



OFFICE OF  
**Community  
& Civic Life**

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## Bureau Advisory Committee Meeting



VIRTUAL ZOOM MEETING



Wednesday, May 10, 2023



6:00 – 7:30pm

### 2022-2023 Civic Life BAC Members:

Kimberléa Ruffu, Christina Weinholz, Nathaniel Werner, Shana Koalska, Josee Kangabe, Daniel Franco-Núñez, Tracy Zhen, Leina Gonzalez Baird, Manijeh Mehrnoosh

Not present: José Gómez

Other attendees: T.J. McHugh, Icie Ta, Josee Kangabe

- Welcome and introductions
- Review meeting agenda
- Public Comment - none
- Overview of proposed budget
  - Funding for our various partners and programs is being finalized right now.
  - There are some funding gaps that are also being finalized.
  - There is a new supervisor overseeing the neighborhoods and coalitions. She started today. Her name is Kimberly Dixon. She's going to be an amazing member of this team.
    - There is a request to have Kimberly join a BAC meeting in the future.
  - We also just hired our Immigrant and Refugee coordinator.
  - Josee: asked that everyone makes sure these decisions are made through an equity lens.
  - T.J.: Civic Life is making strategic intent to return to its mission – to be objective conveners and build civic capacity. We want to make engagement more intentional and equitable.
  - Christina asked about disability access in our planning and T.J. said that we are going to work with disability services and OEHR to find out where we need disability coordinators so that there is broader access.
- Reorg – align with charter reform
  - Over the next year, we're going to look at how the city is going to be structured going into the new government. This includes the redistricting of the neighborhoods and coalitions. We will align our business model going forward starting in October in anticipation of the 24-25 budget.



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- All the ways the government works under charter reform needs to be ready by the start of the 24-25 fiscal year (next July).
- Shana: The commissioner's visits to the coalition offices is great and should end in east.
  - T.J. said he'd work with Gloria to make that happen.
- Next year's BAC
  - T.J.'s idea for next year we need three committees: 1. Focused on Civic Life's strategic direction (how we show up and organize). 2. There should be one for the budget. 3. One that oversees the grant process.
    - Shana's concern: is this taking us down three separate paths?
    - T.J.: these could be subcommittees.
    - Kimberlea: would BAC members participate in all the committees?
    - Discuss about how this may look and could happen ensued. Brainstorming.
- Adjourn
  - Kimberlea: is there any movement on providing stipends or honorariums to BAC members?
    - Icie: we are not able to do gift cards. So Gloria will reach out to get additional information to make sure we can set BAC members up as City vendors. This is the only option we have it this time.
    - T.J.: we're looking at this City-wide to make sure we're all doing the same thing.
  - Kimberlea: will there be a hybrid meeting for BAC in the future?
    - T.J.: We should go with a hybrid option going forward.