



PORTLAND FIRE & RESCUE



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DATE: March 17, 2022

TO: Jessica Kinard, Director, City Budget Office

FROM: Chief Sara Boone, Portland Fire & Rescue

**CC: Jane Marie Ford, City Budget Office
Kezia Wanner, Portland Fire & Rescue**

SUBJECT: Portland Fire & Rescue FY 2021-22 Spring Budget Adjustment

Attached is the FY 2021-22 Spring Budget Monitoring Report (BMP) submittal for Portland Fire & Rescue (PF&R). This submittal includes the Budget Amendment Request Report and current year spending and revenue projections. PF&R is requesting the following amendments for Council approval:

- General Fund Compensation Set-Aside
- General Fund Discretionary one-time request
- Revenue adjustments
- Program carryover for fleet vehicles
- Grant revenue and other technical adjustments
- Fire Capital Fund adjustments

If you have any questions, please contact Kezia Wanner at 503.867.3253

FR - Portland Fire & Rescue

DP Type

Other Adjustments

Request Name: 13401 -Interagency Adjustment

Package Description

This decision package reallocates resources to fund an interagency agreement with the Bureau of Human resources for a dedicated limited-term employee relations staff.

Service Impacts

The Human Resources Analyst II position is necessary as the service requested by Fire is beyond the base level of HR Business Partner support that BHR is able to provide within existing current service level resources. The addition of an HR Analyst will provide the current HR Business Partner with additional support that will in turn ensure that HR services are delivered in a timely and thorough manner.

Equity Impacts

This position will perform a broad compliment of employee relations support duties, including coordination of selection processes, workplace investigations, and various HR related training. These functions are important for operationalizing equity.

Account Name		2021-22 SPRING Requested Adj
Expense	External Materials and Services	-45,000
	Internal Materials and Services	45,000
Expense	Sum:	0

FR - Portland Fire & Rescue DP Type New Revenue

Request Name: 13438 -Recognize New Grant Revenue

Package Description

This decision package recognizes new revenue across multiple grants.

Service Impacts

Equity Impacts

Account Name		2021-22 SPRING Requested Adj
Expense	Capital Outlay	1,167,544
	External Materials and Services	974,767
	Personnel	12,880
Expense	Sum:	2,155,191

Account Name		2021-22 SPRING Requested Adj
Revenue	Intergovernmental	2,155,191
Revenue	Sum:	2,155,191

FR - Portland Fire & Rescue DP Type Compensation Set-Aside

Request Name: 13442 -Compensation Set-Aside Request

Package Description

The Fire Bureau, at current run rate, is projected to overspend our General Fund allocation on the magnitude of \$5.7 million largely due to overtime costs. 83% of the Fire Bureau's GF budget supports Personnel costs, and the remainder is broken down as follows: 7% for EM&S, 6% for IM&S and 3% for Capital Outlay. The bureau manages our budget judiciously, and controls spending closely; however, the ability to defer spending on discretionary purchases such as EM&S and Capital Outlay has been negated by the spending curtailment of recent years. Deferring purchases to accommodate an increasingly constrained budget in prior years have had the negative impact of creating deficits of supplies and equipment, backlogs of purchases due to supplies, and deferred maintenance.

This decision package is one of four that is addressing the projected budget shortfall. In addition to this Compensation Set-aside request, the bureau is submitting decision packages for increased revenues, EM&S and Capital reductions, and a General Fund Discretionary funding request.

Service Impacts

The bureau has experienced both an increase in OT hours taken in the past two fiscal years and OT costs increased as the cost of our personnel has increased with escalating factors, including impacts from recent CBAs. Many categories of OT are running higher due to PF&R members working under the most challenging situations continuously throughout the pandemic without break. Sick Leave, Vacation Leave, Dependent Care, Parental Leave are all trending higher in the first seven months of FY 2021-22, as well as PFFA members receiving and using the new COVID Emergency Leave awarded to them. In total, our PFFA members were awarded more than 68,000 hours of additional leave since July 1, 2021, which if all hours are taken, will cost the equivalent of more than \$3.7 million in OT. In addition to the COVID emergency leave, the City has awarded employees other types of additional leave in recent years including expanded parental leave and bereavement leave. These have all contributed to the increased OT costs that the bureau is experiencing.

Equity Impacts

Account Name		2021-22 SPRING Requested Adj
Expense	Personnel	1,778,336
Expense	Sum:	1,778,336

Account Name		2021-22 SPRING Requested Adj
Revenue	General Fund Discretionary	1,778,336
Revenue	Sum:	1,778,336

FR - Portland Fire & Rescue

DP Type

New Revenue

Request Name: 13443 -Revenue Increase

Package Description

This decision package will recognize the increased revenues over budget that we are anticipating to receive in FY 2021-22. These include additional revenues generated primarily from the Prevention Division activities of licenses, permitting and inspections. These additional revenues will partially offset the projected overspending in Personnel Services.

Service Impacts

The recognition of additional revenues we project to receive will serve as an offset to the projected budget shortfall in Personnel Services.

Equity Impacts

Account Name		2021-22 SPRING Requested Adj
Expense	Personnel	2,130,629
Expense	Sum:	2,130,629

Account Name		2021-22 SPRING Requested Adj
Revenue	Charges for Services	1,031,000
	Intergovernmental	999,629
	Licenses & Permits	100,000
Revenue	Sum:	2,130,629

FR - Portland Fire & Rescue

DP Type

Internal Transfer

Request Name: 13444 -EMS and Capital Reduction

Package Description

This request is to reduce EM&S and Capital expenditures by \$600,000 and reallocate the budget to Personnel Services Overtime. The impact of the reduction in EM&S and Personnel Services will have a continued negative impact on the bureau, extending the impacts of prior year deferral of critical operational purchases in order to cover FY 2021-22 Personnel Services costs that are projected to exceed budget. The areas of reduction are facilities maintenance, apparatus repair supplies and equipment, and technology equipment, software and systems. The bureau would not willingly offer these reductions under other circumstances and wants to impart the detriment this will have on our operations, with the reduction extending a period of years of critical purchase deferrals and delay.

Service Impacts

Equity Impacts

Account Name	2021-22 SPRING Requested Adj
Expense	
Capital Outlay	-100,000
External Materials and Services	-500,000
Personnel	600,000
Expense	Sum: 0

FR - Portland Fire & Rescue

DP Type

New GF Request

Request Name: 13445 -COVID Leave Overtime Costs

Package Description

This request is for General Fund one-time discretionary resources to cover the projected Personal Services overspending. We have made other operational adjustments, including deferring EM&S and Capital purchases again this fiscal year, continuing the trend of halting critical operational expenses. Additionally, we are requesting our full Compensation Set-Aside, and recognizing projected increased revenues. With those measures taken, we anticipate \$1.7 million deficit at year end. The bureau is projected to overspend PS by approximately \$5.7 million, primarily attributable to OT. The bureau has experienced both in increase in OT hours taken in the past two fiscal years and OT costs increased as the cost of our personnel has increased with escalating factors including impacts from recent CBAs. Many categories of OT are running higher due to PF&R members working under the most challenging situations continuously throughout the pandemic. Sick Leave, Vacation Leave, Dependent Care, Parental Leave are all trending higher in the first seven months of FY 2021-22, as well as PFFA members receiving and using the new COVID Emergency Leave awarded to them. In total, our PFFA members were awarded more than 68,000 hours of additional leave since July 1, 2021, which if all hours are taken, will cost the equivalent of more than \$3.7 million in OT. In addition to the COVID emergency leave, the City has awarded employees other additional leave in recent years including expanded parental leave and bereavement leave. These have all contributed to the increased OT costs that the bureau is experiencing and unable to absorb within in our General Fund allocation. The bureau proposes that ARPA funds are evaluated to cover the COVID leave-related expenditures, as ARPA is an appropriate funding source.

Service Impacts

Equity Impacts

Account Name		2021-22 SPRING Requested Adj
Expense	Personnel	1,700,000
Expense	Sum:	1,700,000

Account Name		2021-22 SPRING Requested Adj
Revenue	General Fund Discretionary	1,700,000
Revenue	Sum:	1,700,000

FR - Portland Fire & Rescue DP Type Contingency

Request Name: 13468 -Contingency Set-Aside Request

Package Description

This represents the resources set-aside for PF&R for non-rep merit, DCTU COLA, and other bargained expense.

Service Impacts

Equity Impacts

Account Name		2021-22 SPRING Requested Adj
Expense	Personnel	216,275
Expense	Sum:	216,275

Account Name		2021-22 SPRING Requested Adj
Revenue	General Fund Discretionary	216,275
Revenue	Sum:	216,275

FR - Portland Fire & Rescue

DP Type

GF Program Carryover

Request Name: 13469 -Fleet Carryover Funds

Package Description

This request is to reduce funds in the FY21-22 Budget and reappropriate them in FY 22-23, which is when the bureau anticipates spending the resources. There have been significant delays, due to supply chain issues in ordering and receiving vehicles and the bureau is requesting to carry forward funds for vehicle purchases for the PSR, CHAT, and Arson Investigations programs.

Service Impacts

Equity Impacts

Account Name		2021-22 SPRING Requested Adj
Expense	Internal Materials and Services	-510,453
Expense	Sum:	-510,453

Account Name		2021-22 SPRING Requested Adj
Revenue	General Fund Discretionary	-510,453
Revenue	Sum:	-510,453

FR - Portland Fire & Rescue DP Type New Revenue

Request Name: 13470 -Fire Capital Fund Adjustments

Package Description

This package trues up beginning fund balance in the Fire Capital Fund and recognizes residual interest revenue from the General Fund reserve sub-fund where Fire apparatus replacement was previously budgeted.

Service Impacts

Equity Impacts

Account Name		2021-22 SPRING Requested Adj
Expense	Contingency	320,028
Expense	Sum:	320,028

Account Name		2021-22 SPRING Requested Adj
Revenue	Beginning Fund Balance	293,439
	Fund Transfers - Revenue	26,589
Revenue	Sum:	320,028

Business Area Projection Report

Portland Fire & Rescue - Fund 100

Major Object	2021-22 SPRING Requested Total	2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
Capital Outlay	\$4,144,860	\$2,967,077	\$3,841,800	93%
External Materials and Services	\$9,430,500	\$4,451,818	\$8,519,600	90%
Internal Materials and Services	\$7,616,583	\$5,196,220	\$8,089,536	106%
Personnel	\$117,943,424	\$84,372,059	\$119,221,540	101%
Sum:	\$139,135,367	\$96,987,174	\$139,672,476	100%

Major Object	2021-22 SPRING Requested Total	2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
Charges for Services	\$2,877,300	\$1,467,118	\$2,877,300	100%
General Fund Discretionary	\$119,472,399	\$0	\$119,464,720	100%
General Fund Overhead	\$98,774	\$0	\$98,774	100%
Interagency Revenue	\$12,479,265	\$0	\$12,979,265	104%
Intergovernmental	\$1,724,629	\$1,475,792	\$1,724,629	100%
Licenses & Permits	\$2,333,000	\$1,479,658	\$2,333,000	100%
Miscellaneous	\$150,000	\$143,346	\$194,788	130%
Sum:	\$139,135,367	\$4,565,915	\$139,672,476	100%

Revenue Discussion

Revenue in the General Fund is projected to end the fiscal year approximately \$1.0 higher than budget. Most of the increased revenues are due to Prevention Division activities of permits, inspections, and licenses.

Revenue Risks

There are minimal risks to revenue in the current year. GFD is a reliable revenue source, and to the degree the bureau has other revenue streams that affect the General Fund, these are not only budgeted conservatively (for example: state and local cost sharing), but the larger streams hinge upon the bureau's consistently-stable sworn staffing (FPDR interagency revenue).

Expenditure Discussion

Business Area Projection Report

The Fire Bureau, at current run rate, is projected to overspend our General Fund allocation on the magnitude of \$5.7 million largely due to overtime costs. 83% of the Fire Bureau's GF budget supports Personnel costs, and the remainder is broken down as follows: 7% for EM&S, 6% for IM&S and 3% for Capital Outlay. The bureau manages our budget judiciously, and controls spending closely, however the ability to defer spending on discretionary purchases such as EM&S and Capital Outlay has been negated by the spending curtailment of recent years. Deferring purchases to accommodate an increasingly constrained budget, in prior years have had the negative impact of creating deficits of supplies and equipment, backlogs of purchases due to supplies, and deferred maintenance.

Personnel Services - The bureau is projected to overspend PS by approximately \$5.7 million, primarily attributable to OT. The bureau has experienced both in increase in OT hours taken in the past two fiscal years and OT costs increased as the cost of our personnel has increased with escalating factors including impacts from recent CBAs. Many categories of OT are running higher due to PF&R members working under the most challenging situations continuously throughout the pandemic without break. Sick Leave, Vacation Leave, Dependent Care, Parental Leave are all trending higher in the first seven months of FY 2021-22, as well as PFFA members receiving and using the new COVID Emergency Leave awarded to them. In total, our PFFA members were awarded more than 68,000 hours of additional leave since July 1, 2021, which if all hours are taken, will cost the equivalent of more than \$3.7 million in OT. In addition to the COVID emergency leave, the City has awarded employees other additional leave in recent years including expanded parental leave and bereavement leave. These have all contributed to the increased OT costs that the bureau is experiencing.

EM&S and Capital Outlay - As already mentioned, the bureau has deferred spending in discretionary areas in the past two years to avoid overspending our GF allocation, however the ability to do that in the current year has been greatly diminished due to delaying purchases for multiple years. we are experiencing the detrimental impacts of delaying purchases that include deferred maintenance, inability to obtain items due to supply chain issues so we are forced to make purchase commitments with vendors that have available goods, and the postponed projects and maintenance are increasing exponentially as we put off purchases due to fast rising inflation. We have identified \$600,000 in EM&S and Capital that is not absolutely critical to spend in the current fiscal year, however it is postponing to next fiscal year in which we will still have the need but not additional resources.

IM&S - We project to spend 100% of our GF allocation.

The projections reflect the information we have at this time however there is significant variability in EM&S, Capital and Revenues in the current year and we will closely monitor these major object categories in the months leading up to year end. Additionally, we anticipate the Personnel Services costs to continue to run high this year, and are closely monitoring to evaluate if we will experience expenses higher than budget allocation. We are working closely with the City Budget Office to monitor the elements of our budget that have high variability.

Expenditure Risks

On the current track, the bureau will overspend its budget. There may be room for minimal additional savings in EMS spending, as well as the bureau's compensation set-aside request being granted – both of which will lessen the current gap between expense and revenue. Operational staffing requirements present little opportunity or ability to address the overtime spending level in the remaining months of the fiscal year.

Other Notes

These projections do not take into account changes that are being requested in the bureau's Technical Adjustment decision packages, moving budget across major object categories. These technical adjustments are supported by projections and are being made to better align resources with projected spending (specifically moving budget dollars to support personnel expense), and also align revenue budgets with projected received revenue.

Business Area Projection Report

Portland Fire & Rescue - Fund 405

Major Object	2021-22 SPRING Requested Total	2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
Contingency	\$8,902,998	\$0	\$8,902,998	100%
Sum:	\$8,902,998	\$0	\$8,902,998	100%

Major Object	2021-22 SPRING Requested Total	2021-22 February Actuals YTD	2021-22 SPRING Projection	% Projected Actuals to Requested Total
Beginning Fund Balance	\$8,715,909	\$0	\$8,715,909	100%
Fund Transfers - Revenue	\$26,589	\$0	\$26,589	100%
Miscellaneous	\$160,500	\$30,812	\$160,500	100%
Sum:	\$8,902,998	\$30,812	\$8,902,998	100%

Revenue Discussion

The Fire Bureau is anticipating ending the fiscal year with the reserve funds budgeted in the Fund 405 at the level of FY21-22 Adopted Budget. The intent of this Capital Fund is to collect and maintain resources to replace ongoing capital needs. The Spring BMP changes reflect truing up beginning fund balance and recognizing interest revenue via cash transfer from the General Reserve Fund.

Revenue Risks

The bureau would like to note that the resources the bureau is able to budget in this Fund is insufficient to address the true replacement, repair and maintenance costs of the bureau's facilities, apparatus, and major equipment (such as SCBAs).

Expenditure Discussion

The bureau has not planned any expenditures from this fund in FY 2021-22.

Expenditure Risks

Due to larger market impacts, the inflationary increases to these areas of expense have far outpaced the CPI increases applied to the bureaus' budgets, which has had the affect of widening the Fire Bureau's capital funding deficit. For instance, the cost for fire apparatus has increased by 25% over the prior 12 month period.

Other Notes

FY 2021-22 Budget Note Update

Portland Fire & Rescue

Date of Budget Note: July 1, 2021 in the FY 2021-22 Adopted Budget

Budget Note Title: Program Evaluation of Portland Street Response

Budget Note Language: In February of 2021 the Portland Street Response pilot launched, and in May of 2021 Portland Street Response formalized an agreement with Portland State University's Homelessness and Research Action Collaborative for Program Evaluation Services. This agreement includes the provision of two reports to Council – one after 6 months, and one after 12 months of program implementation and data collection.

This budget note directs Portland Street Response to schedule a work session for the City Council after the six- and twelve-month marks of the program in collaboration with the Community Safety Transition Director. Each work session should include reporting about the pilot's performance against key metrics including impact on workload for Fire and Police bureau staff and number and type of calls responded to; and recommendations on how to improve the program, based on evaluation findings.

To ensure the evaluation is conducted under an appropriate study of call demand, response performance, and program outcomes while continuing to focus on one neighborhood (Lents) through March 2022, Portland Street Response (PSR) is directed to work with the Bureau of Emergency Communications and the Portland Police Bureau (PPB) to expand the call criteria addressed by the pilot, including the possibility of responding to housed individuals.

Additionally, the Police Bureau shall seek all opportunities to shift calls for service involving mental health to Portland Street Response, while continuing to acknowledge and document the risks and benefits of the new policies. Finally, the Community Safety Transition Director shall work with Portland Fire & Rescue to perform a cost benefit analysis of the program and propose any new revenue options that become available by March 2022.

Summary Status: Underway

Budget Note Update: March 25th, 2022

Clarifying the budget note language 'Portland Street Response (PSR) is directed to work... to expand the call criteria addressed by the pilot, including the possibility of responding to housed individuals', PSR's response will be focus on those individuals experiencing mental or behavioral crises, and/or substance abuse disorder.

Within its first year in service, Portland Street Response (PSR) was able to expand its' service area from the Lents neighborhood (a 5 square mile radius) to a 36 square mile radius using Police's East Precinct boundaries. In November 2021, PSR simultaneously expanded not only its' service area but also went from one van to two vans, allowing PSR to provide service seven days a week. While PSR's criteria remained the same during its' pilot year, labor negotiations between the City and Portland Police Association (PPA) reached a deal in early Spring 2022 permitting representatives from PSR, PPA and Portland Firefighter Association (PFFA), as well as representatives from all three public safety bureaus to form a committee with the purpose of providing recommendations on PSR call criteria to all three public safety Directors for their approval. The committee is to provide those recommendations by June 30, 2022.

In October 2021, a [six-month evaluation report](#) was provided to City Council, and Portland State University's Dr. Greg Townley will provide a one-year written report and a presentation in a City Council Work Session scheduled on April 26, 2022.

FY 2021-22 Budget Note Update

Portland Fire & Rescue

Date of Budget Note: July 1, 2021 in the FY 2021-22 Adopted Budget

Budget Note Title: Alternative Delivery Models for Medical Calls

Budget Note Language: Currently, seventy percent of Portland Fire & Rescue's calls for service are for medical calls, while thirty percent are for fires and other rescues. This suggests a misalignment between our community's needs and the City's current model, which must be addressed. To this end, I direct the Community Safety Transition Director to work with Portland Fire & Rescue, the Bureau of Emergency Communications, and the City Budget Office to issue a report to Council by December 31, 2021 that identifies alternative delivery models that would provide more appropriate response to medical calls for service. A critical consideration will be how alternative approaches enable the bureau to maintain or improve services for fire and other hazard-type calls. The report may consider revenue-generating activities, should reflect BOEC's adoption of ProQA (priority medical dispatch), and will inform the City's position on funding for contracted ambulance services.

As the Community Safety Transition Director evaluates response models and call load management practices, the City Budget Office is directed to reduce the Current Appropriation Level (CAL) target for Portland Fire & Rescue by the cost of the Rapid Response Vehicles (RRV) program in the fall of FY 2022-23 in preparation for the FY 2023-24 budget development process.

Summary Status: *Partially completed, though the framework for this budget note is misleading. PF&R has identified an alternative delivery model providing more appropriate responses to low-acuity medical calls for service. The new Community Health Division was started in October 2022 and consists of Community Connect, Portland Street Response, and the Community Health Assess and Treat program, which has been funded from a healthcare provider network. The original framework of this budget note is misleading because the implementation of this new program does not mean emergency response resources should or can be cut. The General Fund resources (CAL) utilized for the RRVs must remain allocated to emergency response to maintain critical all-hazards response capabilities as the City of Portland is responsible to manage the significant risks and to maintain resources to meet the Fire Bureau's mandated and core mission of emergency response.*

PFR Spring BMP Updates FY2021-22 Adopted Budget Decision Packages

Bureau	Fiscal Year	Budget Process	Package Type	DP No.	Package Name	Package Desc	Allocation	Update
FR	2022	Adopted Budget	Addition	11397	Restore PF&R Stations	<i>This decision package will restore the funding and 21 positions necessary to maintain full service at two PF&R stations. As part of the 5% reduction package, PF&R's Requested Budget includes one full station closure and one partial station closure. This package will ensure that all 39 of PF&R's four-person companies continue to be fully operational across the city.</i>	\$2,439,896	The restoration of the funding to maintain resources of the PF&R response model at full capacity has mitigated potential degradation of service levels.
FR	2022	Adopted Budget	Addition	11398	Restore RRV 11	<i>This decision package will restore 6.5 firefighter positions necessary to keep PF&R's Rapid Response Vehicle (RRV) operating from Station 11 in FY 2021-22. Station 11 primarily serves Fire Management Area 11 (FMA 11) in the Lents neighborhood of Southeast Portland. RRVs are staffed with two firefighters, and generally focus on lower-acuity healthcare or public assist calls. The rationale for the RRV program is that by</i>	\$750,939	The restoration of the funding to maintain resources of the PF&R response model at full capacity has mitigated potential degradation of service levels.
FR	2022	Adopted Budget	Addition	11399	Restore RRV 19	<i>This decision package will restore 6.5 firefighter positions necessary to keep PF&R's Rapid Response Vehicle (RRV) operating from Station 19 in FY 2021-22. Station 19 primarily serves Fire Management Area 19 (FMA 19) in the Montavilla and Mt. Tabor neighborhoods of Portland. RRVs are staffed with two firefighters, and generally focus on lower-acuity healthcare or public assist calls. The rationale for the RRV program is that by</i>	\$750,939	The restoration of the funding to maintain resources of the PF&R response model at full capacity has mitigated potential degradation of service levels.
FR	2022	Adopted Budget	Addition	11400	Restore RRV 23	<i>This decision package will restore 6.5 firefighter positions necessary to keep PF&R's Rapid Response Vehicle (RRV) operating from Station 23 in FY 2021-22. Station 23 primarily serves Fire Management Area 23 (FMA 23) in the Brooklyn neighborhood of Southeast Portland. RRV 23 is unique compared to PF&R's other RRVs because it is the only responder out of Station 23. (All other PF&R stations have minimum four-person</i>	\$789,092	The restoration of the funding to maintain resources of the PF&R response model at full capacity has mitigated potential degradation of service levels.
FR	2022	Adopted Budget	Addition	11401	Restore RRV 31	<i>This decision package will restore four firefighter positions necessary to keep PF&R's Rapid Response Vehicle (RRV) operating from Station 31 in FY 2021-22. PF&R and Gresham Fire jointly operate Station 31, serving Portland's Centennial neighborhood and Gresham's Rockwood neighborhood. This RRV moved to Station 31 in January 2018 to help respond to the extraordinary call volume in the</i>	\$461,348	The restoration of the funding to maintain resources of the PF&R response model at full capacity has mitigated potential degradation of service levels.
FR	2022	Adopted Budget	Addition	11402	Portland Street Response	<i>This request represents the one-time and ongoing costs needed to support the expansion of the Portland Street Response (PSR) program. As a starting point, the Requested Budget includes \$4.6 million in funding to support ten PSR teams with the expectation that PSR's funding needs and staffing configuration may change as data is gathered throughout the pilot. PSR is currently in the pilot stage of development.</i>	\$977,528	UPDATE – Implemented – employees currently in training. 1 year PSU report out is scheduled for April 26th.
FR	2022	Adopted Budget	Addition	11800	FY 2020-21 Spring BMP Carryover: Portland Street Response Van Purchase	<i>Process program carryover from FY 2020-21 Spring BMP for purchase of a PSR van not anticipated to be completed until FY 2021-22.</i>	\$72,565	UPDATE – Implemented. Van purchased.
FR	2022	Adopted Budget	Reduction	11396	5% Constraint Reduction	<i>This decision package meets the 5% reduction target in the Mayor's Guidance with just over \$6 million in ongoing General Fund. The reduction is achieved through the following actions: • Elimination of six support positions for a total reduction of \$750,000. There are four positions from the Management Services Division, one position from Prevention, and one part-time position from Training & Medical Services. Four of the positions</i>	(\$6,072,841)	The elimination of the six positions has had a significant impact on the bureau's operations. These were critical support positions in multiple divisions and with their elimination pushed the work to other positions who were already fully-loaded, and in some cases we are experiencing work process bottlenecks and some work that we are unable to complete. The impacts specifically are felt in the bureau's Finance, Data and IT project functions, as well as support to bureau management to aid in strategic decision-making. The decommissioning of the Fire Boat will have the symbolic impact for the bureau and the
FR	2022	Adopted Budget	Reduction	11847	DCTU Step Freeze Reduction	<i>Estimated savings from freezing steps for DCTU members in current labor negotiations. Step freeze hold current step hourly wages flat, and delays movement between steps for one year on anniversary date. Approximately half of ongoing savings are in FY 21-22 and half in the following year.</i>	(\$7,678)	The impact of this action has not been measured, but the step freezes as well as COLA freezes has had the overall effect on bureau and City employee morale. Achieving budget savings at the expense of employee compensation inherently degrades morale.

PFR Spring BMP Updates FY2021-22 Fall BMP Requests

Fiscal Year	Budget Process	Package Type	DP No.	Package Name	Package Desc	Allocation	Update
2022	Fall BMP	Encumbrance Carryover	12661	Encumbrance Carryover	<p>The encumbrance carryover request includes approximately \$1.3 million in one-time costs for projects and purchases initiated in FY 2020-21 that will be completed or received in FY 2021-22.</p> <p>These projects include the following:</p> <ul style="list-style-type: none"> • \$324,800 Emergency Medical Services Supplies • \$247,000 Apparatus Replacement & Repair • \$186,600 Code Enforcement Software Implementation 	\$1,336,591	The carryover enabled PF&R to continue to purchase critical supplies, technology software, and equipment; and to maintain our apparatus.
2022	Fall BMP	Mid-Year Reduction	12673	Budget Transfer to Community Safety Division	<p>This decision package is to transfer PF&R's Finance Manager (Manager I) position and related budget to the Community Safety Division in the Office of Management and Finance.</p>	(\$157,000)	This has had significant impact on the bureau operations, as this was a critical position in the MSD structure that provided daily operational management over data analytics, IT projects, finance and accounting, budget process, reporting, and timekeeping and payroll. The loss of this position shifted the bodies of work to the MSD Director, and many of these areas of responsibility have suffered in quality and quantity since. In some cases, some of the work has not been able to be done and may result in errors and
2022	Fall BMP	New GF Request	12657	Increase Portland Street Response Service Availability	<p>In the Fall of 2021, with current appropriation from the Adopted Budget, Portland Street Response will add a second van with staff covering nights and weekends, expanding to serve the area covered by Portland Police Bureau's East Precinct in southeast Portland. Collectively, the two vans will provide service seven days per week as follows: one van will provide service Monday – Thursday from 8am to 6pm. Another van will provide service Thursday – Sunday 5:30pm – 3:30 AM.</p>	\$1,081,080	Teams are currently in training. Requisitioning for a MHCR I and II. Will be fully implemented.
2022	Fall BMP	New GF Request	12658	Fire Station Security	<p>PF&R has experienced an uptick in crime activities at its fire stations, including break-ins, theft, trespassing, and loitering. Multiple instances of vehicle break-ins have occurred to firefighters' personal vehicles while they were on duty. PF&R requests \$260,000 in one-time funding to install fencing, cameras, and other security measures at four of its most exposed to security risk fire stations in FY 2021-22.</p> <p>PF&R has completed installation of fencing at three</p>	\$260,000	PF&R has completed installations of fencing at six fire stations and has three more stations currently in progress. Security camera installs are nearly complete with only four fire stations remaining. Outdoor security lighting upgrades continue to be performed at selected fire stations, with attention to the sensitivity of light pollution.
2022	Fall BMP	New GF Request	12659	Limited-term Inspectors	<p>To fulfill the City's fire safety protocol efforts with the houseless community, PF&R has dedicated two Fire Inspectors to implement a new Bureau of Development Services code guide for outdoor temporary shelters. PF&R is requesting \$300,509 in one-time funds to pay for these two positions for this fiscal year.</p> <p>The two Fire Inspectors manage Fire Code regulations as they relate to the use of buildings and outdoor spaces as temporary shelters. Their</p>	\$300,509	Work that has been getting done includes annual walk-throughs of all shelters within the City and to write up any violations noted, walk-throughs of new outdoor shelter locations with Asst. Fire Marshal and BDS Supervisor for final approval, conditional use permits for all temporary use shelters, temporary use shelters for inclement weather (extreme heat/cold), conditional use permits for church networks that host families on a weekly basis – which rotate through approximately 10-13 churches on an annual basis,
2022	Fall BMP	New GF Request	12736	Portland Street Response PR Package	<p>The purpose of this package is to be responsive to findings in the PSR 6-month evaluation that found that BIPOC communities in particular had less knowledge of the program than other communities in the City.</p> <p>The impact of this package will be to ensure that as PSR rolls out citywide, we are able to bring awareness of this resource to all other parts of the City who have not participated in the pilot, with an emphasis on BIPOC and houseless communities</p>	\$350,000	PSR hired marketing firm HUB Collective to lead the process to create this awareness campaign. A steering committee composed of diverse City stakeholders representing Portland Street Response, the Bureau of Emergency Communications, Commissioner Hardesty and Rubio's offices (as well as Dr. Greg Townley, the program evaluator from Portland State University), was empaneled to meet weekly since January 11 and have collectively made management decisions about the campaign. The group created a list of local non-profits that work with various
2022	Fall BMP	New GF Request	12737	PSR Evaluation IGA Extension	<p>The purpose of this package is to provide funding to extend the evaluation IGA with PSU's Homelessness Research and Action Collaborative for an additional year to continue evaluation of Portland Street Response as we start responding citywide.</p> <p>Impact on the community – continued transparency about program operations and outcomes</p>	\$400,000	PSU is drafting their amended scope of work currently. Anticipate approval and encumbrance of the agreement before the end of FY 2021-22.
2022	Fall BMP	New GF Request	12752	PSU Homelessness Research & Action Collaborative IGA Extension	<p>Timeline for use – will secure an IGA extension in</p> <p>The purpose of this package is to provide funding to extend the evaluation IGA with PSU's Homelessness Research and Action Collaborative for an additional year to continue evaluation of Portland Street Response as we start responding citywide. Impact on the community – continued transparency about program operations and outcomes. The IGA extension would be secured in this fiscal year to extend evaluation through February 2023. *</p>	\$0	PSU is drafting their amended scope of work currently. Anticipate approval and encumbrance of the agreement before the end of FY 2021-22.

Capital Program Status Report

Portland Fire & Rescue

CIP Program Name	2020-21 Adopted Budget	2020-21 Revised Budget	2020-21 Actuals	PY Variance	PY Percent of Actuals to Revised	2021-22 Adopted Budget	2021-22 SPRING Requested Total	2021-22 February Actuals YTD	Spring Req. to Adopted Variance	Spring Req. to Adopted % Variance
Apparatus	2,350,000	529,300	361,866	-167,434	68.37%	2,410,000	2,410,000	2,588,125	0	0%
Equipment	557,000	427,000	129,386	-297,614	30.3%	574,000	574,000	367,951	0	0%
Facilities	475,000	1,942,544	591,126	-1,351,418	30.43%	490,000	1,557,544	1,038,666	1,067,544	68.54%
Safety	25,000	25,000	66,448	41,448	265.79%	26,000	26,000	0	0	
Technology	11,000	11,000	19,147	8,147	174.06%	0	0	20,664	0	
Sum:	3,418,000	2,934,844	1,167,973	-1,766,871	-60.2%	3,500,000	4,567,544	4,015,407	1,067,544	

Current Year Variance Description

We have seen a significant price increase in equipment on the magnitude of 7% for apparatus to date and with another price increase of 7% in May. These increases have directly impacted our budget.

Logistics capital improvements this current fiscal year included fire station roof replacements, HVAC systems, and repairs/replacement of failed plumbing infrastructure. There has been a large investment in station security fencing and camera installations.

PF&R had placed a fire apparatus order for one ladder truck, one pumper, and one type 3 wildland interface engine. The capital equipment expenditures include vehicle extrication equipment and thermal imaging cameras.

The planned capital spending for the remainder of the year is for station security fencing. All other capital spending will be deferred until next fiscal year.

Other Notes

Capital Program Status Report
