



Knott Park Master Plan

March 1988

Knott Park Master Plan

FINAL REPORT

March 1988



**CITY OF PORTLAND
BUREAU OF PARKS AND RECREATION**

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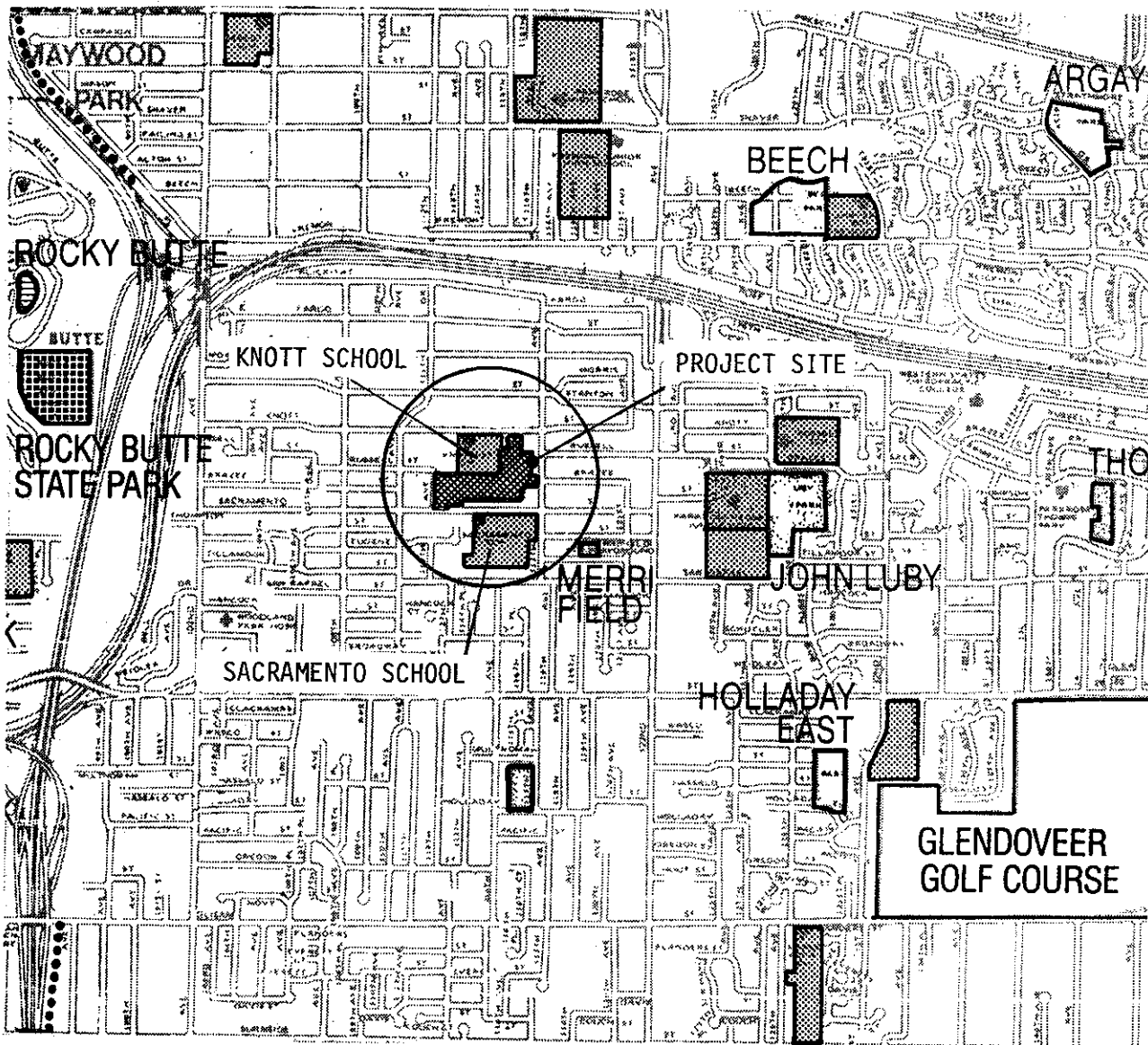
SECTION I INTRODUCTION

PARK LOCATION

Knott Park is a 14 acre community park located in the Parkrose district, a northeastern neighborhood in the City of Portland. The park abuts an elementary school property owned by the Parkrose School District. The school property is no longer used by the Parkrose School District. They have leased it for private use over the past several years.

The park has a linear configuration with an east-west orientation. It is bounded by Knott Street on the north, Sacramento Street on the south, 112th Avenue on the west and 117th Avenue on the east.

Sacramento Elementary School is located near the park. The new school is immediately south of the park on Sacramento Street.



Area Vicinity Map

PARK HISTORY

In the 1950's Knott Park was open land. The surrounding area had a few residents, but generally was part of the rural fringe. By the early 1960's the land had been acquired by Multnomah County for use as public parkland. It was known as Casmur Park, the name having been taken from the plotted subdivision in which the parkland was located.

The following is a chronology of the major events related to the historical development of the park:

- June 20, 1976 Renaming and dedication of the park as Knott Park during the two-day Bicentennial Festival. The ceremonies included an unveiling of a dedication plaque placed at the eastern entry to the park.
- April 16, 1986 Adoption of title and transfer of ownership from county to City of Portland by Council.
- May 17, 1986 Parkrose Heights Association of Neighborhoods held Knott Park Summer Festival to raise funds for park improvements. Event netted \$2,200 profit for the neighborhood association which was matched by the City and placed in a trust fund for future improvements to the park.
- Spring, 1986 Approximately 100 trees supplied by the City were planted in the park.

PURPOSE OF STUDY

In September, 1987, the Bureau of Parks and Recreation initiated a master planning study in order to provide an overall development framework plan for Knott Park. Previously, the neighborhood association had proposed installation of picnic tables and other volunteer type projects at the park. The preparation of a master plan provides a framework for integrating these and other future improvements in an orderly fashion.

PLANNING PROCESS

Planning for Knott Park included a series of Citizen Advisory Committee meetings and general public meetings. These were held over a four-month period during which time the concerns of the surrounding neighborhood and nearby residents were solicited. Major park problems were identified and discussed. Committee members and persons attending the public meetings were surveyed to find out what specific types of recreational activities and facilities should be developed at this location.

See Attachment A for a list of the public meetings and CAC reviews that were held during the master planning process.

SECTION II SITE ANALYSIS

EXISTING CONDITIONS

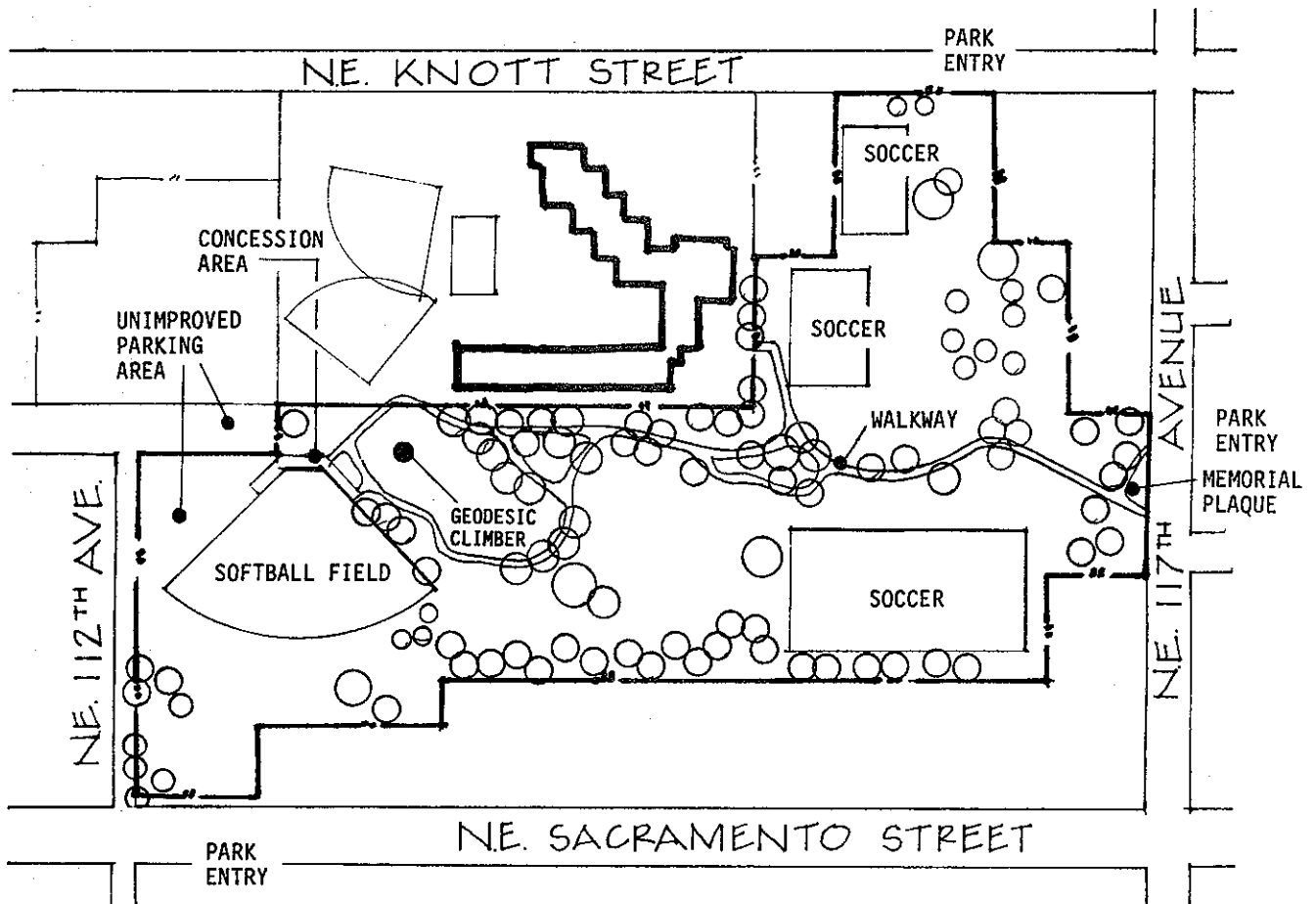
Recreation Facilities

Presently, the park has a Little League-sized softball field, a full-sized soccer field and two mini-sized soccer fields. Only one piece of play equipment exists - a metal, geodesic climber. It is 26 feet in diameter and about 9 1/2 feet high.

Nearby at the adjacent Knott School site, two softball fields exist. There is also a covered basketball court, and there is an area with several swings and several old style pieces of metal play equipment. This equipment is used by students who attend the private church school in the old school building and by neighborhood children after school hours and on weekends.

Vegetation

The park has a number of mature trees. However, most of the trees are of a small size including the 100 trees recently planted along the walkway in the center of the park. One conifer tree and a few conifer shrubs are also planted in this park.



Existing Park Conditions

Fencing

This park is unusual due to the fact that almost the entire perimeter of the park is fenced. Generally, a six-foot high fence, usually a cyclone-type fence or (in a few instances) a wood-slatted fence is found where residential use abuts the park. Where the park extends to the roadway, a three-foot high cyclone fence is generally found along the property line.

Utility Services

There are good utility services to this park. Generally the basic services - water supply, sanitary sewers and electrical power - are available where park land extends to the roadways which provide access to the park. A 200-amp electrical supply panel is located at the southeastern corner of the park near the above ground concrete vault structure.

Irrigation Facilities

The park has an underground irrigation system. In 1986, the existing low pressure system was rehabilitated. This system receives above average maintenance and should last another 20 years.

Vehicular Parking and Access

Currently there is an unpaved area immediately west of the softball field at the end of Russell Street which is used by the Little League for parking. About 40 to 50 vehicles can be parked in this area.

At the east end of the park, cars park at right angles to the road. This area is most heavily used on weekends by people attending soccer games.

Additionally, the roadways surrounding the park are heavily used for parking on weekends. This heavy use is principally due to the fact there are sports activities scheduled at Sacramento School during the same time periods as sports activity occurs at Knott Park. The parking situation is also affected by the "shift change" parking needs that occur when several soccer or Little League games are scheduled following one another.

Vehicular access to the park is excellent. Four access points are available: Knott, Sacramento, NE 112th & Russell, and NE 117th Street.

Pedestrian Access and Movement

An existing eight-foot wide asphalt pathway connects the pedestrian entry at NE 117th to the softball field at the west end of the park. This pathway also connects to the old Knott School site. However, there are no connections to Sacramento or Knott Street entry points.

Furthermore, there are few amenities or interesting visual elements to signal these access/entry points. Generally, a simple break in the cyclone fence permits foot traffic to enter the park.

Landscape Character

The park is characterized by a very open landscape feeling. There are broad open areas which permit uninterrupted views across the park and into the park for several hundred feet from the surrounding area.

There are a few instances of minor earth mounding in the center of the park. These mounds are located along the existing asphalt path.

Seasonally, there is little color change in the park. Only a few trees exhibit fall color. However, since the park is irrigated the lawn is a fairly consistent green during the summer months.

Topographically, the park slopes very gently from west to east. Spatially, the park is not well-defined except for the softball field which is defined by an outfield fence, sideline fencing, and a backstop.

There are no unusual visual features within the park. A few mature tree groupings do tend to act as interior focal points. Cyclone fencing at the entry points is a prominent feature of this park.



View from N.E. 117th Avenue Entry Looking West

**SECTION III
PLANNING CONTEXT**

RECREATION NEEDS AND DEMANDS

Soccer

Parkrose neighborhood youth soccer teams have access to the following fields:

<u>Field</u>	<u>Quantity</u>	<u>Size</u>
● Knott Park	1	Full
	2	Kiddie Fields
● Sacramento School	2	2/3
● Portland Christian School	2	Full
● Shaver School	1	Full

All of these facilities are used heavily throughout the soccer season. The season begins in mid-August and lasts until the first week of December.

At Knott Park, games are scheduled on weekends and practices are held on weekdays after school. Six games are usually played on Saturday beginning at 9:00 a.m. These last into the afternoon. Four games are usually scheduled on Sundays from 11 a.m. to 3 p.m.

The fields are also used for winter and spring soccer activities. Generally, the usage is about half as much as compared to the regular fall season.

The Parkrose Soccer Association currently has access to a small meeting room in the Knott School building. Board meetings are also held here. The Parkrose School District donates use of space to the Soccer Association and other community groups.

Enrollment in Parkrose Soccer activities is increasing; it has doubled in the past four years. The program currently serves about 400 Parkrose children and youth between the ages of 5 - 14 years. Another 200 young people residing outside the immediate Parkrose community used this field during the season last year.

Little League Softball

The Parkrose Little League uses seven fields in the general vicinity of Knott Park. These include the following:

<u>Field</u>	<u>Quantity</u>
● Knott School	2
● Knott Park	1
● Sacramento School	3
● Burnside & 139th Avenue	1

The Little League season extends from February to the end of June. Daily four-hour practice sessions for the All Star Game are held during two weeks in July.

Games are played in the early evenings during the week. Saturdays the field is used from 8 a.m. to 8 p.m. Sundays are sometimes used for make-up games.

The Parkrose High School girls' team uses the Knott Park field from mid-March to early May. They practice from 3 p.m. to 6 p.m. weekdays.

Little League is a popular activity in the local community. About 33 percent of all Parkrose elementary school-age children participate in the program. Last year 531 persons were enrolled. Additionally, approximately 100 other children and youth associated with Lakeside and District 1 softball teams used the Knott Park field.

The field at Knott Park is a good field. However, The best field is the league's home field on Burnside.

Baseball activities were originally begun at Knott Park about 1974-75, with the consent of the Multnomah County Parks Department. The League made all the initial facility improvements and maintained the softball field for several years.

Play Areas

Except for the geodesic climbing structure, no play equipment is available at Knott Park. Equipment located on the Knott School site is very old, and some of the swings are not functional.

Play equipment is available at Sacramento School. However, The size of Knott Park and the potential strongly suggest the provision of one or more play areas for children at Knott Park.

Consideration should be given to providing separate sites or spatially separated play facilities for different age groups. The minimum would be one area for multi-age children and a small tot-lot near one of the picnic areas.

The play areas should be easily visible from the street, other picnic or sitting areas, and generally visible from other areas of the park. This will discourage vandalism and allow parents to engage in other social activities while their children play.

Needs and Demands Surveys

A variety of information was reviewed to determine what types of recreation activities and facilities were needed in the Parkrose community. Sources of information included:

- Neighborhood Needs Survey, June 1986, prepared by the Parkrose Heights Association of Neighbors.
- Neighborhood Need Reports filed with the District Neighborhood Office, Central North-Northeast, August, 1986. Copies of these "need reports" are part of the Appendix of this report.

The Bureau prepared a short questionnaire and checklist of possible activities to be considered at this park site. These materials were used at the first general public meeting to survey recreational attitudes and priorities among the audience. A copy of the questionnaire and checklist is also included in Appendix D.

Bureau Questionnaire Results

The questionnaire revealed a general consensus among persons polled about recreation activity and facility development preferences. First choice/priority improvements suggested for the park were:

- Play equipment and park services including lockable toilets and drinking fountains.
- Picnic tables, benches and passive sitting areas both with shade cover.
- Use of Knott School as multiple purpose community center with specific attention to the provision of services to senior citizens.

Second priority suggestions were:

- Bicycle and jogging paths.
- Outdoor power points and future expansion of park.
- Areas for horseshoes, bocceball and walking of dogs.
- Water play area, improvement of existing basketball facilities and bandstand.

PLANNING CONCERNS AND ISSUES

The first public meeting and early CAC meetings identified several planning concerns and issues. Principal amongst these were the problems associated with the existing gravel parking area at the end of NE Russell and 112th Streets. Residents adjacent to this park have had to live for many years with noise, dust, and traffic congestion problems. At night, the area is used by teenagers for cruising and drinking, and there are reports by neighbors of instances involving drug activities.

Other major concerns include:

- Additional lighting for walkways and a higher level of security lighting in general.
- Further improvement to control vehicular access to the park.
- People like the general openness and want to preserve it principally for security reasons.
- Trash and litter control is a problem as well as the need for improved animal control.

People were also concerned about aesthetic/design considerations. As was expressed many times during recently held Park Futures workshops, people want more "beautiful parks." Specifically, they suggested more trees, more varied species to include evergreen trees, large beds of flowers and shrub plantings.

Many respondents mentioned the need for more screening at selected locations and possible incorporation of art work in the park. They also agreed with suggestions that the spatial organization of the park should be improved as well as making the entries more welcoming to pedestrians.

DESIGN PROGRAM

A formal list of activities and goal/objective statements was prepared to guide the preparation of alternative site concept plans. The Citizens Advisory Committee reviewed and approved following program:

Recreation Activities and Facility Development

- Children's play area(s)
- Jogging paths
- Restrooms and drinking fountains
- Sitting area(s)
- Picnic areas - tables & benches
- Bicycle racks
- Horseshoe area
- Water play area(s)
- Sitting area
- Outdoor stage area
- Tennis courts
- Practice tennis half-court and basketball half-court(s)
- Community center at Knott School

Planning Goals, Objectives and Actions:

1. Increase off-street parking spaces.
 - Locate parking to minimize adverse impacts on adjacent residential uses.
 - Design parking areas with vehicular access control points.
 - Decentralize parking at many locations.

2. Increase activities in the park.
 - Add play equipment.
 - Provide restrooms, drinking fountains and outdoor power.
 - Provide picnic areas and other sitting areas to view activities.
 - Provide new facilities for basketball, tennis, jogging.
 - Continue summer recreation programs.
3. Improve safety and reduce vandalism.
 - Add nightlighting at problem areas and especially at activity nodes such as restrooms.
 - Keep new plantings low and high; maintain views into park.
 - Redesign traffic flows at Russell and 112th Streets.
 - Enforce litter and leash laws.
 - Encourage use of park for a variety of neighborhood events in order to establish a stronger user presence; organize volunteers and establish a 'park watch' to report crimes and problems.
4. Improve existing sports fields.
 - Recondition existing fields.
 - Increase frequency of maintenance; schedule needed repairs.
5. Improve visual quality of the park.
 - Install colorful plant material and more variety of plants in terms of type and size.
 - Re-design park into a hierarchy of spatial zones reflecting different activity areas and features of the park.
 - Re-design entries to add visual interest for pedestrians.
 - Screen parking areas.
 - Add art.
6. Strive for more cost effective and manageable design.
 - Minimize disruption to existing infrastructure.
 - Locate improvements in activity groupings to simplify design and implementation packaging.
 - Locate activity groupings at edges of park for security management.

SECTION IV PLAN DESCRIPTION

INTRODUCTION

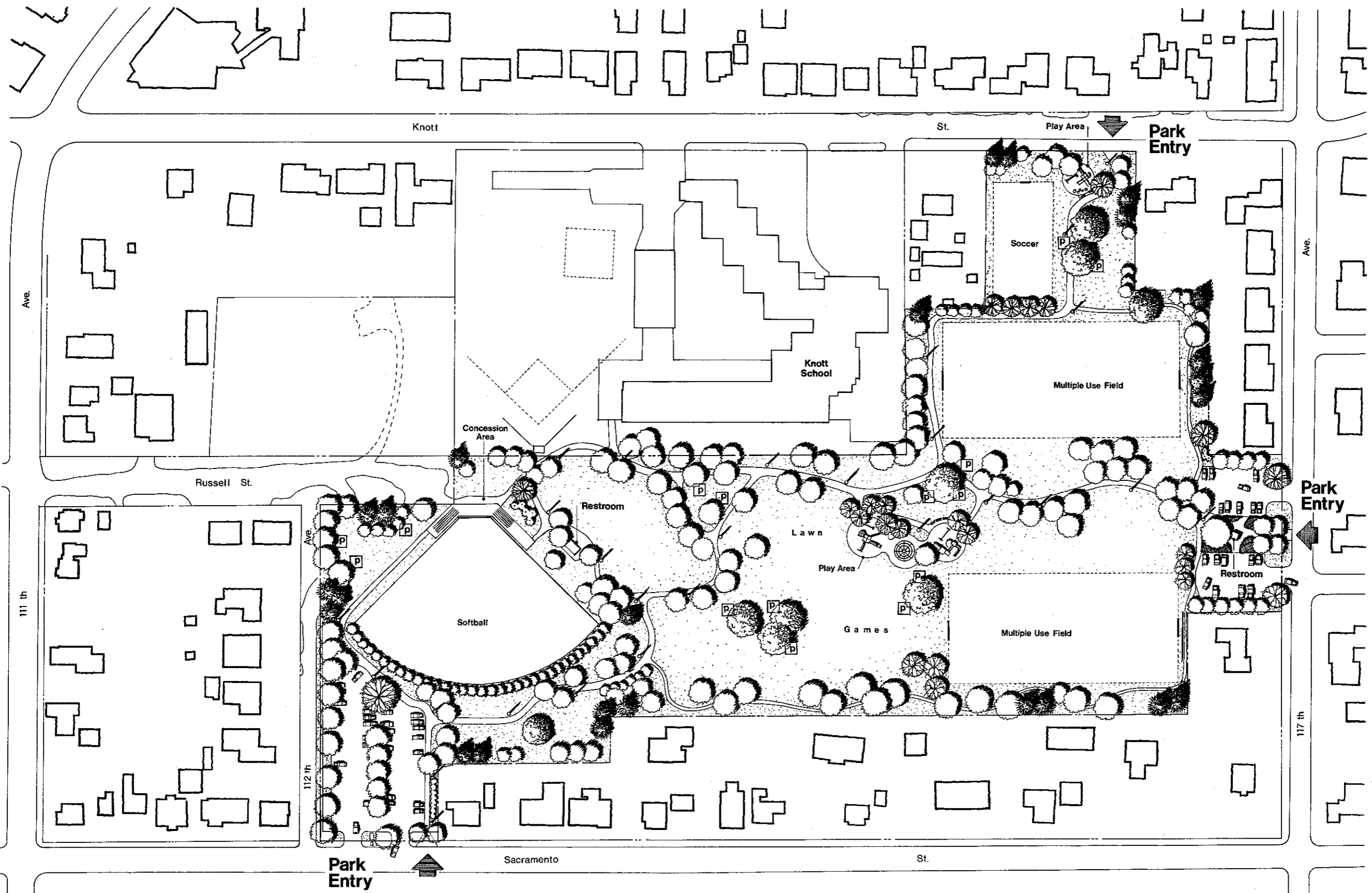
Two principal site plan drawings illustrate planned improvements, design opportunities, and options envisioned at Knott Park. Short to mid-term improvements are indicated on the Basic Development Plan while long-term improvements, development opportunities and other options are portrayed on the Opportunities Development Plan.

BASIC DEVELOPMENT PLAN

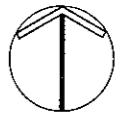
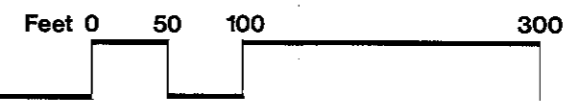
The master plan developed for Knott Park builds on the foundation provided by the existing activity areas and the structure of the park as it is today. A number of basic improvements have been recommended to correct key deficiencies, provide a more diverse range of activities and create a more pleasant landscape setting.

Recommended basic improvements are:







- Additional security fencing and lighting
- New off-street parking areas
- Improved pedestrian entries
- Additional paved walkways and pathway lighting
- Restroom facilities
- Reconditioning and repair of Little League Softball field.
- New parking pad for concession area
- Multiple purpose sports field expansion
- New jogging path
- Play areas for children
- Additional picnic facilities
- Enhancement landscaping

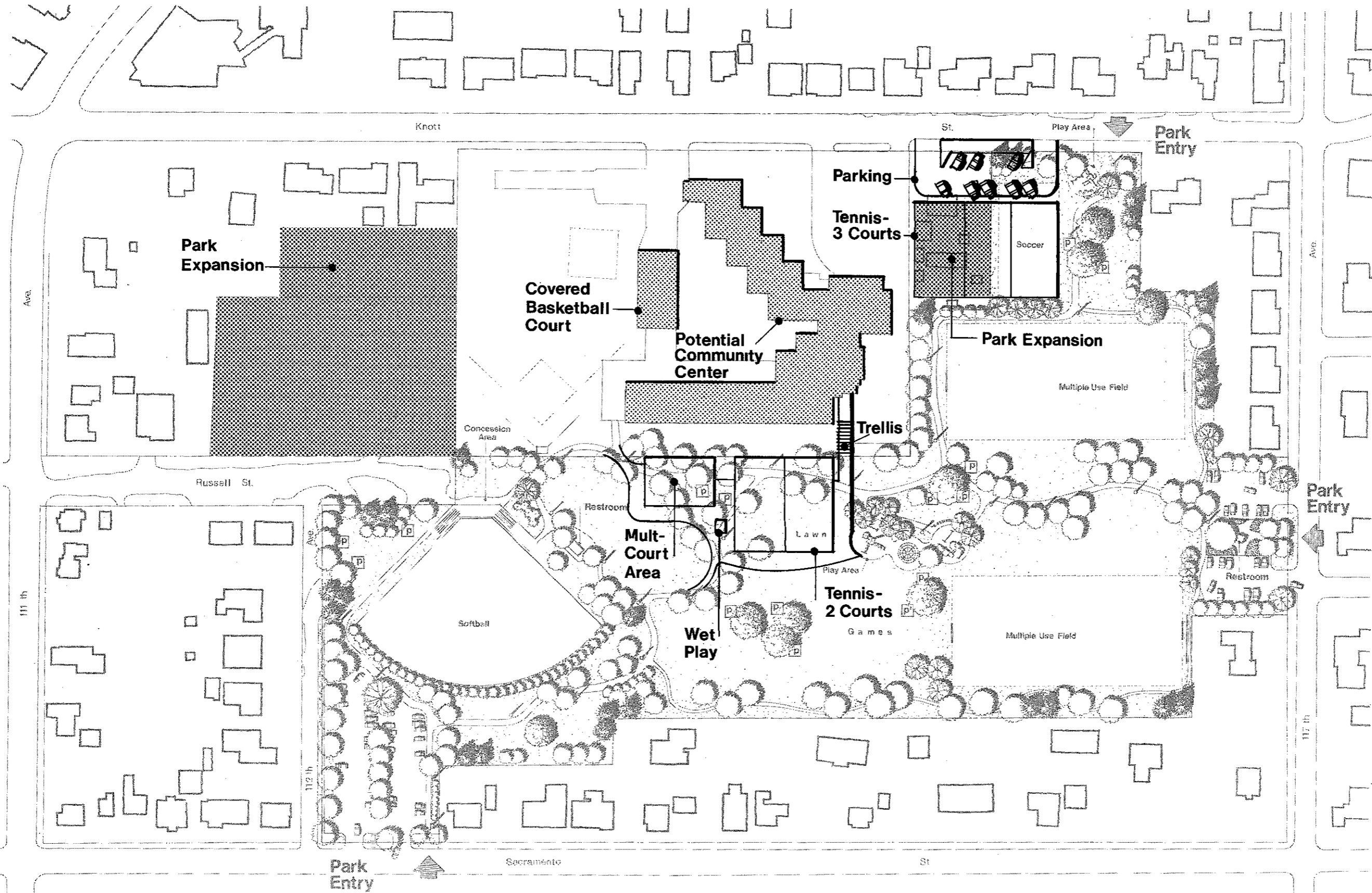


Basic Development Plan



L E G E N D

-  Parking Area
-  Picnic Table
-  Multiple Purpose Pathway
-  Jogging Path
-  Pathway Lighting
-  Grass



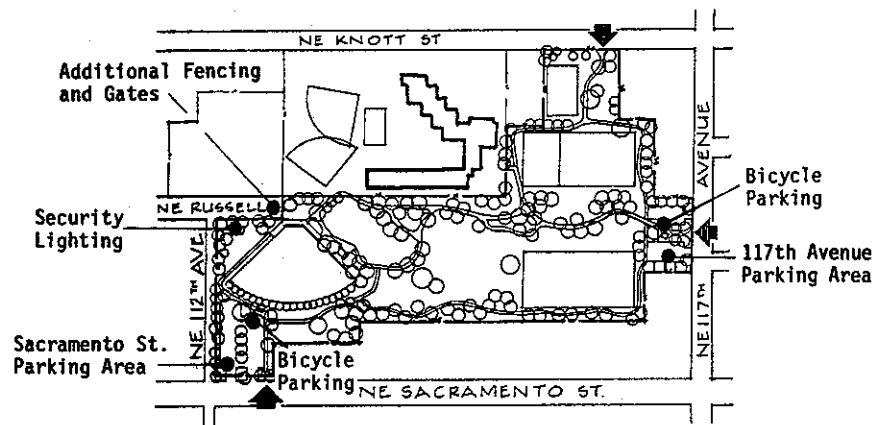
Opportunities Development Plan



LEGEND

	Parking Area		Picnic Table		Multiple Purpose Pathway		Jogging Path		Pathway Lighting		Grass
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Basic Development Plan



To best understand the proposed improvements and features which comprise the Basic Development Plan, the various recommended components are described individually.

Security Fencing and Lighting

One of the most important immediate improvements at the park will be the provision of additional cyclone fencing to complete the existing perimeter fencing. Installation of a four-foot high fence at the end of NE Russell Street would give the City better management control over unauthorized access to the park and vandalism which adversely affects this park and the adjacent residential community.

Gates will be needed at the end of Russell Street to provide access to the Little League concession area and access for City Maintenance vehicles. The fence must be located in such a manner as to maintain public access to an existing fire hydrant.

An existing wood pole in the street right-of-way offers an opportunity to provide security lighting for the west end of the park. It is recommended security spotlights be installed at the top of this pole.

Fencing should also be considered along the north park boundary on either side of Knott School. Unauthorized vehicles frequently enter the park from the school property and damage the turf area.

The fencing may have to be extended on to school property to make the enclosure complete. Permission needs to be sought from the Parkrose School District to undertake these improvements.

There is a gap in the existing fence line at the southeast corner of the site. About 40 feet of six foot high cyclone fencing is needed to complete this fence line.

Parking Areas

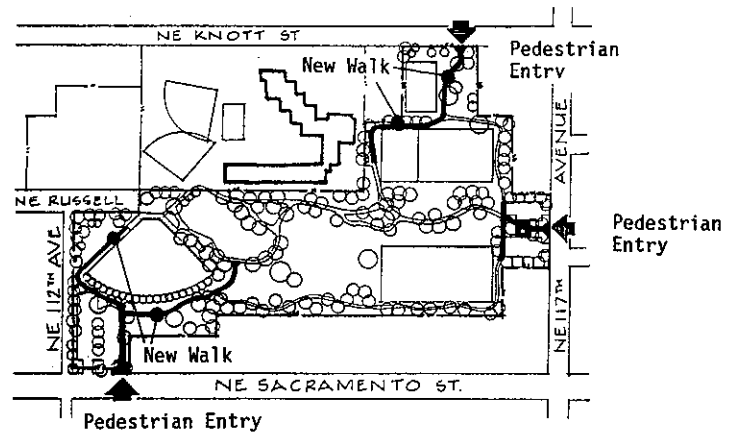
The construction of two off-street parking areas will solve many problems at the park. About 112 spaces can be provided - 76 at the west end of the park and another 36 at the east end of the park. This would more than double the

available off-street parking as compared to spaces available today. Moreover, the parking areas would be paved, including landscaping, lights, and have securable entry gates or barriers.

Both areas would be set back from the street and adjacent residential development. New landscape plantings would provide screening for adjacent residents.

Bicycle parking facilities will be required as part of the off-street parking improvements. A total of six spaces are needed to fulfill the requirements associated with the proposed development of 112 parking spaces.

Basic Development Plan



Pedestrian Entries

New pedestrian entries would be developed in conjunction with each parking area. The design concept is to provide infill cyclone fencing with a designated break or gateway in a low, four-foot high fence. This gateway would be designed in such a manner as to permit bicycle, wheelchair, and foot traffic while excluding vehicles and large motorcycles.

The gateway would incorporate a raised planter and vertical screen element which would allow installation of ornamental landscape plantings at these entries.

All of the pedestrian entries would be of a similar design. This would contribute to a higher degree of architectural continuity in the settings. A third pedestrian entry off Knott Street in the northeast corner of the site would also be implemented.

Paved Walkways

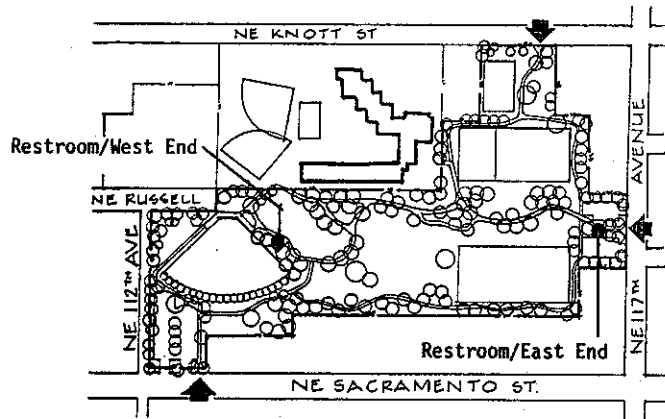
The existing east and west walkway will be extended to provide a comprehensive walkway system which interconnects all pedestrian entries and new parking areas. Near the parking areas, the walkways would abut the concrete curb although curb cuts with ramps should be provided to ensure barrier free access from all parking areas for the handicapped park user.

The width of these new walkways should match existing walkways. The average width is about eight feet.

Pathway Lighting

New walkways should have pathway lighting similar to what already exists. Placement of the new lighting poles will be about 100 feet apart. The exact location will have to be coordinated with the location of the proposed restroom facilities, benches and parking area lighting.

Basic Development Plan



Restroom Facilities

Restroom facility buildings have been provided in the park. Provision of a basic unisex toilet at either end of the park will:

- Encourage people with children to use the park.
- Provide needed facilities for people engaged in sports activities and their attendant spectator groups.
- Provide facilities critically needed if future neighborhood fairs, festivals and fundraiser events are to be held at Knott Park.

The design concept for this facility is the provision of a single occupancy facility characterized by careful, vandal-proof design treatment using simple, but durable exterior materials and finishes.

Restroom/East End

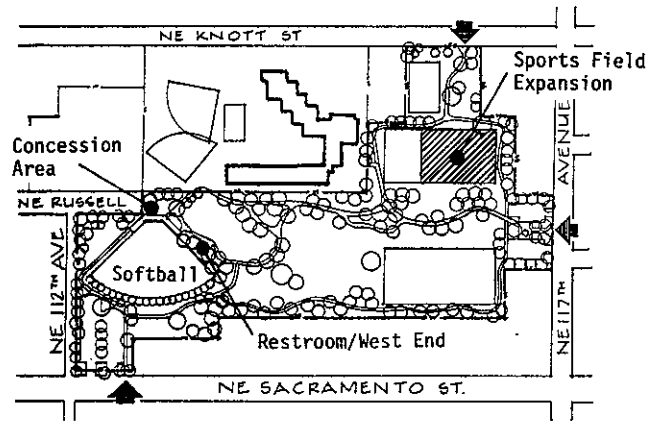
The planned restroom facility at the east end of the park near 117th Avenue would be sited on a small hard-surfaced plaza. This approach permits continued use of the existing walkway except for a new 50-foot walkway which would provide a new link to the road.

Provision of a few benches, drinking fountain, ornamental trees and shrubs would complete the design. A special ledge along the west side of the plaza kept to a low height of three-feet would create a nice backdrop for the vertical building. A good species to consider for the hedge is yellowtwig dogwood. It's yellow stem color would be visually pleasing in the late fall and winter.

The design intent is to create a small entry garden space between the two parking areas. Other improvements which might be considered include:

- Light poles on either side of the walkway in front of the restroom facility to light the area and enhance the garden setting.
- Possible provision of a horseshoe or bocceball use area if there is an interest in this type of activities in the future.

Basic Development Plan



Restroom/West End

A second restroom may be required in the park. A restroom is necessary at the west end of the park because of the large number of persons using the sports field and distance to the other restroom planned for the east end of the park.

Little League Softball

Reconditioning of the field is recommended and should be scheduled as soon as possible. The existing field has drainage problems - standing water at the mound area and the base line from third base to the plate. Repairs are also needed to the outfield fence.

A list of maintenance activities required to correct these deficiencies is described in the Management and Maintenance Section of this report, on page 25.

Softball Concession Area

A new parking surface for the Little League concession area will probably be required in conjunction with the fencing and gate improvement. The pad should be located so the existing utility service hook-up facilities can be used without modification.

Either a concrete or asphalt pad could be constructed although the asphalt material would blend in with other adjacent hard surfaces. Cost will be an important factor.

Multiple Purpose Sports Field Expansion

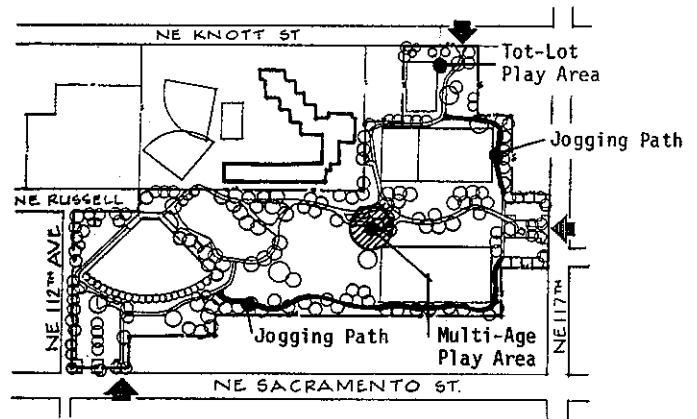
Removal of seven existing shrub trees in the east end of the park would create another large multi-purpose open space within the park. This would make available another soccer-sized field for youth soccer and other neighborhood sports activities. More flexibility would then be possible as the larger field could be divided into use as several mini-fields by playing across the width of the larger field.

Spatially, the two fields would be surrounded by informal tree plantings thereby creating two meadow-like features in the east end of the park.

Additional tree plantings along existing walkways would provide shaded spectator areas and picnic sites. More importantly, provision of a second multiple-use sports field permits consideration for future discontinuance of the small youth soccer field along the north edge of the park. This would permit future tennis court development along Knott Street.

Two fields will also permit rotational scheduling and use, thereby enabling one field to be taken out of service occasionally. This will permit rehabilitation of the turf surface.

Basic Development Plan



Jogging Path

As part of the overall foot path system recommended for this park, a soft surface jogging path is recommended for installation along the perimeter of the park. This includes lengths of path at the northeast corner, southeast corner and much of the southern edge of the park.

A basic width at six feet is recommended. Selection of the soft material for the pathway is important as is the installation method. First of all, cedar material is preferred because it is dark in coloration and will blend into the landscape setting.

Four inches of material should be placed in an excavated pathway area. However, only about two and a half inches of material should be placed initially. Additional material should be installed only after the initial layer of materials has compacted. Putting the full depth down initially will result in compaction problems. The result may be a jogging path that no one will use because of the "bounce."

Play Areas

Play areas have been recommended at two locations. This should be considered a minimum provision; other play areas could be added or new facilities expanded in the future.

A multi-use area is recommended at a location near the center of the park. Here it will be easily visible from 117th Avenue and from other park use areas such as nearby picnic areas.

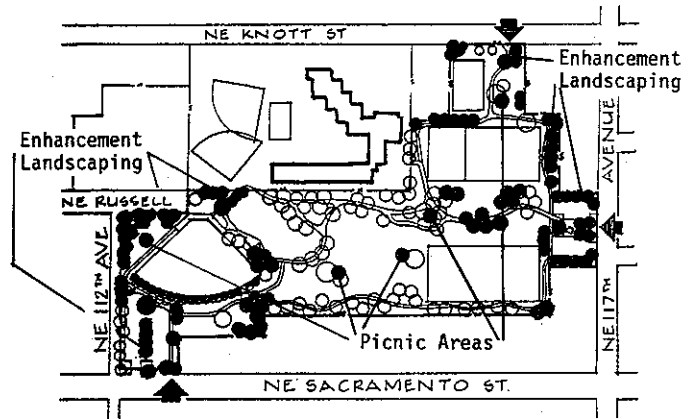
The basic design approach will be to define a use area with a concrete curb. Soft material will be installed within this area as a cushion for play activities.

Detail design of this area will investigate the requirements of providing handicapped access to play equipment. However, provision of this type of access may not be essential at this park.

A diverse range of play activities will be integrated in the design of the equipment. As funds for Phase I improvement are limited, a commercial play equipment system instead of a custom design will be used at Knott Park. Because of deterioration problems encountered by the Maintenance Section regarding past installations of all-wood play equipment areas, a system which uses metal vertical elements in conjunction with wood decking will be used in the design.

A second play area, smaller in scope and suited for use by small children, is recommended for location near the northeast park entry. This activity would complement the picnic facilities proposed at this location.

Basic Development Plan



Picnic Facilities

Fundraiser efforts by the Parkrose Heights Association of Neighbors will result in the availability of ten picnic tables which can be installed during Phase I development. The general approach to siting these tables is to disperse them among three sites, each of which corresponds with an existing stand of mature trees. Users will then have several shady picnic locations to choose among when picnicking on a sunny day.

In the long term, another dozen tables might be needed at Knott Park. These could be located near future tennis development, west of the softball bleacher area, or around the open lawn area just east of the softball field.

Enhancement Landscaping

More trees along existing and new walkways are proposed in order to create a more pleasant experience for people strolling through the park. The coordination of bench siting in conjunction with existing and new tree placement will result in shady sitting areas.

Trees and shrubs will also be installed in conjunction with the future parking areas. Strong consideration should be given to locating ornamental shrubs in front of low cyclone fencing to soften this element in the landscape setting.

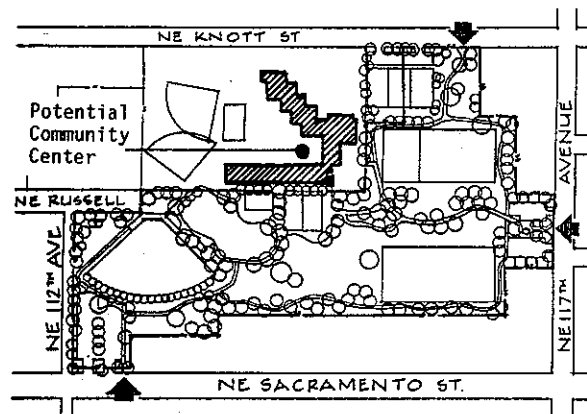
A few evergreen trees - spruce, fir, and cedar should be planted at selected locations around the perimeter of the park. This will add interest and provide stronger edge definition. A few flowering trees should be planted with the evergreen trees for contrast value during the bloom season.

More group plantings of mungo pine, similar to the plantings near the baseball bleachers, would be an attractive addition in the park.

Utility Services Expansion

When new lighting is planned along new pathways or at outdoor structures, consideration should be given to installing additional dedicated power supply circuits. These improvements would provide an adequate power supply for future concession and/or audio performance activity in the park.

Opportunities Development Plan



OPPORTUNITIES DEVELOPMENT PLAN

There are additional development considerations which have been incorporated into the Knott Park Master Plan. They reflect the possible conversion of Knott School into a multi-purpose community center, the long-term option of providing tennis courts and other multi-use, hard-surfaced court areas in conjunction with the possible community center development.

The Opportunities Development Plan drawing indicates general locations for tennis and half basketball court activities, a wet play facility and a potential acquisition site which would permit expansion of the park in the long term.

Community Center Opportunity

Recently, the Portland Bureau of Parks & Recreation and the Parkrose School District have had discussions regarding possible acquisition of the facility by the City. These discussions are only preliminary in nature. Should an agreement be reached which transfers ownership of Knott School to the City, this would present a opportunity to convert the building into a multi-purpose center.

There is a high level of local neighborhood support for this type of community service facility in the Parkrose area. No comparable facility exists, and there is a significant senior citizens population which could benefit from a center which would serve their specific needs.

The Bureau received a letter supporting such a proposed community center from the Community Action Team, Parkrose School District. A range of activities and services was compiled by a Strategic Planners Committee of the School District. They include:

- Recreation/Fitness/Sports programs.
- Education programs.
- Mental Health Services.
- Senior Citizen programs.

- Big Brother/Big Sister programs.
- Arts & Crafts programs.
- Office space for neighborhood associations.
- Housing of social and community groups.

This list is only a partial list of the types of activities and programs which could be provided at this center. A copy of the letter is included in the Appendix.

Should events progress which bring the development of Knott Park as a community center closer to reality, the Bureau will need to examine in more detail design opportunities which involve the integral development of building to site. This would include:

- Evaluation of the visual and foot traffic connections to the park.
- Re-evaluation of proposed park development abutting the south side of the School building. One concept to investigate would be the provision of roll-up doors on the building facing the park. This movable wall could open up an interior performance or stage area and orient to open air spectator seating in the park.
- Evaluation of existing sports fields, the covered basketball structure and play equipment areas; recommendations regarding the integration of these facilities in a manner which is compatible and complementary to the overall master plan.
- Evaluation of parking areas and future parking requirements for the community center; recommendations regarding traffic circulation, service and parking.

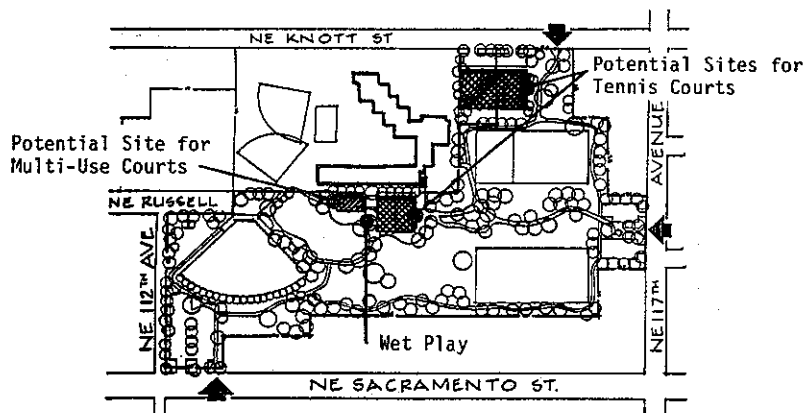
Tennis Courts

There are two alternative sites to consider for tennis court development. Both allow the provision of at least two courts, although the site off Knott Street would require acquisition of a residential property to provide more than one court. The other site is located immediately south of Knott School in the center of Knott Park.

Lighting the courts would extend the use periods associated with these facilities. Both locations are removed from immediate adjacent residential use. Therefore, it seems reasonable to strongly consider night use if there is a demonstrated need in the future.

Provision of any tennis facilities will need to be justified regarding community need and demands when compared to available facilities and accessibility to user groups. Possibly no tennis facilities will ever be built at Knott Park. However, should a decision be reached that they are needed, specific sites have been reserved for this consideration.

Opportunities Development Plan



Multi-Court Area

A multiple use, hard-surface area approximately 60 feet by 80 feet in area has been recommended near the center of the park. Assuming a vertical wall is build along one long side, this facility would provide the following:

- Two practice tennis courts, and
- Four half-court basketball areas.

Other locations could be considered within the park. The initial approach has been to locate it in conjunction with tennis activities as it may be desirable to also provide night lighting at this activity area. Landscaping and benches should also be installed near this area.

Wet Play

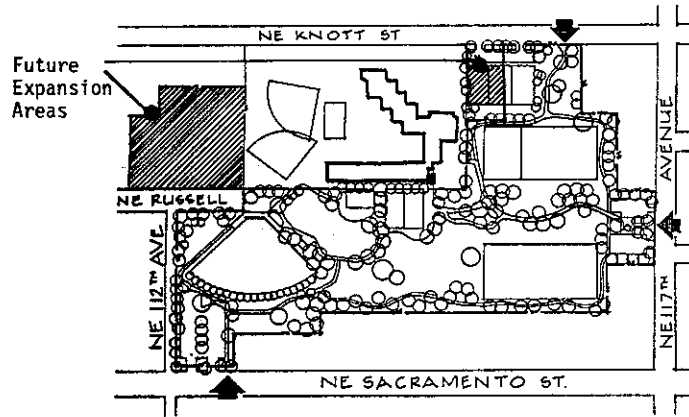
A play area which incorporates water as a principal feature of the design is recommended at this park. Again, the initial idea is to locate this in conjunction with several other recreational facilities and in an area where there is seating available for parents. The location indicated on the Opportunities Development Plan drawing should not be considered the only appropriate site for this activity.

An interesting aspect of this activity area is the possibility of structuring it as an arts oriented project. It would be a suitable project to fund using the Natural Endowment Arts Grants Program for collaborative art/design projects.

In order to ensure a high level of success, the grant application should be sponsored by a local community group. The Parkrose Heights Association of Neighbors would be the best sponsoring organization.

A grant submittal which included several local match participants would also increase the chances of the grant receiving a high rating and subsequent approval. The obvious local participants are the local sponsor, Metropolitan Arts Commission and Park Bureau.

Opportunities Development Plan



The lead time for this type of grant application is about a year between application and approval/commitment of funds. Therefore, representatives of the neighborhood Association should begin discussing this project with appropriate city bureaus and agencies.

Regarding the actual planning and design of the wet play area, a competition could be held to invite submissions from collaborative teams comprised of an artist and site design professional. The objective would be to solicit submissions for design, fabrication and installation of a "wet environment" which provides for children's play and also is a visual element or art object in the park setting.

A budgetary figure of about \$10,000 should be considered as the estimated costs to accomplish the project. This assumes the various city bureau and agencies would provide an in-kind contribution of additional time for planning, management, and any administrative expenses associated with assisting the Parkrose Heights Association of Neighbors in realizing this project.

Park Expansion

Besides the Knott School site, the expansion of the park is limited to two areas. One is the residential property located between the Knott Street entry and the Knott School parking lot. The second area is comprised of several parcels of vacant land which is currently zoned for R-7 residential use.

This vacant land, if available in the long term, is the only real opportunity to expand Knott Park should circumstances suggest the appropriateness of that action. Acquisition of the land would also permit the closure and possible vacation of an easterly portion of NE Russell Street.

MANAGEMENT AND MAINTENANCE

Daily and Annual Maintenance

The Bureau of Parks and Recreation is, and will continue to be, solely responsible for general maintenance of the park. This includes seasonal mowing, repair of maintenance of the irrigation system and litter pick-up.

Maintenance of Little League Softball Field

As of 1986, when the City acquired ownership of the park, the Park Bureau has been responsible for on-going maintenance. Currently, the following maintenance activities are being scheduled to correct major deficiencies?

- Box grade the diamond to a level condition thereby correcting the drainage problems.
- A park improvement request has been submitted to replace the wooden outfield fence with a removable metal fence.

Maintenance of Soccer Fields

In the past, the Parkrose Soccer Association has been responsible for field maintenance at Knott Park. Current City maintenance practices maintain these fields in relatively good condition.

Ultimately, these fields will need to be re-conditioned to maintain a quality, playable turf condition. Some selective filling is required now.

The preliminary cost estimate includes a cost allocation to upgrade the existing full-size soccer field and to provide a second full-size field. A unit cost of .60/s.f. for both fields was used to obtain a budgetary figure. This assumed the following improvements:

- Minor grading as necessary on the new field area and aeration of existing field.
- Top dressing the fields with two inches of top soil.
- Re-seeding of the field and fertilization.

Future Parking Areas

The design of all new parking areas will include a means of securing the entries if after-hours control is required. At the minimum a lockable, heavy-duty link chain hung between two steel posts will be provided at each vehicular access point.

Interim Parking off NE Russell Street

Until the new 76-space, paved parking area off Sacramento is built, the graded area at the end of NE Russell and 112th Streets will continue to be used for parking, principally for Little League Softball activities.

SECTION V PLAN IMPLEMENTATION

PHASING

The master plan provides a framework for long-term improvement of the park. Recommendations have been prepared for three basic periods of time.

- Immediate Term

This will include Phase I improvements undertaken during summer, 1988.

- Mid-Term

This will include specific recommendations for Phase 2 and Phase 3 projects which could occur within the next three to five years.

- Long-Term

This will include improvements which could occur within the next five to ten years.

All of these improvements are contingent upon available funds and the normal budgetary constraints the Bureau of Parks and Recreation may experience in the future.

Immediate Improvements

On January 7, 1988, the CAC discussed and approved a list of improvements to be considered for implementation during summer, 1988, at Knott Park. Proposed Phase I improvements are:

- Partial development of a mult-age play area.
- Installation of ten (10) picnic tables to be provided by the Parkrose Heights Association of Neighbors.
- Construction of a basic services building which includes a uni-sex toilet, attached outdoor drinking fountain, outdoor power receptacles and hosebibs.
- Installation of security fencing and lighting.
- Construction of new paved walkways and pedestrian walkways and pedestrian entry near 117th Avenue.
- Installation of several park benches.

The Bureau intends to retain a consultant to prepare construction documents and to supervise construction activities. A Bureau landscape architect will design the improvements.

About \$60,000 has been allocated for the Phase I project. These funds need to be committed and a construction contract awarded by June 30, 1988.

The Bureau intends to fast track the design and construction documentation work in order to meet a target deadline of April, 1, 1988. Sufficient time would then be available to publicly advertise the project, review bids and award a contract by mid-May.

Construction activities are projected to begin by June 1, 1988. The Bureau anticipates possible completion of all Phase I construction activities by mid-July or August 1, 1988.

About \$60,000 was allocated for immediate improvements to Knott Park. After administrative costs and consultant fees are deducted about \$54-55,000 will be available for improvements.

Mid-Term Improvements

Phase 2 recommendations include:

- Construction of the 76-space Sacramento parking area and related pedestrian entry.
- Paved walkways and partial pathway lighting.
- Enhancement landscaping including a tree row around the softball outfield fence.
- Park furniture including trash receptacles and benches.
- Wet play area.

Phase 3 recommendations include:

- Construction of the 117th Avenue parking area and related pedestrian entry.
- Accessory security fencing and landscaping.
- Soft jogging path.
- Pathway lighting.
- Park furniture including trash receptacles, benches, additional picnic tables.
- Completion of the multi-age play area.
- Construction of the tot lot play area.

Long-Term Improvements

These improvements, many of which are optional, have been included in the plan because specific locations have been identified for these type of developments if needed in the future. Recommended improvements are:

- Soccer field expansion and rehabilitation of existing fields.
- Multi-use court.
- Tennis courts.
- Walkway and trellis connection to potential community center.
- Additional parking area off Knott Street.

Circumstances may develop which will elevate the priority of a specific improvement and result in its being considered for implementation at an earlier date. The above recommendations offer a general guide to assist the Bureau in securing funds for Knott Park in future budget request applications.

FINANCIAL STRATEGY

Land and Water Conservation Funds

The principal source of funds for open space and recreation development in the City of Portland is the Federal Land and Water Conservation Grant Program.

It is a match type program with the City required to provide half of the cost which generally comes from the Bureau's share of general revenue funds.

NBA Funds

This federal arts oriented grant program could be a source of funds for a special project. Specifics have already been mentioned during the earlier description about the proposed wet play area, page 23.

Neighborhood Fundraisers

The Parkrose Heights Association of neighbors had held fundraising activities in the past. Their success is reflected by the \$1600 which still remains from the \$2200 raised in 1986. Additionally, the City is holding \$2200 in a trust account; therefore, the neighborhood association has about \$3800 available for future use.

Additional events should be planned and held at Knott Park. A minor, but critical improvement is the planning, design and incorporation of several outdoor electrical power supply points at multiple locations in association with future pathway lighting and the restroom facility design.

Contributions

Another approach to funding improvements at parks is to solicit contributions from local institutions and foundations. There is already an effort underway to gain funding for the soft jogging path from a local hospital.

Local suppliers such as nursery companies could be approached regarding donation of plant material for installation in the park. This would make an excellent community volunteer project.

If plants can be obtained as donations, the Bureau should be contacted:

- To confirm the appropriate species which can be used or are needed in a particular instance.
- To obtain the assistance of the volunteer coordinator in organizing a project of this type.

**SECTION VI
DEVELOPMENT COSTS**

The City retained the services of Wilsey & Ham to prepare a preliminary cost estimate for the concept development plan. This estimate establishes the general level of development costs necessary to implement the improvements illustrated on the Basic and Opportunities Development Plan drawings. This estimate does not include consideration for the following:

- Consultant fees
- Development permits and related hook-up or review charges

The consultant's estimated a cost of \$742,000 for all improvements. This included a 20 percent contingency factor. These costs are summarized below:

BASIC DEVELOPMENT PLAN

● Play Areas		
- Multi-age Area	41,940	
- Tot Lot Area	11,225	
● Restroom Building	17,001	ea. x 2
● Perimeter Fencing	8,115	
● Pedestrian Entries	1,902	ea. x 2
● Off-Street Parking		
- Sacramento Lot	86,900	
- 117th Avenue Lot	44,900	
● Pathway Lighting	33,600	
● Paved Walks	18,000	
● Jogging Path	6,000	
● Soccer Field Expansion	54,000	
● Site Furnishing		
- Benches	12,000	
- Trash Receptacles	4,600	
- Horseshoe Pit	450	
- Concession Area Pad	1,800	
- Install Neighborhood Tables (10)	6,500	
- Additional 11 Tables	14,850	
● Landscaping	<u>28,230</u>	
	410,916	
Contingency (20%)	<u>82,183</u>	
Sub-Total	<u>\$493,099</u>	

Opportunities Development Plan

● Tennis Courts w/Lighting	
- 2 court Development	48,000
- 3 court Development	71,400
● Multi-Court (Basketball & Tennis)	22,680
● Related Paved Walks	8,325
● Arbor	3,000
● Knott Street Parking w/Lighting	44,900
● Wet Play Area (Allowance)	<u>10,000</u>
	208,305
	Contingency (20%)
	<u>41,661</u>
	Sub-Total
	\$249,966
<hr/>	
	Combined Total
	\$743,065

DEVELOPMENT COSTS BY PHASES

Phase I costs are estimated as follows:

● Multi-age play area	20,000
● Restroom facility	20,000
● Walkways, pedestrian entry and related fencing	3,270
● Installation of picnic tables	6,500
● Russell Street security fencing	8,828
● Installation of benches	1,500
● Fees and permits	<u>1,700</u>
Sub-total	\$61,798

Phase 2 costs are estimated as follows:

● 76-space parking area	87,000
● Pathways and lighting	18,000
● Landscaping	6,000
● Park furniture	2,300
● Wet play area	10,000
● Concession pad	<u>1,800</u>
Sub-total	\$125,100

Phase 3 costs are estimated as follows:

● 36-space parking area	45,000
● Pathways and lighting	20,000
● Landscaping	15,000
● Jogging path	6,000
● Park furniture and more picnic facilities	17,150
● Complete multi-age play area	21,940
● Installation of horseshoe court	<u>450</u>
Sub-total	\$136,765

Phase 4 costs are estimated as follows:

● Second restroom facility	25.000
● Soccer field expansion/rehabilitation	54.000
● Tennis court development with lighting	
2 courts (center of site)	48.000
3 courts (northeast corner)	71.400
● Multi-use courts	22.680
● Pathways	8.325
● Arbor	3.000
● Knott Street parking	44.900
● Miscellaneous	<u>17.795</u>
	Sub-total
	\$295.100

Total \$617.263

These costs do not include consultant fees, development fees and permits, and construction contingency.

ATTACHMENT A

Schedule of Public Meetings and CAC Reviews Held During Master Planning Study

<u>Date</u>	<u>Meeting Type</u>	<u>Purpose</u>
Nov. 5	CAC #1	Orientation & Introduction
Nov. 17	Public Meeting #1	Study introduction survey of community concerns, problems recreation preferences.
Dec. 7	CAC #2	Review and approve design program.
Dec. 14	CAC #3	Review preliminary concept plans.
Dec. 16	Public Meeting #2	Review alternative concept plans.
Jan. 7	CAC #4	Review preliminary cost information and select preferred concept plan.
Feb. 10	CAC #5	Review phasing plan and draft master plan report.
Feb. 24	CAC #6	Review preliminary designs for Phase 1 improvement project.
Mar. 10	Public Meeting #3	Presentation of final master plan recommendation and plan drawings to Parkrose Community.

ATTACHMENT B

Comments from Neighborhood Needs Survey, June 1986,
Parkrose Hts. Assn. of Neighbors

- Wants community center with exercise facilities, swimming pool
- Wants athletic & gym facilities for adults and youth
- Wants community center
- Wants community center
- Wants senior center
- Wants special events in park
- Park improvements, swimming, play areas
- Park improvements, picnic tables, flowers, water grass, something to do
- Wants community center or park programs for children, sports, arts & crafts for everyone
- Community center - indoor volleyball for winter, tennis courts, arts/crafts/ baseball, good place for elderly to teach & help with the youth in our area
- Supports a community center
- Keep working for community center and park improvements. Suggest volunteer attendants to patrol park if we get a community center.
- Especially senior citizens programs needed
- Wants community center
- Wants community center
- Wants more trees in park, picnic tables and park benches in Knott Park
- Need social and meeting center, which could serve adequately by acquisition of Knott School building
- Need park development - too many kids playing in the streets
- Knott Park - need picnic tables and water grass
- Community Center "a qualified yes" "Who pays?"
- Knott Park - More play equipment
- Wants parks policed on summer nights so park can be used for parties
- Knott Park - Picnic tables and playground equipment
- Knott Park - Wading pool, park programs
- Knott Park - "would like picnic benches, also wading pool for kids would be wonderful."

ATTACHMENT C

Neighborhood Needs Reports

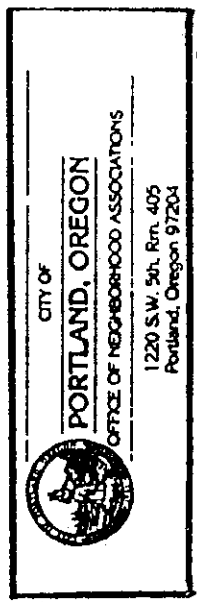
FOR CITY USE ONLY:
<u>NEED NUMBER:</u>
<u>BUREAU:</u>

<u>TYPE OF NEED:</u> (Check One)	
<input checked="" type="checkbox"/>	Capital Improvement
<input type="checkbox"/>	Current Services
<input type="checkbox"/>	New Program/Plan
<input type="checkbox"/>	Policy/Procedure Change
<input type="checkbox"/>	Other

NEIGHBORHOOD NEED REPORT

<u>TITLE OF PROBLEM OR NEED:</u> Knott Park Development	
<u>DESCRIPTION:</u> Stage and Bandshell for community functions There is a need for a permanent stage with a bandshell. Musical or theatrical functions could be held and be beneficial to us and all the surrounding neighborhood associations.	
<u>SUGGESTED SOLUTION:</u> What should the City do? work with PHAN re positioning, help get it erected	
What should/will the Neighborhood do? Provide work, donation of materials and \$	

<u>NEIGHBORHOOD ORGANIZATION:</u> Parkrose Heights Assn. Of Neighbors
<u>DISTRICT NEIGHBORHOOD OFFICE:</u> CNN
<u>NEIGHBORHOOD NEED CONTACT PERSON:</u> Name: Trudy A. Jones Address: P.O.Box 30692 Zip: 97230 Phone: 252-3226
<u>PRIOR SUBMITTAL:</u> (when & to whom)
<u>SUPPORT:</u> <input checked="" type="checkbox"/> Neighborhood Association Approval <input checked="" type="checkbox"/> Board or Community Approval <input type="checkbox"/> Individual Request <input type="checkbox"/> Other




FOR CITY USE ONLY:
<u>NEED NUMBER:</u>
<u>BUREAU:</u>

<u>TYPE OF NEED:</u> (Check One)	
<input checked="" type="checkbox"/>	Capital Improvement
<input type="checkbox"/>	Current Services
<input type="checkbox"/>	New Program/Plan
<input type="checkbox"/>	Policy/Procedure Change
<input type="checkbox"/>	Other

NEIGHBORHOOD NEED REPORT

<u>TITLE OF PROBLEM OR NEED:</u> Knott Park expansion	
<u>DESCRIPTION:</u> Whenever the possibility comes up to purchase the corner property adjacent to the park that is on Knott Street and next to the Knott School parking lot. This would be an ideal location for a community building, which could include indoor-out-door bathrooms, kitchen facilities, and large community room with storage facilities. It could be used for all community meetings, boy scouts, Girl scouts, or whatever fundraisers or functions arise	
<u>SUGGESTED SOLUTION:</u> What should the City do? Help keep eye on property & purchase when available for sale	
What should/will the Neighborhood do? Notify City when for sale, help to raise funds to purchase	

<u>NEIGHBORHOOD ORGANIZATION:</u> Parkrose Heights Assn of Neighbors
<u>DISTRICT/NEIGHBORHOOD OFFICE:</u> CNN
<u>NEIGHBORHOOD NEED CONTACT PERSON:</u> Name: Trudy A. Jones Address: P.O. Box 30692 Zip: 97212 Phone: 252-3226
<u>PRIOR SUBMITTAL:</u> (when & to whom)
<u>SUPPORT:</u> <input checked="" type="checkbox"/> Neighborhood Association Approval <input checked="" type="checkbox"/> Board or Committee Approval <input type="checkbox"/> Individual Request <input type="checkbox"/> Other



CITY OF
PORTLAND, OREGON
OFFICE OF NEIGHBORHOOD ASSOCIATIONS
1220 S.W. 5th Em. 405
Portland, Oregon 97204

FOR CITY USE ONLY:

NEED NUMBER:

BUREAU:

NEIGHBORHOOD NEED REPORT

TYPE OF NEED: (Check One)

- Capital Improvement
- Current Services
- New Program/Plan
- Policy/Procedure Change
- Other

TITLE OF PROBLEM OR NEED: Knott Park redevelopment

DESCRIPTION:

- (Describe the problem or need)
- 1 tree & shrubbery plantings incl. evergreen (for birds)
 - 2 flag pole
 - 3 barriers to prevent cars from entering park
 - 4 lighting in NW corner of park
 - 5 water for irrigation & a DRINKING FOUNTAIN at the baseball diamond, and at the 117th entrance area
 - 6 picnic tables & benches with tiles on tables for checkers or chess
 - 7 jogging course around the park perimeter
 - 8 playground equipment for tots-teens & handicapped
 - 9 move parking barriers in 4' (will increase parking)
 - 10 benches along the paths
 - 11 more trash cans
 - 12 basketball practice area with hoop & surrounding cement
 - 13 tennis courts with lighting
 - 14 bike racks - 1-baseball diamond, 2-near school, 3 near 117th entrance.
 - 15 bocce ball area for seniors (off Sacramento St)

SUGGESTED SOLUTION: What should the city do? get started, meet with neighborhood people re plan for 3 years, put plan on paper, use & trust neighborhood volunteers.

What should/will the Neighborhood do? We raised \$2,210.12 at 3/17/86 fundraiser, and will continue to raise money to get done what we want in our park.

NEIGHBORHOOD ORGANIZATION: Parkrose Heights Assn. of Neighbors

DISTRICT NEIGHBORHOOD OFFICE: CNN

NEIGHBORHOOD NEED CONTACT PERSON:

Name: Trudy A. Jones Zip: 97230
 Address: P.O. Box 30692
 Phone: 252-3226

PRIOR SUBMITTAL:

1985 (when & to whom)
 1985 (promised when we annexed)

SUPPORT:

- Neighborhood Association Approval
- Board or Committee Approval
- Individual Request
- Other



CITY OF

PORTLAND, OREGON

OFFICE OF NEIGHBORHOOD ASSOCIATIONS

1220 S.W. 5th, Rm. 405
 Portland, Oregon 97204

FOR CITY USE ONLY:
<u>NEED NUMBER:</u>
<u>BUREAU:</u>

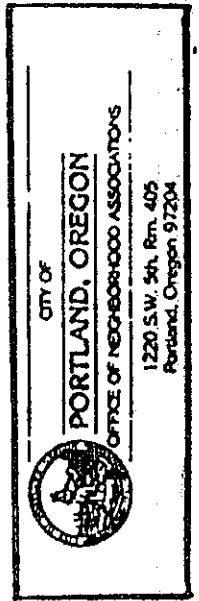
<u>TYPE OF NEED:</u> (Check One)	
<input type="checkbox"/>	Capital Improvement
<input type="checkbox"/>	Current Services
<input checked="" type="checkbox"/>	New Program/Plan
<input type="checkbox"/>	Policy/Procedure Change
<input type="checkbox"/>	Other

NEIGHBORHOOD NEED REPORT

<u>TITLE OF PROBLEM OR NEED:</u> Blanket Liability Insurance	
<u>DESCRIPTION:</u> When neighborhoods have a fundraiser or local function the question of insurance coverage arises. For a 1 day function (May 17) the cost to the neighborhood would have been \$3,000. We were fortunate that we could put our fundraiser on the same date as the FunArara and tack on to their insurance. However, this is not always possible, and it is a major problem. It is hoped the City would and/or could provide a blanket liability insurance that would cover local functions in the park, something that it would take 1 call to facilitate.	
<u>SUGGESTED SOLUTION:</u> What should the city do? Provide insurance	
What should/will the Neighborhood do? Pay nominal fee in support of this when used for any function or fund raiser.	

<u>NEIGHBORHOOD ORGANIZATION:</u> Park rose Heights Assn of Neighbors
<u>DISTRICT NEIGHBORHOOD OFFICE:</u> CNN
<u>NEIGHBORHOOD NEED CONTACT PERSON:</u> Name: Trudy A. Jones Zip: 97230 Address: P.O. Box 30692 Phone: 252-3226

<u>PRIOR SUBMITTAL:</u> (when & to whom)
<u>SUPPORT:</u> <input checked="" type="checkbox"/> Neighborhood Association Approval <input checked="" type="checkbox"/> Board or Neighborhood Approval <input type="checkbox"/> Individual Request <input type="checkbox"/> Other




FOR CITY USE ONLY:		
NEED NUMBER:		
BUREAU:		

TYPE OF NEED: (Check One)	
<input checked="" type="checkbox"/>	Capital Improvement
<input type="checkbox"/>	Current Services
<input type="checkbox"/>	New Program/Plan
<input type="checkbox"/>	Policy/Procedure Change
<input type="checkbox"/>	Other

NEIGHBORHOOD NEED REPORT

<u>TITLE OF PROBLEM OR NEED:</u> Merrifield Park development	
<u>DESCRIPTION:</u> Trees & shrubbery along the perimeter of the park picnic tables & benches (1 or 2) cement with tiles on top for chess or checkers Park benches Playground equipment in NE corner Get irrigation sprinklers-working & WATER park Trees & Shrubbery (we prefer the type that attracts birds)	(Describe the problem or need)
<u>SUGGESTED SOLUTION:</u> What should the city do? get started & use & trust neighborhood volunteers. What should/will the Neighborhood do? A garden club could plant & maintain flower bed around Merrifield Park sign.	

<u>NEIGHBORHOOD ORGANIZATION:</u> Parkrose Heights Assn of Neighbors
<u>DISTRICT NEIGHBORHOOD OFFICE:</u> CNN
<u>NEIGHBORHOOD NEED CONTACT PERSON:</u> Name: Trudy A. Jones Address: P.O.Box 30692 Zip: 97230 Phone: 252-3226
<u>PRIOR SUBMITTAL:</u> (when & to whom) 1985 (promised when we annexed)
<u>SUPPORT:</u> Neighborhood Association Approval Board or Committee Approval Individual Request Other

	CITY OF PORTLAND, OREGON OFFICE OF NEIGHBORHOOD ASSOCIATIONS 1220 S.W. 5th, Rm. 405 Portland, Oregon 97204
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FOR CITY USE ONLY:

NEED NUMBER:

BUREAU:

TYPE OF NEED: (Check One)

Capital Improvement _____

Current Services _____

New Program/Plan

Policy/Procedure Change _____

Other _____

NEIGHBORHOOD NEED REPORT

TITLE OF PROBLEM OR NEED:
Tents (as used by Artquake)
Canopie covers (as used at Octoberfest)

DESCRIPTION: (Describe the problem or need)
Any neighborhood having a fundraiser or festival will have a need for small and/or large tents and for canopies. To rent them is very expensive and would defeat the purpose of the fundraiser. Isn't it a possibility that the City could purchase these items and have them available for neighborhoods to use on a sign up basis. That way the problem wouldn't arise continuously and they could be moved from area to area as the need or request arose. Do Artquake & the Octoberfest come under the auspices of the City? Does the City already own them? If so, where are they and who would know about them? Let Neighborhoods know how far ahead the above items would have to be reserved.

SUGGESTED SOLUTION: What should the city do? Purchase tents & canopies (if City does not have them) for neighborhood use in fundraisers.
What should/will the Neighborhood do? Perhaps a small rental fee to help cover City cost.

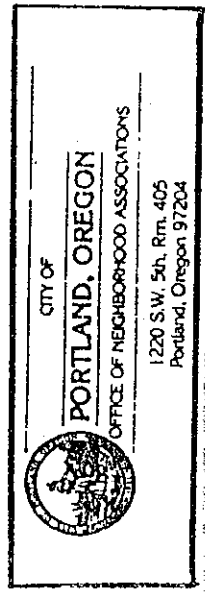
NEIGHBORHOOD ORGANIZATION: Parkrose Heights Assn of Neighbors

DISTRICT NEIGHBORHOOD OFFICE:
CNN

NEIGHBORHOOD NEED CONTACT PERSON:
Name: Trudy A. Jones
Address: P.O.Box 30692 Zip 97230
Phone: 252-3226

PRIOR SUBMITTAL: (when & to whom)

SUPPORT:
 Neighborhood Association Approval
 Board or Committee Approval
 Individual Request
 Other



ATTACHMENT D

KNOTT PARK
MASTER PLANNING STUDY

Questionnaire

We would appreciate your filling out the following:

1. Identify current or past problems related to Knott Park?

 2. Suggest any solution you might have for these problems.

 3. Who are the users of the park?

 4. When do they use the park?

 5. What things are you or your organization particularly interested in for Knott Park?

 6. List user or interest groups and activities the Bureau should know about, and who should be included in our public meeting notices? _____

 7. What is your vision of what Knott Park should be like in five to ten years from now? _____

 8. What is the most important improvement(s) the Bureau should consider at Knott Park? _____

- Your Name: (Optional) _____
Address: _____
How many year have you been interested in Knott Park?

Please send this questionnaire to:

Bruce Johnson, Project Planner/Bureau of Parks and Recreation
1120 SW Fifth Avenue, Room 502/Portland, Oregon 97204

**KNOTT PARK
MASTER PLANNING STUDY**

LIST OF RECREATION ACTIVITIES, FACILITIES AND DESIGN CONSIDERATIONS RELATED TO THE DESIGN OF KNOTT PARK. PLEASE REVIEW AND NOTE WHETHER EXISTING FACILITIES ARE NEEDED DUE TO LACK OF PROVISION AT THE PARK, FACILITIES ARE ADEQUATE OR WHETHER ADDITIONAL ACTIVITIES AND FACILITIES ARE NEEDED BECAUSE OF PRESENT DEMAND.

THERE MAY BE OTHER ACTIVITIES, FACILITIES AND DESIGN CONSIDERATION YOU MAY WISH TO ADD TO THIS LIST.

PLEASE REVIEW THE LIST AND SELECT THE SIX (6) MOST IMPORTANT ITEMS YOU FEEL SHOULD BE INCORPORATED INTO THE NEW DESIGN FOR KNOTT PARK. RANK THEM FROM 1 TO 6.

RECREATION	Need	Adequate	Additional	RANK from 1 to 6
o Childrens' play equipment	o	o	o	
o Basketball courts	o	o	o	
o Tennis courts	o	o	o	
o Jogging path	o	o	o	
o Horseshoes, bocceball	o	o	o	
o Picnic tables and benches	o	o	o	
o Seating areas	o	o	o	
o Bandstand/outdoor stage	o	o	o	
o Water play	o	o	o	
o Bicycle paths and racks	o	o	o	
o Park services:				
- Toilets	o	o	o	
- Drinking fountains	o	o	o	
- Electrical power	o	o	o	
AESTHETICS/DESIGN/SITE ANALYSIS				RANK from 1 to 6
o Landscape plantings				
- Trees	o	o	o	
- Shrubs	o	o	o	
- Flowers	o	o	o	
o Landscape screening	o	o	o	
o Art in parks	o	o	o	
o Pedestrian entry experience	o	o	o	
o Spatial order	o	o	o	
o Shade areas	o	o	o	
o Color	o	o	o	
o Signage				
- Regulations	o	o	o	
- Historical plaque	o	o	o	
6. DEVELOPMENT OPPORTUNITIES				
o Park expansion/land acquisition	o	o	o	
o Garden club	o	o	o	
o Community center	o	o	o	

**KNOTT PARK
MASTER PLANNING STUDY**

LIST OF PROBLEMS, CONCERNS AND PLANNING ISSUES PRESENT AT KNOTT PARK. PLEASE ADD TO THIS LIST IF YOU ARE AWARE OF OTHER PROBLEMS AT THE PARK.

PLEASE CHECK WHETHER THESE ARE OF MAJOR OR MINOR IMPORTANCE TO YOU. PLEASE REVIEW THE LIST AND SELECT THE SIX (6) MOST SERIOUS PROBLEMS FOUND AT KNOTT PARK AND RANK THEM FROM 1 TO 6.

	Minor Problem	Major Problem	RANK from 1 to 6
TRAFFIC AND PARKING			
o Parking capacity:			
- Auto spaces	o	o	
- Bus spaces	o	o	
o 117th Ave. parking area	o	o	
o Russell Street surface	o	o	
o Vehicular control (access into park)	o	o	
SECURITY			
o Existing lighting levels	o	o	
o Lighting locations	o	o	
o Visual access (open quality)	o	o	
o Perimeter control (fencing	o	o	
o Neighborhood park watch	o	o	
o Chemical abuse	o	o	
o After hours vandalism	o	o	
MAINTENANCE AND MANAGEMENT			
o Trash receptacles	o	o	
o Litter control	o	o	
o Animal control	o	o	
o Condition of sports fields	o	o	
o Concession area	o	o	



ATTACHMENT E

Parkrose Public Schools

MULTNOMAH COUNTY
SCHOOL DISTRICT No. 3
AN EQUAL OPPORTUNITY EMPLOYER

10636 N.E. PRESCOTT ST. - PORTLAND, OREGON 97220-2699

Telephone 257-5200

RONALD ZOOK, Superintendent-Clerk

November 17, 1987

TO: --Commissioner Lindberg
--Bruce Johnson of the Park Bureau
City of Portland

The Parkrose School District is currently examining long term needs and goals for the District by way of a Strategic Planning Committee. An offshoot of that Committee is looking at ways the community and school district can work together. As people who work with children and their families in this community, we see a glaring need for a facility where community members can gather and receive services. There is currently no facility that addresses the needs of seniors, young adults, teenagers and children.

We propose that there be a center with the following types of services:

- 1) recreation/fitness/sports programs,
- 2) educational programs,
- 3) mental health services,
- 4) day care,
- 5) programs for senior citizens,
- 6) housing of social and community groups,
- 7) big brother/big sister program,
- 8) arts and crafts program, and
- 9) office space for neighborhood organizations.

We are asking for your support of this proposal and would appreciate a response indicating how this proposal might be carried out.

Sincerely,

Lee Hamilton for
The Community Action Team
Parkrose School District

Copies: John S. 11/19/87
Clare
Nathan