

**City of Portland Golf Advisory
Committee Meeting Minutes of
July 14, 2021 Zoom Meeting**

Attending:

Members: Chase Morinaka, Brenda Carpenter, Zari Santner, Julia Persons, Blake Fedderson, Alex Chitsazan

Concessionaires:

Rob Cumpston, Hank Childs, Randy Morrison

Staff: Jesse Goodling, Vincent Johnson, Kathy Hauff

Guests/Subcommittee Members

Meeting Called to Order

Agenda adopted

Special Reports & Project Updates:

- Recreation is hiring for positions for services this summer.
- Gov. Brown has lifted restrictions on what is allowed and what staffing is capable of.
- A meeting with GAC is on Commissioner Rubio's agenda.
- Approval in golf budget authority to hire:
 - Greenskeeper at Colwood
 - 3rd Superintendent (will use same hiring list from the 2nd Superintendent recruitment). Will oversee Heron Lakes
 - An offer has made for the 2nd Superintendent position and will be announced soon. Will oversee RedTail and Eastmoreland
 - Kathy Hauff will transition to Rose City and Colwood but will also be available for onboarding of new hires along with Jesse Goodling before he retires.
 - GGA reporting and recommendations will highlight what staffing will look like before looking at staff adjustments.
- GGA observation report and recommendations will be available in late August/early September.
- Vincent will send email with updated GAC recruitment information.

PORTLAND GOLF REPORTS/FINANCIAL REPORTS-

- Todd Melton not in attendance- report outs at August meeting.

Maintenance-

- Trees that were planted last year at Eastmoreland were damaged from the heatwave and are being monitored.
- Syringed greens to help mitigate the heat.
- Replacing netting on the right-side of the driving range at Eastmoreland and expected to be completed by 7/15. Forestry pruned the trees alongside the edge and may need to do this every couple of years.
- Irrigation repairs of stuck heads and stuck valves.

Sub-Committees

Long Range Planning- Brenda Carpenter (Chair) presented data from a comprehensive list of capital deferred maintenance needs completed by the Asset Management team. This is a tentative priority list of the maintenance budget that maintains golf courses.

The goal is for the GAC to develop a strategic plan to help guide decision-making for Vincent and Superintendents with maintenance needs. This effort can use the accomplishments for the annual report to council.

The slides presented included the Hierarchy of Critical Systems-

- Health and Safety- (i.e. pipes that bust, critical problem with a fallen tree that causes hazardous conditions)
- Access and Ability- (ADA compliance, golf passes and bridges)
- Revenue- (clubhouse, driving ranges)
- Other- (citizens asking for walking paths for non-golfers)
- Portfolio of Summary of Parks Golf Major infrastructure- better understanding of the major asset classes that Vincent and the golf team deal with and manage.
 - Example, the irrigation at Heron was installed in 1970
- Golf Infrastructure Maintenance Backlog- GGA foreshadowed that 6-9% of revenue be set aside for maintenance every year. More realistically 6% for municipal golf systems. This could be used to address maintenance issues systemwide.

Vincent reports that for professional services and maintenance purposes, the Asset Management team is used because Parks does in-house repairs on buildings and have connected with the GM's and the information will be shared with GGA.

Suggestions from the GAC include:

- Clarification on reconciling the dollar amounts on slides 3 & 4 so that Bureau Management, Budget Office, and City Hall understand the logic (Zari). *Brenda clarifies that there is a caveat in the report that says the information is not for budget purposes. The GAC can build a more planful way to look at system changes. Vincent would like to distinguish the gap and definitions of what things are and how they will be addressed.*
- Describe how did the program get to the 20-year plan (Chase)
- What are opportunities that Vincent can utilize and maximize resources? Golf might have the opportunity for funding if a detailed and realistic, 5,10, or 15-year plan can be developed that shows the upward trajectory of the game and show golfers the major maintenance needs and the potentials. Let them know that both are being focused on and that revenues generated will be set aside in this formal manner to address these things. Outline which area the funding is being used. This can be presented to golfers, Bureau Manager, City Council, and the public. This idea sells golf courses as an asset to the community. It is suggested that Vincent hire staff part-time from the Asset team, concessionaires, and other staff to take over the over-arching general needs assessment and make them more granular and develop a strategic plan (Zari)
- Clarify the acronyms on the report (Alex)
- GAC members are asked to send feedback and suggestions to the subcommittee
- Data can be presented quarterly with achievements and objectives

Equity Committee- No updates

Marketing- No updates

UNFINISHED BUSINESS-

NEW BUSINESS/ANNOUNCEMENTS- Further discussion will be had about an in-person gathering for Employee Appreciation event in October.

To find out more on golf events or about the Portland Parks Golf Program, please visit the website at: <https://www.portlandoregon.gov/parks/63560>

INFORMATION FROM THE PUBLIC- none

Meeting Adjourned

