



OFFICE OF  
**Community  
& Civic Life**

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## Bureau Advisory Committee Meeting



VIRTUAL ZOOM MEETING



Wednesday, 1/31/24



6:00 – 7:30pm

### **2023-2024 Civic Life Bureau Advisory Committee (BAC) members present:**

Manijeh Mehrnoosh, Nanci Champlin, Christina Weinholz, Mary Jaron Kelley, Sarah Crisp, Shana Koalska

**Not present:** Tracy Zhen, Francis Kham, José Gómez

**Other attendees:** Mourad Ratbi, Juliette Muracchioli, Sandra Lefrancois, Icie Ta, Kimberely Dixon, Darlene Urban Garrett, Jona Davis, Alex Zielinski, Alison Stoll, Bridget Bayer, Juanita Santana, Juliet Hyams, Michelle Thompson, Zach Kearl

1. Welcome/intros –all present introduced themselves.
2. Reviewed meeting agenda.
3. A public comment during intros/public comment time was given from a district coalition leader strongly affirming being impacted by the FY 24-25 non-profit district coalition office funding allocation. Several non-BAC attendees present introduced themselves as attending to listen and learn.
4. Mourad provided an overview of key defining elements of the FY24-25 requested budget. At this meeting, in depth bureau program and personnel expenses were not deemed presented by at least one member. The discussion covered the transition of city-run coalitions into a non-profit model, the reasons for the allocation of resources to four district offices, the adjustments made due to churn and program exits, the financial gap analysis, City staff roles, and vacant positions offered. Civic Life also discussed the sunsetting of the Constructing Civic Dialogues program. Many questions and concerns were raised, also from attendees, including the proportion and disaggregation of the small grants allocation, the impacts to the non-profit DCO's capacity to operate and fulfill their scope of work, disparity in the number of neighborhoods served within each district, and the funding for Portland Solutions. The conversation also highlighted the role of serving neighborhood associations and serving people in the districts. The need for further discussion, and potential policy and strategic direction changes, was acknowledged by Mourad.
5. The budget item and the ensuing district coalition discussion took up a large part of the meeting time. There was relatively less time to discuss and to delve into the last two agenda



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items regarding the City's budget equity assessment tool and the draft BAC summary document. It was clarified that a single budget equity assessment tool would be used for the entire service area. Icie added that individual bureaus are still needed to submit their inputs for the service area equity budget tool. The new service area budget tool was not available, nor discussed in detail at this meeting.

6. Lastly, the purpose of the draft BAC summary was discussed. A member voiced to include that the BAC did not have an opportunity to act as an advisor to the bureau on the budget. This was covered in the overview section of the draft. Icie also responded that this view regarding the advisory role it is not uncommon to other City advisory committees. BAC members agreed to submit comments to better serve as a record of committee meetings leading up to the budget submission.

7. Adjourned @7:51pm