

Tuesday, March 9, 2021

9:00 - 11:00 am

Zoom Virtual Meeting

Members Present

Paul Agrimis, Alejandro Orizola, Casey Mills, Bonnie Gee Yosick, Mike Elliott, Erin Zollenkopf, Paddy Tillett, Punneh Abdolhosseini, Randy Gragg, Alejandra Cortes, David, Staczek, Ian Jaquiss, Lorena Nascimento, Katy Holland, Juan Piantino

Members Absent

Jenny Glass, Tamara Layden

City Staff Present

Kenya Williams, Adena Long, Todd Lofgren, Margaret Evans, Maximo Behrens, Tonya Booker, Lauren McGuire, Brett Horner, Claudio Campuzano, Nicola Sysyn, Vicente Harrison, Sarah Huggins, Brooke Gardner

Call to Order/Social Activities

The meeting was called to order at 9:02am. Board members and staff shared their favorite signs of spring they have been noticing.

Approve February Minutes

Paul asked for a motion to approve the February minutes. Paddy made the motion, Mike seconded, and they were unanimously approved.

Director's Report

The Director's written monthly report was distributed prior to the meeting which includes detailed information about the work being done throughout the bureau. Adena encouraged members to contact her if they have questions, would like to learn more, or want to add a topic to the agenda item. Adena shared an overview update on the supplemental budget and interfund loan, the Fiscal Year 2021-22 Budget Work Sessions, the Shelter to Housing Continuum, and the Healthy Parks, Healthy Portland planning work.

Working Group Reports

Community Development

Tamara shared a summary of her report via email.

Financial Sustainability

The current Fiscal Year financials are tracking well. The revenue budget was reduced due to COVID but may end with a surplus. Materials and services will land on budget or just a little below. The Golf Program continues to maintain good revenues, and there will be a more detailed update regarding the Portland International Raceway. The working group received an overview of the Sustainable Future work at their last meeting. The early goals are to hire the



levy coordinator, appoint members for levy oversight committee, develop outcomes and measures, and a critical path for implementation ramp up. To address the major maintenance backlog, the bureau may depend on bonds and community support for the \$1.2 billion needed over a 20-year period. Questions for the board include: What does a Sustainable Future look like? What are the biggest threats to making progress? Please provide input to Mike Elliott who will bring to the working group.

Land Use/Infrastructure

The group reviewed their standing items at their recent meeting. PBOT is engaging on the I-5 bridge. An equity lens is being developed to look at the level of service across the City. Staff will be meeting with the Downtown Neighborhood Association (DNA) this week to determine if the DNA would like to collaborate with the Bureau on the historic nomination going forward. The Culinary Corridor and South Reach Zone planning continues. The Off-Road Cycling Master Plan is going to wrap up soon and will not be going to Council. The group will meet following the upcoming Shelter to Housing Continuum Council meeting.

Process Improvement Ad Hoc

Natural areas managers from both PP&R and the Bureau of Environmental Services (BES) are working to better define bureau roles and responsibilities and collaborating on natural area management. BES is doing an organizational restructuring and delaying some of this work.

Affirmation of Equity Statement

Punneh met with bureau staff and board leadership. After revisions to consolidate the two drafts are made it will be shared with the board. There was discussion about aligning the board's statement with the bureau's statement when that is finalized.

Nominating Committees

It is time to start the nomination process that ends in June. The Office of Community and Civic Life is managing recruitments again via the government jobs website. This year the board has three positions to fill. Erin is leading the nominating committee and asked for volunteers to join the committee. The committee will be reviewing the recruitment documents and will participate in the interviews and selection of recommended nominees. Paul, Bonnie, David, and Paddy volunteered to participate in the nominating committee. The full board was encouraged to do recruitment within their networks. There will be a draft email members can forward to networks for recruitment.

Portland Parks Foundation Report

The Foundation's 20th Anniversary is May 2021, and they are kicking off the celebration with a Friends & Allies Summit. They will be honoring Joey Pope, doing Parks Champion Awards, Small Grants Awards, launching new parks leadership fund and a Fall Friends & Allies Summit as well as steering committee recruitment. Randy shared an overview of the Foundation's 20th anniversary celebration event that will include a series of Paseos along the park blocks. Tentative dates are mid to late-August. The Foundation is requesting \$100,000 in the Mayor's Fiscal Year 2021-22 Budget and asked for the boards support in this request.

Healthy Parks, Healthy Portland

Racial Equity Lens and Statement

Equity and Inclusion Manager, Kenya Williams shared an overview of the Five-Year Racial Equity Plan that is coming to a close. Creating a Racial Equity Lens was a goal of the plan that was unfulfilled. The Equity and Inclusion team has worked with bureau staff to develop a Racial Equity Lens. The purpose of the lens is to develop a consistent bureau-wide approach to addressing inequities, create a more inclusive perspective, and to draw attention to the impact on others. A Racial Equity Lens should be used as early as possible before decisions have been made in order to shape outcomes. It won't tell you what action to take, and it is an iterative process. Kenya reviewed the seven steps of the new PP&R Racial Equity Lens. The team will host weekly training workshops, inviting managers, supervisors and staff who have program and decision-making duties. They will also include summer recreation and environmental education staff. At these trainings they will answer questions, conduct practice sessions, discuss ways to improve the lens for their work, and share new demographic data and trends.

The Equity and Inclusion Team has been developing a bureau Racial Equity Statement. It has been a ground up process with a lot of feedback from staff. Staff don't want to hear passive language. They want more accountability and tangible actions. They team held seven work sessions with 56 total participants, and they received over 360 comments from staff throughout the bureau. Next, they will finalize the new Racial Equity Statement and develop many new collaborations and partnerships.

The team has also created an Equity HUB which stands for Helping Understand Best Practices that houses resources in one location. They created a Bureau Equity Inventory Tool to track the equity efforts throughout the bureau to reduce duplication and create more collaboration. They started Together Time which is casual time open to all staff to come together with invited guest speakers and an opportunity to share space and provide feedback.

Paul asked if the Board may participate in upcoming Racial Equity Lens training workshops. Kenya welcomed members' attendance. Bonnie requested a copy of the Racial Equity Lens and Statement to review and utilize. Kenya noted that the Statement is in the draft stage still, but it will be shared when it is completed. A copy of the presentation will also be shared.

April Agenda Conversation

Paul reminded members that June is their retreat month. He asked members to consider having the meeting in person, outdoors, and to be thinking about how to make the retreat meaningful.

The meeting was adjourned at 10:38 am.