



Portland Fire & Rescue
Fire Marshal's Office
 1300 SE Gideon Street
 Portland, OR 97202-2419
 Phone: 503.823.3712
 Fax: 503.823.3925



CONDITIONAL USE PERMIT – GENERIC

Type of permit:

- Candles (handheld) Campfire Small Scale Special Effects Sleepover Theatrical Performance
- Other _____

Date: _____ Property Owner's Written Permission Presented:

Applicant Name: _____ Phone: _____
 _____ Print

Address: _____ City/State _____ Zip Code _____

Location/Address of Use: _____
 _____ Portland OR _____
 _____ City/State _____ Zip Code _____

See reverse for conditions of use for specified permit.

Additional Conditions of Use:

Date Permit Effective: _____ **Permit Expires:** _____

This permit may be revoked for failure to comply with the specified Conditions of Use or by any Fire Officer or Inspector of Portland Fire & Rescue for due cause.

 Applicant's Name: Print

 Applicant's Signature

 Inspector's Name: Print

 Inspector's Signature

Candles see PFC 308

- Participants must be at least 12 years old and must have supervision.
- Candles to be no larger than 8” in height and no wider than 1” in diameter.
- Candles must be equipped with wax catchers at least 5” in size, flame retardant treated, or covered with aluminum foil.
- Provide at least one trained person, equipped with a fire extinguisher, for every 75 people or portion thereof.

Campfire

- Burn clean wood only.
- Provide charged garden hose with nozzle, able to reach all portions of the fire area, for duration of fire.
- Provide at least 25 feet of clearance from combustible structures or vegetation.
- Provide adult supervision at all times.
- Never leave fire unattended.
- Extinguish fire if winds exceed 15 MPH.

Small Scale Special Effects

- Demonstration of the special effect may be requested at the discretion of the Fire Marshal’s Office.
- Permit conditions shall include type and amount of flash powder, lycopodium for smoke effect, etc. to be used.
- Separation distance from combustibles, other persons, etc. must be specified.
- An extinguisher with a minimum 2A-10BC rating, and a person trained in the use of the extinguisher, must be placed within 50 feet of the point where the special effect is performed.

Sleepover

- Maintain aisles/cross aisles so that there is not more than 25 feet distance from any person to nearest aisle.
- Aisles should line up with exits where possible.
- Minimum adult supervision to children ratio - 1 to 10.
- Minimum number of adult supervisors (see condition #3) to have flashlights & communication devices, cell phones or radios in good working order.
- Minimum number of adult supervisors (see condition #3) to know location of nearest fire extinguishers and exiting from area.
- Minimum number of adults to be awake performing fire watch - - can be rotated.
- In case of evacuation due to an emergency, **accountability** of all children and adults is required.
- Sleeping allowed only in approved areas.
- Smoke detection to be provided in sleeping areas. Approved battery powered smoke alarms allowed.

Theatrical Performance see PFC 308.3.2

- No flames may be projected over crowd.
- Provide two (2) fire extinguishers, one (1) at each side of stage or performance area. (Minimum 2A:10B:C)
- Each extinguisher must be attended by a trained person during the entire performance.
- **Gasoline is prohibited under any conditions.**