

DIRECTOR MICHAEL MONTOYA CALENDAR APRIL 2022

April 2022

Su Mo Tu We Th Fr Sa

1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30

April 2022

▲ Fri, Apr 1

- 9:00 AM – 10:00 AM 1:1 K. Perkins + M. Montoya
- 10:00 AM – 11:00 AM KJ/M.Montoya 1:1
- 11:30 AM – 12:00 PM 1:1 J. Pullen + M. Montoya
- 1:00 PM – 2:00 PM Rehearsal for ALL STAFF
- 2:00 PM – 4:00 PM CONFIRMED: All Staff Meeting Re-entry
- ▨ 3:00 PM – 3:30 PM Dasheeda Dawson Briefing CPOT Press Conference (4/11) Email/Zoom Inc.

▲ Sat, Apr 2

▲ Sun, Apr 3

- 3:30 PM – 5:30 PM MYC Sunday Meeting

▲ Mon, Apr 4

- 12:30 PM – 1:00 PM Mtg. C. Henson + Dir. Montoya
- 1:00 PM – 1:45 PM Mtg. M. Mejia + Dir. Montoya
- 2:00 PM – 2:30 PM 1:1 S. Arifdjanov + M. Montoya
- 2:30 PM – 3:00 PM Mtg. Dir. Myers + Dir. Montoya
- 3:00 PM – 4:30 PM Bureau Design: Michael x Marissa x Ciara
- 3:30 PM – 4:00 PM PRR check in

▲ Tue, Apr 5

- ▨ 11:00 AM – 11:30 AM Bus Ops Team Meeting- HR Items
- ▨ 11:30 AM – 12:00 PM Civic Life PRR
- 12:30 PM – 1:30 PM Civic Life Leadership Team Meeting

- 2:00 PM – 2:45 PM Mtg. NWNW President Intro
 - 3:00 PM – 3:30 PM PREGAME VO
 - ▨ 3:00 PM – 4:00 PM Bus Ops Team Meeting
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
 - 5:00 PM – 7:00 PM Bureau Directors' Send-Off for Andrea Durbin
-

▲ **Wed, Apr 6**

- 9:00 AM – 10:00 AM CNIC & A2I Monthly Check In
 - 9:00 AM – 10:30 AM Portland Insights - Q's design meeting #2
 - 12:00 PM – 1:00 PM East Clean up narrative and thoughts
 - 1:00 PM – 2:00 PM MM w SL 1:1
 - 4:00 PM – 4:45 PM Check In: L. Chen + K. Washington
-

▲ **Thu, Apr 7**

- - ▨ 8:00 AM – 8:30 AM Meeting request: MusicPortland re noise code
 - 11:30 AM – 12:30 PM Bureau Directors Monthly Meeting
 - ▨ 1:00 PM – 2:00 PM Noise Team Meeting
 - 2:15 PM – 3:00 PM 1:1 P. Sitcov + M. Montoya
 - 3:00 PM – 3:30 PM 1:1 T. Keo + M. Montoya
-

▲ **Fri, Apr 8**

- 9:00 AM – 10:00 AM 1:1 K. Perkins + M. Montoya
 - 10:00 AM – 11:00 AM NRB Appeal Period
 - 1:00 PM – 2:00 PM Weekly Strategic Comms Team Meeting
 - 2:00 PM – 3:00 PM 1:1 J. Pullen + M. Montoya
-

▲ **Sat, Apr 9 – Sun, Apr 10**

▲ **Mon, Apr 11**

- 9:30 AM – 11:30 AM DCTU Strike ULP - Michael Montoya Witness Prep Meeting #1
 - 10:15 AM – 11:30 AM State of Cannabis Press Conference c-Daniel McArdle-Jaimes #503 865-6661-City Hall 4th Street Side
 - 2:00 PM – 2:30 PM 1:1 S. Arifdjanov + M. Montoya
 - 3:00 PM – 3:45 PM Mtg. C. Henson + Dir. Montoya
-

▲ **Tue, Apr 12**

- ▨ 11:00 AM – 12:00 PM Bus Ops Team Meeting
 - 12:30 PM – 1:30 PM LT in Teams
 - 12:30 PM – 2:30 PM Civic Life Leadership Team Meeting
 - 1:00 PM – 2:00 PM Civic Life LT Meeting Trainings with MSP
 - ▨ 2:30 PM – 3:00 PM Bus Ops Team Meeting- HR Items
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
-

▲ **Wed, Apr 13**

- 11:00 AM – 11:30 AM Mtg: T. Garcia/Civic Life
 - ▨ 12:00 PM – 12:30 PM BOLT Meeting
 - 12:00 PM – 1:00 PM Open data work group February 2022 meeting
 - ▨ 1:00 PM – 2:30 PM DAM CSG - Q2 Bureau Directors Meeting
 - 2:00 PM – 4:00 PM BMP Worksession
 - 5:00 PM – 5:30 PM mtg w DD
-

▲ **Thu, Apr 14**








- 11:00 AM – 12:00 PM P&D Meeting
 - 12:15 PM – 1:00 PM Portland Insights Survey: Civic Life Questions Prep Meeting
 - 1:00 PM – 1:45 PM 1:1 J. Pullen + M. Montoya
 - 2:00 PM – 3:00 PM Weekly Strategic Comms Team Meeting
 - 3:00 PM – 3:30 PM 1:1 T. Keo + M. Montoya
 - 3:00 PM – 4:00 PM Manager Supervisor Town Hall
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
 - 6:00 PM – 8:30 PM FW: Cannabis Policy Oversight Team (CPOT)
-

▲ **Fri, Apr 15**







- 9:00 AM – 10:00 AM 1:1 K. Perkins + M. Montoya
 - 10:00 AM – 11:00 AM KJ/M.Montoya 1:1
 - 11:30 AM – 12:00 PM Accela public portal naming
 - 1:00 PM – 5:00 PM CONFIRMED: LT RETREAT
 - 1:00 PM – 6:00 PM Civic Life Leadership Team Retreat
 - 3:30 PM – 5:00 PM Celebration of Teresa Solano
-

▲ **Sat, Apr 16 – Sun, Apr 17**





▲ **Mon, Apr 18**

	8:30 AM – 10:00 AM	MEET: Commissioner Hardesty's Office/Mayor's Office w/ CBO Budget Updates
	12:00 PM – 12:45 PM	1:1 D. McArdle-Jaimes + M. Montoya
	1:00 PM – 1:45 PM	1:1 S. Williams + M. Montoya
	1:00 PM – 2:00 PM	Manager Supervisor Town Hall
	2:00 PM – 2:30 PM	1:1 S. Arifdjanov + M. Montoya
	3:00 PM – 4:30 PM	Bureau Design: Michael x Marissa x Ciara
	4:30 PM – 5:15 PM	Mtg. C. Henson + Dir. Montoya







▲ **Tue, Apr 19**

	8:00 AM – 10:00 AM	Drop-in Employee Breakfast
	10:30 AM – 12:00 PM	Bus Ops Team Meeting
	12:30 PM – 1:30 PM	Civic Life Leadership Team Meeting
	1:30 PM – 2:00 PM	Discuss DCTU-related questions with Michael
	2:00 PM – 2:45 PM	Mapping Project Information
	3:00 PM – 3:30 PM	Bus Ops Team Meeting- HR Items





▲ **Wed, Apr 20**

	8:00 AM – 10:00 AM	Drop-in Employee Breakfast
	11:30 AM – 12:30 PM	Conversation about doing something like "NNO" for summer 2022
	1:00 PM – 2:00 PM	MM w SL 1:1
	2:00 PM – 3:00 PM	PSU and City of Portland Update Meeting

▲ **Thu, Apr 21**

	8:00 AM – 10:00 AM	Drop-in Employee Breakfast
	9:00 AM – 11:00 AM	Monthly Budget Meeting
	1:00 PM – 1:45 PM	CPI / Portland Check-In
	2:00 PM – 3:00 PM	KJ/M.Montoya 1:1
	3:00 PM – 3:30 PM	1:1 T. Keo + M. Montoya
	4:00 PM – 4:30 PM	Canceled: Directors 2x Weekly Check-in

▲ **Fri, Apr 22**

	9:00 AM – 10:00 AM	1:1 K. Perkins + M. Montoya
	11:00 AM – 12:00 PM	1:1 Michael M & Icie
	1:00 PM – 2:00 PM	Weekly Strategic Comms Team Meeting
	2:00 PM – 3:00 PM	1:1 J. Pullen + M. Montoya

▲ **Sat, Apr 23 – Sun, Apr 24**

▲ **Mon, Apr 25**

- ▨ 10:30 AM – 11:30 AM Advisory Body Liaisons Coffee Hour
 - 11:00 AM – 12:30 PM Nationwide City Engagers Meeting
 - 11:30 AM – 12:30 PM [status update] Civic Life: Michael x Ciara
 - 2:00 PM – 2:30 PM 1:1 S. Arifdjanov + M. Montoya
 - 2:30 PM – 3:00 PM Ciara x Michael Regroup
 - 3:00 PM – 3:45 PM Mtg. C. Henson + Dir. Montoya
-

▲ **Tue, Apr 26**

- 10:00 AM – 10:30 AM Canceled: Bus Ops Team Meeting- HR Items
 - 12:30 PM – 2:30 PM Civic Life Leadership Team Meeting
 - 1:00 PM – 2:00 PM Civic Life LT Meeting Trainings with MSP
 - 2:00 PM – 2:15 PM Tom/ Michael M. "Tom Exit Interview"
 - 3:00 PM – 3:45 PM Performance Metrics Discussion
 - ▨ 4:00 PM – 5:00 PM Bus Ops Team Meeting
-

▲ **Wed, Apr 27**

- ▨ 12:00 PM – 12:30 PM BOLT Meeting
 - 1:00 PM – 1:30 PM DD w MM 1:1
-

▲ **Thu, Apr 28**

- 8:00 AM – 8:30 AM REMINDER: CLEAN UP CALENDAR
 - ▨ 11:00 AM – 12:00 PM Old Town Press Conference - 90-Day Reset Progress Update
 - 1:00 PM – 1:45 PM Metro & Civic Life
 - 3:00 PM – 3:30 PM 1:1 T. Keo + M. Montoya
-

▲ **Fri, Apr 29**

- 9:00 AM – 10:00 AM 1:1 K. Perkins + M. Montoya
 - 10:00 AM – 11:00 AM KJ/M.Montoya 1:1
 - 1:00 PM – 2:00 PM Weekly Strategic Comms Team Meeting
 - 4:00 PM – 5:00 PM Banyan call
-

▲ **Sat, Apr 30**
