



CITY OF PORTLAND, OREGON



Bureau of Police

Ted Wheeler, Mayor

Charles Lovell, Chief of Police

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March 17, 2022

Director Kinard,

I present to you the Police Bureau's Spring Budget Monitoring Submission. You will find within this submission current year projections and a set of decision packages for Council consideration.

Current Year Projections

General Fund

In the Fall BMP submission, the bureau projected that it would finish the FY 2021-22 fiscal year within its budget due to current budgeted vacancies generating salary savings. Despite this positive budgetary angle, these vacancies are part of a larger problem the bureau is facing regarding staffing. Greater detail is included in the bureau's projection report.

Grants Fund

This submission includes a request for an increase in appropriation backed by grant awards. The bureau projects expenditure of \$1 million in FY 2021-22, which will leave a favorable balance at fiscal year-end. The majority of the awards cross multiple fiscal years, and this balance will fold into the FY 2022-23 Fall BMP adjustments.

Police Special Revenue Fund

The expenditure projection is \$100k, with revenue projected to reach \$150k.

Decision Packages

Grants

The bureau has included a request for adjustments and increases to current appropriations in the Grants Fund for a variety of existing grant programs to conform to planned expenditures. Each is supported by grant awards. Additional detail is provided in the associated decision package.

Carryover

The bureau has included four requests for programmatic carryover. These requests are tied to funds received in the Fall BMP and Adopted budget for one-time expenses for programs that will not have completed before June 30th.

Mid-Year Reduction - Return of Funds

The bureau received one-time General Fund discretionary resources in the FY 2021-22 Adopted Budget, intended to support the accelerated hiring of 30 officers. The bureau is returning funds that will not be used for this intended purpose during this fiscal year.

Equipment Replacement Reserve Fund

The bureau has included a package to transfer funds to the Equipment Replacement Reserve Fund to provide funding for essential pieces of operating equipment that have multi-year lifecycles, but do not have other replacement funding mechanisms.

CHARLES LOVELL III

Chief of Police

CL/ndl

PL - Portland Police Bureau**DP Type****Mid-Year Reduction****Request Name: 13377 -PPB - Return resources for accelerated hiring****Package Description**

The bureau received \$5,264,000 in one-time General Fund discretionary resources in the FY 2021-22 Adopted Budget, intended to support the accelerated hiring of 30 officers. Half of these resources were allocated for use in FY 2021-22, and half were set aside in contingency for use in FY 2022-23. The Portland Police Bureau was directed to use this funding only for the personnel costs related to 30 new Police Officer hires and no other bureau expenses. As the bureau has not filled all sworn officer vacancies that are funded with ongoing budget, these funds for accelerated hiring have not been used and are being returned.

Service Impacts

As these funds have not been used, their return will not have a direct impact on service. Lower rates of hiring will have an impact on staffing in future years.

Equity Impacts

There are no equity impacts as a result of these adjustments.

Account Name		2021-22 SPRING Requested Adj
Expense	Contingency	-2,632,000
Expense	Sum:	-2,632,000

Account Name		2021-22 SPRING Requested Adj
Revenue	General Fund Discretionary	-2,632,000
Revenue	Sum:	-2,632,000

PL - Portland Police Bureau**DP Type****GF Program Carryover****Request Name: 13378 -PPB - Retire/Rehire Program Carryover****Package Description**

In the FY 2021-22 Fall BMP, the Bureau received \$400,000 to hire up to 25 retire/rehire officers to address current staffing shortages. This money alleviates the budget strain created by the additional benefit costs each retire/rehire position requires of General Fund allocation (regular sworn positions would have these costs covered through the interagency agreement with FPDR). The bureau has not used these funds during the current fiscal year. The bureau would like to carryover these funds for use in FY 2022-23. It is believed that the bureau will have greater success recruiting retire/rehire applicants in the coming year due to the new PPA contract and expanded eligibility for the program.

Service Impacts

Without this carryover, the bureau would need to fund the program costs that exceed currently-budgeted personnel expenses out of current appropriations. If the bureau is unable to fund positions through this program, it will miss the opportunity to use experienced officers to address staffing shortfalls in patrol and other units until newly-hired officers have completed their training and probation.

Equity Impacts

There are no equity impacts as a result of these adjustments.

Account Name		2021-22 SPRING Requested Adj
Expense	Personnel	-400,000
Expense	Sum:	-400,000

Account Name		2021-22 SPRING Requested Adj
Revenue	General Fund Discretionary	-400,000
Revenue	Sum:	-400,000

PL - Portland Police Bureau**DP Type****GF Program Carryover****Request Name:** 13379 -PPB - DOJ Body Worn Camera Carryover**Package Description**

In the FY 2021-22 Fall BMP, the Bureau received \$2,650,000 in one-time funds to support the creation and implementation of a body-worn camera program. These funds were expected to be used over the course of multiple fiscal years. In February 2022, the bureau received authorization from Council to pursue a competitive solicitation for the program. Significant expenses are not expected to hit until FY 2022-23; in turn, the bureau requests a carryover of funds to align this appropriation with when expenses are anticipated.

Service Impacts

The United States Department of Justice (DOJ) stated in a letter to the City that a properly implemented body-worn camera program by the Portland Police Bureau would be an important remedy for the noncompliance it cites with the Settlement Agreement. The bureau will not be able to afford implementation of this program without these funds.

Equity Impacts

Body-worn camera systems will build community trust, which is essential to effectively serving a city of Portland's size, diversity, and complexity. Body-worn cameras will provide police officers and community members with greater accountability and a better understanding of critical events of public concern. Additionally, body-worn camera systems will facilitate fair and transparent adjudication of criminal and civil matters.

Account Name		2021-22 SPRING Requested Adj
Expense	External Materials and Services	-2,650,000
Expense	Sum:	-2,650,000

Account Name		2021-22 SPRING Requested Adj
Revenue	General Fund Discretionary	-2,650,000
Revenue	Sum:	-2,650,000

PL - Portland Police Bureau**DP Type****GF Program Carryover****Request Name: 13380 -PPB - Basic Training Academy Carryover****Package Description**

In the FY 2021-22 Fall BMP, the Bureau received \$756,000 in one-time funding to develop a Basic Training Academy in the City of Portland to train new officers. The bureau has been able to place officers within state-run academies during FY 2021-22, but there continues to be concern that in the new fiscal year increased rates of hiring, both by the City and other agencies state-wide, will overwhelm the State's capacity for training. Carrying these funds forward will provide resources for the bureau to pursue an in-house academy in FY 2022-23 to eliminate this concern.

Service Impacts

The State has had multiple challenges in providing training capacity and consistency due to the pandemic. Developing an in-house DPSST basic training for Portland Police to train new hires will provide additional capacity and supplement the State's training options.

Equity Impacts

There are no equity impacts as a result of these adjustments.

Account Name		2021-22 SPRING Requested Adj
Expense	Personnel	-756,000
Expense	Sum:	-756,000

Account Name		2021-22 SPRING Requested Adj
Revenue	General Fund Discretionary	-756,000
Revenue	Sum:	-756,000

PL - Portland Police Bureau**DP Type****Internal Transfer****Request Name:** 13381 -PPB - Equipment replacement reserve fund**Package Description**

The Police Bureau operates predominantly on General Fund discretionary resources within the General Fund, and it establishes replacement reserve funding for most vehicles as well as information technology and communications equipment within the Fleet and Technology Funds as part of the interagency arrangements with those bureaus. This allows establishment of reserve funding for items with multi-year lifecycles to be spread more evenly across the bureau's General Fund annual operating budgets. The bureau also owns a substantial amount and variety of pieces of essential operating equipment that have multi-year lifecycles which do not have replacement reserve funding mechanisms.

A General Reserve sub-fund, Police Equipment Replacement, provides the mechanism to accumulate funding for those pieces of equipment not otherwise covered by existing reserves or annual operating expenditures. This package requests a budgeted transfer of dollars from the bureau's General Fund discretionary resources to this sub-fund. This action by the bureau is part of a larger City-wide effort to improve financial planning for the maintenance and replacement of assets and equipment.

Service Impacts

Binding City Policy FIN 2.03 Financial Planning requires that financial plans shall be based on current service levels and funding sources; shall include reasonable cost assumptions to manage and replace capital assets and equipment critical to deliver and maintain established or Council-approved service levels; and shall clearly call out anticipated changes to service levels and funding that are not yet approved by City Council. FIN 2.03 further directs that in the event that a bureau determines that it has periodic funding needs that are large relative to its base budget and cannot be accommodated within an annual budget allocation, that bureau shall work with the City Budget Office and the Bureau of Revenue and Financial Services to establish a mechanism to set aside resources on an annual basis such that a balance is built up for eventual replacement.

The bureau has identified over \$10 million in equipment expenses that need to be replaced in coming years. This contribution to the sub-fund would provide a mechanism to fund the replacement of these essential pieces of equipment. In particular, the bureau recognizes the imminent need to replace equipment for the Air Support Unit, including a 1978 Cessna 172 with a 2004 FLIR camera system and over 10,000 hours flown.

Equity Impacts

This request facilitates ongoing provision and preventing any lapse of current service levels. In that respect, it sustains the equity component of all bureau programs that rely on this equipment.

Account Name		2021-22 SPRING Requested Adj
Expense	Fund Transfers - Expense	1,400,000
	Personnel	-1,400,000
Expense	Sum:	0

PL - Portland Police Bureau**DP Type****GF Program Carryover****Request Name: 13382 -PPB - PS3 Vehicle Purchases Carryover****Package Description**

The bureau received ongoing funds in the FY2021-22 Adopted budget to expand the Public Safety Support Specialist (PS3) Program by 10 FTE initially, with 12 more positions held in contingency. The program's budget assumed vacancy savings in the first half of the year could and would be applied towards the purchase of the vehicles necessary to support its growth. These vehicles were ordered by City Fleet, but due to delays in the global supply chain, they are not expected to be delivered (and therefore not expensed) within this fiscal year.

Service Impacts

This carryover request will allow the bureau to pay for expenses related to the expansion of the program.

Equity Impacts

The continued expansion of the PS3 program allows the bureau to evolve the scope of services as an alternative non-sworn response for both calls for service and internal administration. Without vehicles, the bureau will be unable to expand the program.

Account Name		2021-22 SPRING Requested Adj
Expense	Personnel	-192,823
Expense	Sum:	-192,823

Account Name		2021-22 SPRING Requested Adj
Revenue	General Fund Discretionary	-192,823
Revenue	Sum:	-192,823

PL - Portland Police Bureau**DP Type****Other Adjustments****Request Name: 13495 -PPB - Spring BMP Grant Appropriations****Package Description**

This package includes adjustments to appropriations in the Grants Fund for existing grant programs to conform to planned expenditures. The funding increase is backed by grant awards already received and accepted by the City but have not yet been appropriated. Adjustments to local matching General Fund discretionary funds appropriations are balanced so there is no net change to existing General Fund appropriation to the Police Bureau.

Service Impacts

These adjustments have no impact on service.

Equity Impacts

These adjustments have no additional impact on equity beyond effects of the underlying programs.

Account Name		2021-22 SPRING Requested Adj
Expense	Capital Outlay	45,790
	External Materials and Services	180,102
	Internal Materials and Services	0
	Personnel	303,346
Expense	Sum:	529,238

Account Name		2021-22 SPRING Requested Adj
Revenue	General Fund Discretionary	3,296
	Intergovernmental	525,942
Revenue	Sum:	529,238

PL - Portland Police Bureau**DP Type****Contingency****Request Name:** 13513 -PPB - PPA Contingency**Package Description**

In February 2022, City Council ratified the Collective Bargaining Agreement between The City and the Portland Police Association (PPA). The agreement included multiple increases to officer pay, including cost of living adjustment, step increases, and additional premium pay incentives focusing on training and education for qualifying PPA members. This decision package would release \$4.5 million in funds from contingency to meet the increased costs from the new contract that cannot be covered with the current budget.

Service Impacts

Without this decision package, the bureau would be at risk of overspending for both Personnel as well as the overall budget for FY 2021-22.

Equity Impacts

There are no equity impacts as a result of these adjustments.

Account Name		2021-22 SPRING Requested Adj
Expense	Personnel	4,500,000
Expense	Sum:	4,500,000

Account Name		2021-22 SPRING Requested Adj
Revenue	General Fund Discretionary	4,500,000
Revenue	Sum:	4,500,000

PL - Portland Police Bureau**DP Type****Other Adjustments****Request Name:** 13519 -PPB - Police Bureau IA with Hearings Office Alarms**Package Description**

This request is to recognize an interagency agreement for the Hearings Office to provide Alarms hearings for the Police Bureau for \$20,400.

Service Impacts

NA

Equity Impacts

NA

Account Name		2021-22 SPRING Requested Adj
Expense	Internal Materials and Services	20,400
	Personnel	-20,400
Expense	Sum:	0

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ne	Funds Center - Name	Fnd Prgrms	Project Code - Name	Account Name	Major Object Name	CommItem - Name	Recon
.nd	PLOP000099 - Precinct Patrol	0	0 - Non-Project	Expense	Personnel	511100 - Regular (perm full time)	
.nd	PLOP000099 - Precinct Patrol	0	0 - Non-Project	Revenue	General Fund Discretionary	487120 - General Fund Discretionary One-Time	
.nd	PLCH000017 - Patrol Operations Overhead	0	0 - Non-Project	Expense	Personnel	511100 - Regular (perm full time)	
.nd	PLCH000017 - Patrol Operations Overhead	0	0 - Non-Project	Revenue	General Fund Discretionary	487120 - General Fund Discretionary One-Time	
.nd	PLCH000024 - Professional Standard Division	0	0 - Non-Project	Expense	External Materials and Services	529000 - Miscellaneous services	
.nd	PLCH000024 - Professional Standard Division	0	0 - Non-Project	Revenue	General Fund Discretionary	487120 - General Fund Discretionary One-Time	
.nd	PLSB000015 - Training Division	0	0 - Non-Project	Expense	Personnel	512100 - Overtime	
.nd	PLSB000015 - Training Division	0	0 - Non-Project	Revenue	General Fund Discretionary	487120 - General Fund Discretionary One-Time	
.nd	PLCH000029 - Community Service Officers	0	0 - Non-Project	Expense	Personnel	511100 - Regular (perm full time)	
.nd	PLCH000029 - Community Service Officers	0	0 - Non-Project	Revenue	General Fund Discretionary	487120 - General Fund Discretionary One-Time	
.nd	PLCH000036 - Equipment Replacement	1GENF2GRES	0 - Non-Project	Expense	Fund Transfers - Expense	650020 - Cash transfer	
.nd	PLOP000099 - Precinct Patrol	0	0 - Non-Project	Expense	Personnel	511100 - Regular (perm full time)	
.nd	PLOP000099 - Precinct Patrol	0	0 - Non-Project	Expense	Contingency	571130 - Policy Reserves	
.nd	PLOP000099 - Precinct Patrol	0	0 - Non-Project	Revenue	General Fund Discretionary	487120 - General Fund Discretionary One-Time	
.nd	PLCH000017 - Patrol Operations Overhead	0	0 - Non-Project	Expense	External Materials and Services	539000 - Other commodities external	
.nd	PLOP000033 - Traffic Operations	0	0 - Non-Project	Expense	Personnel	511100 - Regular (perm full time)	
.nd	PLOP000033 - Traffic Operations	0	0 - Non-Project	Expense	Personnel	512100 - Overtime	
.nd	PLOP000033 - Traffic Operations	0	0 - Non-Project	Revenue	General Fund Discretionary	487110 - General Fund Discretionary Ongoing	
.nd	PLSB000009 - Information Tech Division	3MFTS2PL01	0 - Non-Project	Expense	Internal Materials and Services	651531 - Operations Passthrough	
.ants	PLCH000017 - Patrol Operations Overhead	0	0 - Non-Project	Expense	External Materials and Services	529001 - Outgoing Grant-Subrecipients	
.ants	PLCH000017 - Patrol Operations Overhead	0	0 - Non-Project	Expense	External Materials and Services	541000 - Education	
.ants	PLCH000017 - Patrol Operations Overhead	0	0 - Non-Project	Revenue	Intergovernmental	441100 - Grant revenue	
.ants	PLIN000008 - Explosive Disposal	0	0 - Non-Project	Expense	Capital Outlay	561500 - Equipment capital expense modified accru	
.ants	PLIN000008 - Explosive Disposal	0	0 - Non-Project	Expense	External Materials and Services	532000 - Operating supplies	
.ants	PLIN000008 - Explosive Disposal	0	0 - Non-Project	Revenue	Intergovernmental	441100 - Grant revenue	
.ants	PLIN000039 - Family Services	0	0 - Non-Project	Expense	Personnel	511100 - Regular (perm full time)	

BO mended	Included in Proposed	2021-22 SPRING Revised Base	2021-22 SPRING Requested Adj	2021-22 SPRING Requested Total	2021-22 SPRING Recom Total	2021-22 SPRING Proposed Total
0	0	0	4,500,000	4,500,000	0	0
0	0	0	4,500,000	4,500,000	0	0
0	0	0	-400,000	-400,000	0	0
0	0	0	-400,000	-400,000	0	0
0	0	0	-2,650,000	-2,650,000	0	0
0	0	0	-2,650,000	-2,650,000	0	0
0	0	0	-756,000	-756,000	0	0
0	0	0	-756,000	-756,000	0	0
0	0	0	-192,823	-192,823	0	0
0	0	0	-192,823	-192,823	0	0
0	0	0	1,400,000	1,400,000	0	0
0	0	0	-1,400,000	-1,400,000	0	0
0	0	0	-2,632,000	-2,632,000	0	0
0	0	0	-2,632,000	-2,632,000	0	0
0	0	0	4,000	4,000	0	0
0	0	0	0	0	0	0
0	0	0	3,296	3,296	0	0
0	0	0	3,296	3,296	0	0
0	0	0	-4,000	-4,000	0	0
0	0	0	16,823	16,823	0	0
0	0	0	-860	-860	0	0
0	0	0	15,963	15,963	0	0
0	0	0	45,790	45,790	0	0
0	0	0	31,035	31,035	0	0
0	0	0	76,825	76,825	0	0
0	0	0	-6,000	-6,000	0	0

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ants	PLIN000039 - Family Services	0	0 - Non-Project	Expense	Personnel	514100 - Benefits
ants	PLIN000039 - Family Services	0	0 - Non-Project	Revenue	Intergovernmental	441100 - Grant revenue
ants	PLIN000042 - Air Support	0	0 - Non-Project	Expense	Personnel	511300 - Part-time - Budgeted
ants	PLIN000042 - Air Support	0	0 - Non-Project	Expense	Personnel	513200 - Workers comp - employer share
ants	PLIN000042 - Air Support	0	0 - Non-Project	Expense	Personnel	514610 - Social security ER share
ants	PLIN000042 - Air Support	0	0 - Non-Project	Expense	Personnel	514620 - Medicare ER share
ants	PLIN000042 - Air Support	0	0 - Non-Project	Expense	Personnel	514700 - TriMet payroll tax
ants	PLIN000042 - Air Support	0	0 - Non-Project	Revenue	Intergovernmental	441100 - Grant revenue
ants	PLIN000048 - Detectives White Collar Crimes	0	0 - Non-Project	Expense	External Materials and Services	524000 - Repair & maintenance services
ants	PLIN000048 - Detectives White Collar Crimes	0	0 - Non-Project	Expense	External Materials and Services	529000 - Miscellaneous services
ants	PLIN000048 - Detectives White Collar Crimes	0	0 - Non-Project	Expense	External Materials and Services	532000 - Operating supplies
ants	PLIN000048 - Detectives White Collar Crimes	0	0 - Non-Project	Expense	External Materials and Services	533600 - Service & distribution supplies
ants	PLIN000048 - Detectives White Collar Crimes	0	0 - Non-Project	Expense	External Materials and Services	541100 - Tuition
ants	PLIN000048 - Detectives White Collar Crimes	0	0 - Non-Project	Revenue	Intergovernmental	441100 - Grant revenue
ants	PLIN000053 - Burglary Task Force	0	0 - Non-Project	Revenue	Intergovernmental	441100 - Grant revenue
ants	PLIN000053 - Burglary Task Force	3MFTS2PL01	0 - Non-Project	Expense	Internal Materials and Services	651531 - Operations Passthrough
ants	PLIN000057 - Digital Forensics Lab	0	0 - Non-Project	Expense	External Materials and Services	532000 - Operating supplies
ants	PLIN000057 - Digital Forensics Lab	0	0 - Non-Project	Revenue	Intergovernmental	441100 - Grant revenue
ants	PLOP000033 - Traffic Operations	0	0 - Non-Project	Expense	Personnel	512100 - Overtime
ants	PLOP000033 - Traffic Operations	0	0 - Non-Project	Expense	Personnel	514620 - Medicare ER share
ants	PLOP000033 - Traffic Operations	0	0 - Non-Project	Revenue	Intergovernmental	441100 - Grant revenue
ants	PLOP000041 - NE/Neighborhood Response Team	0	0 - Non-Project	Expense	External Materials and Services	532000 - Operating supplies
ants	PLOP000041 - NE/Neighborhood Response Team	0	0 - Non-Project	Expense	Personnel	512100 - Overtime
ants	PLOP000041 - NE/Neighborhood Response Team	0	0 - Non-Project	Expense	Personnel	514100 - Benefits
ants	PLOP000041 - NE/Neighborhood Response Team	0	0 - Non-Project	Revenue	Intergovernmental	441100 - Grant revenue
nd	PLOP000099 - Precinct Patrol	0	0 - Non-Project	Expense	Personnel	511100 - Regular (perm full time)
nd	PLSB000021 - Alarms Unit	7MF2PL0001	0 - Non-Project	Expense	Internal Materials and Services	652229 - Hearings Officer Services

0	0	0	-1,500	-1,500	0	0
0	0	0	-7,500	-7,500	0	0
0	0	0	23,000	23,000	0	0
0	0	0	5	5	0	0
0	0	0	1,470	1,470	0	0
0	0	0	340	340	0	0
0	0	0	185	185	0	0
0	0	0	25,000	25,000	0	0
0	0	0	87	87	0	0
0	0	0	4,802	4,802	0	0
0	0	0	23,487	23,487	0	0
0	0	0	1,710	1,710	0	0
0	0	0	8,618	8,618	0	0
0	0	0	38,704	38,704	0	0
0	0	0	4,000	4,000	0	0
0	0	0	4,000	4,000	0	0
0	0	0	10,400	10,400	0	0
0	0	0	10,400	10,400	0	0
0	0	0	125,425	125,425	0	0
0	0	0	2,125	2,125	0	0
0	0	0	127,550	127,550	0	0
0	0	0	80,000	80,000	0	0
0	0	0	150,000	150,000	0	0
0	0	0	5,000	5,000	0	0
0	0	0	235,000	235,000	0	0
0	0	0	-20,400	-20,400	0	0
0	0	0	20,400	20,400	0	0

Business Area Projection Report

Portland Police Bureau - Fund 100

Major Object	2021-22 SPRING Requested Total	2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
Capital Outlay	\$225,798	\$208,443	\$225,798	100%
Contingency	\$988,032	\$0	\$0	
External Materials and Services	\$11,655,241	\$4,933,983	\$12,101,241	104%
Fund Transfers - Expense	\$1,400,000	\$0	\$0	
Internal Materials and Services	\$37,134,196	\$22,528,592	\$35,831,124	96%
Personnel	\$160,020,710	\$108,670,232	\$157,955,975	99%
Sum:	\$211,423,977	\$136,341,249	\$206,114,138	97%

Major Object	2021-22 SPRING Requested Total	2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
Charges for Services	\$1,713,864	\$1,753,300	\$2,758,133	161%
General Fund Discretionary	\$189,322,765	\$0	\$191,450,292	101%
Interagency Revenue	\$17,759,648	\$7,020,693	\$15,335,778	86%
Intergovernmental	\$896,200	\$1,225,644	\$1,297,392	145%
Licenses & Permits	\$1,200,000	\$395,613	\$1,180,306	98%
Miscellaneous	\$531,500	\$467,419	\$746,533	140%
Sum:	\$211,423,977	\$10,862,670	\$212,768,434	101%

Revenue Discussion

Overall, external revenue is projected to be \$750k under budget.

Charges for Services are projected to be \$1 million over budget. The budget had been greatly reduced due to decrease in secondary employment because of COVID-19, but the gradual reopening has led to increased use of bureau services.

Interfund revenue is projected to be short of target by \$2.4 million due to lower than budgeted FPDR expenses because of vacancies. The unfavorable variance in interfund revenue is balanced by favorable balances in materials and services or personnel expense within the same programs.

Revenue Risks

A reduction in external revenues as a result of reduced economic activity from COVID-19 could occur; however, this would be met with a commensurate decrease in reimbursable activities. Delays in billing for alarms revenue could lead to some revenue being recorded below projections.

Expenditure Discussion

Projections do not assume approval of decision packages put forward in the Spring BMP. Projected General Fund expense is \$206.1 million, which will provide a favorable difference to the Fall Revised Budget.

Personnel services projection include \$8.2 million in expenses from the new PPA/DCTU contract agreements. However, the Spring Revised Budget includes the request of \$4.5 million from General Fund Contingency to pay for unanticipated one-time expenses related to the contract. Projections also include projected overtime above budget, but vacancy savings are forecast to make up for this difference.

Materials projections are based on a combination of historical spend and on run-rate plus encumbrances. The bureau put forward several decision packages which would carryover EMS budget into FY2022-23.

Expenditure Risks

Though the bureau has budgeted for additional overtime expenses based off the prior year's spending, if overtime activity is greater than expected, the bureau could overspend. While the bureau and City Budget Office have forecast expenses from the PPA/DCTU contracts, if expenses are significantly greater than forecast, it could lead to the bureau overspending.

Business Area Projection Report

Portland Police Bureau - Fund 100

Major Object	2021-22 SPRING Revised Base	2021-22 SPRING Total ADJ	2021-22 SPRING Requested Total	Requested Adjustment as % of Total Requested Budget
Capital Outlay	225,798	0	\$225,798	0.00%
Contingency	3,620,032	-2,632,000	\$988,032	-266.39%
External Materials and Services	14,301,241	-2,646,000	\$11,655,241	-22.70%
Fund Transfers - Expense	0	1,400,000	\$1,400,000	100.00%
Internal Materials and Services	37,117,796	16,400	\$37,134,196	0.04%
Personnel	158,286,637	1,734,073	\$160,020,710	1.08%
Sum:			\$211,423,977	

Major Object	2021-22 SPRING Revised Base	2021-22 SPRING Total ADJ	2021-22 SPRING Requested Total	Requested Adjustment as % of Total Requested Budget
Charges for Services	1,713,864	0	\$1,713,864	0.00%
General Fund Discretionary	191,450,292	-2,127,527	\$189,322,765	-1.12%
Interagency Revenue	17,759,648	0	\$17,759,648	0.00%
Intergovernmental	896,200	0	\$896,200	0.00%
Licenses & Permits	1,200,000	0	\$1,200,000	0.00%
Miscellaneous	531,500	0	\$531,500	0.00%
Sum:			\$211,423,977	

Revenue Discussion

Overall, external revenue is projected to be \$750k under budget.

Charges for Services are projected to be \$1 million over budget. The budget had been greatly reduced due to decrease in secondary employment because of COVID-19, but the gradual reopening has led to increased use of bureau services.

Interfund revenue is projected to be short of target by \$2.4 million due to lower than budgeted FPDR expenses because of vacancies. The unfavorable variance in interfund revenue is balanced by favorable balances in materials and services or personnel expense within the same programs.

Revenue Risks

A reduction in external revenues as a result of reduced economic activity from COVID-19 could occur; however, this would be met with a commensurate decrease in reimbursable activities. Delays in billing for alarms revenue could lead to some revenue being recorded below projections.

Expenditure Discussion

Projections do not assume approval of decision packages put forward in the Spring BMP. Projected General Fund expense is \$206.1 million, which will provide a favorable difference to the Fall Revised Budget.

Personnel services projection include \$8.2 million in expenses from the new PPA/DCTU contract agreements. However, the Spring Revised Budget includes the request of \$4.5 million from General Fund Contingency to pay for unanticipated one-time expenses related to the contract. Projections also include projected overtime above budget, but vacancy savings are forecast to make up for this difference.

Materials projections are based on a combination of historical spend and on run-rate plus encumbrances. The bureau put forward several decision packages which would carryover EMS budget into FY2022-23.

Business Area Projection Report

2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
\$208,443	\$225,798	100%
\$0	\$0	
\$4,933,983	\$12,101,241	104%
\$0	\$0	
\$22,528,592	\$35,831,124	96%
\$108,670,232	\$157,955,975	99%
\$136,341,249	\$206,114,138	97%

2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
\$1,753,300	\$2,758,133	161%
\$0	\$191,450,292	101%
\$7,020,693	\$15,335,778	86%
\$1,225,644	\$1,297,392	145%
\$395,613	\$1,180,306	98%
\$467,419	\$746,533	140%
\$10,862,670	\$212,768,434	101%

Business Area Projection Report

Expenditure Risks

Though the bureau has budgeted for additional overtime expenses based off the prior year's spending, if overtime activity is greater than expected, the bureau could overspend. While the bureau and City Budget Office have forecast expenses from the PPA/DCTU contracts, if expenses are significantly greater than forecast, it could lead to the bureau overspending.

Other Notes

Business Area Projection Report

Portland Police Bureau - Fund 217

Major Object	2021-22 SPRING Requested Total	2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
Capital Outlay	\$121,697	\$75,904	\$75,904	62%
External Materials and Services	\$1,453,830	(\$167,885)	\$176,102	12%
Internal Materials and Services	\$225,000	\$212,017	\$220,000	98%
Personnel	\$15,547,365	\$459,513	\$631,831	4%
Sum:	\$17,347,892	\$579,550	\$1,103,837	6%

Major Object	2021-22 SPRING Requested Total	2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
Intergovernmental	\$17,347,892	\$1,388,709	\$0	
Sum:	\$17,347,892	\$1,388,709	\$0	

Revenue Discussion

This submission includes a request for an increase in appropriation backed by grant awards.

Revenue Risks

At this time there are no known risks to existing grant awards.

Expenditure Discussion

This submission includes a request for an increase in appropriation backed by grant awards. The bureau projects expenditure of \$1 million in FY 2021-22, which will leave a favorable balance at fiscal year-end. The majority of the awards cross multiple fiscal years and the remaining balance will fold into the FY 2022-23 Fall BMP adjustments.

Expenditure Risks

Reimbursable grant personnel activity may be slowed in favor of supporting other budgeted core and essential bureau functions.

Other Notes

Business Area Projection Report

Portland Police Bureau - Fund 217

Major Object	2021-22 SPRING Revised Base	2021-22 SPRING Total ADJ	2021-22 SPRING Requested Total	Requested Adjustment as % of Total Requested Budget
Capital Outlay	75,907	45,790	\$121,697	37.63%
External Materials and Services	1,277,728	176,102	\$1,453,830	12.11%
Internal Materials and Services	221,000	4,000	\$225,000	1.78%
Personnel	15,247,315	300,050	\$15,547,365	1.93%
Sum:			\$17,347,892	

Major Object	2021-22 SPRING Revised Base	2021-22 SPRING Total ADJ	2021-22 SPRING Requested Total	Requested Adjustment as % of Total Requested Budget
Intergovernmental	16,821,950	525,942	\$17,347,892	3.03%
Sum:			\$17,347,892	

Revenue Discussion

This submission includes a request for an increase in appropriation backed by grant awards.

Revenue Risks

At this time there are no known risks to existing grant awards.

Expenditure Discussion

This submission includes a request for an increase in appropriation backed by grant awards. The bureau projects expenditure of \$1 million in FY 2021-22, which will leave a favorable balance at fiscal year-end. The majority of the awards cross multiple fiscal years and the remaining balance will fold into the FY 2022-23 Fall BMP adjustments.

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Reimbursable grant personnel activity may be slowed in favor of supporting other budgeted core and essential bureau functions.

Other Notes

Business Area Projection Report

2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
\$75,904	\$75,904	62%
(\$167,885)	\$176,102	12%
\$212,017	\$220,000	98%
\$459,513	\$631,831	4%
\$579,550	\$1,103,837	6%

2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
\$1,388,709	\$0	
\$1,388,709	\$0	

Business Area Projection Report

Portland Police Bureau - Fund 222

Major Object	2021-22 SPRING Requested Total	2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
Capital Outlay	\$0	\$20,000	\$20,000	#DIV/0
External Materials and Services	\$7,836,960	\$60,291	\$60,291	1%
Sum:	\$7,836,960	\$80,291	\$80,291	1%

Major Object	2021-22 SPRING Requested Total	2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
Beginning Fund Balance	\$7,397,597	\$0	\$0	
Intergovernmental	\$396,355	\$85,415	\$85,415	22%
Miscellaneous	\$43,008	\$62,785	\$56,350	131%
Sum:	\$7,836,960	\$148,200	\$141,765	2%

Revenue Discussion

Revenue is not projected to exceed current year-to-date actuals of \$439,363. This total is split across multiple sub-funds.

Revenue Risks

While there are known cases that will likely provide revenue in Asset Forfeiture sub-funds, the timeline is unpredictable and as such they cannot be included in current year projections.

Expenditure Discussion

The expense projection is across sub-funds and is inclusive of adjustments to the Regional Justice Information Network program.

Expenditure Risks

Decisions to expend resources from this fund had been significantly slowed in anticipation of the procurement of a new Records Management System. This project was halted; currently, spending in this fund is being weighed as an option to balance against General Fund budget use in light of General Fund budget constraints.

Other Notes

Business Area Projection Report

Portland Police Bureau - Fund 222

Major Object	2021-22 SPRING Revised Base	2021-22 SPRING Total ADJ	2021-22 SPRING Requested Total	Requested Adjustment as % of Total Requested Budget
Capital Outlay	0	0	\$0	#DIV/0
External Materials and Services	7,836,960	0	\$7,836,960	0.00%
Sum:			\$7,836,960	

Major Object	2021-22 SPRING Revised Base	2021-22 SPRING Total ADJ	2021-22 SPRING Requested Total	Requested Adjustment as % of Total Requested Budget
Beginning Fund Balance	7,397,597	0	\$7,397,597	0.00%
Intergovernmental	396,355	0	\$396,355	0.00%
Miscellaneous	43,008	0	\$43,008	0.00%
Sum:			\$7,836,960	

Revenue Discussion

Revenue is not projected to exceed current year-to-date actuals of \$439,363. This total is split across multiple sub-funds.

Revenue Risks

While there are known cases that will likely provide revenue in Asset Forfeiture sub-funds, the timeline is unpredictable and as such they cannot be included in current year projections.

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The expense projection is across sub-funds and is inclusive of adjustments to the Regional Justice Information Network program.

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Other Notes

Business Area Projection Report

2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
\$20,000	\$20,000	#DIV/0
\$60,291	\$60,291	1%
\$80,291	\$80,291	1%

2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
\$0	\$0	
\$85,415	\$85,415	22%
\$62,785	\$56,350	131%
\$148,200	\$141,765	2%

FY 2021-22 Budget Note Update

Portland Police Bureau

Date of Budget Note: July 1, 2021 in the FY 2021-22 Adopted Budget

Budget Note Title:

Prioritization of Office 365 implementation at the Police Bureau

Budget Note Language:

To ensure timely and successful compliance with the Department of Justice settlement which is a prerequisite to the City's ability to begin critical community safety transition work, the Council directs that implementation of Office 365 in the Police Bureau be prioritized by the Bureau of Technology Services and the Police Bureau.

Summary Status: Underway

Budget Note Update: March 25th, 2022

In coordination with BTS, the Police Bureau has begun the research phase of the Microsoft 365 implementation. The bureau has identified points of contact for each division and subject matter experts to assist in providing survey feedback and developing user case scenarios. BTS is on track for initial email format and tenant set-up and testing. The expected timeframe to complete the current phase is August 2022.

FY 2021-22 Budget Note Update

Portland Police Bureau

Date of Budget Note: July 1, 2021 in the FY 2021-22 Adopted Budget

Budget Note Title:

Sergeant Staffing at Bureau of Emergency Communications

Budget Note Language:

The program to staff sergeants at BOEC 9-1-1 to support call triage has proven effective in helping to resolve or otherwise redirect low-priority calls for service that do not require a police response, freeing up patrol officer time for higher priority calls. Efforts are underway to expand the City's 311 program to better respond to non-emergency calls for service, as well as to acquire updated call triage software (ProQA) for calls to the police; the Police Bureau is directed to continue staffing the BOEC triage program on straight-time, within existing resources, until these initiatives are complete.

Summary Status: Complete

Budget Note Update: March 25th, 2022

As directed, the bureau has assigned two Sergeants to BOEC on a rotating basis using existing funds. This program has been an effective way to support call triage and free up officer time. The bureau intends to continue to staff this position at least until the successful implementation of 311 and ProQA; at that time the bureau will evaluate the need and efficacy of continuing the program. The program has been ongoing for the FY 2020-21 and FY 2021-22. It is

FY 2021-22 Budget Note Update

Portland Police Bureau

Date of Budget Note: July 1, 2021 in the FY 2021-22 Adopted Budget

Budget Note Title:

Elimination of Unsupported Vacant Positions

Budget Note Language:

As a result of position eliminations in the FY 2020-21 Adopted Budget, the Police Bureau eliminated all then-vacant sworn positions in Summer 2020. Since that time, the Police Bureau experienced significant additional attrition, with over 100 sworn employees and 25 professional staff retiring or otherwise separating from the bureau during FY 2020-21. Some of these vacant positions are budgetarily unsupported as part of the FY 2021-22 Adopted Budget. In order to enhance transparency around the Police Bureau's staffing and personnel expenditures, Council directs the Police Bureau to develop a plan to eliminate any vacant positions that are unsupported under the FY 2021-22 Adopted Budget. The Police Bureau is directed to develop this plan in time for the FY 2021-22 Fall Budget Monitoring Process (BMP), in order to abolish unsupported positions prior to the development of FY 2022-23 requested budgets.

Summary Status: Complete

Budget Note Update: March 25th, 2022

In accordance with direction provided in this budget note, the Police Bureau identified 44 currently-vacant positions to abolish and completed this personnel action in early December 2021. The General Fund-borne personnel budget that would have been required in order to afford filling these positions is \$5.06 million, all of which had been reallocated to other pressing operational needs in the bureau's FY 2021-22 budget development process. In the FY 2022-23 Requested Budget, the bureau has funding for its remaining authorized positions as well as operational needs.

The Police Bureau will continue to assess the affordability of all programs and positions in future budget monitoring and budget development processes.

FY 2021-22 Budget Note Update

Portland Police Bureau

Date of Budget Note: July 1, 2021 in the FY 2021-22 Adopted Budget

Budget Note Title:

Analysis of Unarmed Response Program at the Police Bureau

Budget Note Language:

Community Safety Officer – Public Safety Support Specialist – Program Evaluation The community safety officer – or Public Safety Support Specialist – program provides an unarmed alternative response model in the Portland Police Bureau. The program, which focuses on low-acuity emergency calls and frees up sworn officer time to focus on higher-priority emergency calls, was first established in FY 2017-18. The job class specification and responsibilities for community safety officers were negotiated between the City of Portland and the Portland Police Association, which represents these employees. The Community Safety Transition Director, City Budget Office, and Police Bureau are directed to work together to propose a set of performance measures that will track outcomes of the program on an ongoing basis. The Police Bureau is also directed to provide an initial report on these measures by the end of calendar year 2021 in order to inform the budget development process for Fiscal Year 2022-23. This evaluation should include an analysis of day-to-day activities and outcomes of the program; a cost-benefit analysis of the program; and an assessment of the alignment of an expanded PS3 program and the current efforts to reimagine the City's approach to community safety. The report should include recommendations to maximize the community visibility and presence of these community safety officers; and to increase the volume of calls these employees take in order to free up as much patrol officer capacity as possible. The Police Bureau is further directed to establish the program as a program offer in its FY 2022-23 Requested Budget.

Summary Status: Underway

Budget Note Update: March 25th, 2022

The bureau completed a report on the Public Safety Support Specialist by the end of the 2021 calendar year. Following submission of the report, Council requested that the report be independently evaluated by a third party. The bureau has contracted with a consultant to conduct the peer review. The consultant started meeting with PPB in February 2022 and expects to have their evaluation completed by the end of March. The bureau will put forward a standalone ordinance to release the funds held in contingency when the evaluation is complete.

The bureau followed budget note direction and established the Public Safety Support Specialist program as its own program offer in the FY 2022-23 Requested Budget.

FY 2021-22 Budget Note Update

Portland Police Bureau

Date of Budget Note: July 1, 2021 in the FY 2021-22 Adopted Budget

Budget Note Title:

Resources for accelerated hiring at the Portland Police Bureau

Budget Note Language:

In the proposed budget, the Mayor included onetime funding in the amount of \$5,264,000 across two fiscal years for the accelerated hiring of 30 Police Officers in the Portland Police Bureau. The Portland Police Bureau is directed to use this funding only for the personnel costs related to 30 new Police Officer hires, and no other bureau expenses. At the end of two fiscal years, any unused funds will be returned to the General Fund.

Summary Status: Underway

Budget Note Update: March 25th, 2022

While the bureau's hiring rate increased during FY 2021-22 over FY 2020-21, it has not increased to the degree that it has filled all vacant officer positions funded with ongoing dollars. In turn, these funds were not put to use for accelerated hiring in FY 2021-22. The bureau has included a decision package (13377) in this Spring BMP submission returning the portion of funds allocated to FY 2021-22 General Fund discretionary resources so that the funds can be reallocated for other City needs.

Capital Program Status Report

Bureau of Police

CIP Program Name	2020-21 Adopted Budget	2020-21 Revised Budget	2020-21 Actuals	PY Variance	PY Percent of Actuals to Revised	2021-22 Adopted Budget	2021-22 SPRING Requested Total	2021-22 February Actuals YTD	Spring Req. to Adopted Variance	Spring Req. to Adopted % Variance
	0	0	10,770	10,770		0	0	0	0	
Sum:	0	0	10,770	10,770	#DIV/0	0	0	0	0	

Current Year Variance Description

There has been no expense against capital projects this fiscal year.

Other Notes

Capital Program Status Report

Responsible Bureau	CIP Program Name	Project Code - Name	2021-22 Adopted Budget	2021-22 Revised Budget	2021-22 February Actuals YTD	PY Variance	PY Percent of Actuals Revised
PL		X00020 - Police Capital Assets Correction	0	0	0	10,770	
		Sum:	0	0	0	10,770	#D

Capital Program Status Report

Percent Actuals to Budget	2021-22 Adopted Budget	2021-22 February Actuals YTD	2021-22 SPRING Requested Total	Spring Req. to Adopted Variance	Spring Req. to Adopted % Variance
	0	0	0	0	
IV/0	0	0	0	0	