November 2, 2020 - **November 8, 2020**

November 2020 <u>SuMo TuWe Th</u> Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 December 2020

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27 28 29 30 31

Monday, November 2	Tuesday, November 3
9:30am - 12:00pm DESK TIME 👩	9:30am - 10:30am DESK TIME
12:00pm - 1:00pm LUNCH 👩	11:00am - 12:00pm DESK TIME
1:00pm - 2:00pm Daily Team Meeting (Microsoft Teams Meeting) -	11:00am - 12:00pm Portland Bureau of Transportation Briefings
Mitchell, Claire	(Teams Meeting) - Eudaly, Chloe
2:00pm - 5:00pm DESK TIME	12:00pm - 1:00pm LUNCH (
	1:00pm - 2:00pm Daily Team Meeting (Microsoft Teams Meeting) - Mitchell, Claire
	2:00pm - 5:00pm DESK TIME 👩
	3:30pm - 4:00pm Council Prep (Teams Meeting) - Eudaly, Chloe 🗍
	4:00pm - 4:30pm Weekly Meeting: Marshall Runkel, Chief of Staff (Comm. Eudaly's Office) - Eudaly, Chloe
	□5:00pm - 11:00pm Private Appointment 🖸 🔒
Wednesday, November 4	Thursday, November 5
9:30am - 12:30pm City Council Meeting (Council Chambers) -	9:30am - 11:00am Weekly Policy Meeting (Microsoft Teams
Eudaly, Chloe 👩	Meeting) - Eudaly, Chloe 🧻
■12:30pm - 2:00pm DESK TIME @	11:00am - 11:30am JH/CE Check-in (Microsoft Teams Meeting) -
1:00pm - 2:00pm Daily Team Meeting (Microsoft Teams Meeting) -	Eudaly, Chloe
Mitchell, Claire 🕣	11:30am - 12:00pm TW meeting with Commissioner Eudaly
2:00pm - 5:00pm City Council Meeting (Council Chambers) - Eudaly,	(Kristin) (Mayor's Conference Room) - Wheeler, Ted
Chloe € 5:00pm - 11:00pm Private Appointment € 6	12:00pm - 1:00pm LUNCH 1:00pm - 2:00pm Daily Team Meeting (Microsoft Teams Meeting) -
	Mitchell, Claire 2 2:00pm - 5:00pm City Council (Zoom)
	2:00pm - 5:00pm City Council Meeting (Council Chambers) - Eudaly, Chloe
Friday, November 6	Saturday, November 7
12:00pm Commissioner Unavailable	← 12:00pm Commissioner Unavailable (
	Sunday, November 8