
Kinard, Jessica Calendar

Jessica.Kinard@portlandoregon.gov

Wednesday, July 01, 2020 – Wednesday, September 30, 2020

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

July 2020

Su Mo Tu We Th Fr Sa

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5	6	7	8	9	10	11	
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August 2020

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September 2020

Su Mo Tu We Th Fr Sa

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27	28	29	30				

■ Busy

▨ Tentative

□ Free

■ Out of Office

■ Working Elsewhere

■ Outside of Working Hours

July 2020

▲ Wed, Jul 1

■ All Day [JK Furlough](#)

▲ Thu, Jul 2

■ All Day [JK Furlough](#)

▲ Fri, Jul 3

■ All Day [Independence Day holiday \(observed\)](#)
Martin, Alexandra

▲ Sat, Jul 4 – Sun, Jul 5

▲ Mon, Jul 6

■ 10:00 AM – 10:30 AM [City Budget Director Jessica Kinard Check-in \(RES FROM 6/19\) c-Alexandria Martin x-6925](#)
Hardesty, Jo Ann

■ 10:30 AM – 11:00 AM [Admin meeting](#)
Teams meeting
Martin, Alexandra

▲ **Tue, Jul 7**

- 10:30 AM – 11:00 AM [Check-in - PUB/AAM](#)
Teams
Archer-Masters, Amy
 - ▨ 11:00 AM – 12:00 PM [Equity Check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 11:30 AM – 12:00 PM [PP&R Sustainable Future Update](#)
Microsoft Teams Meeting
Long, Adena
 - 1:30 PM – 2:30 PM [CARES Act Funding](#)
Microsoft Teams Meeting
Kim, Giyen
-

▲ **Wed, Jul 8**

- 9:30 AM – 11:00 AM [Community Budget Advisor Meeting Option 1](#)
Zoom Meeting
Martin, Alexandra
 - 1:00 PM – 1:30 PM [Quarterly performance report feedback](#)
Microsoft Teams Meeting
Carney, Shannon
 - 2:00 PM – 2:30 PM [Budget Update and LOA Savings to Date - Prep Meeting](#)
Microsoft Teams Meeting
Zito, Ronald
 - 3:00 PM – 3:30 PM [HR update/check in](#)
Microsoft Teams Meeting
Kinard, Jessica
 - 4:30 PM – 5:00 PM [check-in](#)
Microsoft Teams Meeting
Shifley, Katie
-

▲ **Thu, Jul 9**

- 9:30 AM – 10:00 AM [Check-in about grants to community groups](#)
Microsoft Teams Meeting
Butel, Angela
 - 2:00 PM – 2:30 PM [Tom/ Jessica Monthly Check-in](#)
Zoom
Rinehart, Tom
 - ▨ 3:00 PM – 3:30 PM [Racial Equity Small Group](#)
Zoom
Rinehart, Tom
-

▲ **Fri, Jul 10**

- 1:30 PM – 2:00 PM [VIRTUAL MEET: Fall BMP Guidance \(Sonia\)](#)
Zoom - Link in appointment
Wheeler, Ted
-

▲ **Sat, Jul 11 – Sun, Jul 12**

▲ **Mon, Jul 13**

- 10:30 AM – 11:00 AM [Admin meeting](#)
Teams or AM will call JK
Martin, Alexandra
 - 1:00 PM – 1:30 PM [Fall BMP staff discussion](#)
Microsoft Teams Meeting
Schmanski, Sonia
 - 4:00 PM – 4:30 PM [Workforce Planning Discussion](#)
Microsoft Teams Meeting
Bless, Cathy
-

▲ **Tue, Jul 14**

■ 1:00 PM – 1:30 PM [\(Zoom\) Jessica Kinard, City Budget Office \(CBO\) Director, monthly \(Cynthia/Astrid\) *Rescheduled from 7/17](#)

Fritz, Amanda

▲ **Wed, Jul 15**

■ 9:30 AM – 11:30 AM [HOLD for Council - CARES item](#)

▲ **Thu, Jul 16**

■ 10:30 AM – 11:30 AM [Execs](#)
Microsoft Teams Meeting
Schmanski, Sonia

■ 12:30 PM – 1:00 PM [FAI pay equity follow-up](#)
Microsoft Teams Meeting
Kinard, Jessica

■ 2:00 PM – 2:30 PM [Check-in \(Jessica/Michelle K.\)](#)
Skype Meeting
Kirby, Michelle

▲ **Fri, Jul 17**

■ All Day [Jessica Furlough](#)

▲ **Sat, Jul 18 – Sun, Jul 19**

▲ **Mon, Jul 20**

- 12:00 PM – 1:00 PM [Racial Equity Subgroup](#)
Zoom
Rinehart, Tom
 - 2:00 PM – 3:30 PM [PDX-CARES - Q&A Meeting](#)
Kim, Giyen
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▲ **Tue, Jul 21**

- 9:00 AM – 9:45 AM [JOHS/Public Health CRF Funding](#)
Microsoft Teams Meeting
Kim, Giyen
- 10:00 AM – 10:30 AM [Check In](#)
Microsoft Teams Meeting
Bless, Cathy
- 10:30 AM – 11:00 AM [Update on Citywide Grants data](#)
Microsoft Teams Meeting
Butel, Angela
- 11:00 AM – 12:00 PM [Quarterly Performance Report - Pre-briefing](#)
Microsoft Teams Meeting
Carney, Shannon
- 12:00 PM – 12:30 PM [pre-convo for Rubin eval](#)
Microsoft Teams Meeting
Shifley, Katie
- 12:30 PM – 1:00 PM [Management Check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
- 1:00 PM – 2:00 PM [Equity Check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
- 2:00 PM – 3:00 PM [Introduction to CBO w/ Jessica](#)
Microsoft Teams Meeting
Martin, Alexandra
- 3:45 PM – 4:00 PM [Grantee data check in](#)
Microsoft Teams Meeting
Kinard, Jessica

■ 4:30 PM – 5:00 PM [Virtual Meet: Mayor/CBO re: Fall BMP \(Sonia/Jamal\)](#)
Zoom - Link in Appointment
Wheeler, Ted

▲ **Wed, Jul 22**

□ All Day [State shared rev survey](#)

■ 12:30 PM – 1:30 PM [Budget Update LOA Savings](#)
Microsoft Teams Meeting
Gaddis, Jerrell

■ 1:30 PM – 2:30 PM [Michelle performance evaluation](#)
Microsoft Teams Meeting
Shifley, Katie

▲ **Thu, Jul 23**

■ 10:30 AM – 11:30 AM [Execs](#)
Microsoft Teams Meeting
Schmanski, Sonia

▨ 10:30 AM – 11:30 AM [Hold for Quarterly Report Briefing](#)
Zoom link to follow
Carney, Shannon

■ 11:30 AM – 12:00 PM [Check-in - PUB/AAM](#)
Teams
Archer-Masters, Amy

▲ **Fri, Jul 24**

■ 9:00 AM – 9:30 AM [Meeting: Jessica Kinard & Elizabeth Edwards, check-in](#)
Microsoft Teams Meeting
Edwards, Elizabeth

▲ Sat, Jul 25 – Sun, Jul 26

▲ Mon, Jul 27

■ All Day [JK Furlough](#)

▲ Tue, Jul 28

■ All Day [JK Furlough](#)

▲ Wed, Jul 29

■ All Day [JK Furlough](#)

▲ Thu, Jul 30

■ All Day [JK Furlough](#)

▲ Fri, Jul 31

■ All Day [JK Furlough](#)

August 2020

▲ **Sat, Aug 1 – Sun, Aug 2**



All Day [BFM Rollover to FY22 and Upgrades DO NOT ENTER](#)
Eden, Jess

▲ **Mon, Aug 3**



All Day [BFM Rollover to FY22 and Upgrades DO NOT ENTER](#)
Eden, Jess



9:30 AM – 10:30 AM [Management Meeting](#)
Microsoft Teams Meeting
Martin, Alexandra



11:30 AM – 12:00 PM [Portland Plan Refresh & QR update](#)
Skype Meeting
Carney, Shannon



1:00 PM – 2:00 PM [Virtual Staff Meeting](#)
Microsoft Teams Meeting
Martin, Alexandra



2:00 PM – 2:30 PM [Reinvestment - Fall BMP: Mayor's office | CBO | Eudaly's office](#)
Williams, Tia



3:00 PM – 4:00 PM [Fall BMP Q&A Prep, Decision Points](#)
Microsoft Teams Meeting
Ford, Jane Marie

▲ **Tue, Aug 4**



All Day [BFM Rollover to FY22 and Upgrades DO NOT ENTER](#)
Eden, Jess



9:30 AM – 10:00 AM [PFMLA Check In](#)
Microsoft Teams Meeting
Eden, Jess



10:30 AM – 11:00 AM [Check-in - PUB/AAM](#)
Teams
Archer-Masters, Amy

- 11:00 AM – 12:00 PM [Fall BMP Q&A](#)
Zoom meeting
Martin, Alexandra
 - 1:00 PM – 2:00 PM [Financial Recovery Taskforce Meeting](#)
Skype Meeting
Kirby, Michelle
 - 2:30 PM – 3:00 PM [Weekly BHR/Budget Check In](#)
Microsoft Teams Meeting
Bless, Cathy
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▲ **Wed, Aug 5**

- All Day [BFM Rollover to FY22 and Upgrades DO NOT ENTER](#)
Eden, Jess
 - 12:00 PM – 1:00 PM [Budget Office - outreach conversation](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 1:30 PM – 2:00 PM [Community Budget Advisor Intro Meeting](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 2:00 PM – 3:00 PM [Equity Check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
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▲ **Thu, Aug 6**

- All Day [BFM Rollover to FY22 and Upgrades DO NOT ENTER](#)
Eden, Jess
- 10:00 AM – 10:30 AM [MEET: Mayor/Kevin Rogers/City Budget Office \(Sonia/Jessica\)](#)
Virtual - Zoom link in appointment
Wheeler, Ted

■ 2:00 PM – 2:30 PM [Tom/ Jessica Monthly Check-in](#)
Tom's Huddle, Portland Building, FI 9
Rinehart, Tom

▲ **Fri, Aug 7**

□ All Day [BFM Rollover to FY22 and Upgrades DO NOT ENTER](#)
Eden, Jess

■ 10:00 AM – 10:30 AM [Check-in?](#)
Josh to call Jessica
Harwood, Josh

■ 11:30 AM – 12:00 PM [Check in on Mayor's downtown proposal](#)
Microsoft Teams Meeting
Kinard, Jessica

■ 3:30 PM – 4:00 PM [Budget Advisor discussion](#)
Microsoft Teams Meeting
Kinard, Jessica

▲ **Sat, Aug 8 – Sun, Aug 9**

▲ **Mon, Aug 10**

■ 11:00 AM – 12:00 PM [Workforce Plan Review](#)
Microsoft Teams Meeting
Cole, Michelle

■ 2:00 PM – 2:30 PM [Admin meeting](#)
Microsoft Teams Meeting
Martin, Alexandra

■ 3:00 PM – 3:30 PM [Ad-hoc check in](#)
Microsoft Teams Meeting
Kinard, Jessica

▲ **Tue, Aug 11**

- 9:00 AM – 10:00 AM [Workforce plan edits](#)
 - 10:00 AM – 11:00 AM [CBO Vision/Strategy/Workplan](#)
Microsoft Teams Meeting
Harwood, Josh
 - 11:00 AM – 11:30 AM [PUB staff check-in](#)
Phone/Teams
Archer-Masters, Amy
 - 12:30 PM – 1:00 PM [Fall BMP - Jessica Kinard and Lamarra Haynes](#)
Zoom meeting
Martin, Alexandra
 - 1:00 PM – 1:30 PM [Check in](#)
Microsoft Teams Meeting
Kinard, Jessica
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▲ **Wed, Aug 12**

- ▨ 9:00 AM – 10:00 AM [Forecast presentation follow-up and Q/A](#)
Teams - continuation of morning huddle
Martin, Alexandra
 - ▨ 11:00 AM – 12:00 PM [Outreach Team](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 12:30 PM – 1:00 PM [Prep for HS conversation](#)
Microsoft Teams Meeting
Ford, Jane Marie
 - 3:00 PM – 4:00 PM [Budget issues check in](#)
Microsoft Teams Meeting
Kinard, Jessica
 - 4:00 PM – 4:30 PM [Downtown Homelessness Plan -Kristin Dennis](#)
Skype Meeting
Rinehart, Tom
-

▲ Thu, Aug 13

- 9:30 AM – 10:00 AM [Kristin meeting follow up](#)
Microsoft Teams Meeting
Kinard, Jessica
 - 10:30 AM – 12:00 PM [P&D Directors Monthly Meeting](#)
<https://zoom.us/j/93781520918?pwd=eGpNTHV5VINwRndPQXIENmJGaStCdz09>
Durbin, Andrea
 - 1:00 PM – 2:00 PM [PFMLA](#)
Microsoft Teams Meeting
Eden, Jess
 - 2:00 PM – 2:30 PM [CBO workplan check-in](#)
Microsoft Teams Meeting
Owen, Christina
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▲ Fri, Aug 14

- 10:30 AM – 11:00 AM [Discuss River District Line of Credit](#)
Skype Meeting
Gierach, Matthew
 - 1:00 PM – 1:30 PM [Collective Bargaining Updates](#)
Zoom
Rinehart, Tom
 - 2:30 PM – 3:00 PM [HR caregiver work schedule/leave options](#)
Microsoft Teams Meeting
Fairchild, Shannon
 - 3:00 PM – 4:00 PM [Parks Workplan Pilot Discussion](#)
Microsoft Teams Meeting
Cheney, Robert
 - ▨ 3:30 PM – 4:00 PM [MEET: Livability Update w/ Tom, Shannon, Marc, Jessica](#)
Virtual - Zoom Link in Appointment
Wheeler, Ted
 - 4:30 PM – 5:00 PM [Mayor request check in](#)
Microsoft Teams Meeting
Kinard, Jessica
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▲ Sat, Aug 15 – Sun, Aug 16

▲ Mon, Aug 17

- 9:00 AM – 9:30 AM [Meeting: State's Paid Family Medical Leave Act](#)
Microsoft Teams Meeting
Edwards, Elizabeth
 - 2:00 PM – 3:00 PM [Meeting w/ Jessica Kinard & Tom Rinehart & Josh Harwood re: Broadway Corridor Project](#)
Microsoft Teams Meeting
Branam, Kimberly
-

▲ Tue, Aug 18

▲ Wed, Aug 19

- 8:00 AM – 8:15 AM [priority action tracker](#)
Microsoft Teams Meeting
Shifley, Katie
- 10:00 AM – 11:00 AM [MTW pre-meet](#)
Microsoft Teams Meeting
Kinard, Jessica
- 11:30 AM – 12:30 PM [Equity check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
- 1:00 PM – 1:30 PM [Terry Cross/Kristin Dennis/Jessica Kinard CBA Meeting](#)
Zoom meeting
Martin, Alexandra
- 2:00 PM – 3:00 PM [Workforce Planning](#)
Microsoft Teams Meeting
Bless, Cathy

- 3:00 PM – 3:30 PM [Homeless Services check-in](#)
Microsoft Teams Meeting
Ford, Jane Marie
 - 4:00 PM – 4:30 PM [CBO/Kristin](#)
Zoom meeting
Martin, Alexandra
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▲ Thu, Aug 20

- 9:45 AM – 10:45 AM [VIRTUAL MEET: CBO | Budget Process & Fall BMP Planning](#)
Zoom - link in appointment
Blair, Aja
 - ▨ 11:00 AM – 12:30 PM [Portland Utility Board - full Board meeting](#)
Zoom
Lindsay, Eliza
 - 12:00 PM – 12:30 PM [Comment/testimony form replacement](#)
Microsoft Teams Meeting
Martin, Alexandra
-

▲ Fri, Aug 21

- 10:30 AM – 11:00 AM [\(Conference line\) Jessica Kinard, City Budget Office \(CBO\) Director, monthly \(Tim\)](#)
Fritz, Amanda
 - 11:30 AM – 12:00 PM [Ruth & Jessica chat](#)
Microsoft Teams Meeting
Levine, Ruth
-

▲ Sat, Aug 22 – Sun, Aug 23

▲ **Mon, Aug 24**

- 11:00 AM – 11:30 AM [EL-JK Check In](#)
Kinard, Jessica
 - 2:00 PM – 2:30 PM [COEP pre-brief](#)
Microsoft Teams Meeting
Shifley, Katie
 - 2:30 PM – 3:30 PM [Prosper LOC discussion](#)
Microsoft Teams Meeting
Kinard, Jessica
 - 3:30 PM – 4:30 PM [BMP Deliverables](#)
Microsoft Teams Meeting
Ford, Jane Marie
 - 4:30 PM – 5:00 PM [COEP](#)
Microsoft Teams Meeting
Rivera, Aaron
-

▲ **Tue, Aug 25**

- 9:00 AM – 10:00 AM [Amy annual performance review](#)
Microsoft Teams Meeting
Kinard, Jessica
- 10:00 AM – 11:00 AM [Equity check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
- 11:00 AM – 11:30 AM [PUB staff check-in](#)
Phone/Teams
Archer-Masters, Amy
- 12:00 PM – 1:00 PM [Staff Check-in](#)
Zoom info in appointment
Dennis, Kristin
- 1:00 PM – 1:30 PM [Check in/review](#)
Microsoft Teams Meeting
Archer-Masters, Amy
- 2:00 PM – 2:30 PM [quick check-in](#)
Microsoft Teams Meeting
Biery, Jonas

-  3:00 PM – 4:00 PM [PF&R/CBO](#)
Chief's Office
Moore, Janice
 -  4:10 PM – 4:30 PM [Broadway Corridor Check In](#)
Microsoft Teams Meeting
Kinard, Jessica
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▲ Wed, Aug 26

-  9:00 AM – 9:45 AM [Accessibility and accommodations conversations: Thinking differently about budget analysis and accommodations](#)
Microsoft Teams Meeting
Lindsay, Eliza
 -  10:00 AM – 10:30 AM [CBA Exit Interview](#)
Zoom meeting
Martin, Alexandra
 -  10:30 AM – 11:30 AM [internal work](#)
 -  11:30 AM – 12:30 PM [Eliza annal performance review](#)
Microsoft Teams Meeting
Kinard, Jessica
 -  2:00 PM – 2:30 PM [Quick check-in](#)
Microsoft Teams Meeting
Fairchild, Shannon
 -  2:30 PM – 3:00 PM [Discuss Quarterly Reporting Requirements](#)
Microsoft Teams Meeting
Carney, Shannon
 -  3:30 PM – 4:30 PM [JK-CO Check In](#)
Microsoft Teams Meeting
Kinard, Jessica
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▲ Thu, Aug 27

-  10:00 AM – 11:30 AM [Hold for internal work](#)

■ 4:30 PM – 5:00 PM [Kristin/Jessica](#)
Microsoft Teams Meeting
Martin, Alexandra

▲ **Fri, Aug 28**

■ All Day [JK OUT](#)

▲ **Sat, Aug 29 – Sun, Aug 30**

▲ **Mon, Aug 31**

■ 8:00 AM – 8:45 AM [Broadway Corridor Check in](#)
Microsoft Teams Meeting
Kinard, Jessica

▨ 10:00 AM – 11:00 AM [Management Meeting](#)
Microsoft Teams Meeting
Martin, Alexandra

▨ 11:00 AM – 11:30 AM [Admin meeting](#)
Microsoft Teams Meeting
Martin, Alexandra

■ 2:00 PM – 3:00 PM [Follow-Up Broadway Corridor Project](#)
Microsoft Teams Meeting
Branam, Kimberly

■ 3:00 PM – 3:30 PM [COEP - BMP timeline](#)
Microsoft Teams Meeting
Shifley, Katie

■ 4:00 PM – 4:30 PM [Final Recommendations for Shelters and Trash Pick-Up](#)
Zoom
Rinehart, Tom

September 2020

▲ Tue, Sep 1

-  8:45 AM – 9:00 AM [CBO Daily Virtual Huddle - Zoom meeting with staff photo](#)
Zoom meeting
Martin, Alexandra
 -  10:30 AM – 11:00 AM [Check-in - PUB/AAM](#)
Teams
Archer-Masters, Amy
 -  1:00 PM – 2:00 PM [Alexandra annual performance evaluation](#)
Microsoft Teams Meeting
Martin, Alexandra
 -  3:30 PM – 5:00 PM [Portland Utility Board - full board Meeting](#)
Zoom
Lindsay, Eliza
-

▲ Wed, Sep 2

-  11:00 AM – 12:00 PM [Language Pay Differential Policy](#)
Microsoft Teams Meeting
Martin, Alexandra
 -  12:30 PM – 1:00 PM [MEET: CBO Community Outreach & Engagement](#)
Lawrence, Asena
 -  2:00 PM – 2:30 PM [Shannon Callahan/Tom Monthly 1:1](#)
Zoom
Rinehart, Tom
-

▲ Thu, Sep 3

-  All Day [CBO BMP submission draft to JK](#)
Owen, Christina

- 9:00 AM – 9:30 AM [supervisory role breakout](#)
Microsoft Teams Meeting
Owen, Christina
 - 10:15 AM – 10:30 AM [check in on BC model](#)
Barnes, Tony
 - 10:30 AM – 11:00 AM [Check in on Broadway Corridor](#)
Microsoft Teams Meeting
Kinard, Jessica
 - 11:15 AM – 11:30 AM [Financial SME Broadway Corridor check in](#)
Microsoft Teams Meeting
Kinard, Jessica
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▲ **Fri, Sep 4**

■ All Day [JK Furlough](#)

▲ **Sat, Sep 5 – Sun, Sep 6**

▲ **Mon, Sep 7**

■ All Day [Labor Day](#)

▲ **Tue, Sep 8**

- ▨ 10:00 AM – 11:00 AM [Management Meeting](#)
Microsoft Teams Meeting
Martin, Alexandra
- ▨ 11:30 AM – 12:00 PM [Language pay differential analysis check-in](#)
Microsoft Teams Meeting
Butel, Angela

- 1:00 PM – 1:30 PM [Broadway Corridor filing check in](#)
Microsoft Teams Meeting
Kinard, Jessica
 - 3:00 PM – 4:00 PM [Virtual Staff Meeting](#)
Microsoft Teams Meeting
Martin, Alexandra
-

▲ Wed, Sep 9

- All Day [Fall BMP Submissions due to CBO by EOD](#)
Ford, Jane Marie
 - 10:00 AM – 11:30 AM [Budget Introduction](#)
Zoom meeting
Martin, Alexandra
 - 1:00 PM – 1:30 PM [Kristin/Jessica](#)
Zoom meeting
Martin, Alexandra
 - ▨ 2:30 PM – 4:00 PM [Budget Advisory Board Intro/Overview](#)
Zoom meeting
Martin, Alexandra
 - ▨ 4:00 PM – 4:30 PM [Shannon, Marc, Jessica, Tom - open for Zoom link](#)
Callahan, Shannon
-

▲ Thu, Sep 10

- All Day [BMP Tech Checks](#)
Ford, Jane Marie
- 12:00 PM – 12:30 PM [Review org structure in SAP](#)
Microsoft Teams Meeting
Martin, Alexandra
- ▨ 12:30 PM – 1:00 PM [Admin meeting](#)
Microsoft Teams Meeting
Martin, Alexandra

- 1:00 PM – 2:00 PM [GF Ending Fund Balance](#)
Microsoft Teams Meeting
Ford, Jane Marie
 - 2:00 PM – 2:30 PM [Tom/ Jessica Monthly Check-in](#)
Zoom
Rinehart, Tom
 - 4:00 PM – 4:30 PM [City Bureau Directors Check-in](#)
Via Zoom
Rinehart, Tom
 - 4:30 PM – 4:40 PM [BC Check In](#)
Microsoft Teams Meeting
Kinard, Jessica
-

▲ Fri, Sep 11

- All Day [BMP Tech Checks](#)
Ford, Jane Marie
 - 8:15 AM – 8:45 AM [VIRTUAL MEET: Forecast Briefing with CBO](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 11:00 AM – 11:30 AM [Emergency Preparedness Check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
-

▲ Sat, Sep 12 – Sun, Sep 13

▲ Mon, Sep 14

- 9:00 AM – 10:00 AM [Management Meeting](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 10:00 AM – 10:30 AM [\(Conference line\) Jessica Kinard, City Budget Office \(CBO\) Director, et al., re: fall financial forecast \(Tim\)](#)
Fritz, Amanda
 - 2:00 PM – 2:30 PM [City Charter](#)
Microsoft Teams Meeting
Hull Caballero, Mary
 - 4:00 PM – 4:30 PM [Forecast update from Budget Office](#)
Microsoft Teams Meeting
Eudaly, Chloe
-

▲ Tue, Sep 15

- 9:30 AM – 11:30 AM [BHR Executive Session w/ Mayor Wheeler and Commissioners](#)
Virtual - Link in appointment
Wheeler, Ted
 - 11:30 AM – 12:15 PM [PUB staff check-in](#)
Phone/Teams
Archer-Masters, Amy
 - 12:30 PM – 1:00 PM [Check-in - PUB/AAM](#)
Teams
Archer-Masters, Amy
 - 2:30 PM – 3:00 PM [Forecast Update](#)
Microsoft Teams Meeting
Harwood, Josh
 - 3:00 PM – 3:30 PM [Broadway Corridor prep discussion](#)
Skype Meeting
Kirby, Michelle
-

▲ Wed, Sep 16

- 11:00 AM – 12:00 PM [Equity check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 12:00 PM – 12:30 PM [BOLT Meeting](#)
Microsoft Teams Meeting
Merlo, Carmen
 - 12:30 PM – 1:00 PM [Fall BMP Planning](#)
<https://us02web.zoom.us/j/6641121711?pwd=Z3VCSjdDTUNrMmRTdno4WVMrZ0ptZz09>
Watson, Amanda
 - 2:00 PM – 3:00 PM [Broadway Corridor at City Council \(2:00 pm time certain\)](#)
see email from Council Clerk for unique Zoom link
Harpole, Sarah
 - ▨ 2:30 PM – 3:00 PM [Weekly BHR/Budget Check In](#)
Microsoft Teams Meeting
Bless, Cathy
 - 4:00 PM – 4:30 PM [Check-in on language pay differential analysis](#)
Microsoft Teams Meeting
Butel, Angela
-

▲ Thu, Sep 17

- ▨ 8:00 AM – 8:30 AM [Budget Office Forecast Briefing](#)
Microsoft Teams Meeting
Martin, Alexandra
- 10:30 AM – 11:00 AM [Small bureau equity work check-in](#)
Microsoft Teams Meeting
Kinard, Jessica
- ▨ 11:00 AM – 12:30 PM [Portland Utility Board - full Board meeting](#)
Zoom
Lindsay, Eliza
- 12:30 PM – 1:00 PM [Racial Equity Subgroup](#)
Zoom
Rinehart, Tom
- 1:00 PM – 1:15 PM [quick call](#)
Microsoft Teams Meeting
Kinard, Jessica

- 1:30 PM – 1:45 PM [Special Huddle](#)
Microsoft Teams Meeting
Ford, Jane Marie
 - 3:00 PM – 3:30 PM [Performance Check in](#)
Microsoft Teams Meeting
Carney, Shannon
 - 4:00 PM – 5:00 PM [City Bureau Directors Check-in](#)
Via Zoom
Rinehart, Tom
 - 5:00 PM – 6:00 PM [Information Session for Financial & Policy Analyst, 2020-00476](#)
Microsoft Teams Meeting
HR Online
-

▲ Fri, Sep 18

- 10:00 AM – 11:00 AM [Analyst RACI](#)
Microsoft Teams Meeting
Owen, Christina
 - 1:30 PM – 2:00 PM [VIRTUAL MEET: Shelter Expansion Briefing \(Kristin\)](#)
Zoom - Link in appointment
Wheeler, Ted
 - 2:30 PM – 3:00 PM [Prep for Quarterly report/BPS meeting](#)
Microsoft Teams Meeting
Carney, Shannon
 - 3:30 PM – 4:00 PM [Check in on language pay differential memo](#)
Microsoft Teams Meeting
Butel, Angela
-

▲ Sat, Sep 19 – Sun, Sep 20

▲ Mon, Sep 21

- 9:00 AM – 9:30 AM [Budget Quick Connect](#)
Microsoft Teams Meeting
Zito, Ronald
 - 10:30 AM – 11:00 AM [Discuss PCCEP session](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 11:00 AM – 11:30 AM [Admin meeting](#)
Microsoft Teams Meeting
Martin, Alexandra
-

▲ Tue, Sep 22

- 10:00 AM – 11:00 AM [Labor Unions & Labor Relation Regular Check in](#)
Microsoft Teams Meeting
Gaddis, Jerrell
 - 1:00 PM – 1:30 PM [PCCEP/Mayor's Office/Budget Office community event prep meeting](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 3:00 PM – 4:00 PM [PF&R/CBO](#)
Teams Meeting
Moore, Janice
 - 6:00 PM – 8:00 PM [Fall BMP Virtual Listening Session](#)
Martin, Alexandra
-

▲ Wed, Sep 23

- 9:25 AM – 10:00 AM [Council appointment if CBAs](#)
- 10:30 AM – 11:00 AM [BMP/CBA Training Check-In](#)
Microsoft Teams Meeting
Ford, Jane Marie
- 12:00 PM – 1:00 PM [PPB Budget Discussion](#)
Zoom
Davis, Chris

■ 2:00 PM – 3:00 PM [Softphone Install - Resend \(1\)](#)
Microsoft Teams Meeting
Smeltzer, Stephanie

■ 2:30 PM – 4:30 PM [Develop CBA Training](#)

■ 5:30 PM – 7:00 PM [CBA Training/Fall BMP Preparation](#)
Zoom meeting
Martin, Alexandra

▲ Thu, Sep 24

■ 9:30 AM – 10:30 AM [FY 2021-22 Budget Process check in](#)
Microsoft Teams Meeting
Owen, Christina

■ 10:30 AM – 11:00 AM [CBO Equity Manager Orientation pre-meeting](#)
Microsoft Teams Meeting
Martin, Alexandra

■ 3:00 PM – 3:30 PM [Performance Check in](#)
Microsoft Teams Meeting
Carney, Shannon

▲ Fri, Sep 25

■ 11:00 AM – 11:30 AM [Equity Managers Convo Check-In](#)
Microsoft Teams Meeting
Ford, Jane Marie

■ 1:30 PM – 2:00 PM [Discussion on BHR's Pay Equity Fall BMP Request](#)
Microsoft Teams Meeting
Fairchild, Shannon

▲ Sat, Sep 26 – Sun, Sep 27

▲ **Mon, Sep 28**

- 9:00 AM – 10:00 AM [Portland Plan Refresh and Performance Indicators](#)
Microsoft Teams Meeting
Durbin, Andrea
 - ▨ 10:00 AM – 10:30 AM [Management Meeting](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 11:00 AM – 11:30 AM [Quarterly performance report briefing](#)
Microsoft Teams Meeting
Martin, Alexandra
 - 2:00 PM – 5:00 PM [Fall BMP Balancing](#)
Microsoft Teams Meeting
Ford, Jane Marie
 - ▨ 3:00 PM – 5:00 PM [Balancing Meeting - Zoom](#)
zoom
Martin, Alexandra
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▲ **Tue, Sep 29**

- 8:00 AM – 8:45 AM [Broadway Corridor](#)
Microsoft Teams Meeting
Tigue, Patricia
- 9:00 AM – 9:30 AM [Prep for Chief's meeting](#)
Microsoft Teams Meeting
Ford, Jane Marie
- 9:30 AM – 10:00 AM [PCCEP session pre-meeting check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
- 10:30 AM – 11:00 AM [Check-in - PUB/AAM](#)
Teams
Archer-Masters, Amy
- 11:00 AM – 12:30 PM [Mapps/Budget Office Meeting](#)
Zoom meeting
Martin, Alexandra

- 1:00 PM – 3:00 PM [Fall BMP Balancing, Part II](#)
Microsoft Teams Meeting
Ford, Jane Marie
 - 2:30 PM – 3:00 PM [Weekly BHR/Budget Check In](#)
Microsoft Teams Meeting
Bless, Cathy
 - 3:30 PM – 4:00 PM [CBO-ECC Finance check-in](#)
Katie to call Sheila
Shifley, Katie
 - 4:30 PM – 5:00 PM [Broadway Corridor - LOC IGA and LID next steps/timeline](#)
Barnes, Tony
 - 6:00 PM – 8:00 PM [PUBLIC MEETING: PCCEP Community Budget Event on Fall BMP #2](#)
Zoom link in appointment
Wheeler, Ted
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▲ Wed, Sep 30

- 3:00 PM – 4:30 PM [Equity Managers' Weekly Meeting](#)
Microsoft Teams Meeting
Duong, Thuan
 - 3:25 PM – 4:15 PM [Confirmed: Equity Manager meeting](#)
Martin, Alexandra
 - ▨ 3:30 PM – 4:15 PM [CBO Orientation for Equity Managers](#)
Marion, Irene
 - 4:30 PM – 5:00 PM [Management check-in](#)
Microsoft Teams Meeting
Martin, Alexandra
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