

Bureau Director: Lisa Watson

June 1st, 2022 – June 30th, 2022

Wednesday, June 1

8:30AM – 9:30AM

Lisa and Jeff Check-in; Office of Equity office

10:30AM – 11:00AM

Lisa and Kapua Check-in; Office of Equity office

Thursday, June 2

3:00PM – 4:00PM

Judith and Lisa; Office of Equity office

6:00PM – 9:00PM

Seeding Justice Gala: Sponsor; The Loft on 8th

Friday, June 3

9:00AM – 10:00AM

Grace and Lisa 1:1; Office of Equity office

10:30AM – 11:30AM

NWPEDC Event; Sanchez, Yolanda

12:00PM – 1:00PM

Tatiana and Lisa 1:1; Café Umbria 710 SW Madison Street | Portland, OR

Monday, June 6

8:00AM – 9:00AM

Weekly Planning/Prep

9:00AM – 10:00AM

Weekly Check-in; Selby, Jeff; Lisa's Office

10:00AM – 11:00AM

Lisa and Danielle 1:1; Brooks, Danielle; Office of Equity office

11:30AM – 12:30PM

Lunch: Lisa / Lex; Jakusovszky, Lex; Luc Lac

2:30PM – 3:00PM

Office of Equity / BHR Check-in; Lane, Anita; Hybrid: Teams or in-person (10th Floor)

Tuesday, June 7

10:00AM – 11:30AM

Office of Equity Staff Meeting; Hybrid: Zoom or in-person (12th Floor)

11:30AM – 1:00PM

Onboarding work / TriMet, etc.

2:00PM – 2:30PM

Continue Office Set-up

3:00PM – 4:00PM

Lisa and Asena 1:1; Caffè Umbria 710 SW Madison Street | Portland, OR

4:00PM – 4:30PM	Directors 2X Weekly Check-in; Zoom; Jordan, Michael
5:30PM – 8:30PM	Coalition of Communities of Color Event; Redd on Salmon Street

Wednesday, June 8

8:00AM – 9:00AM	Organize Files (paper and electronic)
9:00AM – 9:45AM	Debbie Caselton & Lisa Watson; Starbucks 1211 SW 5 th Ave. Portland, OR
10:00AM – 10:50AM	City Hall Pride Month Proclamation
11:00AM – 12:00PM	Civic Life Listening Session
1:00PM – 2:00PM	Budget Overview and Introduction to Office of Equity Director; Selby, Jeff; Teams
2:30PM – 4:00PM	Nickole and Lisa 1:1; Teams

Thursday, June 9

9:00AM – 10:00AM	Discussion: Human Resources Actions; Selby, Jeff; Teams
10:00AM – 12:00PM	Review of Budget and Financial Documents
2:00PM – 2:25PM	Check-in w/ Judith Mowry; Teams
4:00PM – 4:30PM	Directors 2X Weekly Check-in; Zoom; Jordan, Michael
4:30PM – 5:00PM	Office time

Friday, June 10

10:00AM – 11:00AM	Lisa & Joseph 1:1; Sherman; Joseph; Lisa's Office
11:00AM – 12:00PM	Timekeeping w/ Jeff; Lisa's Office
2:00PM – 2:45PM	MEET: Cmr. Rubio / Lisa Watson, Office of Equity & Human Rights (OEHR) Director, weekly (Stephan); Rubio, Carmen; Cmr. Rubio's Office, City Hall, Room 220, 1221 SW 4 th Ave. Portland, OR 97204
3:00PM – 5:00PM	Wrap up this week / Plan for next week

Monday, June 13

8:00AM – 9:00AM

Weekly Planning/Prep

9:00AM – 10:00AM

Weekly Check-in; Selby, Jeff; Lisa's Office

11:00AM – 12:00PM

NWPEDC Check-in; Sanchez, Yolanda; Teams

1:30PM – 5:00PM

Racial Equity 101 Training; Zoom

Tuesday, June 14

9:00AM – 9:30AM

Office of Equity / BHR Check-in; Lane, Anita; Hybrid: Teams or in-person (10th Floor)

10:00AM – 2:00PM

New Employee Orientation (NEO); Zoom

Thursday, June 16

11:00AM – 12:00PM

Northwest Public Employee Diversity Conference (NWPEDC); Sanchez, Yolanda; Teams

Friday, June 17

12:00PM – 5:00PM

Juneteenth by CAAN

3:00PM – 5:00PM

Wrap up this week / Plan for next week

Tuesday, June 21

9:00AM – 9:30AM

Office of Equity Staff Meeting; Hybrid: Zoom or in-person (12th Floor)

10:00AM – 11:30AM

Office of Equity Staff Meeting; Zoom

1:00PM – 2:00PM

Admin Check-in; Claudio, Claudia; Teams

4:00PM – 4:30PM

Directors 2X Weekly Check-in; Zoom; Jordan, Michael

Wednesday, June 22

1:00PM – 1:30PM

Check-in; Lisa and Jeff; Teams; Selby, Jeff

3:00PM – 4:00PM

Charter Commission Town Hall; Jordan, Michael; Zoom

Thursday, June 23

11:30AM – 1:00PM

Bureau Directors Monthly Meeting; Jordan, Michael; Zoom

1:30PM – 2:30PM

NWPEDC Check-in; Sanchez, Yolanda; Teams

3:00PM – 3:30PM

MEET / GREET: Director Lisa Watson | Office of Equity & Director Elisabeth Perez | Office of Community Technology (OCT); Starbucks | 1211 SW 5th Avenue | Portland, OR 97204

Friday, June 24

9:00AM – 10:30AM

Community and Policing Seminar (ALF National Event); Zoom

11:00AM – 11:45AM

Stephan H / Lisa W; Herrera, Stephan; Teams

12:15PM – 12:45PM

Check-in: Grace & Lisa; Teams

1:00PM – 2:00PM

Discussing the Office of Equity; Simeone, Jonathan; Teams

3:00PM – 5:00PM

Wrap up this week / Plan for next week

Monday, June 27

8:00AM – 9:00AM

Weekly Planning/Prep

9:00AM – 10:00AM

Weekly Check-in; Selby, Jeff; Lisa's Office

10:30AM – 11:30AM

Lisa / Danielle Check-in; Brooks, Danielle; Teams

11:30AM – 12:30PM

Admin Check-in; HYBRID: PB Room 1201 OR Teams

Tuesday, June 28

9:00AM – 9:30AM

Office of Equity / BHR Check-in; Lane, Anita; Hybrid: Teams or in-person (10th Floor)

10:00AM – 10:30AM

MEET / GREET: Director Lisa Watson & Sam Hutchison; Teams

11:00AM – 12:00PM

Robert Taylor and Lisa Watson Introduction; McCoppen, Allison; Teams

1:00PM – 2:00PM

Meet & Greet - Mary/Lisa; Café Umbria: 710 SW Madison Street | Portland, OR 97205

2:00PM – 3:30PM

Equity Practitioners' Meeting; Mowry, Judith; Zoom

Wednesday, June 29

9:00AM – 3:30PM

Decision-making for Racial Equity (DRE); Zoom

Thursday, June 30

11:00AM – 12:00PM

Meet and Check-in; Bless, Cathy; Teams

3:00PM – 3:45PM

MEET: Director Lisa Watson | Office of Equity & Interim
Director Nils Tillstrom | Office of Government Relations;
HYBRID: Teams or Lisa's Office

4:00PM – 5:00PM

Western States Center Local Government Cohort Meeting;
ethan@stuartcollective.co; Zoom
