

**City of Portland Golf Advisory
Committee Meeting Minutes of
June 8, 2022 @ Colwood**

Attending:

Members: Chase Morinaka, Larry Martinez, Zari Santner, Patsy Pitts, Don Hansen, Robert Williams, Tom Williams, Brenda Carpenter, Allison Chown

Concessionaires:

Hank & Henry Childs, Randy Morrison, Craig Zimmerman, Rob Cumpston, Mark Allen

Parks Staff: Todd Melton, John Ball, Vincent Johnson, Danielle Solomon, Kathy Hauff

Guests/Subcommittee Members:

Meeting Called to Order (Don H. approved to move the minutes)

Special Reports & Project Updates:

- Recreation Update-
 - Summer staff training held next week
 - Summer programming might be modified, depending on final staffing numbers
 - Looking to return to all program options from pre-pandemic which includes in-person activities, camps, outdoor activities and also includes concerts and movies in the parks.
 - Parks bureau is currently reviewing the FY 2023-24 budget process overview and integration, which includes the creation of performance measures, service outcomes and action items that will incorporate budget funds. The budget process for next year will start earlier to allow for more thorough process.

- Program Updates-
 - Sent an email to committee to inform them the RFP for clubhouse operations for Eastmoreland, Colwood, Heron Lakes and Rose City proposal has been posted. Proposal meeting will be held on June 24th and close June 27th.

A link to the open bid was also included in the email to keep track in real-time.
 - Eagle program application had been pushed back a week. The applications were reviewed by Vincent J. Chase M., Julia P., and Ron Graybeal with the Western Golf Association. They selected this years' incoming class that will join the other

8 caddies. The following applicants were selected and will be caddying at the assigned courses, being mindful of transportation ability:

- Uriel Chacon Alvarado - Rose City Golf
- Natalie Herrejon-Balderas - Eastmoreland Golf
- Julia Liu- Eastmoreland Golf
- Zyhara West- Heron Lakes

An orientation will be held this afternoon with Vincent, caddies, and course supervisors to discuss expectations and useful information. Hope to take photos to promote this summer and next year.

Rejection letters and information were sent to other applicants that were not accepted. Encouraging other applicants to caddy at private golf clubs. The hope is to one day join programs which would include discussions on subsidy with the clubs and Western Golf Association.

The caddies will receive an hourly wage that is paid through the golf course and reimbursed from Western Golf Association.

- Rose City Day
 - Onsite meeting held on 6/2/22
 - Area setup where activities will take place. Narrowing the locations down so they aren't close to golf play. No chipping but putting on the course and lessons. Beer garden and dessert truck.
 - Discussed kid activities- First Tee will be helping
 - Vincent is working with the Marketing team for the event
 - Hank met with Summer Free For All (SFFA) and determining stage and concerts that will be provided
 - Need volunteers
 - Tom, Allison, and Patsy focused on reaching immediate neighbors and secondary golfers. Working with Vincent and Parks to design flier and distribute fliers to leave in neighborhoods, place on event calendars, promotional partners, media ramp up and promotions 4-5 weeks out. Marketing to start in 2-3 weeks. There will need to be help distributing fliers.
 - Vincent will get a notice to the Commissioner's office
- Concessionaires-
 - Colwood-Kickoff player development activities, junior camps, summer

lessons, book online.

- Rose City- Junior golf camps and lessons
- RedTail- Junior programs getting started- over 2000 signed up and program begins next week.

PORTLAND GOLF REPORTS/FINANCIAL REPORTS-

- Activity Report-
 - Accounting has not closed because it is too early in the month, so the Fiscal Year summary can be prepared for July. Once completed, it will be sent to the committee.
 - PDX Player Cards are removed from the report so that it does not inflate revenues per round of golf play. This process perhaps began in years, 2020, 2021 & 2022- Todd will confirm this and follow-up with committee.
 - Greens fees down 33% across courses from last year but up 11% of 5-year average.
 - YTD greens fees down 10% from last year
 - YTD rounds down 15% from last year but up 6% of 5-year average
 - Committee consensus to have meetings be held the 3rd Wednesday of every month so that the financial reports can be prepared.
- Budget Report-
 - 19 days of rain
 - Yet to do analysis on how much it will affect the forecast since the month hasn't closed.

Maintenance-

- Kathy Hauff reports-
 - Colwood
 - We haven't had any projects at Colwood this month but have been working on a no-mow plan for both sides to cut down on the amount of rough that is maintained
 - A seasonal was hired to help with the landscaping at the clubhouse and we refurbished the bed in front of the clubhouse and added some low maintenance roses to add color and help keep the weeds out
 - Rose City-
 - Much of the work this spring has been trying to keep up with the rough mowing in between rain events
 - One of our rough mowers has been down waiting for parts so there are areas we haven't been able to get to.

- Working on weed eating around trees and fence lines with follow-up herbicide spray to stop re-growth
 - Sprayed for English Daisy on the front 9 and some of the back 9 and plan to spray the rest, possibly this week
 - Wrapped up some of the irrigation on 9 green but still need to trench a drain line in the back
 - Plan to deep tine and topdress next week
- Eastmoreland-
 - Mowing the golf course as much as possible – slowly but surely the course is drying up
 - Fairways and driving range fertilizing is complete
 - Installed some new plants at the pollinator garden adjacent to #10 tee, will wrap project up this month
 - Plan in place to clear invasive clematis from the fence along Bybee/Tolman/28th Ave
 - Topdressing and deep-tining all greens 1x/month, will continue into October
 - Many tree work orders have been submitted to Urban Forestry, waiting for them to follow up on inspections
- Heron-
 - Irrigation work: edged around heads and valve boxes on 27 of 36 holes. Completed 4 irrigation repair projects.
 - Continued bunker maintenance. Line trimmed bunker noses great blue. Logged 53 hours/week on bunker maintenance.
 - Fertilized all fairways
 - Deep tined greens and lightly top-dressed greens on greenback.
- RedTail-
 - Golf course continues to be wet from rains, we are working diligently to mow near and far rough areas ASAP
 - Mowing the perimeter of the property is on hold until the mower is fixed, estimated being repaired early next week
 - Fairway fertilizing went well

- Mowed and detail string-trimmed the driving range
- Fertilized the DR as well
- Spring between 11 and 12 is starting to dry up but we have begun to pump out daily to ensure playability on hole #11
- Spiking and topdressing all greens 1x/month, will continue into October
- Wrapping up an irrigation repair that was very involved
- GAC maintenance inquiries:
 - When equipment is down, has renting been an option?
 - No. Staff tries to get the equipment up and running. The supply chain has been a challenge. All equipment is purchased through fleet. A rough mower has been ordered and expected to arrive in 12-18 months.
 - During day-to-day maintenance what gets left out? What would make a difference for playability and inviting for golfers?
 - Besides frequency of doing work and had more staff. Greens are the focus; topdressing would have to have a person dedicated. Overall, playability is a higher priority than aesthetics when resources are limited.
 - What are updates on laying out gravel for cart path?
 - Vincent has started the discussion. Looking at graveling Rose City like Eastmoreland.
 - Asphalt at Heron because of tree heaves constantly, but Kathy suggests gravel.
 - Keeping the cart paths on a dry area could get golfers back.
 - Could Parks hire a small gardening business for maintenance?
 - Challenges with City Procurement process and Union issues.
 - Hire volunteers for weeding. They will need to fill out volunteer paperwork.
 - 8-10 golfers with the Men's club at Heron volunteer.
 - Women's club at Eastmoreland could possibly volunteer.
 - Is there a blanket approval process with Urban Forestry?
 - No. Staff can remove dead and dying trees with inspector

approval.

Long Range Planning- Will schedule a meeting to discuss major maintenance capital projects. A refined list with items to support Vincent and Superintendents will be sent to committee members. Todd Melton will begin attending meetings.

Equity Committee- No updates

Marketing- No updates

UNFINISHED BUSINESS-

NEW BUSINESS/ANNOUNCEMENTS-

To find out more on golf events or about the Portland Parks Golf Program, please visit the website at: <https://www.portlandoregon.gov/parks/63560>

INFORMATION FROM THE PUBLIC- none

Meeting Adjourned