October 5, 2020 - October 11, 2020

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November 2020
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Monday, October 5

- **9:30am - 11:00am DESK TIME**
- **11:00am - 12:00pm MEET: Bi-weekly, Chris Warner, Portland Bureau of Transportation** (Teams Meeting) - Eudaly, Chloe
- **12:00pm - 1:00pm LUNCH**
- **1:00pm - 2:00pm Daily Team Meeting** (Microsoft Teams Meeting) - Mitchell, Claire
- **2:00pm - 3:00pm**
- **3:00pm - 3:30pm Record Video for White Cane Safety Day** - Eudaly, Chloe
- **4:30pm - 5:00pm Meet: Steve Shubach** (Microsoft Teams Meeting) - Eudaly, Chloe
- **5:30pm - 7:30pm**

Tuesday, October 6

- **9:30am - 11:30am Work Session: Western States Training** (Zoom) - Eudaly, Chloe
- **11:00am - 12:00pm Portland Bureau of Transportation Briefings** (Teams Meeting) - Eudaly, Chloe
- **12:00pm - 1:00pm**
- **1:00pm - 2:00pm Daily Team Meeting** (Microsoft Teams Meeting) - Mitchell, Claire
- **1:00pm - 1:30pm**
- **2:00pm - 2:30pm Meet: Director Long** (Microsoft Teams Meeting) - Eudaly, Chloe
- **2:30pm - 3:00pm WS Training Interview (Eudaly)** - Thompson,
- **3:00pm - 3:15pm Phone call to Keelan McCylmont to confirm Oct.**
- **3:30pm - 4:00pm Council Prep** (Teams Meeting) - Eudaly, Chloe
- **4:00pm - 4:30pm Weekly Meeting: Marshall Runkel, Chief of Staff**
- **6:00pm - 7:45pm**

Wednesday, October 7

- **9:30am - 12:30pm City Council Meeting** (Council Chambers) - Eudaly, Chloe
- **12:30pm - 1:30pm DESK TIME**
- **1:00pm - 2:00pm Daily Team Meeting** (Microsoft Teams Meeting) - Mitchell, Claire
- **2:00pm - 5:00pm City Council Meeting** (Council Chambers) - Eudaly, Chloe
- **3:00pm - 3:30pm**
- **3:30pm - 5:00pm DESK TIME**
- **5:30pm - 7:30pm**

Thursday, October 8

- **8:00am - 9:00am**
- **9:30am - 11:00am Weekly Policy Meeting** (Microsoft Teams Meeting) - Eudaly, Chloe
- **11:00am - 11:30am Hardesty/CE Check-in** (Microsoft Teams Meeting) - Eudaly, Chloe
- **11:30am - 12:00pm Record White Cane Video** (Microsoft Teams Meeting) - Eudaly, Chloe
- **11:30am - 12:00pm TW meeting with Commissioner Eudaly (Kristin)** (Mayor's Conference Room) - Wheeler, Ted
- **12:00pm - 1:00pm LUNCH**
- **1:00pm - 2:00pm Daily Team Meeting** (Microsoft Teams Meeting) - Mitchell, Claire
- **2:00pm - 5:00pm City Council Meeting** (Council Chambers) - Eudaly,
- **3:30pm - 5:00pm DESK TIME**
- **6:00pm - 9:00pm**

Friday, October 9

- **12:00pm Commissioner Unavailable**
- **3:00pm - 3:30pm Interview Regarding Contracting Audit** (Phone call) - Eudaly, Chloe

Saturday, October 10

- **12:00pm Commissioner Unavailable**

Sunday, October 11