Portland Fire & Rescue
Fire Marshal's Office
1300 SE Gideon Street
Portland, OR 97202-2419
Phone: 503.823.3712 Fax: 503.823.3925

PERMIT APPLICATION FOR FIRE PERFORMANCE ART VENUE

Completed packet (including fees) must be received at least **21 calendar days** before the event.
Any permit request received after the deadline will be charged **double fees**.

Applicant Name: _____

Phone: _____

E-mail Address: _____

Address: _____

Location of use: Street: _____

City/State: _____ Zip Code: _____

DATE PERMIT EFFECTIVE: _____

HOURS: _____

EXPIRES: _____

FOR FIRE BUREAU USE ONLY

Amt. Submitted

Permit #: _____ With Application: $_____

Date Rec'd: _____ Cash / Check # _____

Receipt #: _____ Rec'd From: _____

PFI #: _____

☐ Property owner's written permission presented
☐ Annual Permit - $150.00
☐ One time performance (per location per year) - $75.00
☐ One time performance convert to annual - $75.00

Fire performances are not allowed until the venue has been approved by the Fire Marshal's Office. Violation of the following requirements or of requirements listed in City of Portland policy *FIR 3.07 – Fire Performance Art* may result in a citation.

Requirements for Fire Performance Art Venue Permit:

A. The permit application must include:
   1. A to-scale site plan of the venue (2 copies if plan is larger than 11"x17"), including:
      - The dimensions of the performance area, seating and equipment layout.
      - Dimensions of the room, aisles, and location of exits.
   2. A written letter signed by the property owner or their representative authorizing the fire art performance. For public spaces such as a park or street, the authorizing representative is the Bureau responsible for that space, i.e. Parks & Recreation, Transportation, etc.

B. Applications must be received 21 calendar days prior to the scheduled performance date to accommodate plan review and a site visit, prior to issuing a permit. Applications received after this deadline may be charged a double fee.

C. The permit will be valid for one year from date of issue.

D. The permit, approved site plan and Policy CE C-7 (FIR 3.07) must be available on site at all performances and shall be presented upon request.

E. Venues shall ensure that each performer holds a current "Individual Fire Performance Art Conditional Use Permit" and photo ID.

Make check payable to "Portland City Treasurer". Either bring or send packet (including plans, paperwork and payment) to: **PERMITS - Portland Fire & Rescue, 1300 SE Gideon Street, Portland OR 97202-2419. M-F 8:00AM - 3:30PM.** This permit may be revoked for failure to comply with the specified "Conditions of Use" or by any Fire Officer or Inspector of Portland Fire & Rescue for due cause.

_____ _____
Applicant's Name Printed Applicant's Signature

_____ _____
Inspector's Name Printed Inspector's Signature

Conditions of use: _____

_____

_____