

DIRECTOR MICHAEL MONTOYA CALENDAR AUGUST 2021

August 2021

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1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2021

▲ Sun, Aug 1

▲ Mon, Aug 2

- 11:00 AM – 11:30 AM Prep for Fall Bump, Immigrant and Refugee Team
 - 11:00 AM – 11:50 AM Mtg. C. Pressler
 - 12:00 PM – 1:00 PM CONFIRMED: SW Neighbor Insurance Workshop
 - 2:00 PM – 3:00 PM Mtg. Director Webster and Civic Life
 - 3:00 PM – 3:45 PM Mtg. Dir. Brie Fraley/OGR, introductions
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▲ Tue, Aug 3

- 10:00 AM – 11:00 AM Civic Life/TBC Monthly Meetings
 - 11:00 AM – 11:30 AM Bus Ops Team Meeting- HR Items
 - 11:30 AM – 12:30 PM Bus Ops Team Meeting
 - 12:30 PM – 2:30 PM Civic Life Leadership Team Meeting
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
 - 5:30 PM – 6:30 PM CONFIRMED: SW Neighbor Insurance Workshop
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▲ Wed, Aug 4

- 7:00 AM – 12:00 PM Desk time
- 9:00 AM – 10:00 AM CNIC & A2I Monthly Check In
- 11:00 AM – 12:00 PM Cannabis Weekly Team Mtg.
- 12:00 PM – 12:30 PM BOLT Meeting
- 12:30 PM – 1:30 PM 1:1 Mtg. D. Dawson
- 1:00 PM – 2:00 PM Racial Equity Subgroup #1

- 3:00 PM – 6:00 PM Desk time
 - 4:00 PM – 5:00 PM Check-In: P. Birge
 - 4:30 PM – 5:00 PM Racial Equity Workgroup
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▲ Thu, Aug 5

- 10:00 AM – 11:00 AM Portland Cannabis Accela Implementation Kick-off Meeting
 - 11:30 AM – 12:30 PM Bureau Directors Monthly Meeting
 - 2:00 PM – 3:00 PM Mtg. Mary Strayhand
 - 3:00 PM – 4:30 PM HOLD THIS DATE: We Can't Do It All
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▲ Fri, Aug 6

- 8:00 AM – 9:00 AM Mtg. T. Keo
 - 9:00 AM – 10:00 AM Mtg. K. Perkins
 - 11:00 AM – 12:00 PM Mtg. K. Edwards
 - 1:00 PM – 2:00 PM Weekly Strategic Comms Team Meeting
 - 2:00 PM – 2:45 PM ASCETA-CoP Civic Life SOW Refinement
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▲ Sat, Aug 7 – Sun, Aug 8

▲ Mon, Aug 9

- 11:00 AM – 12:00 PM Livability Service/Coordination in ROW
 - 11:30 AM – 12:20 PM Mtg. C. Pressler
 - 2:00 PM – 2:30 PM Mt. 1:1 J. Pullen
 - 3:30 PM – 4:00 PM Noise Monday Quick Check
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▲ Tue, Aug 10

- 10:30 AM – 12:00 PM Livability Team Meeting
 - 12:30 PM – 1:30 PM Civic Life Leadership Team Meeting
 - 1:00 PM – 3:00 PM Core Team Training Part 1
 - 2:00 PM – 3:00 PM Graffiti Workplan
 - 3:00 PM – 3:15 PM A. Marquez
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
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▲ Wed, Aug 11

- 9:00 AM – 10:00 AM CNIC + A2I Team Check In
 - 10:00 AM – 11:30 AM DCL monthly recurring with CIVIC LIFE
 - 11:00 AM – 11:30 AM Mtg: T. Garcia/Civic Life
 - 11:00 AM – 12:00 PM Cannabis Weekly Team Mtg.
 - 12:30 PM – 1:30 PM 1:1 Mtg. D. Dawson
 - 1:00 PM – 1:50 PM ARP Procurement Training/Q&A
 - 2:30 PM – 3:00 PM Call: D. McArdle-Jaimes
 - 3:00 PM – 4:00 PM Desk time
 - 4:00 PM – 5:00 PM Check-In: P. Birge
 - 5:30 PM – 8:00 PM Monthly NRB HEARING
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▲ **Thu, Aug 12**

- 9:00 AM – 3:00 PM General Compliance Training (Option 1)
 - 1:00 PM – 2:00 PM Noise Team Meeting
 - 3:00 PM – 4:00 PM Racial Equity Workgroup
 - 6:00 PM – 8:30 PM Cannabis Policy Oversight Team (CPOT)
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▲ **Fri, Aug 13**

- 8:00 AM – 9:00 AM Mtg. T. Keo
 - 9:00 AM – 10:00 AM Mtg. K Perkins MM & KP 1:1
 - 10:00 AM – 1:00 PM Desk time
 - 1:00 PM – 2:00 PM Weekly Strategic Comms Team Meeting
 - 3:00 PM – 5:00 PM Office Hours with Interim Director Michael Montoya
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▲ **Sat, Aug 14 – Sun, Aug 15**

▲ **Mon, Aug 16**

- 11:30 AM – 12:20 PM Mtg. C. Pressler
 - 1:00 PM – 3:00 PM Core Team Training Part 3
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▲ **Tue, Aug 17**

- All Day MM OOO
Montoya, Michael
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▲ **Wed, Aug 18**

- 7:00 AM – 12:00 PM Desk time
 - 9:00 AM – 10:00 AM CNIC + A2I Team Check In
 - 11:00 AM – 12:00 PM Cannabis Weekly Team Mtg.
 - 11:30 AM – 12:00 PM I&R Welcome Week Check In
 - 1:00 PM – 2:00 PM 1:1 Mtg. D. Dawson
 - 1:30 PM – 2:00 PM Mtg. K. Perkins
 - 2:00 PM – 3:00 PM PSU and City of Portland Update Meeting
 - 3:00 PM – 6:00 PM Desk time
 - 4:00 PM – 5:00 PM Check-In: P. Birge
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▲ Thu, Aug 19

- 9:00 AM – 11:00 AM Monthly Budget Meeting
 - 9:00 AM – 3:00 PM General Compliance Training (Option 2)
 - 1:00 PM – 2:00 PM Noise Team Meeting
 - 2:00 PM – 3:00 PM Mtg. M. Strayhand
 - 3:00 PM – 4:00 PM CERF Roll-Out Convo
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▲ Fri, Aug 20

- 9:30 AM – 10:00 AM Mtg. C. Pressler + M. Montoya
 - 10:00 AM – 1:00 PM Desk time
 - 11:00 AM – 11:30 AM choose love
 - 1:00 PM – 2:00 PM Weekly Strategic Comms Team Meeting
 - 2:30 PM – 3:00 PM Mtg. J. Kangabe, D. Schrock, M. Montoya
 - 3:00 PM – 3:30 PM SW NA Check-in
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▲ Sat, Aug 21 – Sun, Aug 22

▲ Mon, Aug 23

- 9:00 AM – 9:30 AM Noise Monday Quick Check
 - 9:30 AM – 10:00 AM Mtg. SW Coordinator Interview Process
 - 10:00 AM – 10:45 AM 1:1 SF Performance Eval Icie Ta
 - 11:30 AM – 12:20 PM Mtg. C. Pressler
 - 1:00 PM – 1:30 PM 1:1 A. Marquez
 - 4:00 PM – 5:00 PM CE 2 Way Relationship Research Committee
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▲ **Tue, Aug 24**

- 9:00 AM – 9:45 AM 1:1 SF Performance Eval K. Perkins
 - 11:00 AM – 12:00 PM BMP Review #1
 - 12:30 PM – 1:30 PM Civic Life Leadership Team Meeting
 - 2:30 PM – 3:00 PM Bus Ops Team Meeting- HR Items
 - 3:00 PM – 4:00 PM Bus Ops Team Meeting
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
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▲ **Wed, Aug 25**

- 9:00 AM – 10:00 AM CNIC + A2I Team Check In
 - 10:00 AM – 10:30 AM LNA Debrief Meeting
 - 11:00 AM – 12:00 PM Cannabis Weekly Team Mtg.
 - 12:30 PM – 1:30 PM 1:1 Mtg. D. Dawson
 - 2:00 PM – 3:00 PM Mtg. S. Lefrançois
 - 3:00 PM – 3:25 PM ASCETA-CoP Civic Life SOW
 - 3:00 PM – 4:00 PM Desk time
 - 4:00 PM – 5:00 PM Check in: P. Birge
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▲ **Thu, Aug 26**

- 9:00 AM – 10:00 AM BMP Review #2
 - 2:00 PM – 3:00 PM Mtg. M. Strayhand
 - 3:00 PM – 3:45 PM Mtg. M. Cade, K. Johnson, M. Montoya
 - 4:00 PM – 4:30 PM Directors 2x Weekly Check-in
 - 4:30 PM – 5:00 PM Park Blocks Variance 8/29/2021
 - 6:00 PM – 7:30 PM CPOT Session
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▲ **Fri, Aug 27**

- 9:00 AM – 10:00 AM Mtg. K. Perkins
 - 10:00 AM – 11:00 AM Mtg. K. Johnson
 - 10:00 AM – 11:00 PM Desk time
 - 11:00 AM – 12:00 PM Mtg. I. Ta
 - 1:00 PM – 2:00 PM Weekly Strategic Comms Team Meeting
 - 3:00 PM – 3:30 PM 1:1 Mtg. M. Tompkins
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▲ **Sat, Aug 28 – Sun, Aug 29**

▲ **Mon, Aug 30**

- 11:30 AM – 12:20 PM Mtg. C. Pressler
 - 1:00 PM – 1:30 PM 1:1 A. Marquez
 - 2:00 PM – 2:45 PM 1:1 SF Performance Eval D. McArdle-Jaimes
 - 3:00 PM – 3:45 PM 1:1 SF Perform Eval P. Sitcov
 - 4:00 PM – 4:45 PM 1:1 J. Brostoff
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▲ **Tue, Aug 31**

- 10:30 AM – 11:00 AM Bus Ops Team Meeting- HR Items
- 11:00 AM – 12:30 PM Bus Ops Team Meeting
- 12:30 PM – 2:30 PM Civic Life Leadership Team Meeting
- 3:00 PM – 4:00 PM 1:1 SF Perform Eval S. Arifdjanov
- 4:00 PM – 4:30 PM Directors 2x Weekly Check-in