

## Deputy City Administrator Donnie Oliveira, July – September 2024

CA – City Administrator

BPS – Bureau of Planning & Sustainability

ACA – Assistant City Administrator

PP&D – Portland Permitting & Development

DCA – Deputy City Administrator

PHB – Portland Housing Bureau

Cmr. – Commissioner

CEDSA – Community & Economic Development Service Area

Dir. - Director

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Mon, Jul 1

[Prosper Portland Director K. Branam, DCA D. Oliveira 1:1 weekly](#)

9:00 AM – 9:30 AM

1:00 PM – 2:00 PM

[T. Theisen, Permit Improvement Project, DCA D. Oliveira](#)

[D. Oliveira, A. Portz check in](#)

2:00 PM – 2:30 PM

[BPS \(Bureau of Planning & Sustainability\) / Prosper monthly check-in](#)

4:00 PM – 5:00 PM

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Tue, Jul 2

[Keller Next Steps \(K. Lisle, L. Broudy, D. Oliveira\)](#)

9:30 AM – 10:00 AM

[Mayor's Leadership Team: Calibration](#)

10:00 AM – 11:00 AM

[Information Session: Deputy City Administrator Executive Assistant \(Administrative Specialist III\)- Multiple Positions](#)

11:45 AM – 1:30 PM

[Leadership Team Meeting](#)

1:30 PM – 3:00 PM

[Intro meeting – D. Oliveira, Mayor's Chief of Staff B. Lee](#)

3:00 PM – 3:30 PM

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Wed, Jul 3

[CA Michael Jordan / DCA Donnie Oliveira 1:1](#)

9:00 AM – 9:25 AM

[BPS monthly check-in \(BPS Director E. Engstrom, D. Oliveira, C. Ghan\)](#)

3:00 PM – 3:45 PM

[Monthly check-in \(DCA D. Oliveira, BPS Director E. Engstrom, T. Armstrong, P. Diefenderfer,\)](#)

4:00 PM – 4:30 PM

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[Independence Day](#)

Thurs, Jul 4

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Fri, Jul 5

Director Check In with DCA and Commissioner Office 1:30 PM – 3:00 PM

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Mon, Jul 8

DCA Office Scrum 8:30 AM – 9:00 AM

Monday morning huddle - Leadership Team 9:00 AM – 9:30 AM

DCA D. Oliveira, Prosper Director K. Branam, K. Lisle, A. Fitzpatrick, J. Mollusky, L. Abuaf, B. Moore 12:00 PM – 1:00 PM

Permitting & Development Director D. Kuhnhausen, D. Oliveira 1:1 bi-weekly mtg. 1:00 PM – 1:30 PM

Contract Administration Branch Meeting 1:00 PM – 2:00 PM

D. Oliveira, A. Portz check in 2:00 PM – 2:30 PM

Director K. Branam, D. Oliveira 1:1 weekly 4:00 PM – 4:30 PM

Intro Meeting: D. Oliveira, H. Blonsley 4:30 PM – 5:00 PM

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Tue, Jul 9

Tim Leahy, DCA Oliveira 9:00 AM – 9:45 AM

Tuesday Chiefs 11:00 AM – 12:00 PM

Leadership Team Meeting 1:00 PM – 3:00 PM

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Wed, Jul 10

Spectator Venue Program Meeting: Dir. K. Branam, DCA D. Oliveira, L. Abuaf, S. Flaherty Betin, K. Lisle 9:30 AM – 10:00 AM

Council session 9:30 AM – 12:00 PM

DCA D. Oliveira, Dir. D. Kuhnhausen, Deputy Ombudsman A. Stevens 10:00 AM – 10:30 AM

DCA Oliveira / Orlando Williams: Lunch Meeting 12:00 PM – 1:00 PM

A. Portz, D. Oliveira check in 1:30 PM – 2:00 PM

Council Session 1:30 PM – 5:00 PM

D. Oliveira/J. Ocken follow-up check-in 4:00 PM – 4:30 PM

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Thu, Jul 11

<a href="#"><u>Keller Next Steps (D. Oliveira, K. Lisle, A. Fitzpatrick)</u></a>	10:30 AM – 11:00 AM
<a href="#"><u>Thursday Executive Leadership Team (ELT)</u></a>	11:30 AM – 1:00 PM
<a href="#"><u>Phone Call: DCA Oliveira, Cmr. Dan Ryan</u></a>	12:00 PM – 12:30 PM
<a href="#"><u>New Council Item Submission Process Training - Community &amp; Economic Development</u></a>	1:00 PM – 2:00 PM
<a href="#"><u>Leadership Team Meeting</u></a>	1:30 PM – 3:30 PM
<a href="#"><u>Dir. E. Engstrom, D. Oliveira, 1:1 weekly</u></a>	2:00 PM – 3:00 PM

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Fri, Jul 12

<a href="#"><u>Anna Richter Taylor, D. Oliveira Check-in mtg.</u></a>	8:30 AM – 9:00 AM
<a href="#"><u>Keller/Lloyd Mtg. (K. Lisle, L. Broudy, D. Oliveira)</u></a>	9:00 AM – 9:45 AM
<a href="#"><u>* Mayor's Leadership Team: Friday All Staff Meeting</u></a>	9:00 AM – 10:00 AM
<a href="#"><u>OMSI Master Plan Bureau Director Coordination (D. Oliveira, Dir. K. Branam, Dir. A. Long, Dir. D. Uchiyama, Dir. N. Tillstrom, D.</u></a>	10:00 AM – 12:00 PM
<a href="#"><u>MEET: Director Check In with DCA and Commissioner Office</u></a>	1:30 PM – 3:00 PM

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Mon, Jul 15

<a href="#"><u>Monday morning huddle - Leadership Team</u></a>	9:00 AM – 9:30 AM
<a href="#"><u>DCA Office Scrum</u></a>	9:30 AM – 10:00 AM
<a href="#"><u>Commissioner Rubio Priority Projects: Commissioner's Chief of Staff J. Schoene, Mayor's Chief of Staff B. Lee, CA M. Jordan, DCA D. Oliveira</u></a>	12:15 PM – 12:45 PM
<a href="#"><u>Airbnb check-in (Cmr. Chief of Staff J. Schoene, A. Fitzpatrick, D. Oliveira)</u></a>	1:00 PM – 1:30 PM
<a href="#"><u>PP&amp;D Director D. Kuhnhausen, D. Oliveira 1:1</u></a>	2:00 PM – 2:30 PM
<a href="#"><u>Prosper Director K. Branam, D. Oliveira 1:1 weekly</u></a>	2:30 PM – 3:00 PM

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Tue, Jul 16

<a href="#"><u>M. Reed, D. Oliveira - PP&amp;D mtg. review/prep</u></a>	8:30 AM – 9:00 AM
<a href="#"><u>A. Portz, D. Oliveira check-in</u></a>	9:00 AM – 9:15 AM
<a href="#"><u>Portland Solutions Introduction (S. Brocker-Knapp, H. Smith, H. Broekelschen, D. Oliveira)</u></a>	9:30 AM – 10:00 AM
<a href="#"><u>Mayor's Leadership Team: Calibration</u></a>	10:00 AM – 11:00 AM
<a href="#"><u>T. Theisen, D. Oliveira 1:1 bi-weekly check-in</u></a>	11:00 AM – 12:00 PM
<a href="#"><u>New time - Mayor's Leadership Team: Calibration</u></a>	12:00 PM – 1:00 PM
<a href="#"><u>Leadership Team Meeting</u></a>	1:00 PM – 3:00 PM
<a href="#"><u>HR Check In: D. Oliveira, HR Director T. Warren</u></a>	3:00 PM – 3:30 PM
<a href="#"><u>Community &amp; Economic Development Service Area (CEDSA) Business Operations Discussion (A. Rivera, D. Oliveira)</u></a>	3:30 PM – 4:00 PM
<a href="#"><u>Work-plan and Fiscal Year 24/25 priorities (Dir. E. Engstrom, D. Oliveira, K. Martin)</u></a>	4:00 PM – 5:00 PM

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Wed, Jul 17

<a href="#"><u>CA Mike Jordan / DCA Donnie Oliveira 1:1</u></a>	9:00 AM – 9:25 AM
<a href="#"><u>Catherine Ciarlo, D. Oliveira mtg</u></a>	9:00 AM – 9:45 AM
<a href="#"><u>Council session</u></a>	9:30 AM – 12:00 PM
<a href="#"><u>Lunch mtg. (Andrew Colas, D. Oliveira)</u></a>	11:30 AM – 12:30 PM
<a href="#"><u>PP&amp;D All Staff Meeting</u></a>	1:00 PM – 2:00 PM
<a href="#"><u>Council Session</u></a>	1:30 PM – 5:00 PM
<a href="#"><u>MEET: Corky Collier &amp; D. Oliveira</u></a>	4:30 PM – 6:00 PM

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Thu, Jul 18

<a href="#"><u>Check In: L. Broudy &amp; D. Oliveira</u></a>	10:00 AM – 10:30 AM
<a href="#"><u>Leadership Team Meeting</u></a>	1:30 PM – 3:30 PM
<a href="#"><u>Dir. E. Engstrom, D. Oliveira, 1:1 weekly</u></a>	2:00 PM – 3:00 PM

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Fri, Jul 19

<a href="#"><u>Mayor's Leadership Team: Friday All Staff Meeting</u></a>	9:00 AM – 10:00 AM
<a href="#"><u>Zidell Development Coordination Mtg. (CA M. Jordan, DCA P. Dhanapal, DCA S. Schmanski, DCA D. Oliveira)</u></a>	10:00 AM – 10:30 AM
<a href="#"><u>Catch up – D. Oliveira, B. Tillson</u></a>	10:30 AM – 11:00 AM
<a href="#"><u>Coordination mtg. (V. Satterfield, Dir. E. Engstrom, D. Oliveira)</u></a>	11:00 AM – 11:45 AM
<a href="#"><u>DCA Executive Assistant Selection Discussion (D. Oliveira, L. Tran Polanco, C. Parra)</u></a>	11:45 AM – 12:00 PM
<a href="#"><u>MEET: Director Check In with DCA and Commissioner Office</u></a>	1:30 PM – 3:00 PM

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Mon, Jul 22

<a href="#"><u>Monday morning huddle - Leadership Team</u></a>	9:00 AM – 9:30 AM
<a href="#"><u>DCA Office Scrum</u></a>	9:30 AM – 10:00 AM
<a href="#"><u>City Administrator Listening Session: Portland Leadership Team</u></a>	12:30 PM – 1:30 PM
<a href="#"><u>CEDSA directors mtg (D. Oliveira, J. Ocken, E. Engstrom, D. Kuhnhausen, K. Branam)</u></a>	1:00 PM – 2:00 PM
<a href="#"><u>Proposed PP&amp;D Digital Services Reorganization (D. Oliveira, T. Theisen, Dir. D. Kuhnhausen, K. Martin, E. Weeks, I. Swanson)</u></a>	2:00 PM – 2:45 PM
<a href="#"><u>Check-in: D. Oliveira, A. Fitzpatrick</u></a>	3:00 PM – 4:00 PM
<a href="#"><u>Prosper Dir. K. Branam, D. Oliveira 1:1 weekly</u></a>	4:30 PM – 5:00 PM

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Tue, Jul 23

<a href="#"><u>A. Portz, D. Oliveira check-in</u></a>	11:30 AM – 11:45 AM
<a href="#"><u>Leadership Team Meeting</u></a>	1:00 PM – 2:00 PM
<a href="#"><u>July Charter Transition Employee Town Hall (1 of 2)</u></a>	2:00 PM – 3:00 PM
<a href="#"><u>CED service area IT/data strategy - 1:1 (K. Martin, D. Oliveira)</u></a>	3:00 PM – 3:30 PM

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Wed, Jul 24

<a href="#"><u>Mayor / City Administrator Check in</u></a>	8:30 AM – 9:00 AM
<a href="#"><u>PGE Harborton project (CA M. Jordan, D. Oliveira)</u></a>	9:00 AM – 9:25 AM
<a href="#"><u>July Charter Transition Employee Town Hall (2 of 2)</u></a>	10:00 AM – 11:00 AM
<a href="#"><u>ATG Entertainment / Keller Auditorium Discussion (D. Oliveira, Josh Fuhrer)</u></a>	11:30 AM – 12:00 PM
<a href="#"><u>Recruitment Planning (D. Oliveira, C. Parra)</u></a>	1:00 PM – 1:30 PM
<a href="#"><u>DCA D. Oliveira, Mayor's Chief of Staff B. Lee, A. Fitzpatrick and York Work Group</u></a>	1:30 PM – 2:00 PM
<a href="#"><u>NW Native Chamber (NWNC) introduction (Vanessa Bird, James Parker, A. Faist, D. Oliveira, )</u></a>	4:00 PM – 4:30 PM
<a href="#"><u>Metro Policy Advisory Committee (MPAC) meetings</u></a>	5:00 PM – 7:00 PM

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Thu, Jul 25

<a href="#"><u>MEET: Jessie Burke, Jonathan Cohen &amp; D. Oliveira</u></a>	8:30 AM – 9:30 AM
<a href="#"><u>Check in: A. Ratto &amp; D. Oliveira</u></a>	10:00 AM – 10:30 AM
<a href="#"><u>Council filing time/deadlines (D. Oliveira, J. Ocken)</u></a>	10:30 AM – 10:45 AM
<a href="#"><u>Leadership Team Meeting</u></a>	1:30 PM – 3:30 PM
<a href="#"><u>Dir. E. Engstrom, D. Oliveira, 1:1 weekly</u></a>	2:00 PM – 3:00 PM

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Fri, Jul 26

<a href="#"><u>* Mayor's Leadership Team: Friday All Staff Meeting</u></a>	9:00 AM – 10:00 AM
<a href="#"><u>check in: L. Broudy &amp; D. Oliveira</u></a>	11:00 AM – 11:30 AM
<a href="#"><u>Meeting: DCA D. Oliveira &amp; DCA J. Biery</u></a>	12:00 PM – 1:00 PM
<a href="#"><u>PHB Director H. Hisserich, D. Oliveira 1:1 bi-weekly check-in</u></a>	1:00 PM – 1:30 PM

Mon, Jul 29

<a href="#"><u>Monday morning huddle - Leadership Team</u></a>	9:00 AM – 9:30 AM
<a href="#"><u>DCA Office Scrum</u></a>	9:30 AM – 10:00 AM

<u>Broadway Corridor Annual Check-In Meeting (DCA D. Oliveira, DCA J. Biery, City Treasurer B. O'Callaghan, Prosper Dir. K. Branam)</u>	1:00 PM – 2:00 PM
<u>PP&amp;D Dir. D. Kuhnhausen, D. Oliveira 1:1 bi-weekly</u>	2:00 PM – 2:30 PM
<u>Meet: DCA D. Oliveira; Cmr. Dan Ryan</u>	2:00 PM – 2:30 PM
<u>A. Portz, D. Oliveira check-in</u>	3:00 PM – 3:15 PM
<u>Dir. K. Branam, D. Oliveira 1:1 weekly</u>	4:30 PM – 5:00 PM

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Tue, Jul 30

<u>MEET: Cmr. Rubio/Dir. Engstrom, BPS, DCA Oliveira</u>	8:00 AM – 9:00 AM
<u>DCA S. Morrissey, DCA D. Oliveira, City Attorney R. Taylor, Mayor's Chief of Staff B. Lee</u>	8:30 AM – 9:00 AM
<u>K. Lisle, D. Oliveira 1:1 bi-weekly check-in</u>	9:00 AM – 10:00 AM
<u>T. Theisen, D. Oliveira 1:1 bi-weekly check-in</u>	11:00 AM – 12:00 PM
<u>Leadership Team Meeting</u>	1:00 PM – 3:00 PM
<u>OMSI Master Plan Bureau Director Coordination w/ OMSI -In Person</u>	3:00 PM – 5:00 PM

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Wed, Jul 31

<u>Montgomery Park Action Plan – Briefing and Next Steps (D. Oliveira, Dir. E. Engstrom, B. Lee, A. Fitzpatrick, P. Diefenderfer)</u>	8:00 AM – 8:45 AM
<u>Council session</u>	9:30 AM – 12:00 PM
<u>Donnie Oliveira/Office of Government Relations (OGR) (D. Oliveira, Dir. S. Chase, Dir. N. Tilson, E. Pfeiffer, E. Mitchell, J. Arriaga)</u>	1:00 PM – 1:55 PM

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Thu, Aug 1

<u>Leadership Team Meeting</u>	1:30 PM – 3:30 PM
<u>Dir. E. Engstrom, D. Oliveira, 1:1 weekly</u>	2:00 PM – 3:00 PM
<u>CA Mike Jordan &amp; DCA Donnie Oliveira</u>	3:35 PM – 4:00 PM

Portland Clean Energy Fund (PCEF) Prep mtg. (S. Baraso, D. Oliveira, E. Engstrom, J. Ford, M. Cummings) 4:00 PM – 4:30 PM

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Fri, Aug 2

Dir. H. Hisserich, D. Oliveira 1:1 weekly 10:00 AM – 10:30 AM

Scott Andrews, Karen Whitman & DCA Donnie Oliveira 10:30 AM – 11:30 AM

Communications Officer scoping focus group 11:00 AM – 12:00 PM

Language Access mtg. (T. Elejalde, D. Oliveira) 1:00 PM – 1:30 PM

Portland Permit Improvement mtg. (DCA P. Dhanapal, DCA S. Schmanski, T. Theisen, Dir. D. Kuhnhausen, DCA D. Oliveira) 3:00 PM – 4:00 PM

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Mon, Aug 5

Monday morning huddle - Leadership Team 9:00 AM – 9:30 AM

DCA Office Scrum 9:30 AM – 10:00 AM

Future of Keller Discussion: DCA D. Oliveira, DCA S. Schmanski, L. Broudy, K. Lisle, Karen Whitman, Scott Andrews, John Rusfel, Bob Naito, Greg Phillips 1:00 PM – 2:00 PM

Portland Clean Energy Fund (PCEF) Financial Briefing (S. Baraso, Dir. E. Engstrom, J. Ford, DCA J. Biery, Dir. R. Levine, B. Lee, A. Fitzpatrick) 2:00 PM – 3:00 PM

Dir. K. Branam, D. Oliveira 1:1 weekly 4:30 PM – 5:00 PM

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Tue, Aug 6

PSU / City Future of Keller Discussion (D. Oliveira, L. Broudy, K. Lisle, DCA S. Schmanski, Jason Franklin, Donald Forsyth, Sarah Kenney, Greg Phillips) 9:00 AM – 10:00 AM

PP&D Senior Managers Weekly Meeting 10:30 AM – 11:30 AM

Tuesday Chiefs 11:00 AM – 12:00 PM

Portland Permitting and Development (PP&D) Senior Manager Meeting: Donnie Oliveira Updates 11:05 AM – 11:25 AM

Leadership Team Meeting 1:30 PM – 3:00 PM



Check in on Keller/Lloyd ( D. Oliveira, K. Lisle, L. Broudy, K. Bailey) 4:00 PM – 4:30 PM

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Wed, Aug 7

Council session 9:30 AM – 12:00 PM

Bureau of Development Services Labor Management Committee Mtg 1:30 PM – 3:00 PM

Council Session 1:30 PM – 5:00 PM

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Thu, Aug 8

Prep for PP&D Finance Budget Note mtg. (Dir. D. Kuhnhausen, E. Hajiyev, D. Oliveira) 9:00 AM – 9:30 AM

Finalize Keller Resolution (D. Oliveira, K. Lisle, L. Broudy) 11:00 AM – 11:30 AM

Leadership Team Meeting 1:30 PM – 3:30 PM

Dir. E. Engstrom, D. Oliveira, 1:1 weekly 2:00 PM – 3:00 PM

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Fri, Aug 9

\* Mayor's Leadership Team: Friday All Staff Meeting 9:00 AM – 10:00 AM

Dir. H. Hisserich, D. Oliveira 1:1 weekly 10:00 AM – 10:30 AM

Portland Economic Opportunities Analysis (EOA) Collaborative Working Group (CWG) 10:00 AM – 12:30 PM

check in: C. Belding, L. Broudy, K. Lisle, D. Oliveira 10:30 AM – 11:00 AM

D. Oliveira, Helen Jung 11:00 AM – 11:30 AM

DCA D. Oliveira & Cmr. Chief of Staff S. Smith 12:30 PM – 1:30 PM

Director Check In with DCA and Commissioner Office 1:30 PM – 3:00 PM

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Mon, Aug 12

Mayor / ACA Check in 8:30 AM – 9:00 AM

Monday morning huddle - Leadership Team 9:00 AM – 9:30 AM

<a href="#"><u>DCA Office Scrum</u></a>	9:30 AM – 10:00 AM
<a href="#"><u>D. Oliveira, Dir. K. Branam, S. Harpole, T. Barnes</u></a>	1:15 PM – 2:00 PM
<a href="#"><u>Dir. D. Kuhnhausen, D. Oliveira 1:1 bi-weekly mtg.</u></a>	2:00 PM – 2:30 PM
<a href="#"><u>Keller pt. 1 (D. Oliveira, K. Lisle, L. Broudy)</u></a>	4:00 PM – 4:45 PM
<a href="#"><u>Dir. K. Branam, D. Oliveira 1:1 weekly</u></a>	4:30 PM – 5:00 PM

Tue, Aug 13

<a href="#"><u>Dir. H. Hisserich, D. Oliveira 1:1 weekly</u></a>	8:30 AM – 9:00 AM
<a href="#"><u>K. Lisle, D Oliveira 1:1 bi-weekly check-in</u></a>	9:00 AM – 10:00 AM
<a href="#"><u>Keller Comms (D. Oliveira, K. Lisle, M. Reed)</u></a>	9:30 AM – 10:00 AM
<a href="#"><u>Mayor's Leadership Team Meeting: Calibration</u></a>	10:00 AM – 11:00 AM
<a href="#"><u>A. Portz, D. Oliveira 1:1 weekly check-in</u></a>	11:00 AM – 11:15 AM
<a href="#"><u>Venture Portland and Portland Solutions (DCA D. Oliveira, ACA A. Von Burg, S. Brocker-Knapp)</u></a>	11:30 AM – 12:00 PM
<a href="#"><u>Leadership Team Meeting</u></a>	1:00 PM – 3:00 PM
<a href="#"><u>T. Theisen, D. Oliveira 1:1 bi-weekly check-in</u></a>	3:00 PM – 4:00 PM
<a href="#"><u>Budget note update (Dir. R. Levine, D. Oliveira)</u></a>	4:00 PM – 4:30 PM
<a href="#"><u>PP&amp;D/Bureau of Tech Services (BTS) Budget Note: DCA D. Oliveira, Dir. D. Kuhnhausen, T. Theisen, C. Poole)</u></a>	4:30 PM – 5:00 PM

Wed, Aug 14

<a href="#"><u>CA M. Jordan /DCA D. Oliveira 1:1</u></a>	9:00 AM – 9:25 AM
<a href="#"><u>Council session</u></a>	9:30 AM – 12:00 PM
<a href="#"><u>PERMIT IMPROVEMENT TASK FORCE (quarterly)</u></a>	1:00 PM – 2:00 PM
<a href="#"><u>Council Session</u></a>	1:30 PM – 5:00 PM

Thu, Aug 15

<a href="#"><u>MEET: Cmr. Rubio/OMSI Briefing (DCA Oliveira, Dir. K. Branam, Dir. M. Williams, Dir. D Uchiyama, Dir. A. Long, Dir. H. Hisserich, D. Norby, A. Nagy, J. Schoene)</u></a>	9:30 AM – 10:30 AM
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<u>PP&amp;D/Bureau of Tech Services (BTS) Budget Note: DCA</u> <u>D. Oliveira, DCA S. Morrissey, Dir D. Kuhnhausen, K.</u> <u>Martin, J. Baer, E. Rosenberg, T. Theisen, E. Weeks</u>	10:00 AM – 10:50 AM
<u>DCA, Director, Subject Matter Expert work session:</u> <u>Natural Resource Service Delivery</u> <u>Dir. H. Hisserich &amp; D. Oliveira</u>	10:45 AM – 11:50 AM
<u>Leadership Team Meeting</u>	1:00 PM – 1:15 PM
<u>Dir. E. Engstrom, D. Oliveira, 1:1 weekly</u>	1:30 PM – 3:30 PM
	2:00 PM – 3:00 PM

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Fri, Aug 16

<u>* Mayor's Leadership Team: Friday All Staff Meeting</u>	9:00 AM – 10:00 AM
<u>Check-in (K. Lisle, L. Broudy, M. Reed, D. Oliveira)</u>	10:00 AM – 10:45 AM
<u>PROTEC17 and the Community and Economic</u> <u>Development DCA - Monthly Mtg.</u>	11:00 AM – 11:30 AM
<u>Director Check In with DCA and Commissioner Office</u>	1:30 PM – 3:00 PM
<u>DCA S. Schmanski &amp; DCA D. Oliveira</u>	3:00 PM – 3:30 PM
<u>Anna. Richter- Taylor, DCA D. Oliveira</u>	3:30 PM – 4:00 PM

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Mon, Aug 19

<u>Monday morning huddle - Leadership Team</u>	9:00 AM – 9:30 AM
<u>DCA Office Scrum</u>	9:30 AM – 10:00 AM
<u>Colin Romer &amp; D. Oliveira</u>	12:00 PM – 1:00 PM
<u>DCA Donnie Oliveira, Dir. David Kuhnhausen, Beth</u> <u>Benton, &amp; Mike Liefeld: ASTR Planning (Accessory Short</u> <u>Term Rental)</u>	1:30 PM – 2:00 PM
<u>Introductions and Form of Government Conversation</u> <u>with Michael Harrison from OHSU (D. Oliveira, S.</u> <u>Oppenheim, Michael Harrison)</u>	2:00 PM – 3:00 PM
<u>A. Portz, D. Oliveira 1:1 weekly check-in</u>	3:00 PM – 3:30 PM
<u>Facility &amp; Staff Safety Discussion (DCAs M. Myers, J.</u> <u>Biery, S. Schmanski, P. Dhanapal; CA M. Jordan, ACA A.</u> <u>Von Burg, Dir. A. Long, Dir E. Campbell, Dir. D.</u> <u>Uchiyama, Dir. M. Williams, Dir. S. Chase, Dep. Dir. T. Lu,</u> <u>Dir N. Tilstrom, S. Bocker-Knapp, Police Chief R. Day,</u> <u>Assistant Police Chief C. Lovell)</u>	3:30 PM – 4:30 PM

[Dir. K. Branam, D. Oliveira 1:1 weekly](#) 4:30 PM – 5:00 PM

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Tue, Aug 20

[Professional Business Development Group mtg. \(DCA D. Oliveira, Khan Le, Maurice Rahming\)](#) 9:00 AM – 9:45 AM

[Downtown Portland Clean & Safe and Mayor T. Wheeler, DCA D. Oliveira, K. Lisle, A. Fitzpatrick, D. Reynolds](#) 1:00 PM – 1:30 PM

[Leadership Team Meeting](#) 1:00 PM – 3:00 PM

[Dir D. Kuhnhausen, D. Oliveira 1:1 weekly mtg.](#) 3:00 PM – 3:30 PM

[Clean Energy Surcharge Mtg \(DCA D. Oliveira, DCA J. Biery, Chief of Staff B. Lee, A. Fitzpatrick\)](#) 3:30 PM – 4:00 PM

[Community & Economic Development Equity Coordination \(D. Oliveira, H. Dashiell, T. Duong, L. Posey, M. Bates, C. Vickers\)](#) 4:00 PM – 5:00 PM

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Wed, Aug 21

[Citywide Practices work session](#) 9:00 AM – 12:00 PM

[Tom Kilbane & DCA D. Oliveira](#) 12:00 PM – 1:00 PM

[Portland5 Mtg \(DCA D. Oliveira, DCA S. Schmanski, Chief of Staff B. Lee\)](#) 1:00 PM – 1:30 PM

[Dir. D. Kuhnhausen & DCA D. Oliveira](#) 4:00 PM – 4:30 PM

[Dir. E. Engstrom/D. Oliveira Check-in](#) 4:30 PM – 5:00 PM

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Thu, Aug 22

[Future of Keller Collaborative Meeting](#) 9:00 AM – 10:30 AM

[Vibrant Communities Performance Indicator Dashboard Project - DCA Briefing](#) 1:30 PM – 2:00 PM

[Leadership Team Meeting](#) 1:30 PM – 3:30 PM

[Local Improvement District \(LID\) Discussion \(DCA D. Oliveira, DCA J. Biery, DCA P. Dhanapal, Dir. K. Branam, Chief Financial Officer T. Barnes, S. Harpole, M Gierach\)](#) 2:30 PM – 3:15 PM

[S. Kumar & D. Oliveira](#) 3:30 PM – 4:00 PM

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Fri, Aug 23

<u>* Mayor's Leadership Team: Friday All Staff Meeting</u>	9:00 AM – 10:00 AM
<u>Dir. H. Hisserich, D. Oliveira 1:1 weekly</u>	10:00 AM – 10:30 AM
<u>PP&amp;D overhead budget note (DCA D. Oliveira, Dir. R. Levine, K. O'Brien, E. Hajiyev, T. Theisen)</u>	10:30 AM – 11:00 AM
<u>Keller Discussion (D. Oliveira, Josh Fuhrer)</u>	11:00 AM – 12:00 PM
<u>Meet: D. Oliviera, Reed Wagner</u>	12:00 PM – 1:00 PM
<u>MEET: Director Check In with DCA and Commissioner Office</u>	1:30 PM – 3:00 PM
<u>D. Oliveira, B. Lee</u>	3:00 PM – 3:15 PM
<u>DCA Oliveira, City Attorney</u>	3:15 PM – 3:25 PM

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Mon, Aug 26

<u>Future of Keller Project Check in (D. Oliveira, L. Broudy, K. Lisle, M. Reed, Ben Duncan)</u>	7:30 AM – 8:00 AM
<u>Monday morning huddle - Leadership Team</u>	9:00 AM – 9:30 AM
<u>DCA Office Scrum</u>	9:30 AM – 10:00 AM
<u>A. Portz, D. Oliveira 1:1 weekly check-in</u>	12:00 PM – 12:15 PM
<u>Meeting w/ DCA D. Oliveira, Dir. K. Branam, S. Harpole, and representatives from Related</u>	1:00 PM – 2:00 PM
<u>Dir. D. Kuhnhausen, D. Oliveira 1:1 weekly mtg.</u>	2:00 PM – 3:00 PM
<u>Dir. K. Branam, D. Oliveira 1:1 weekly</u>	4:00 PM – 5:00 PM
<u>DCA J. Biery &amp; DCA D. Oliveira</u>	5:00 PM – 6:00 PM

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Tue, Aug 27

<u>K. Lisle, D Oliveira 1:1 bi-weekly check-in</u>	8:30 AM – 9:15 AM
<u>P. Diefenderfer, Dir. E. Engstrom &amp; DCA D. Oliveira</u>	9:15 AM – 9:30 AM

<u>Multnomah County Deflection Center Work Session</u>	9:30 AM – 11:30 AM
<u>T. Theisen, D. Oliveira 1:1 bi-weekly check-in</u>	11:30 AM – 12:15 PM
<u>Leadership Team Meeting</u>	1:00 PM – 3:00 PM
<u>Cmr. Rubio/DCA Donnie Olivera</u>	3:30 PM – 4:00 PM
<u>Montgomery Park Action Plan Briefing (Commissioner Mapps, Michelle Rodriguez, DCA Oliveira, DCA Dhanapal, P. Diefenderfer, D. Bower, M. Leclerc)</u>	4:00 PM – 4:45 PM

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Wed, Aug 28

<u>Mayor / CA Check in</u>	8:30 AM – 9:00 AM
<u>CA Mike Jordan / DCA Donnie Oliveira 1:1</u>	9:00 AM – 9:25 AM
<u>Council session</u>	9:30 AM – 12:00 PM
<u>Internal City Meeting - Keller (D. Oliveira, L. Broudy, K. Lisle, C. Montez, M. Reed, A. Fitzpatrick, B. Duncan)</u>	10:00 AM – 10:30 AM
<u>CEDSA Job Description: J. Ocken &amp; D. Oliveira</u>	10:30 AM – 11:15 AM
<u>Dir. E. Engstrom, D. Oliveira, 1:1 weekly</u>	12:30 PM – 1:00 PM
<u>HR Check In: D. Oliveira, T. Warren</u>	1:00 PM – 1:30 PM
<u>CEDSA IT/data strategy - 1:1 (K. Martin, D. Oliveira)</u>	1:30 PM – 1:50 PM
<u>Council Session</u>	1:30 PM – 5:00 PM
<u>D. Oliveira, L. Broudy, K. Lisle, M. Reed, C. Montez, B. Duncan</u>	5:00 PM – 6:00 PM

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Thu, Aug 29

<u>Mayor / CA Check in</u>	8:30 AM – 9:00 AM
<u>Meet: Deputy Dir. R. Cheney, Dir. R. Levine, DCA D. Oliveira, O. Saites</u>	9:00 AM – 9:30 AM
<u>OMSI IGA briefing (Cmr. M. Mapps, DCA D. Oliveira, Cmr. Chief of Staff M. Rodriguez, Dir. M. Williams, Dir. D. Uchiyama, Dir. A. Long, Dir. H. Hisserich, Dir. E. Campbell)</u>	9:30 AM – 10:30 AM
<u>City of Portland Government Transition with City Transition Team</u>	10:00 AM – 11:00 AM

<a href="#"><u>Council Work Session PPT review (D. Oliveira, A. Fitzpatrick, M. Reed)</u></a>	11:15 AM – 12:00 PM
<a href="#"><u>DCA. Oliveira, Andrew Scott, Karen Whitman</u></a>	12:00 PM – 12:45 PM
<a href="#"><u>DCA D. Oliveira, ACA A. Von Burg</u></a>	1:00 PM – 1:30 PM
<a href="#"><u>Leadership Team Meeting</u></a>	1:30 PM – 3:30 PM
<a href="#"><u>Council Session</u></a>	1:30 PM – 5:00 PM
<a href="#"><u>Future of Keller Collaborative Meeting</u></a>	3:00 PM – 5:00 PM

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Fri, Aug 30

<a href="#"><u>Meeting w/ Chair Gustavo Cruz &amp; Donnie Oliveira</u></a>	7:30 AM – 8:45 AM
<a href="#"><u>Leadership Team Weekly Check in: Council Priorities Work Session</u></a>	9:00 AM – 10:00 AM
<a href="#"><u>DCA D. Oliveira, Cmr. Chief of Staff J. Schoene, DCA J. Biery, Mayor Chief of Staff B. Lee, K. McGair, M. Beyer, A. Fitzpatrick, J. McKay</u></a>	10:30 AM – 11:00 AM
<a href="#"><u>Meet and Greet (A. Becenti, D. Oliveira)</u></a>	12:30 PM – 1:15 PM
<a href="#"><u>Future of Keller Project Check in (DCA D. Oliveira, L Broudy, K. Lisle, M Reed, Ben Duncan)</u></a>	4:00 PM – 5:00 PM

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[Labor Day](#) Mon, Sep 2

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Tue, Sep 3

<a href="#"><u>DCA Office Scrum</u></a>	8:30 AM – 9:00 AM
<a href="#"><u>Council Priorities Work Session</u></a>	9:30 AM – 11:30 AM
<a href="#"><u>A. Portz, D. Oliveira 1:1 weekly check-in</u></a>	11:30 AM – 12:00 PM
<a href="#"><u>Tuesday Chiefs</u></a>	11:45 AM – 12:15 PM
<a href="#"><u>Leadership Team Meeting</u></a>	1:00 PM – 3:00 PM
<a href="#"><u>Cmr. Rubio/DCA Donnie Olivera</u></a>	3:30 PM – 4:00 PM
<a href="#"><u>Dir. K. Branam, D. Oliveira 1:1 weekly</u></a>	4:00 PM – 5:00 PM

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Wed, Sep 4

<a href="#"><u>Housing Audit (D. Oliveira, K. Jones)</u></a>	9:00 AM – 9:15 AM
<a href="#"><u>Council session</u></a>	9:30 AM – 12:00 PM
<a href="#"><u>Check-in (CA M. Jordan, DCA S. Schmanski, DCA D. Oliveira, DCA J. Biery)</u></a>	12:30 PM – 1:00 PM
<a href="#"><u>Spectator Venues Program Financial Advisory Group</u></a>	1:00 PM – 2:00 PM
<a href="#"><u>Council Session</u></a>	1:30 PM – 5:00 PM
<a href="#"><u>Dir. E. Engstrom, D. Oliveira, 1:1 weekly</u></a>	4:30 PM – 5:00 PM

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Thu, Sep 5

<a href="#"><u>A. Blanco Chapin, City Attorney H. Brown, HR Director T. Warren, DCA D. Oliveira</u></a>	8:00 AM – 9:00 AM
<a href="#"><u>Service area Emergency Management check-in (Director Ahmed, DCA Oliveira)</u></a>	9:00 AM – 10:00 AM
<a href="#"><u>Prosper Board of Commissioners Executive Session</u></a>	11:30 AM – 12:30 PM
<a href="#"><u>MEET: Cmr. Ryan/DCA Oliveira</u></a>	12:30 PM – 1:00 PM
<a href="#"><u>Leadership Team Meeting</u></a>	1:30 PM – 3:30 PM
<a href="#"><u>One Water and Natural Resources Meeting</u></a>	4:00 PM – 5:00 PM

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Fri, Sep 6

<a href="#"><u>Meeting w/ Chair Cruz and DCA Donnie Oliveira</u></a>	7:30 AM – 8:30 AM
<a href="#"><u>Mayor / CA Check in</u></a>	8:30 AM – 9:00 AM
<a href="#"><u>* Mayor's Leadership Team: Friday All Staff Meeting</u></a>	9:00 AM – 10:00 AM
<a href="#"><u>Dir. H. Hisserich, D. Oliveira 1:1weekly</u></a>	10:00 AM – 10:30 AM
<a href="#"><u>Dir. K. Branam, D. Oliveira 1:1</u></a>	10:30 AM – 11:00 AM
<a href="#"><u>Dir. D. Kuhnhausen, D. Oliveira 1:1 weekly mtg.</u></a>	11:00 AM – 12:00 PM
<a href="#"><u>Broadway Call (DCA D. Oliveira, L. Broudy, K. Lisle)</u></a>	12:30 PM – 1:30 PM
<a href="#"><u>MEET: DCA Oliveira, Bureau directors with Commissioner Staff</u></a>	1:30 PM – 3:00 PM
<a href="#"><u>check in: DCA D. Oliveira, Dir. R. Levine</u></a>	3:00 PM – 3:30 PM



Permit Improvement Task Force follow-up mtg. (DCA Oliveira, DCA Dhanapal, C. Castro, M. Rodriguez, J. Tjaden, R. Levine) 4:00 PM – 4:45 PM

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Mon, Sep 9

Prep Meeting (D. Oliveira, L. Broudy, K. Lisle, M. Reed, C. Montez, Ben Duncan) 7:30 AM – 8:15 AM

Monday morning huddle - Leadership Team 9:00 AM – 9:30 AM

DCA Office Scrum 9:30 AM – 10:00 AM

Future of Keller Collaborative Meeting 3:00 PM – 5:00 PM

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Tue, Sep 10

Update on Implementation of the Voter-Approved Charter Amendments Work Session 9:30 AM – 12:00 PM

Advance Portland Advisory Committee 10:30 AM – 12:00 PM

Providence Park discussion (DCA D. Oliveira, B. Benton, Dir D. Kuhnhausen) 12:00 PM – 12:30 PM

Leadership Team Meeting 1:00 PM – 3:00 PM

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Wed, Sep 11

Council session 9:30 AM – 12:00 PM

Dir. E. Engstrom, D. Oliveira check in 1:00 PM – 1:30 PM

CEDSA Business Operations (D. Oliveira, A. Blakemore) 1:30 PM – 2:00 PM

Community and Economic Development Onboarding for 2025 Leadership 2:00 PM – 3:00 PM

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Thu, Sep 12

Keller Meeting (Scott Andrews, Karen Whitman, DCA Oliveira) 11:00 AM – 11:30 AM

Monthly Executive Leadership Team meeting 11:30 AM – 1:00 PM

Leadership Team Meeting 1:30 PM – 3:30 PM

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Fri, Sep 13

[\\* Mayor's Leadership Team: Friday All Staff Meeting](#) 9:00 AM – 9:50 AM

[Briefing on Type III Land Use Appeal \(DCA D. Oliveira, Dir. D. Kuhnhausen, City Attorney L. Rees, K. Tallant, A. Gulizia, A. Fitzpatrick\)](#) 10:00 AM – 10:45 AM

[A. Portz, D. Oliveira 1:1 weekly check-in](#) 10:45 AM – 11:00 AM

[Permit Reserve Policy \(DCA J. Biery, DCA D. Oliveira, Dir. R. Levine\)](#) 11:00 AM – 11:30 AM

[Providence Park Noise Variance Next Steps \(DCA D. Oliveira, B. Benton, Dir. D. Kuhnhausen, K. Lisle, A. Fitzpatrick, P. Van Orden\)](#) 11:30 AM – 12:00 PM

[ULI Elevate Speaking Engagement Discussion \(D. Oliveira, Jill Sherman, Jenny Jenkins\)](#) 12:00 PM – 12:30 PM

[Future of Keller Collaborative Meeting](#) 1:00 PM – 3:00 PM

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Mon, Sep 16

[DCA Office Scrum](#) 9:30 AM – 10:00 AM

[Code mtg. re: 96064 \(Zachary Strachan, D. Oliveira\)](#) 1:00 PM – 1:50 PM

[Policy Analyst Panel Preparation \(D. Oliveira, N. Gonzalez, J. Douglas, C. Vickers, A. Comas\)](#) 2:00 PM – 2:20 PM

[Logistics Discussion \(DCA D. Oliveira, L. Broudy, K. Lisle, M. Reed, C. Montez and PSU\)](#) 7:00 PM – 8:00 PM

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Tue, Sep 17

[M. Cummings, D. Oliveira \(bi-weekly check-in\)](#) 9:00 AM – 9:30 AM

[K. Brown, D. Oliveira 1:1 check in](#) 9:30 AM – 10:00 AM

[Service Area Office/Program budget monitoring \(D. Oliveira, A. Rivera, M. Cummings\)](#) 10:00 AM – 10:30 AM

[Small Cell Cost Study + Wireless Right of Way \(ROW\) Code \(S. Kumar, A. Speer, DCA D. Oliveira, Dir. E. Engstrom\)](#) 10:30 AM – 11:00 AM

<u>Tuesday Chiefs</u>	11:00 AM – 12:00 PM
<u>Cmr. Mapps, DCA Oliveira - Prosper Portland check-in</u>	12:30 PM – 1:00 PM
<u>York – Montgomery Park Area Plan (MPAP): DCA Oliveira, B. Manning, R. Singer, J. Frederiksen, P. Difenderfer, C. Ballew</u>	2:00 PM – 2:30 PM
<u>D. Oliveira, K. Ray</u>	2:30 PM – 2:45 PM
<u>HR Check In: D. Oliveira, Dir. T. Warren</u>	3:00 PM – 3:30 PM
<u>K. Brown, D. Oliveira</u>	3:45 PM – 4:00 PM

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Wed, Sep 18

<u>Alex Zielinski &amp; D. Oliveira</u>	8:45 AM – 9:30 AM
<u>Council session</u>	9:30 AM – 12:00 PM
<u>Check In (S. Brocker-Knapp, D. Oliveira)</u>	12:00 PM – 12:30 PM
<u>PP&amp;D Director Pre-Recruitment Advisory Workgroup</u>	1:00 PM – 3:00 PM
<u>Service Area &amp; Office of Gov. Relations (OGR) Check-in</u>	2:00 PM – 2:55 PM
<u>ASTR (Accessory Short Term Rental) Ordinance Next Steps and Communications (DCA D. Oliveira, DCA J. Biery, CA M. Jordan, City Attorney K. McGair, Dir. D. Kuhnhausen, J. McKay, M. Liefeld, B. Benton, A. Fitzpatrick, M. Rozzell)</u>	3:00 PM – 3:45 PM
<u>Speech Prep (D. Oliveira, M. Reed, K. Brown)</u>	3:45 PM – 4:00 PM
<u>Internal Deflection Center Prep Meeting (DCA D. Oliveira, Dir. D. Kuhnhausen, Dir. S. Chase, Dir. N. Tilstrom, S. Brocker-Knapp, M. Rozzell, N. Didion)</u>	4:30 PM – 5:00 PM

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Thu, Sep 19

<u>Maty Sauter &amp; D. Oliveira</u>	8:00 AM – 8:45 AM
<u>Dir. E. Engstrom, D. Oliveira, 1:1 weekly</u>	9:00 AM – 10:00 AM
<u>City Transition Engagement with Clusters &amp; Large Employers (D. Oliveira, CA M. Jordan, S. Oppenheim, A. Gall, Prosper Portland)</u>	10:00 AM – 11:00 AM
<u>Meeting: Mayor Wheeler, DCA Oliveira and US Bank</u>	10:30 AM – 11:30 AM
<u>Dir K. Branam, D. Oliveira 1:1 weekly</u>	11:30 AM – 12:00 PM

Prosper Portland - Recruitment Plan Discussion (Cmr. R. Gonzalez, Cmr. Chief of Staff S. Smith, DCA D. Oliveira) 12:00 PM – 12:30 PM

Council Session 1:30 PM – 5:00 PM

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Fri, Sep 20

\* Mayor's Leadership Team: Friday All Staff Meeting 9:00 AM – 10:00 AM

Dir H. Hisserich, D. Oliveira 1:1weekly 10:00 AM – 10:30 AM

PROTEC17 and the Community and Economic Development DCA - Monthly Mtg. 11:00 AM – 11:30 AM

Jeff Miller & Donnie Oliveira | City of Portland & Travel Portland 11:30 AM – 12:00 PM

Dir D. Kuhnhausen, D. Oliveira 1:1 weekly mtg. 12:15 PM – 1:00 PM

Tax Increment Financing discussion (DCA J. Biery, Dir. K. Branam, DCA D. Oliveira) 1:00 PM – 1:30 PM

A. Rico Cornwell & D. Oliveira 2:15 PM – 3:15 PM

Floodplain Management Work Plan Briefing for DCA's (City Administrator Jordan, DCA Biery, DCA Dhanapal, DCA Oliveira) 3:00 PM – 4:00 PM

K. Brown, D. Oliveira 4:00 PM – 4:15 PM

Mon, Sep 23

Monday morning huddle - Leadership Team 9:00 AM – 9:30 AM

DCA Office Scrum 9:30 AM – 10:00 AM

Mayor's Leadership Team: Council Agenda Setting 10:00 AM – 12:00 PM

K. Brown, D. Oliveira 1:1 Weekly Check-in 11:30 AM – 12:00 PM

Future of Keller Collaborative Meeting (Break Out Subcommittees) 1:00 PM – 3:00 PM

A. Portz, D. Oliveira 1:1 weekly check-in 3:00 PM – 3:15 PM

Ted Sickinger-Donnie Oliveira interview on accessory short-term rentals and Airbnb 3:30 PM – 4:00 PM

Dir K. Branam, D. Oliveira 1:1 weekly 4:00 PM – 5:00 PM

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Tue, Sep 24

<a href="#"><u>Natural Resource Service Delivery (NRSD) overview and update (DCA D. Oliveira, DCA S. Schmanski, DCA P. Dhanapal, Dir. D. Uchiyama, Dir. A. Long, Dir. E. Campbell, Dir. E. Engstrom)</u></a>	8:00 AM – 8:55 AM
<a href="#"><u>T. Theisen, D. Oliveira 1:1 bi-weekly check-in</u></a>	11:00 AM – 12:00 PM
<a href="#"><u>Leadership Team Meeting</u></a>	1:00 PM – 3:00 PM
<a href="#"><u>CEDSA IT/data strategy - 1:1 (K. Martin, D. Oliveira)</u></a>	3:00 PM – 3:30 PM
<a href="#"><u>Cmr. Rubio/DCA Olivera weekly</u></a>	3:30 PM – 4:00 PM
<a href="#"><u>J. Snyder, A. Hillebrecht, T. Theisen, D. Oliveira</u></a>	4:00 PM – 5:00 PM

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Wed, Sep 25

<a href="#"><u>DCA Oliveira - Update on City Transition at Prosper Portland All-Staff Meeting</u></a>	9:00 AM – 9:30 AM
<a href="#"><u>Council session</u></a>	9:30 AM – 12:00 PM
<a href="#"><u>Future of Keller Collaborative Meeting (Break Out Subcommittees)</u></a>	12:00 PM – 2:00 PM
<a href="#"><u>Natural Resources Discussion (DCAs P. Dhanapal, S. Schmanski, D. Oliveira)</u></a>	2:00 PM – 2:25 PM
<a href="#"><u>NRSD (Natural Resource Service Delivery) Check-in (CA M. Jordan, DCAs D. Oliveira, P. Dhanapal, S. Schmanski)</u></a>	2:30 PM – 2:55 PM
<a href="#"><u>Dir. D. Kuhnhausen, D. Oliveira 1:1 weekly mtg.</u></a>	3:00 PM – 4:00 PM

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Thu, Sep 26

<a href="#"><u>Peer City Panel: Natural Resource Service Delivery and One Water Models</u></a>	8:30 AM – 10:45 AM
<a href="#"><u>Prosper Portland &amp; PMC State of the Economy Report</u></a>	9:00 AM – 10:00 AM
<a href="#"><u>WWC (Working Waterfront Coalition) Quarterly Member Meeting</u></a>	10:00 AM – 11:30 AM
<a href="#"><u>Leadership Team Meeting</u></a>	1:30 PM – 3:30 PM
<a href="#"><u>Oregon Climate Innovation Supercluster and Climate Summit (Justin Zeulner, Mike Ulwelling, D. Oliveira)</u></a>	4:00 PM – 4:30 PM

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Fri, Sep 27

<a href="#"><u>Josh Fuhrer   Donnie Oliveira</u></a>	8:30 AM – 9:00 AM
<a href="#"><u>CA Mike Jordan / DCA Oliveira 1:1</u></a>	9:00 AM – 9:25 AM
<a href="#"><u>K. Brown, D. Oliveira</u></a>	9:30 AM – 10:00 AM
<a href="#"><u>Dir. H. Hisserich, D. Oliveira 1:1 weekly</u></a>	10:00 AM – 10:30 AM
<a href="#"><u>DCA Donnie Oliveira and Dirges Patel</u></a>	10:30 AM – 11:00 AM
<a href="#"><u>Megan Horst, Ranfis Villatoro &amp; DCA Oliveira</u></a>	11:00 AM – 11:45 AM
<a href="#"><u>Dir. E. Engstrom, D. Oliveira, 1:1 weekly</u></a>	1:00 PM – 1:30 PM
<a href="#"><u>Director Check In with DCA and Commissioner Office</u></a>	1:30 PM – 3:00 PM
<a href="#"><u>Portland'5 - City of Portland - Future Keller Process Update with DCA Oliveira and Labor Partners</u></a>	3:30 PM – 4:30 PM

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Mon, Sep 30

<a href="#"><u>Monday morning huddle - Leadership Team</u></a>	9:00 AM – 9:30 AM
<a href="#"><u>DCA Office Scrum</u></a>	9:30 AM – 10:00 AM
<a href="#"><u>Mayor's Leadership Team: Council Agenda Setting</u></a>	10:00 AM – 12:00 PM
<a href="#"><u>Town Hall meeting prep (J. Ocken, S. Uhlman, M. Reed, K. Brown, D. Oliveira)</u></a>	11:00 AM – 11:30 AM
<a href="#"><u>Tribal Consultation: Montgomery Park Project (DCA D. Oliveira, Dir. E. Engstrom, P. Diefenderfer, A. Becenti)</u></a>	12:00 PM – 12:30 PM
<a href="#"><u>A. Portz, D. Oliveira 1:1 weekly check-in</u></a>	1:00 PM – 1:15 PM
<a href="#"><u>Dir E. Engstrom, D. Oliveira, 1:1 weekly</u></a>	1:30 PM – 2:30 PM
<a href="#"><u>K. Brown, D. Oliveira 1:1 Weekly Check-in</u></a>	2:30 PM – 3:00 PM
<a href="#"><u>HR Support (Deputy Dir. R. Zito, Dir. T. Warren, DCA D. Oliveira)</u></a>	3:00 PM – 3:30 PM
<a href="#"><u>Cmr. D. Ryan &amp; DCA Oliveira</u></a>	3:30 PM – 4:00 PM
<a href="#"><u>Dir. S Flaherty Betin, A. Abuaf, D. Oliveira Weekly</u></a>	4:15 PM – 5:00 PM

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