

**Tuesday, November 9, 2021**

9:00 - 11:00 am

Zoom Virtual Meeting

**Members Present**

Erin Zollenkopf, Bonnie Gee Yosick, Casey Mills, Mike Elliott, Paul Agrimis, David Staczek, Adrienne Feldstein, Elana Pirtle Guiney, Randy Gragg, Sabrina Wilson, C.N.E Corbin, Ali Berman, Juan Piantino, Lorena Nascimento

**Members Absent**

Paddy Tillett, Alejandro Orizola, Nova Newcomer

**City Staff Present**

Lauren McGuire, Todd Lofgren, Adena Long, Brian Landoe, Mona Schwartz, Kenya Williams, Tim Collier, Claudio Campuzano, Margaret Evans, Riley Clark-Long, Maximo Behrens, Tonya Booker, Jenn Cairo

**Call to Order/Social Time**

Called the meeting to order at 9:03am. Parks Board members and staff discussed their preferred time and location for future meetings.

**Approve October Minutes**

The meeting minutes were unanimously approved. Corbin and Sabrina abstained from the vote.

**Director's Report**

Director Long reported that on November 10<sup>th</sup> Commissioner Rubio will introduce an ordinance that seeks Council's authorization for Procurement Services to issue a competitive solicitation and contract with the lowest responsible bidder for construction of the Errol Heights Park Development Project for an estimated cost of \$7,060,000. The project will protect and restore wetland and riparian areas in the lower elevation section of the park while also developing inclusive play areas, picnic zones, and a skate spot on the upper plateau.

On December 1<sup>st</sup>, the Assets and Development team will present the Parks Improvement Bond annual report to City Council.

Adena provided updates on the four Healthy Parks, Healthy Portland work teams.

Wave one of community listening and learning has been completed and the listening data is being coded and synthesized so it can be shared with other work teams to guide their work. The second wave is planned for early 2022 through June.

The Decision Support Tool pilot is complete. The team is developing recommendations for version two of the tool to be used in the FY 22-23 Requested Budget. The team is also discussing a workplan and timeline for a possible version three next year.



The Mission, Vision, Values, and Racial Equity Tool Team is formed and includes internal staff as well as representatives from community based or culturally specific organizations. Their work is anticipated to begin in December, though it is dependent upon wave one community listening data being synthesized and ready to share.

The internal prep team for Actions & Results has drafted a framework and tested it using information from some of the bureau's existing guiding plans. The team is working with Divisions to make sure we have a performance measure for each levy commitment and capture existing measures that relate to racial equity. This work will be done in time for the FY 22-23 Requested Budget in late January of 2022.

Adena also shared that 117 PP&R staff participated in the virtual Oregon Recreation and Parks Association annual conference in October. She also highlighted several staff who served in leadership capacities for the conference. Division Manager Tonya Booker received the Special Districts Insurance Services Safety Excellence Award.

Portland Arbor Day was celebrated on October 30 at Lents Park. The event was organized by Urban Forestry and Community Engagement and enjoyed a nice turnout of community members and partners.

Todd Lofgren shared the City's new vaccine requirements contractors, volunteers, and grantees. The policy will be fully in effect by January 3<sup>rd</sup>.

## **Working Group Reports**

### *Community Engagement*

Erin reported that the group discussed how to remove barriers to participation in Parks Board meetings including specifically how to revise the public comment procedure. The working group also discussed the Regional Arts & Culture Council's proposal to replace statues in the Park Blocks.

### *Financial Sustainability*

The working group's meeting had to be rescheduled because it conflicted with City Council's Fall BMP work session. PP&R staff expect the bureau's budget requests to be approved as submitted.

### *Land Use/Infrastructure*

David reported that the group discussed the significant cost reductions facing the Burnside Bridge Replacement Project. The Metro local share project list was also discussed as it is currently posted for public comment. Finally, the group discussed possible participation in the celebration of Frederick Olmstead's 200<sup>th</sup> birthday.

### *Board Affairs*

Casey invited members of the board as well as PP&R staff to comment on any of the following issues which the group is currently undertaking: Parks Board public comment procedure, the

mission of the Parks Board, the process for the Parks Board to comment on plans and policies, most effective use of board members efforts in helping PP&R staff, improving relationships among board members and with PP&R leadership and staff, and the absentee policy for board members.

#### *Process Improvement Ad Hoc*

Bonnie updated the board on the interagency process between PP&R and BES to improve operational efficiencies. An interagency agreement between the two bureaus concerning tree planting is under discussion.

#### **Portland Parks Foundation Report**

Randy reported that the Parks Foundation and PP&R senior leadership are working on an updated memo of understanding as well as discussions about future projects. He also said the foundation is working on an agreement for a new playground structure at Rose City Park in collaboration with the neighborhood association. The second round of the Portland Parks Posters project is underway as well. An RFQ for poster designers is currently active with a proposal deadline of November 30.

#### **Workforce Development Levy Update, Summer Hiring, and Lessons Learned**

Margaret Evans and Riley Clark-Long provided a presentation on the bureau's outreach, recruitment and hiring efforts for new positions funded by the Local Option Levy. The bureau is committed to increasing the racial and ethnic diversity of its staff through the levy hiring process. In response to questions from the Parks Board, Margaret provided the following language which is included in all PP&R job postings: "The City of Portland, Oregon is a growing and diverse city of 650,000 residents, nearly 20% of whom speak languages other than English at home. PP&R values a diverse workforce and seeks ways to promote equity and inclusion within the organization and with the public. PP&R encourages applications from candidates with knowledge, ability and experience working with a broad range of individuals and communities with diverse racial, ethnic and socio-economic backgrounds. Although not required, PP&R encourages candidates that can fluently speak another language to include that information in their resume. Bilingual candidates are encouraged to apply."

#### **December Meeting Agenda**

The December agenda will include discussing the meeting start time. The Burnside Bridge Replacement project and the level of service analysis are planned for January and February.

The meeting was adjourned at 10:58am.