

## New Portlanders Policy Commission Meeting Agenda

Date: 11/21/2024

Time: 5pm-6:30pm

### Agenda:

#### Welcome

#### 1. NPPC Nomination's

- a. Co-Chair: Sahar
- b. Secretary: Jorge
- c. Co-Chair: Maritza
- d. Social media coordinator: Racheal  
"I've seen all three speak out very much and have done more than they have been asked. I see the amazing leadership skills in them."  
Votes passed 15

#### 2. Scheduling meetings 2024-2025

- a. First Thursday of every month
- b. Time 5:30pm-7:00pm  
Votes: 15

#### 3. Monthly meeting visitors

- a. Dec Department of justice Civil Rights Unit | Oregon Department of Justice
- b. Jan Transition team and updates on the new form of government
- c. Feb USCIS representative
- d. March Neighborhoods program – Neighborhood associations and small grants
- e. April
- f. May
- g. June
- h. July  
NPPC to present their work and resources- sharing wisdom within.

#### 4. NPPC New members

- a. Selected members shared with the mayor's office.
- b. 2 open spots

#### 5. Instagram page

- a. Racheal social media/ Social media coordinator
  - i. Suggestion creating a WhatsApp chat or Teams for NPPC updates and check in for only NPPC meetings and reminders to hold accountability. (Not voted on)

#### 6. NPPC Resolution: Creating of Work Groups

### ***Goal/Purpose:***

Establish 4 workgroups (find below) with each drafting a report on at least the following matters:

1. Goal/Purpose
2. Responsibilities
3. Membership
  - a. How many members are needed?
  - b. Excluding or not excluding the presiding officers?
  - c. Minimum and maximum?

This helps determine what each subcommittee within the New Portlanders Policy Commission (NPPC) is needed and establishes clear understanding to both its members and the public.

Reports will be presented to the whole NPPC **by the end of 2024**, to be on track on working on policies/engagement with the new form of government in the City of Portland.

In accordance with the NPPC by-laws, each Commissioner is required to serve on a subcommittee. With no subcommittee currently active (except the Community Engagement), this would temporarily amend it to be a workgroup until reports are submitted to determine whether these subcommittees may be permanently established.

### ***Workgroups:***

1. Workgroup on [Advocacy and Policy](#) Mia, Kerri, Sahar
2. Workgroup on [Grant Selection](#) Stephanie,
3. Workgroup on [Youth & Education](#) Jorge,
4. Workgroup on [Community Engagement](#) – Guluzar, Demet, Sankar, Sahar
7. Becoming Welcoming certified
  
8. **Fact-Check Document and Onboarding Feedback**
  - a. How does the voting happen and what the different positions.
  - b. Rights and responsibilities acknowledgement.
  
9. **Commission Positions**
  - a. Discuss available positions within the commission:
  - b. Suggestion not voted on:
    - i. Secretary: Admin and note taking and food order for meetings
    - ii. Co-Chair: self-nominations or other member nominations.

- iii. Suggest discussing this position when budget allocated (Treasurer: oversee spending and event sponsorship and event creation. Food order for meetings?) check with Ocean regarding city policy around that.
- iv. Social media coordinator: capacity of keeping it up and updated. – Racheal

**10. Elections**

- a. Conduct elections for commission roles, including Chair and Co-Chairs.

**11. Commission logo, or social media page?**

- a. Suggested to create a logo – Hire a professional to complete the logo – schedule a meeting with the NPPC.
- b. Social media page: Intsa, Facebook, LinkedIn

**12. Welcome Week 2024 report is posted.**

**13. Next Steps and Closing**

- a. SharePoint and Teams group chat
- b. New mayor and commission