call/Agenda/Data](#)
Ahmed, Shad
-  **8:30 AM – 9:00 AM** **Free**
-  9:00 AM – 9:30 AM [PBEM Monday huddle](#)
Microsoft Teams Meeting
Papaefthimiou, Jonna
-  9:30 AM – 10:00 AM [Check-in for week](#)
Ahmed, Shad
-  **10:00 AM – 11:00 AM** **Free**
-  11:00 AM – 12:00 PM [Discuss Procurement Items](#)
Microsoft Teams Meeting
Kinningham, Robert
-  **12:00 PM – 2:00 PM** **Free**

-  2:00 PM – 2:30 PM [PBEM Director/PIO weekly check-in](#)
Douthit, Dan
 -  2:30 PM – 3:00 PM [Katy/Shad 1:1](#)
Microsoft Teams Meeting
Wolf, Katy
 -  **3:00 PM – 3:30 PM Free**
 -  3:30 PM – 4:00 PM [Discuss bureau IT needs](#)
Microsoft Teams Meeting
Wolf, Katy
-

▲ **Tue, Mar 29**

-  8:30 AM – 9:00 AM [PBEM Check In](#)
Blonsley, Hayley
 -  **9:00 AM – 3:30 PM Free**
 -  3:30 PM – 4:00 PM [Check-in on PBEM Equity Tool](#)
Microsoft Teams Meeting
Papaefthimiou, Jonna
-

▲ **Wed, Mar 30**

-  1:00 PM – 2:00 PM [PBEM/Parks Feb severe weather activation debrief](#)
Microsoft Teams Meeting
Wolf, Katy
 -  **2:00 PM – 3:00 PM Free**
 -  3:00 PM – 3:30 PM [Community Safety Chiefs Weekly Check-in](#)
Microsoft Teams Meeting
Myers, Mike
-

▲ **Thu, Mar 31**

-  8:30 AM – 12:30 PM [RDPO Emergency Drinking Water Framework - Tabletop Exercise \(On Behalf of the Regional Water Providers Consortium\)](#)
Graham, Della
-  10:30 AM – 11:00 AM [IMT - Unified Command Meeting](#)
Microsoft Teams Meeting
Myers, Mike
-  **12:30 PM – 3:00 PM Free**
-  3:00 PM – 3:45 PM [Excessive Heat Prep: Operations/Logistics and Leadership](#)
jenny.carver@multco.us
-  **3:45 PM – 4:00 PM Free**
-  4:00 PM – 4:30 PM [Canceled: Directors 2x Weekly Check-in](#)
3/31 canceled
Rinehart, Tom
-  **4:30 PM – 5:00 PM Free**



After 5:00 PM Free

