



Commercial Activity: Food, Beverage, and Product Sales Policies

If you are selling food, beverages and/or products in a Portland Parks & Recreation (PP&R) park, a permit is required and the following policies apply to your use **in addition to the** [General Guidelines for Commercial Activity at PP&R's Outdoor Facilities](#).

*Permits may be issued for combined vending of “Rental Equipment” and “Food, Beverage and Product Sales.”

Overview:

We offer several types of food, beverage, and product sales.

Stationary or fixed location sales within one (1) park

- Small Units (up to 4 feet by 6 feet) - *most common*
- Large Units (up to 6 feet by 6 feet) - *extremely limited availability*
- Extra Large Units (over 6 feet by 6 feet) - *requires special approval and is only available at Washington Park and the South Park Blocks.*

Stationary Sales: provides the permittee the ability to use a designated park location for commercial activity. No motorized stationary sales.

- Vendor is limited to one (1) park.
- Placement will be determined by Portland Parks & Recreation.
- Permits are subject to availability.

Administration

1120 SW Fifth Avenue, Suite 858
Portland, Oregon 97204
503-823-PLAY (7529) | Fax 503-823-6007

Portland.gov/Parks
Director Adena Long





Appropriate Vending Unit Requirements

The following are the approved vending units for use within PP&R parks.

Restrictions:

- Fuel based generators are not allowed.
- Free standing canopies are not allowed with a "Food, Beverage and Product Sales" commercial activity permit.

Non-Motorized:

Small Unit:

- Limited in size to no larger than 24 square feet- 6 feet in length, 4 feet in width. This is the footprint within the park and does not include the apparatus used to move the unit or wheel wells.
- Canopy is limited to 40 square feet with a maximum clearance above the ground of 10 feet. Canopies must be attached to the vending unit. "Pop-up" style canopies are not allowed.
- No vehicles access allowed for placement of small units.
- Example: a wheeled cart or bicycle cart capable of being moved by hand to and from the permitted location within the park.
- Vending units must be removed daily, unless an exception is approved by Portland Parks & Recreation.
- Vending units must be placed on a flat, hard surface.

Large Unit:

- Limited in size to no larger than 36 square feet- 6 feet in length, 6 feet in width. This is the footprint within the park and does not include the apparatus used to move the unit or wheel wells.
- Canopy is limited to 60 square feet with a minimum clearance above sidewalk or pathway of seven (7) feet and a maximum height of 10 feet.
- Placement of large units may be limited due to lack of vehicle access or prohibition of vehicles in the park. Large units approved for these specific locations may be required to be placed without the use of a vehicle or may be charged a Per Day Vehicle Access Fee.
- Large Units must be removed daily, unless an exception is approved by Portland Parks & Recreation.
- Units must be placed on a flat, hard surface.

Administration

1120 SW Fifth Avenue, Suite 858
Portland, Oregon 97204
503-823-PLAY (7529) | Fax 503-823-6007

Portland.gov/Parks
Director Adena Long





Extra Large Units

- Units larger than 36 square feet in area- 6 feet in length by 6 feet in width- must go through an additional review.
- Charged an additional monthly fee for each additional square foot (see fee chart for current rates).

Environmental Sensitivity & Compostable

Permittees shall not vend or offer glass containers, plastic lids, plastic straws, plastic beverage stirrers, plastic sandwich containers, polystyrene foam containers, packaged condiments, and/or packaged seasonings in conjunction with permittee's commercial activity.

Permittees will be required to use fully compostable food containers and related disposable products, including take away condiment packaging, cups, lids, and utensils. As of October 1, 2019, the City of Portland per city code 17.103.310 has changed the restriction on Single-Use Plastic Service wear. Even though all of the materials are compostable, please make sure you are treating single-use products as if they are plastic in any of the following ways:

1. Provide upon request or upon an affirmative answer when asking customers if they would like single-use service wear.
2. Allow self-service at the counter. For full details and FAQ, please see [here](#).

Competing Products

No commercial activity shall sell a product that directly competes with a like product either sold by a business within or directly adjacent to the park.

A "like" product is one that would be considered within the same family of products. For example, PP&R would not allow a vendor to sell a menu of Mexican food that included enchiladas while another sold only enchiladas. Other examples of products in conflict would be hotdogs/kielbasa or snow cones/slushies.

Beverages are not considered to be in competition unless it is the primary product sold.

Administration

1120 SW Fifth Avenue, Suite 858
Portland, Oregon 97204
503-823-PLAY (7529) | Fax 503-823-6007

Portland.gov/Parks
Director Adena Long





External Requirements to Operate a Food or Beverage Vending Unit

Multnomah County Health Department Regulations

All mobile food units must be licensed and pass a health inspection prior to construction or operation. This applies to any portable vehicle where food is prepared, sold and/or dispensed to a consumer.

You must get a plan review and food service license before:

- Opening a new mobile food unit
- Extensively remodeling a mobile food unit
- Reinstating a mobile food unit that has been out of service for 12 consecutive months.

Food Handler Cards are required for all persons working in a mobile food unit or base of operation. The Food Handler's Test can be taken online, and licenses are good for one calendar year.

You must comply with all Multnomah County Mobile Food Unit Requirements. For the most updated information, please contact:

Multnomah County Environmental Health 847 NE 19th Ave, Suite
350 Portland, Oregon (map)Phone: 503-988-3400 Fax: 503-988-5844
Email: foodsafety@multco.us

Fire Bureau Inspection and Permit

All commercial activity units using a propane appliance-fuel system are required to obtain the Fire Bureau's Propane Permit before use under the terms of the commercial activity permit. A permit shall be obtained from the Fire Marshal prior to the use of the cooking propane system. Fire Marshal's Office is located at 55 SW Ash, Third Floor. Propane Permits must be on file at the City Auditor's Office before operation.

Administration

1120 SW Fifth Avenue, Suite 858
Portland, Oregon 97204
503-823-PLAY (7529) | Fax 503-823-6007

Portland.gov/Parks
Director Adena Long





Oregon Liquor Control Commission (OLCC)

A liquor license **is needed** at special events where:

- Alcohol will be sold.
- Alcohol is available (but not being sold) and you are charging or accepting donations for admission, or where payment is required to attend the event.

More information can be found [here](#)



Administration

1120 SW Fifth Avenue, Suite 858
Portland, Oregon 97204
503-823-PLAY (7529) | Fax 503-823-6007

Portland.gov/Parks
Director Adena Long



Sustaining a healthy park and recreation system to make Portland a great place to live, work, and play.