

**City of Portland Golf Advisory
Committee Meeting Minutes of
March 9, 2022, Zoom Meeting**

Attending:

Members: Chase Morinaka, Alex Chitsazan, Brad Simpson, Larry Martinez, Zari Santner, Patsy Pitts, Allison Chown, Don Hanson, Tom Williams, Robert Williams, Brenda Carpenter

Concessionaires:

Hank Childs, Randy Morrison, Craig Zimmerman, Jarred Gomez, Rob Cumpston, Bob Del Gizzi

Parks Staff: Todd Melton, John Ball, John Dean, Vincent Johnson, Danielle Solomon,

Guests/Subcommittee Members

Meeting Called to Order

Agenda adopted - Robert Williams approved as amended **January** minutes and Zari Santner moved to approve **February** meeting minutes with corrections; Robert Williams second the motion- update Brenda Carpenter's attendance and Zari was not able to join the Long-Range Committee meeting that was held.

Special Reports & Project Updates:

- Recreation Update-
 - Starting 3/12/22 along with Governor's guidance at City facilities masks are no longer required, except for unvaccinated and exempt employees will still be required to wear masks.
 - Parks Spring bump process identified budgetary savings. Up to this point Recreation hasn't filled all positions since the Levy which has caused a reduction in program offering.
 - Started registration for Spring programming begins in April; increase in early registration is up 105% since last winter.
 - Need to communicate what early registration is to the community; started 2 pilot programs- Pay What You Can (% discount increments applied to registered classes & Access Discount for items outside of registration such as drop-in classes. These will continue through the summer and will help access to

programming.

- Rose City-
 - Community Day steering committee met on 2/10/22- (Tom Williams, Patsy Pitts, 3 local neighborhood groups, Vincent J. and Henry Childs) discussed having 7/31/22 as the event date but will solidify when they meet again and which areas to host the event; the clubhouse, putting green and front #9 will be closed. Golfers can use back #9 on the day of event.

This event will be a great opportunity for community, neighbors and non-golfers to engage with Rose City Golf Course and better understand how it impacts land stewardship and the public golf system in the Greater Portland area.

- What will neighbor's like or non-golfers who may have never been out might enjoy.
- Include historic places and non-golf activities and natural environment including trees and wildlife in the area.
- How to include all attendees- music concert, or movie and as many things to do for kids.
- Henry Childs will send out planning data template that will be helpful for the Steering Committee.

PORTLAND GOLF REPORTS/FINANCIAL REPORTS-

- Activity Report- this was the most rounds since February 2005
- Rounds up 61% over last year, and 73% over the 5-year average
- Greens fees 69%- YTD passed last years
- Budget Report-
 - Currently projecting to exceed last year revenue total
 - Greens fees won't catch up from last year, but did adjust rates this year, concessions being sold, and more being done in the clubhouses.
 - Projected \$12.4 million; net gain \$1.8 million; ending fund balance would be \$6.6 million in golf fund.
- Robert Williams inquiry- Can there be a driving range put in at Rose City to generate funds?
 - Vincent – out of many scenarios that is one, but there are barriers such as cost and vision of the future property. Would it pay itself off to get a structure built there? Is there a market to building a new driving range in that space? The lighting needs to be considered. Would it be accepted by the neighborhood and be the best utilization of space/provide greater services to newcomers. There are other facilities within a couple miles radius that offer a driving range. It is not impossible and could be thought about.

- Zari Santner- Does the projected \$6.6 million include carry over from year to year? Yes, because it is an Enterprise Fund.
- Vincent reports on the sub-fund set aside for golf major maintenance- he will be meeting with the Long-Range Planning committee on 3/23/22 to discuss potential projects and process. This will help identify what the funds look like.
 - Todd Melton will look at the maintenance and operation funds and how much will need to be set aside. Once the process has been discussed and the amount determined then he will do a budget transfer and report separately depending on the maintenance decision process and which budget to use. Whichever budget process is coming up next adopted budget year.
 - The goal is to withstand another year as develop projects and know what to do, then do budget adjustments. The projects will be labeled, “major maintenance” and flagged.
 - Tom Williams- Is the \$6 million earning interest? (Yes. In Parks bank account with a 3/4% interest gain).
 - Vincent Johnson-ultimately, there will be one fund and needs to be solvent. He will share the Long-Range committee discussion with the GAC.
 - Todd Melton will begin joining the Long-Range Planning committee meetings to discuss the coalition of money and what to do with it.
- How many years do we need to have financial outcome to be comfortable to assure that there is an average increase and rely on surpluses?
 - Todd and Vincent have had discussions about what balances to have in operating funds in order to withstand money to have in the operating funds to measure the effect of rounds and look at several factors because if it were to happen now, then how much money would be lost. The idea is to have 2 years of funds to cover.
 - Could the rest be used towards maintenance? (Yes, but it is not yet a policy, only a discussion).
- Robert Williams-If there is more money from general funds to help long-term planning, then that develops another line item in a bucket which means that the money is for a specific purpose. What if there is a need to get money and there is not enough in the general fund? Yes, sub-fund for major maintenance.
- Brenda C. recommends finding a way to keep track of projects because there is a lot of deferred maintenance that can be reported back to GAC for transparency and understanding with the committee and community about big ticket items so there is more awareness as a subcommittee and where the money is going. GAC needs to have a project list for show what money is being set aside. A better way to stay on top of deferred maintenance and discuss with committee and the team.
 - As projects are identified they will have project numbers. Todd will be able to do maintenance reports on what was spent and what is budgeted for the project and the amount remaining on project. He can run capital project reports and provide information during monthly meetings.

- Golf Program Update- authorization to conduct an RFP for golf clubhouse operations at Rose City, Colwood and Heron passed today. Vincent J. will work with Serin Bussell (PP&R Chief Coordinator/Interim Procurement) to develop an RFP to get out and receive a buyer; there is not timeline. Will report update at the April GAC meeting.
- Groundskeeper I's at Colwood, Mike Hanson and Jay Franks were both promoted to Groundskeeper II's so there will be interviews next week to fill the positions. Hope to have someone in place by the end of April.
- Rose City has been working with the National Disc Golf League and will be hosting a Disc Golf tournament on 6/2/22 and 6/23/22. Other tournaments in the area will be at Blue Lake and Glendoveer.

Maintenance-

- John Ball reports on Kathy Hauff's behalf- all courses are bringing back seasonal workers
- Aerifying at the end of March and the first two weeks in April
- Fertilizer applications
- Heron- general cleanup, edging cart paths, bunker maintenance, moving and adding sand where necessary
- Colwood- break-ins and security issues, moving fertilizer to cart barn area, foot golf starting back up.
- RedTail- irrigation pump station put back and reinstalled. The pumps were renovated and had fixes.
- Eastmoreland- tree pruning, keeping canopies up, ball washers put back at EMGC and RedTail, accessories coming back on and put out. Staff replaced and repaired a sign about, "Stream Bank Restoration"

Long Range Planning- Reviewing consultant report to move forward with the RFP.

Equity Committee- no updates

Marketing- no updates

UNFINISHED BUSINESS-

NEW BUSINESS/ANNOUNCEMENTS- Zari indicated that she did send an email to commissioner Rubio's office requesting a meeting with a few members of the GAC and is waiting for a response.

To find out more on golf events or about the Portland Parks Golf Program, please visit the website at: <https://www.portlandoregon.gov/parks/63560>

INFORMATION FROM THE PUBLIC- none

Meeting Adjourned

