

Appeals: To appeal a variance decision to the City Council, the applicant or legal representative, or any person who has submitted oral or written testimony must take these steps:

- Notice of the intent to appeal must be submitted in writing to the City Auditor's Office within 10 days of the effective date of the decision.
- The notice must identify the decision that is being appealed
- It must include the appellant's name, address and signature, phone number, relationship to the variance decision action, and a clear reason(s) for the appeal.
- When the Auditor receives the appeal, they will schedule a date on the Calendar of the City Council.

Variance review/revocation: All variances are subject to review if they receive complaints. Violation of the terms of the variance may be grounds for revoking it or altering the conditions. The Noise Control Officer or any Police Officer of the City of Portland has this authority.